

Regular Council Meeting Minutes
July 10, 2024

The regular meeting of the Arlington City Council was held on July 10, 2024, in the Council Chambers of the Municipal Building and via telephone conference.

Presiding: Mayor Jeffery Bufton.

Council Present: Denise Ball, Marshall Swope, Matt Irby, Jerry Hanan, Kayla Rayburn and Mark Davidson.

Council Absent: None.

Staff Present: Recorder Victoria McKinney, Assistant Recorder Taylor Grubaugh, Attorney Ruben Cleaveland, Engineer Brad Baird and PWS Shanna Gronquist.

Guests: Jed Crowther, Todd Terp, Julius Coutney, and Debra Hatfield

Call to Order: Mayor Bufton called the regular meeting to order at 6:30 p.m. Pledge of Allegiance recited.

1. **PUBLIC COMMENT-** Debra Hatfield. At the time of purchase of home, previously owned by Wilkins, they were given a horse variance. She was recently approached by Larry Johnson to allow an incoming teacher to use her land for two 4H horses. Not boarding, money will not be exchanged. Request is for temporary use. Asking for temporary approval. Mayor stated this had come before the council at the time of their home purchase and the council is amicable to it. Davidson stated the boarding looked like it may be a deal breaker as to the teacher taking the job here in Arlington. Mayor stated this would be a consensus of the council of an allowance. Allowance request for 6 months. The horse owner's name is Mark Moore. Consensus of the council members is in favor of this allowance.
Ruben: noted there was an ordinance with stipulations.
Miss Hatfield will come in for the paperwork. Forms will be subject to final approval by the council once forms are submitted. **Ended 6:59:30**

2. **CONSENT AGENDA** - Consent agenda consisted of the following items:
 - a. Approval of Minutes - Regular Meeting June 5, 2024, AMMENDED: Minutes will be up for approval in the August meeting.
 - b. Approval of bills as listed.

Councilor Rayburn motioned to approve the consent agenda and the bills as listed, motion seconded by Councilor Davidson. Motion passed unanimously.

3. **CORI MIKKALO, CWRR GRANT GOAT GRAZING** – Taylor Grubaugh updated that Cori is out sick. Contact was made via text just prior to mtg. that the goats are still sick. They are unable to fulfill the project for this year. They will shoot for next year. Mayor asked if anyone else in our area was available and that we would look for alternatives. We will reach out to the City of Pendleton as a source to a herder.

4. BRAD BAIRD, ANDERSON, PERRY & ASSOCIATES

November 8th, 2023, System Development Charges (SDC). Two handouts.

- a. Reimbursement Fees – see attached.

b. Capitol Development Fees – see attached.

Discussion on which funds these applications would fall under.

Discussion on the SDC implications.

Jeb: Explained the system wide development of said SDC impact and responsibility. In addition, in the Port design, capacity will need to be submitted for the contract bid for this fall.

Mayor: Asked the council to review and be prepared to decide in the August Council Mtg.

5. **CONSIDER OPTIONS FOR THE OLD SHERIFF'S OFFICE**- Ball had Lee Docken with Mt. Valley Land Co. – Realtors come for a broker's opinion. His opinion was free and suggested a value of \$112,000.00. See opinion letter attached.

Discussed the intention to proceed with steps to sell.

Ball: There is a buyer interested

Mayor: Finish in executive

6. **Reviewing Resolution No. 747: A Resolution of the City of Arlington Adoption the Gilliam County Multi-Jurisdictional Natural Hazards Mitigation Plan, for August 2024 approval.**

Mayor wants to review before decisions are made. Victoria specified pages of the 415-page draft that apply to City of Arlington. We will send an email with the entire draft as well as the separate pages pertaining to Arlington for review by the council.

7. Council Action (7:36)

a. Bank Accounts Signatures

Removing Kari Hayter: General Fund and Trust Fund

Adding Victoria McKinney: General Fund and Trust Fund

No other changes made.

Motion: Gen Fund – Davidson made a motion to remove the current signatory, Kari Hayter from the General Fund bank account and replace with Victoria McKinney, Denise Ball, Jeff Bufton, and Marshal Swope.

Seconded by: Rayburn

All in favor.

