

Board of Supervisors Minutes
Special Meeting
December 22, 2020

On Tuesday, December 22, 2020 the Eldred Township Supervisors met in a special meeting at 2:30 P.M. at 490 Kunkletown Rd. Kunkletown, PA. Members of the public could also participate in the meeting via Microsoft Teams or by phone. Each attendee could hear each other attendee, and had the capability to speak to each other attendee.

In Attendance: In attendance were Gary Hoffman, Chairman (in person); and JoAnn Bush, Vice-Chairman; Donna Mikol, Supervisor and Michael Gaul, Solicitor (all via Teams meeting).

Also in Attendance were: James Phillips, Treasurer, and Frank Fehlinger, Public Works Supervisor (in person); and Mary Anne Clause, Robert Boileau, James Leiding and Richard Zilmer (all via Teams meeting).

Call to Order: The meeting was called to order at 2:30 P.M. by Chairman Gary Hoffman, followed by the Pledge of Allegiance.

Announcement of Recording and Executive Sessions: Mr. Hoffman announced that this meeting was being recorded and that the Board had met in executive session on December 2, 2020 for personnel matters and prior to this meeting with the Solicitor for pending legal matters.

Approval of Minutes:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the minutes of November 18, 2020 and November 30, 2020. Motion carried (3-0).

Resolution 2020-10: Budget and Tax Levy for the Year 2021

- There was a motion by JoAnn Bush and seconded by Donna Mikol to adopt Resolution 2020-10, approving the final budget and tax levy for year 2021.

Mr. Hoffman explained the new tax levies for the purposes of Capitol Vehicle and Equipment Fund and Fire Protection Fund which will each add .25 mils to the tax levy. The levy for the Vehicle and Equipment Fund became necessary because the Township needed to replace two trucks in the past year and now has a debt service of

approx. \$96,000.00/year for the next 5 years with an aging fleet that will need to be replaced over the next 10 years. Since previous Boards made no provision for this expense, a new fund is required to avoid having a repeat of this debt issue in the future.

The new Fund for Fire Protection of is in place to assist the Fire Company with its expenses, especially in this past year, the opportunity for fundraising being non-existent due to Covid-19 restrictions. The Township will continue to provide its annual contribution of \$25,000.00 and the balance will be kept for special purposes, such as new equipment, building repairs, enlisting a different Fire Company should the Kunkletown Fire Company cease to exist, etc.

While the Supervisors recognize that this is a large increase, the Township has no options for increasing revenues for these purposes other than adding mils to property tax.

Mary Anne Clausen expressed that in her opinion the timing of these increases is bad due to people being out of work due to the Covid emergency.

Mr. Boileau asked the percentage of the increases(41%).

After discussion, the Board of Supervisors unanimously voted (3-0) to adopt Resolution 2020-10 Budget and Tax Levy for the Year 2021.

Resolution 2020-11: A Resolution establishing a Fire Protection Fund.

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve Resolution 2020-11. Motion carried (3-0).

Resolution 2020-12: A Resolution Establishing a Road Equipment Fund.

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve Resolution 2020-12. Motion carried (3-0).

Treasurer's Report:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurer's Report as presented, the balance in the Pligit, First Northern and petty cash accounts being \$514,454.58.

Approval and Ratification of Unpaid Bills:

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the payment and Ratification of bills from the General fund in the amount of \$36,060.24. Motion carried (3-0).
- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the payment and Ratification of bills from the State Fund in the amount of \$18,083.97. Motion carried (3-0).

Payroll:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payrolls for the weeks ending November 21,2020 in the amount of \$9,704.32 and December 5, 2020 in the amount of \$9,461.40 including all withholding and NCR fees. Motion carried (3-0).

Public Works Supervisors Report: Frank Fehlinger reported that the PW repaired the parking lot at the Community Center, and have been plowing snow and salting to keep the roadways safe.

Planning Commission Report: Robert Boileau reported that the Planning Commission has given extensions to the pending subdivision approvals and has reviewed the sketch plan for the Dollar General.

Resolution 2020-08: A Resolution Revising the Elected Property Tax Collector's Fee Schedule.

- There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve Resolution 2020-08. Motion carried (3-0). Editor's note: The numbering of Resolution 2020-08 appears out of sequence because it had been tabled from a previous meeting.

Dangerous Structures Declaration Review: Due to inclement weather and the Covid-19 emergency it was agreed that the hearing should be rescheduled. The new hearing date will be February 17, 2021 at 7:00 P.M.

Zoning Hearing Board Hearing: Re: 435 Duke Lane, Kunkletown

The ZHB met on December 10, 2020 at 6:30 P.M. briefly. Solicitor Martinez entered some documents into evidence. The Applicant has requested an extension to allow time for the Planning Commission and the Zoning Office to review her application for a non-conforming use certificate at the location. A new hearing has been scheduled for February 23,2021 at 6:30 P.M.

Announcement of Annual Organizational Meeting: The annual Organizational meeting of the Eldred Township Board of Supervisors is scheduled for Monday January 4, 2021 at 7:00 P.M.

The Auditors will meet on Tuesday January 5, 2020 at 6:30 P.M.

Collective Bargaining Unit; Teamsters 773: The Township has received a letter from Brian Taylor, business agent for Local 773, indicating that the union is no longer interested in representing the Eldred township PW employees.

Emergency Proclamation: Due to the recent Snow Emergency and in addition to the ongoing Covid-19 emergency,

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve a Supplemental Declaration of Disaster Emergency. Motion carried (3-0).

Ratify CARES Agreement:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the ratification of the CARES agreement requesting reimbursement for Covid-19 related Township expenses in the amount of \$15,146.00. Motion carried (3-0).

Fee Schedule Review: Secretary Ann Velopolcek reported that after reviewing the costs of hearings over the last 5 years, it is clear that the Township’s fee schedule is inadequate. Ms. Velopolcek has prepared a proposed increase for hearing before the Supervisors (Conditional Use) and the Zoning Hearing Board (Variance, Special Exception and Appeal of the Zoning Officers Decision.). Action on this topic will take place at another time.

