

**SUMMERSET CITY COMMISSION
ONLINE ZOOM MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY APRIL 16, 2020 6:00 P.M.**

Mayor Lutz called the Online Zoom Meeting (Regular Meeting) to order at 6:00 p.m. Commissioners Kitzmiller, Hirsch, McCoy and Butler were present. Also present was the, City Attorney, City Finance Officer and City Administrator.

Mayor Lutz led the Pledge of Allegiance.

Motion by Kitzmiller, second by Butler to approve the agenda for April 16, 2020. Motion carried

Motion by Butler, second by McCoy to approve the April 2, 2020 Minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by Hirsch, second by McCoy to approve the claims and hand checks in the amount of \$58,331.86, from April 3, 2020 through April 16, 2020 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	3033.8
AFLAC REMITTANCE	Accidental Insurance	124.67
BLACK HAWK WATER USERS	Govt Utilities	30.00
CBH CO-OP	Auto Expense	1,044.14
DAVID HIDALGO	WWTP Deposit Refund	50.00
FOOTHILLS AREA CHAMBER	Membership Expense	100.00
FOOTHILLS FENCE	WWTP Repairs	66.12
HYDRO-KLEAN, INC	WWTP Repairs	40,1868.20
JOAN PILLEN	WWTP Deposit Refund	50.00
KIEFFER SANITATION	Sanitation Expense	12,676.40
LIGHT AND SIREN	Street Auto Expense	272.00
MDU	Govt Utilities	390.34
MEADE COUNTY AUDITOR	Dispatch Expense	1,895.80
MIDCONTINENT COMMUNICATIONS	WWTP Utilities	191.73
MIDCONTINENT TESTING	WWTP Testing	112.00
MONICA SMITH	WWTP Deposit Refund	50.00
RAPID CITY JOURNAL	Publishing Expense	100.53
REKK PROPERTIES	Govt Rent Expense	450.00
SAMANTHA MILLEA	WWTP Deposit Refund	50.00
SD ONE CALL	Locating Expense	33.60
SERVALL UNIFROM & LINEN	Govt Repairs	130.51
TAYLOR, JUSTIN	LE Supplies	21.96

DISCUSSION AND APPROVAL OF TELEWORKING POLICY AND AGREEMENT

Motion by Kitzmiller, second by McCoy to approve teleworking policy agreement. Motion carried.

PAYROLL CHANGE

Motion by Butler, second by Hirsch to approve payroll change for part time Wastewater Operator, Dan Anderson, within budget, at \$14.50/ hour effective April 26, 2020. Motion carried.

PRELIMINARY PLAT APPLICATION

Motion by McCoy, second by Butler to approve the Preliminary Plat of Lots 17A, 17 thru 19, Block 1; Lots 5 thru 8, Block 2; and Lots 1A, 1 thru 12, Block 5; Green Space 1; Green Space 2; and Dedicated Public Right-of-Way for Glenwood Drive and Arapahoe Street of Sun Valley Estates. Formerly a Portion of the Un-platted Portion of the SE ¼ of Section 14 Township 4 North, Range 6 East, Black Hills Meridian, City of Summerset, Meade County, South Dakota. Motion carried

WATERWARRIORS AND DENR UPDATE

The City Administrator provided an update on the most recent conference call with Waterwarriors and DENR. The City is currently waiting on a design plan from HDR before moving forward.

DEPARTMENT REPORTS

Streets-The groundwork for the Publics Works building is being done and garden boxes for Leisure Lane Park are being made. Currently yard waste containers are out and being provided.

WWTP-The upgrades to the plant are being looked into and the reed beds are being scheduled to be drained, and then cleaned.

LE-Officers are supplied and set up for COVID-19 safety and have been providing more night patrol.

Finance-March report was given, and city revenue is questionable at this time because of COVID-19. Projected revenue will be clearer by mid-May.

Economic Development-Nothing major is going on currently due to COVID-19.

UPCOMING EVENTS

Election-June 2, 2020

CITIZENS INPUT

None

ADJOURNMENT

Motion for adjournment at 6:54 pm by Hirsch, second Butler. Motion carried.

(SEAL)

ATTEST:

Debbie Muzio
Finance Officer

Bryce Lutz
Mayor