Motion: Trust Fund- Rayburn moves to remove the current signatory, Kari Hayter from the Trust Fund bank account and replace with Denise Ball, Jeff Bufton, Victoria McKinney, Marshall Swope, and Taylor Grubaugh.

Seconded by: Hanon

All in favor.

b. Demolition Bids

A discussion was had on prevailing wages within a bid. Ruben explained the procedures for prevailing wages related to bids under and over 50 thousand dollars.

Discussed further the variances in costs and responsibilities as issues might arise.

A timeline will be included in the formal contract.

Motion: Hanon motioned to reward the contract to the \$49,500.00 bidder.

Seconded by: Swope

All in favor.

8. COUNCILOR REPORTS

- Councilor Davidson- Still moving forward sterilizing gun range fence line. Needs more weeds cut down to proceed. Requested Shanna to have completed the 360-degree area surrounding the gun range. Sterilant to take place this winter. Mayor explained to do it later in winter for fire safety reasons.
- Councilor Rayburn – Talked to Shanna about the new garbage truck. Mayor asked if warranty work on the new truck. Shanna stated, “yes”.
- Councilor Hanan – Hanan wanted to know the status of crack sealing. Shanna stated there is another contractor coming in to do the work on Friday.

Davidson asked Shanna about a fire hydrant update from contractor. She has parts and will get with contractor to schedule the work to be completed. Shanna has more hydrants coming in August.

- Councilor Irby – 23 people in the park cleanup. Really impressive.
The car show is coming at the end of the month. They came in for ODOT forms to be signed by city. Rayburn stated that the new Chamber rep is Amy Wolf.
- Councilor Swope – Wants to know when hydrant issue will be resolved. Shanna states it’s 60 years old and we can’t get parts. Swope is concerned about no water source closer than 400 feet. Shanna stated there is a hydrant close to him. Shanna is pressing on with the resolution. Shanna explained the damaged hydrant issues. Contractor is in place. She could not reach him. Quote is in hand.
- Councilor Ball – Asked who is up for re-election. Victoria stated the positions are Mayor Bufton, Councilor Ball, Councilor Irby, and Councilor Hanan. Forms are ready for handing out.
- PWS Gronquist – was able to haul sludge. Next load to be hauled later summer or early fall. Updated on DEQ outfall lag due to the 90-degree angles that the cameras do not work in and had broken due to said angels. Delta is working with DEQ for the next steps. Shanna asked for a new computer and to have CJ set it up. Mayor noted to move forward with that. Discussed plumbing, etc. Working on drinking water samples. ARO update: walls up, toilets in, no plumbing. Finish work to come possibly this week.
- Ruben: No update

- Victoria: Sam and CIS renewed.
- Taylor: Updated Utility bill issues with software/firewall leading to lag in invoices being mailed out. CJ, our IT will come back and review firewall as backup, but informed Taylor current firewall should be enough for now. Davidson asked about our backup. Taylor will contact CJ and Kari to see about Cloud backup. Victoria will investigate an external backup until we can find something long term.
- Julius Courtney – Concerned about fire mitigation timeline. Mayor – Sheriff is working on mitigation. Taylor: discussed the Grant for weed control for residents was an excellent turn out. Julius states there are still properties needing cutting. Davidson assured that the Sheriff is seeing to this by ticketing for not complying. Mayor will follow up. Davidson: Can we reappropriate mitigation funds to hire someone to come and take care of uncut City property. It is thought that it is covered and job posting for summer help has not yet been filled. Mayor will follow up with the Sheriff. Recorders will contact City of Pendleton to seek available goats.

Executive Session

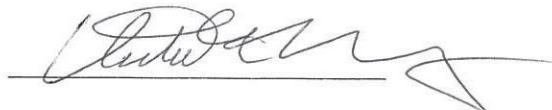
Regular meeting Closed: __8:57pm____

Executive Session opened at __8:58pm__ p.m. pursuant to ORS 192.660(2)(e): To conduct deliberations with persons designated by the Governing body to negotiate real property transactions.

Executive Session closed __9:14pm____p.m.

Regular meeting adjourned at __9:15pm__p.m.



Jeffery Bufton, Mayor

Victoria McKinney, City Recorder