Other: since the CBA is abandoned, Mr. Hoffman announced the rate increases for the staff as follows:

Administrative Staff:

Treasurer	3% increase
Secretary/Admin Assistant	3% increase
Public Works Director	3% increase

Public Works Department Staff 2021 Rates and Job Classifications:

Class 1: Full-Time CDL Truck Driver /Laborer/Heavy Equipment Op.	3% increase
Class 2: Full-Time CDL Truck Driver/Laborer/Light Equipment Op.	1% increase
Current Part-time CDL Truck Driver/Laborer/Light Equipment Op.	1% increase
Class 3: Full-Time Truck Driver Non-CDL/Laborer (new start rate)	\$15.00/hour
Class 4: Part-time CDL Truck Driver/Laborer/Light Equipment Op. (new start rate)	\$17.00/hour
Class 5: Part-time Non-CDL Truck Driver/Laborer (new start rate)	\$15.00/hour

Class 6: Part-time (Non-Truck Driver) Unskilled Laborer/Flagger (new start rate) \$13.50/hour

Janitorial Staff: (Part-time Only)

Current Janitorial Staff \$16.00/per hour
Janitorial (New) start rate) \$13.50/hour (new start rate)

“One-time Emergency COVID-19 Relief Stipend”

Current Part-Time Public Work Employees- For being available for work during the COVID-19 shut down, and their inability to collect unemployment. \$250.00 one-time, less all applicable taxes.

Benefits will be determined at a later date.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the proposed wage package. Motion carried (3-0).

Mr. Hoffman thanked the Township staff and all the residents of Eldred Township for their cooperation during the recent snowstorm.

Public Comment: There was no public comment.

Adjournment:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to adjourn. Motion carried (3-0). Meeting adjourned at 3:45 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Minutes
Special Meeting
November 30, 2020

On Monday, November 30, 2020 the Eldred Township Supervisors met in a special meeting at 2:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, PA. The purpose of the special meeting was for a budget workshop.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-Chairman; Donna Mikol, Supervisor; Frank Fehlinger, Public works Supervisor; James Phillips, Treasurer. Also in attendance was James Leiding.

Call to Order: The meeting was called to Order at 2:12 P.M. by chairman Gary Hoffman.

Announcement of Recording: Mr. Hoffman announced that the meeting was being recorded.

Budget Discussion:

Mr. Phillips went over the changes that were discussed at the previous meeting on November 21, 2020.

There was discussion about creating a new program for the replacement of vehicles and equipment titled the Capitol Equipment Replacement Plan and funding the program with a 0.25 mil levy. The Supervisors feel this is a necessary increase in taxes so future Boards will not face the unfunded expense of replacing vehicles as necessary. The Treasurer listed the current vehicles, their ages and the anticipated replacement schedule. The increase will generate approximately \$50,000.00/year and with an additional \$25,000.00 from the general fund (as needed) should provide the funds necessary to keep the fleet updated.

There was also discussion about funding the Fire Department. The Township has been donating \$25,000.00/year to the Fire Department. This year, because of the Covid 19 restrictions, no fundraisers were permitted. This created a large deficit for the Fire Department that the Township does not have the funds to make up. It was decided that the current funding method is insufficient. The Supervisors agreed that a tax levy of 0.25 for this purpose would both resolve the issue of additional funding for the Fire Department and address a projected budget shortfall in the General Fund. These funds will be held in a Fire Protection Fund and distributed to the Fire Department as needed.

Having calculated all the income and expenses it was decided that a 0.07 mil Real Estate Tax increase was necessary to balance the budget.

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the proposed budget for advertising and public review (as required) and to set a meeting date and time of December 22, 2020 at 2:30 P.M. for a special meeting to approve the budget. Motion carried (3-0).

The Secretary will ask the Solicitor to prepare the Resolutions to create these two tax levy's and Capitol Funds.

Other: Mr. Fehlinger presented estimates for installing two platforms and picnic tables at the Village Square of around \$3000.00. (the work to be done by the PW Dept.)

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the expense of installing the two tables. Motion carried (3-0).

There was a brief discussion about the ending of the Union Contract. Mr. Hoffman and Ms. Velopolcek contacted B. Taylor (Teamsters 773) but he has not responded.

Adjournment:

There was a motion by JoAnn Bush and seconded by Donna Mikol to adjourn. Motion carried (3-0). Meeting adjourned at 3:12 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Minutes
November 18, 2020

On Wednesday, November 18, 2020 the Eldred Township Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, PA. Members of the public could also participate in the meeting via Microsoft Teams or by phone. Each attendee could hear each other attendee, and had the capability to speak to each other attendee.

Call to Order: The meeting was called to order at 7:00 P.M. by Chairman Gary Hoffman, followed by the Pledge of Allegiance.

In Attendance: In attendance were Gary Hoffman, Chairman; Donna Mikol, Supervisor; Michael Gaul Solicitor and by internet, JoAnn Bush, Vice Chairman, who could hear the other attendees, and be heard by the other attendees of the meeting.

Announcement of Executive Sessions and Recording: Mr. Hoffman announced that the Board had met immediately prior to this meeting with the Solicitor for pending legal matters, and that the meeting was being recorded.

Public Comment on Non-Agenda Items: There was none.

Approval of the Minutes:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the minutes of October 14, 2020. Motion carried (3-0).

Public Hearing on Proposed Ordinance 2020-06

- There was a motion by Donna Mikol and seconded by Gary Hoffman to open the public hearing on Proposed Ordinance 2020-06. Motion carried (3-0).

Mr. Hoffman turned the hearing over to Solicitor Gaul.

Mr. Gaul explained the proposed Ordinance, which **amends the Eldred Township Zoning Ordinance #2014-01, by amending the Minimum Lot Width requirement for standard subdivisions and adding or amending the minimum Front Yard Setback requirements for Accessory Structures and provides for other miscellaneous matters.**

Solicitor Gaul introduced into evidence the following exhibits:

T-1-- The Solicitor's cover letter to the Times News, dated October 30, 2020, instructions for the advertising of the proposed Ordinance and including a copy of the Ordinance and the required Posted Notice.

T-2-- The review letter from the Monroe County Planning Commission, dated 11/13/2020, recommending the approval of the proposed Ordinance.

T-3—The review letter from the Eldred Township Planning Commission, dated November 12, 2020, recommending the approval of the proposed Ordinance.

Solicitor Gaul briefly went over the amendments.

Robert Boileau, Chairman, Eldred Township Planning Commission commented that this change is consistent with other Townships in our area.

There was no other public comment.

- There was a motion by Donna Mikol and seconded by Gary Hoffman to close the hearing. Motion carried (3-0).

Action on Ordinance 2020-06:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve adoption and enactment of Ordinance 2020-06. Motion carried (3-0).

Public Hearing on Ordinance 2020-07

- There was a motion by Gary Hoffman and seconded by Donna Mikol to open the public hearing on proposed Ordinance 2020-07. Motion carried (3-0).

Mr. Hoffman turned the hearing over to Solicitor Gaul.

Solicitor Gaul explained that the Ordinance is an **amendment to the Eldred Township Subdivision and Land Development Ordinance on 2014-02, as**

amended, adding requirements for an alternate sewage disposal area for residential lots for all subdivisions and providing for other miscellaneous matters.

Solicitor Gaul entered into evidence the following exhibits:

T-1-- The Solicitor's cover letter to the Times News, dated October 30, 2020, instructions for the advertising of the proposed Ordinance and including a copy of the Ordinance and the required Posted Notice.

T-2—The Review Letter of the Monroe County Planning Commission dated November 9, 2020 recommending approval of the proposed Ordinance.

T-3—The review letter of the Eldred Township Planning Commission, dated November 12, 2020, recommending approval of proposed Ordinance 2020-07.

Solicitor Gaul explained that the requirement for an alternate sewage disposal site has been a requirement for major subdivisions and will now apply to all subdivisions, He added that the reason for this is that Eldred Township is in the watershed of the Aquashicola and Pohopoco streams, which are currently being evaluated by the Department of Environmental Protections (DEP) for classification as Exceptional Value (EV) streams. As such, alternate sewage disposal areas are a requirement of the DEP. This Ordinance will create compliance with that requirement.

There were no comments.

- There was a motion by Gary Hoffman and seconded by Donna Mikol to close the hearing for Proposed Ordinance 2020-07. Motion carried (3-0).

Action on Proposed Ordinance 2020-07:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve adoption and enactment of Ordinance 2020-07. Motion carried (3-0).

Treasurer's Report:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurer's Report as presented, the balance of the Pligit, First Northern and Petty Cash accounts being \$523,581.69. Motion carried (3-0).

Approval of Ratified and Unpaid Bills:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the ratification and payment of the bills from the General Fund in the amounts of (ratified) \$19,765.11 and (unpaid) \$ 15,329.16 for a total of \$35,094.27. Motion carried (3-0).
- There was a motion by and seconded by Donna Mikol to approve the payment and ratification of bills from the State Fund in the amounts of (ratified) \$1,736.01 and (unpaid) \$8,874.44, a total of \$10,610.45. Motion carried (3-0).

Payroll:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payrolls for the weeks ending 10/10/2020 in the amount of \$10,792.25, 10/24/2020 in the amount of \$10,115.02 and 11/07/2020 in the amount of \$10,723.30 for a total of \$31,630.57 including all withholding and Jet Pay fees. Motion carried (3-0).

Public Works Supervisors Report: Frank Fehlinger (Public Works Supervisor) reported that the crew was continuing to perform road work, and has been assisting at the ETCC and at the KVFC. The crew will also be replacing the deck of the receiving area near the modulars.

Mrs. Bush complimented the crew on the work they are doing saying she has been receiving positive feedback from the community.

ETCC Report: Mrs. Bush announced that the Thrift Store has reopened with Covid restrictions and have had a successful reopening. The Store will be closed the week of Thanksgiving. The Thrift Store will be using the Community Room for its Christmas sale when they return.

Superheat has been called to fix the pipes that were leaking.

Mrs. Bush would like to seek grant monies for a new furnace and generators for the ETCC and Municipal Building.

Mr. Fehlinger commented on a meeting he had with Jim Storm (a retired HVAC person) and Carey Krum. He said the furnace is relatively new and working but when the school left the building, they took the computer that ran the heating system and it is now not automatic. He will be looking into the cost of a new computer that can operate the HVAC system at the ETCC.

Planning Commission Report: Robert Boileau reported that the Planning Commission is reviewing 2 minor subdivisions. The Commission has also been looking at regulations for lot sizes for horses and is gathering information about overlay districts for the village area of Kunkletown.

Lot Joinder: Attorney Andrew Wolf appeared for his clients Ali and Momand regarding the joining their two lots at Princess Lake (Parcels 06.3.1.23-9 and 06.3.1.27). after a brief review by the solicitor and upon the recommendation of the Eldred Township Planning Commission in its letter of November 12, 2020:

- There was a motion by Gary Hoffman and seconded by Donna Mikol to adopt Resolution 2020-09, approving the lot joinder of Ali and Momand (as above). Motion carried (3-0).

Tanzosh Minor Subdivision: Mr. George Fetch, Surveyor, appeared for David and Timothy Tanzosh and gave a brief overview of the project.

There was no public nor supervisor's comment.

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the modification request of David and Timothy Tanzosh waiving the requirement of SALDO Section 309 (to survey the entire tract). Motion carried (3-0).
- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the Minor Subdivision of David and Timothy Tanzosh (final plan) dated 11/11/2020 conditioned upon compliance with the comments of the Township Engineers, Hanover Engineering, letter of October 13, 2020. And the joining of the Gower Lots as stated on the plan. Motion carried (3-0).

Dangerous Structure: 104 Fiddletown Rd. Kunkletown

There was a motion by Donna Mikol, and seconded by Gary Hoffman, to approve the Solicitor notifying the owner of record (and all interested parties) to show cause why the building on the property should not be declared a dangerous building in accordance with Township Ordinance 99-02 and should not be demolished, in accordance with the Township Zoning Office's report, and to schedule a hearing for the Board of Supervisors to hear the response of the property owner (and other interest parties) to the show cause order.

Resolution 2020-07: A Resolution for the disposition of records in accordance with the Municipal Records Manual (as amended) of December 16, 2018.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve Resolution 2020-07. Motion carried (3-0).

Resolution 2020-08: Real Estate (RE) Tax Collector Compensation Agreement.

Laura Hoffman (R.E. Tax Collector) presented an resolution adjusting the fee for Tax Certifications from \$15.00 to \$20.00 beginning January 1, 2021.

The Resolution was tabled to give the solicitor time to review the language of the resolution.

Other: There was no other business

Public Comment: There was no Public Comment

Adjournment :

- There was a motion by Donna Mikol and seconded by JoAnn Bush to adjourn. Motion carried (3-0). Meeting adjourned a 7:50 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary
Eldred Township Board of Supervisors

BOS Minutes
October 21, 2020

On Wednesday, October 21, 2020 the Eldred Township Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, PA. The meeting was held in-person and also virtually with a Microsoft Teams application.

In Attendance: In attendance were Gary Hoffman, Chairman; Donna Mikol, Supervisor and Michael Gaul, Solicitor and virtually, JoAnn Bush, Vice-Chairman.

Call to Order: The meeting was called to order by Chairman Gary Hoffman at 7:05 P.M. followed by the Pledge of Allegiance.

Announcement of Recording and Executive Sessions: Mr. Hoffman announced that the meeting was being recorded and that the Supervisors had met in executive session on Monday, October 19, 2020 for personnel matters and immediately prior to this meeting with the solicitor for pending legal matters.

Photo Contest: Mary Anne Clausen announced the winners and runners up of the Eldred Township 2020 Photo Contest. They are;

1st Prize- Joyce Blaskow
Runners up: Traci Smith and Joyce Blaskow
Honorable Mentions: Dieter Metzger
Anthony Giordano
Margaret Carpenito
Lydia Boileau
Robin Gitch
Denise Yarashas

Special Recognition goes to William Clausen, Traci Smith Joyce Blaskow and JoAnn Bush. (These applicants were ineligible for prizes either because they were related to a judge or had won the maximum number of prizes allowed any one candidate (2)).

Historical Society: Update; Jalene Keiser gave an update of the progress of the Historical Society Grant. Two bidders were awarded contracts and they are in review by MCIDA.

The right side of the roof requires repair so the next grant the Society will apply for will be for those repairs.

- There was a motion by Donna Mikol and seconded by Gary Hoffman to approve a letter of support for the Historical Society's new grant application. Motion carried (3-0).

Approval of the Minutes:

- There was a motion by Donna Mikol and seconded by Gary Hoffman to approve the minutes of September 16, 2020. Motion carried (3-0).

Treasurer's Report:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurer's Report as presented, the balance in the 1st Northern, Pligit and Petty cash accounts being \$544,328.32. Motion carried (3-0).

Approval and Ratification of Bills:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the bills for payment and ratification from the General Fund in the amount of \$58,809.70. Motion carried (3-0).
- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment of bills from the State Fund in the amount of \$3,681.03. Motion carried (3-0).

Payroll:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payrolls for the weeks ending 9/12/2020 in the amount of \$10,681.29 and 9/26/2020 in the amount of \$11,694.79 including all withholding and jet pay fees. Motion carried (3-0).

Public Works Supervisors Report: Frank Fehlinger reported that another of our fleet of trucks has been discovered to be unsafe due to rust and frame cracks (1985 Ford L8000). After consulting with the Supervisors and the Treasurer, Mr. Fehlinger found a replacement truck from DELVAL International which is a CoStars contractor.

- There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve the Township's acquisition of a 2019 International HV507 SFA Dump Truck from Del-Val International in the amount of \$163,348, under Co-Stars contract 025-011. Motion carried (3-0).

- There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve the Township's financing of acquisition of the 2019 International Truck through a lease purchase agreement with Municipal Capital Finance in the form presented. The lease is for 4 years and carries interest at the rate of approximately 3.359% per annum. Motion carried (3-0).

Mr. Fehlinger reported that he was able to purchase a sweeper from the Muncibid site for \$2,251.00, which will save the Township having to hire out this job in the future.

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the ratification of the purchase above. Motion carried (3-0).
- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the advertising to dispose of the L800 Ford truck that is out of service and several other small items. Motion carried (3-0).

JoAnn Bush thanked Mr. Fehlinger for the attractive autumn decorations he installed at the Municipal Building.

Planning Commission Report: Robert Boileau reported that the Planners are reviewing several amendments to the Eldred Township Zoning and SALDO Ordinances regarding Alternate septic sites for minor subdivisions, minimum lot widths and setbacks.

At its next meeting the planners will be reviewing a lot joinder application, the Tanzosh Minor Subdivision plan and considering a new Zoning district or overlay, Village Center, and also looking at our regulations for horses.

ETCC Report: Donna Deihl reported that the Thrift Store would be reopening on Wednesday, November 4, 2020 and will resume regular operations with the current Covid 19 restrictions in place. The Secretary will create some posters with the required information. Ms. Diehl asked for the use of a large dumpster to get rid of old, unsalable and damaged items.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the rental of a dumpster and a contract for a small dumpster on a permanent basis for normal trash removal for the ETCC. Motion carried (3-0).

Budget Workshops:

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve of advertising for several budget meeting (dates to be determined) in November. Motion carried (3-0).

Resolution 2020-05: Setting a fee schedule for Short-Term Rental Permits, Admin. and Inspection Fees.

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve Resolution 2020-05 setting fees for Short Term Rental permits and associated fees. Motion carried (3-0).

Resolution 2020-06: Adopting Written Procedures in How Professional Services are Chosen for the Township's Pension Plan to Comply with Act 44 of 2009.

- There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve Resolution 2020-06 as stated above. Motion carried (3-0).

Other : Mr. Hoffman thanked resident Doug Borger for repairing one of the Truck frames.

Mr. Hoffman announced that the Township has applied for CARES Funds in the amount of \$40,000.00 to assist the Kunkletown Volunteer Fire Company to replace some of the monies they lost due to the lack of fundraisers this year.

Public Comment: Mr. Fehlinger asked if there was a name associated with the area being developed at the Smale property. After a brief discussion it was decided that "The Village Square" would be a working name for the project.

Adjournment:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to adjourn. Motion carried (3-0). Meeting adjourned at 8:15 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Minutes
September 16, 2020

On Wednesday, September 16, 2020 the Eldred Township Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, Pa. . Due to the COVID-19 pandemic, the meeting was held in person and virtually, via video and audio advanced communication technology (“ACT”), using the Microsoft Teams internet application. All members of the Board of Supervisors, as well as all other attendees, could hear each other, and be heard by the others.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-Chairman; Donna Mikol, Supervisor and Michael Gaul, Solicitor.

Also, in attendance via internet, Joyce Blaskow, Karena Thek, and Kristine Porter(Times News) and in person, as detailed on the sign in sheet.

Call to Order: The meeting was called to order at 7:05 by Chairman Gary Hoffman followed by the Pledge of Allegiance.

Announcement of Recording and Executive Sessions: Mr. Hoffman announced that the Board had met in executive session by phone on September 10, 2020 for personnel matters and immediately prior to this meeting with the Solicitor for pending legal matters.

Public Comment on Non-Agenda Items: Mary Anne Clausen asked about the new speed limit signs on Roth Rd. She feels that 25 M.P.H. is not the appropriate speed for that road. The PW Supervisor advised that Ross Township had done a traffic study and posted its section, so Eldred followed suite. After a brief discussion:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to have the PW Supervisor, Mr. Fehlinger, remove the signs from the Eldred Township section of the road. Motion carried (3-0).

Dale Weidman asked about the spotted Lanternfly infestation at his home. He asked if he removed trees, what should he do with the logs. The Secretary commented that she had been on the Penn State Extension website and has some information regarding using pesticides to treat the trees for the insects and could give copies to Mr. Weidman.

Karena Thek asked the Supervisors consent to have the WEP Pumpkin Patch event at the ETCC on October 24 from 12-3, following the Covid-19 protocols. The Supervisors agreed.

Approval of the Minutes:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the minutes of August 19, 2020 and September 1, 2020. Motion carried (3-0).

Treasurer's Report:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurer's Report as presented the total of the PLIGIT, First Northern and Petty Cash accounts being \$624,894.71. Motion carried (3-0).

Accounts Payable:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment and ratification of the bills from the General Fund in the amount of \$21,442.94. Motion carried (3-0).
- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment of bills from the State Fund in the amount of \$51,174.73 (this included the down payment on the new truck purchase). Motion carried (3-0).

Payroll:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the Payrolls for the weeks ending 8/15/2020 in the amount of \$11,163.73 and 8/29/2020 in the amount of \$10,417.72 including all withholding and JetPay fees. Motion carried (3-0).

PW Supervisors Report: Frank Fehlinger reported that yet another Truck (the 1995 Ford dump truck) has developed holes in the frame and needs to be replaced. The Supervisors asked Mr Fehlinger to have our vehicle inspector review the condition of the trucks to determine the safety of using them.

Dale Weidman remarked that those trucks will not pass any inspections.

There was discussion about the upcoming winter and how to best arrange for ice and snow removal. Hiring an outside contractor was discussed. The Supervisors asked Mr. Fehlinger to get a price to install a snowplow on the new Boom Mower, and to continue to look for a used vehicle to replace either of those currently out of service.

Mr. Fehlenger also reported that the PW crew has been busy mowing and cleaning out pipes and will be installing new pipes on Church Rd. next week.

Planning Commission Report: Bob Boileau reported that the Planners have sent the Supervisors a recommendation for changes to the current SALDO and Zoning Ordinances. They recommend the addition of Minimum Lot Widths in the SALDO and a revision of the Setback standards in the Zoning Ordinance. Solicitor Gaul has prepared a proposed Ordinance for the Minimum Lot Width.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the review by the Planning Commission of the proposed Saldo Ordinance. Motion carried (3-0).
- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Solicitor prepare an Ordinance revising the Minimum Setback requirements for Accessory Structures for residential homes built prior to 2004 (the year zoning was adopted in Eldred), to have the Planning Commission review the Ordinance, and make a recommendation to the Board. Motion carried (3-0).

Public Hearings on these Proposed Ordinances will be held at the regular meeting of the Board of Supervisors in November 2020.

Zoning Report: A written Zoning report was submitted and available for public review.

ETCC: JoAnn Bush reported that the Building could reopen on Thursday, September 17, for the Sewing Group and for the Therapist with the following conditions:

- All persons entering must sign in (for tracking purposes, should that become necessary)
- Each person must have their temperature taken and have a temp of less than 99 degrees.
- Masks must be worn at all times in the building
- Bathrooms would be restricted to limit the necessary sanitization procedures.

The ETCC Board will be meeting on Thursday, September 24 at noon to discuss the reopening,

The Thrift Store will be reopening on Wednesday, October 14, 2020 with the same conditions and with a limited number of occupants in the building at one time.

Signs will be posted.

The West End Soccer League has requested use of the outdoor field for practices on Wednesdays from 6 P.M. until dark. They will present the necessary paperwork.

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the West End Soccer League to use the field (as above). Motion carried (3-0).

PMRS Pension Multiplier: There was a discussion about increasing the Township's multiplier for the pension plan. the Township is currently not using all the funds available from the State for the Township's portion of its pension contributions.

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the Treasurer to proceed with acquiring the information necessary to make this change by Ordinance. Motion carried (3-0).

Public Comment: Dale Weidman commented that the signage on Point Phillips Rd. is still not sufficient and the road is unsafe. Mr. Fehlinger will look into options for increased warnings.

Other: JoAnn Bush announced that there will be another grant round for parks from DCED in the spring and she would like to apply for funds for the playground.

It was announced that in honor of their 60th wedding anniversary, there was a motor parade for Mr. and Mrs. Gene Berger that involved over 100 vehicles.

Gary Hoffman announced that the Teamsters have been in touch to begin the arrangements for negotiations for a new union contract. The current contract expires in December.

The Supervisors were presented with a petition requesting a resolution that only Township residents be permitted to serve on committees and commissions. Several residents spoke in opposition. After a brief discussion:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to table the proposal . The reason was that any resolution could be overturned by a future Board so there was no benefit. Motion carried (3-0).

Adjournment:

Donna Mikol and seconded by JoAnn Bush to adjourn. Motion carried (3-0). Meeting adjourned at 8:25 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Minutes
September 1, 2020
Special Meeting

On Tuesday, September 1, 2020 the Eldred Township Supervisors met in a special meeting at 5:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, Pa. the meeting was both in person and virtual.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-Chairman; Donna Mikol, Supervisors and Michael Gaul, Solicitor.

Also, in attendance were Jane and Maynard Frantz, Jonathan Shupp, surveyor, Josephine Holman, Transcriptionist and Robert Boileau.

Call to Order: The meeting was called to order by Chairman Gary Hoffman at 5:15 P.M.

Conditional Use Hearing:

- There was a motion by JoAnn Bush and seconded by Gary Hoffman to open the Public Hearing for the Conditional Use application of Jane and Maynard Frantz for their property at 185 Church Lane, Kunkletown, Pin 0662-3502-77-5696. Motion carried (3-0)

Solicitor Gaul explained that the property being in a Commercial Zone a hearing before the Board is required for their proposed use, a single-family home. Solicitor Gaul presented the following exhibits :

- T-1 An application for a Conditional Use hearing with a project narrative and a site plan
- T-2 Letter of Notification of Hearing
- T-3 Certificate of Posting
- T-4 Legal Notice
- T-5 Proof of Publication
- T-6 Photos of Posted Notice
- T-7 Letter of Recommendation from Eldred Township Planning Commission.

Jonathan Shupp was sworn in and explained that the lot in question is the last lot on Church Lane, that all the surrounding lots have single family homes on them and that the proposed use is in keeping with the existing neighborhood.

Solicitor Gaul asked for public comment. There was none.
Mr. Gaul then asked for Supervisor comment. There was none.

- There was a motion by Donna Mikol and seconded by Gary Hoffman to close the hearing. Motion carried (3-0).

Action on Conditional Use Application:

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the conditional use application of Jane and Maynard Frantz for the construction of a single-family home on parcel 0662-3502-77-5696. Motion carried (3-0).

Solicitor Gaul informed the Frantz's that a written decision would follow but that they could proceed with the permitting process and begin their project.

Other: Gary Hoffman asked if there was any other business. There was none.

Adjournment:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to adjourn. Motion carried (3-0) meeting adjourned at 5:23 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary
Eldred Township

Minutes
August 19, 2020

On Wednesday, August 19, 2020 the Eldred Township Board of Supervisors held its regular monthly meeting, at 7:00 P.M. at the Eldred Township Municipal Building 490 Kunkletown Rd. Kunkletown. Due to the COVID-19 pandemic, the meeting was held in person and virtually, via video and audio advanced communication technology ("ACT"), using the Microsoft Teams internet application. All members of the Board of Supervisors, as well as all other attendees, could hear each other, and be heard by the others.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-Chairman; Donna Mikol, Supervisor, Michael Gaul, Township Solicitor, and Ann Velopolcek, Township Secretary.

Also in Attendance: (By video conference or phone) Mary Anne Clausen, Chris Porter (Times News), Dean Zimmerman (KCE), Steve Root, Tyler Manquit and others detailed on the sign in sheet.

Call to Order: The meeting was called to order at 7:06 by Chairman Gary Hoffman, followed by the Pledge of Allegiance.

Announcement of Executive Sessions and Recording: Gary Hoffman announced that the Supervisors had met in executive session with the solicitor, immediately prior to the meeting for pending legal matters.

Public Comment on Non-Agenda Matters: There was none.

Approval of the Minutes:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the minutes of July 15, 2020 and August 3, 2020 (Special Meeting) Motion carried (3-0).

Minor Subdivision; Supernavage: After a brief explanation:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the Minor Subdivision of Supernavage subject to the Engineer's (Hanover Engineering) comments and the receipt of the recorded deeds upon completion. Motion carried (3-0).

Treasurer's Report:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurer's Report as presented, the balance in the Pligit, First Northern and Petty Cash accounts being \$640,440.29. Motion carried (3-0).

Ratification and Payment of Bills:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the ratification of bills in the amount of \$6,775.06 and the payment of unpaid bills in the amount of \$81,346.51 for a total of \$88,346.57 from the General Fund. Motion carried (3-0).
- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment of bills from the State Fund in the amount of \$2,592.43. Motion carried (3-0).

Payroll:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payrolls for the weeks ending 7/18/2020 in the amount of \$11,139.62 and 8/1/2020 in the amount of \$10,493.42 including all withholding and Jet Pay fees. Motion carried (3-0).

Public Works Department Report: Frank Fehlinger gave an update on the progress made repairing roads and clearing pipes after hurricane Isaias on August 3, 2020.

Gary Hoffman reported that the County has requested storm damage reports. There may be PEMA funds in the form of low interest loans available to private property owners in the future.

Mr. Fehlinger reported that one of the Township trucks has developed an unfixable crack in the frame. Replacement is not feasible due to the age of the vehicle (1996) and he is looking for a replacement. He presented a lease purchase option for a 2021 International Dump truck to the Supervisors. The Supervisors will discuss the feasibility of a new truck with the Treasurer.

Gary Hoffman reported that there has been some agreement about moving forward with the landscaping of the Old Stone Arch Bridge property. When the PW is caught up with the storm damage, they will be removing some blacktop, leveling and seeding the area. There are plans for seating at the site, picnic tables and other improvements.

CJERP Report: Robert Boileau reported that at its meeting with the regional zoning officers, the items discussed were Eldred's request for Agricultural Products Processing, including the removal tanneries and slaughterhouses from the existing definition, adding a definition for Dairies and some changes to Agritourism specifically Wineries.

Planning Commission Report: Robert Boileau reported that the Planning Commission will be changing its meeting day to the second Wednesday of the month. The subjects currently under review are a Conditional Use application, the Tanzosh Minor subdivision, Minimum Lot Widths, Alternate Septic Sites for new lots and Minimum Setbacks.

ETCC Report: JoAnn Bush reported that the ETCC Thrift Store will be having a school uniform giveaway on Saturday, August 29 from 12-3. The event will be outdoors and donations will be requested.

Mrs. Bush also reported that Karena Thek (WEFP) has requested permission to permit an Eagle Scout project at the ETCC.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the WEFP to accept the Eagle Scout Project which will involve improvement to the playground. Motion carried (3-0).

There was some discussion about the WEFP lease renewal. Doug Borger said he feels that the Pantry should be paying the cost if its electric use which is greater than the proposed rent amount of \$300.00.

Tyler Manquit and Robert Boileau each commented that the benefit to the community outweighed the expense.

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the lease of the WEFP for a term of 5 years beginning August 1, 2020 and ending July 31, 2025, subject to an acceptable review by the Solicitor, and, providing that the WEFP retain its tax exempt status, at a rental amount of \$300.00/month. Motion carried (3-0).

New Meeting Room: Mr. Hoffman reported that the Township will be converting the former AA office into a small conference room. This will allow for small meetings, Webinars, and provide a place for staff to meet with residents. Henceforth, there will be no public access to the staff offices.

Website: Anthony Giordano has requested that the Township permit a link on its website to a website he created "47 Notable Sites in Eldred Township". The Supervisors requested our IT specialist, Mike Kolba, to review he site and report back to the Supervisors.

Donations: The Township received a request for a donation to the Kettle Creek Environmental Fund. Ms. Bush said she would like to review our donations for the year before committing a sum to this fund. The decision was deferred until next month.

Pick Up the Poconos: There was a discussion about the Pick-Up the Poconos Program and Eldred's clean-up day. It was decided to have our cleanup day(s) on September 25 and 26, and to participate in the Pick Up the Poconos program, asking for volunteers to pick up any sections they wished, and report to the Township where bags are to be picked up. The Township will provide supplies to the volunteers.

Other: Photo Contest: Mary Anne Clausen reminded the assembly of the ongoing Photo Contest. The Township is seeking photos of interesting places in Eldred Township to use as photos for a calendar as a fundraiser for the Historical Society. There will be one \$100.00 prize and ten \$25.00 prizes for the winners. The contest ends on September 14, 2020.

Fire Company: Gary Hoffman reported that the Fire Company is in need of donations. Due to the Covid-19 restrictions, no fundraisers have been held this year resulting in a (approx.) \$140,000.00 shortfall.

Public Comment: Doug Borger asked if there has been any progress on the Rail Trail. Mrs. Bush stated that the Wildlands grant for a feasibility study is on hold due to the Covid-19 restrictions.

Adjournment:

- There was a motion by Donna Mikol and seconded by Gary Hoffman to adjourn. Motion carried (3-0). Meeting adjourned at 8:30 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Minutes
July 15, 2020

On Wednesday, July 15, 2020 the Eldred Township Board of Supervisors held its regular monthly meeting, at 7:00 P.M. Due to the COVID-19 pandemic, the meeting was held virtually, via video and audio advanced communication technology (“ACT”), using the Microsoft Teams internet application. All members of the Board of Supervisors, as well as all other attendees, could hear each other, and be heard by the others.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-Chairman; Donna Mikol, Supervisor, Michael Gaul, Township Solicitor, and Ann Velopolcek, Township Secretary.

Also in Attendance: (By video conference or phone) Donna Kenderdine; Transcriptionist, Robert Boileau, Karena Thek, Donna Deihl, Dieter Metzger, Mary Anne Clausen, Chris Porter (Times News), Matthew Hoskings.

Call to Order: The meeting was called to order at 7:02 by Chairman Gary Hoffman, followed by the Pledge of Allegiance.

Announcement of Executive Sessions and Recording: JoAnn Bush announced that the Supervisors had met in executive session on Sunday July 12, 2020 for personnel and Covid-a9 matters and on Monday July 13, 2020 with the Solicitor for pending legal matters.

Public Comment on Non-Agenda Matters: There was none.

Ordinance 2020-04: AN ORDINANCE AMENDING THE ELDRED TOWNSHIP ZONING ORDINANCE 2014-01 ESTABLISHING A NEW DEFINITION FOR SHORT-TERM RENTALS; AMENDING THE SCHEDULE OF USES IN EACH ZONING DISTRICT AND ADDING A NEW SECTION 846 PROVIDING SUPPLEMENTARY REGULATIONS FOR PERMITTED SHORT-TERM RENTALS.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to open the Public Hearing. Motion carried (3-0).

Solicitor Gaul entered as exhibits the following:

- T-1 The Original Proposed Ordinance
- T-2 The Public Notice
- T-3 Proof of Advertising
- T-4 Eldred Township Planning Commission Review Letter
- T-5 Monroe county Planning Commission Review Letter
- T-6 Revised Proposed Ordinance (red-line copy)
- T-7 Revised Ordinance (Clean Copy)

Solicitor Gaul explained the Exhibits and the purpose and reasons for the Ordinance. He gave a brief summary of the sections of the Ordinance then asked for comments.

Robert Boileau (Eldred Township Planning Commission Chairman) gave a brief account of the reviews by the Planning Commission of this topic. He said that while Eldred Township has not had any complaints about Short-Term Rentals, there have been many accounts of problems in various other communities and that the Planning Commission thought it prudent to take a pro-active approach to the issue and put into place the regulations and administrative procedures to mitigate any future issues.

Solicitor Gaul then explained that the Planning Commission, after a review of the document , requested one change, which was to add the Exemption language to the new Definition of Short-Term Rentals (Section 303(a) for the purposes of clarity.

There being no further comment:

- There was a motion by Gary Hoffman and seconded by JoAnn Bush, to close the hearing. Motion carried (3-0).

Action on Ordinance 2020-04:

- There was a motion by and seconded by Donna Mikol to approve and enact Ordinance 2020-04 as amended. Motion carried (3-0).

Ordinance 2020-05: AN ORDINANCE REGULATING SHORT TERM RENTAL DWELLING UNITS WITHIN ELDRED TOWNSHIP, AND ESTABLISHING PENALTIES FOR VIOLATIONS.

- There was a motion by JoAnn Bush and seconded by Gary Hoffman to open the Public Hearing for Ordinance 2020-05. Motion carried (3-0)

Solicitor Gaul presented the following exhibits:

- T-1 The Proposed Ordinance
- T-2 The Public Notice

Solicitor Gaul explained that this Ordinance sets the Property Standards for Short- Term Rentals and establishes procedures and penalties for violations. He explained that the document was generated after an extensive review by the Planning Commission of the Ordinances of many Townships and the County Model Ordinance. It was created as a stand-alone Ordinance to facilitate any future changes to the required standards or compliance without the need to revise the Zoning Ordinance.

He then asked for comments by the Supervisors and the public.

Robert Boileau explained that should this Ordinance be passed, there will be permit applications, fee schedules, a notice of the County Hotel Tax and the appointment of an inspector to facilitate this Ordinance.

Solicitor Gaul and Mr. Boileau both commented on the language in the Ordinance being generally consistent with the County Model Ordinance, which is being used by many local Townships, to help make the process able to withstand future legal challenges (should any arise).

JoAnn Bush asked about the Township's role in locating any STR's to ensure compliance. Solicitor Gaul replied that the Township would respond to complaints and probably not seek out places that were being used in this way. He stated that if the Zoning Official became aware of a violation, the first step would be to send out a letter advising of the Ordinance and requiring the owner to follow the necessary procedure(s).

Mike Kolba asked if the Ordinance would become invalidated if the Township did not pro-actively investigate anyone using their property for this use.

Solicitor Gaul replied that it would not.

There being no further comment:

- There was a motion by Donna Mikol and seconded by Gary Hoffman to close the public hearing. Motion carried (3-0). Motion carried (3-0).

Action on Ordinance 2020-05:

- There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve and enact Ordinance 2020-05. Motion carried (3-0).

Approval of the Minutes:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the minutes of June 17,2020. Motion carried (3-0).

Treasurer's Report:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurer's Report as presented, the balance in the Pligit, First Northern and petty cash accounts being \$693,338.58. Motion carried (3-0).

Approval and Ratification of Accounts Payable:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Payment and Ratification of bills from the General Fund in the amount of \$39,088.63. Motion carried (3-0).
- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment and ratification of bills from the State Fund in the amount of \$41,816.96. Motion carried (3-0).

Payroll:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payrolls for the periods ending 6/20/2020 in the amount of \$12,862.67 and 7/4/2020 in the amount of \$11,950.56 including all withholding and Jet Pay fees. Motion carried (3-0).

Public Works Supervisors Report: Gary Hoffman reported that the PW staff have been doing Seal coating and road repairs, installing signs and an apron and other improvements at Mock Park.

Planning Commission Report: Robert Boileau reported that the Planning Commission will be reviewing two Minor Subdivision applications and discussing Minimum Lot Widths and alternate septic site requirements for minor subdivisions.

Resolution 2020-04: Administration of Ordinance 2020-03 (Wells)

Solicitor Gaul presented a resolution setting fees and appointing the Township Engineers as enforcement officers for the recent well Ordinance 2020-03.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve Resolution 2020-04. Motion carried (3-0).

Zoning Report: The secretary announced that the Zoning Office submitted a written zoning Report for June.

ETCC Report: JoAnn Bush reported that the West End Food Pantry (Karena Thek, director) is scheduled to renew its lease. She will be scheduling a meeting with Ms. Thek to go over some details.

The reopening of the Thrift Store is still on hold due to the uncertainty of the current Corona Virus Restrictions.

Other: Solicitor Gaul presented a post-construction Stormwater Management Plan for Don Ballou, required as part of his conditional approval.

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the form of the Stormwater Management Agreement for the property at 3214 Lower Smith Gap Rd., Kunkletown in accordance with the approval of the Township Solicitor and engineer. Motion carried (3-0).

Tax Collector Agreement: Due to the death of the Polk Township Tax Collector, Carolyn Meinhart, Polk Township has requested a temporary joint taxing district until the term of Ms. Meinhart is expired (Jan. 1, 2022). There was some discussion about what issues might need to be resolved after which:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to authorize a Joint Tax Collector Agreement with Polk Township satisfactory to the Township Solicitor and the Township Officials requiring separate administration and collection of Taxes for each district and reimbursement of Eldred Township's subsidy for office space. Motion carried (3-0).

JoAnn Bush announced that the Township Secretary will be on vacation the week of July 19-26 and requesting that the Office be closed on Monday, Wednesday and Friday of that week. On Tuesday and Thursday, both the Zoning officer and the Township treasurer will be in the office. It was agreed.

Public Comment: There was no further public comment.

Adjournment:

There was a motion by Donna Mikol and seconded by JoAnn Bush to adjourn. Motion carried (3-0). Meeting adjourned at 8:32 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Minutes
June 17, 2020

On June 17, 2020 the Eldred Township Board of Supervisors held a virtual (due to Covid-19 restrictions on public meetings) meeting at 7:00 P.M.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-Chairman; Donna Mikol, Supervisor, Michael Gaul, Solicitor.

Also in Attendance: Donna Kenderdine, Transcriptionist; Mark Kirk, Zoning Administrator, Amy Yaple, Don Moore, Donna Deihl, MaryAnne Clausen, Kevin Kuehner, James Leiding, Robert Boileau and Michael Kolba, Don Ballou and Jeremy Hoagland, The Crossroads Group.

Call to Order: Due to a few technical difficulties, the meeting was called to order by Chairman Gary Hoffman at 7:15 P.M.

Announcement of Recording and Executive Sessions: Mr. Hoffman announced that the meeting was being recorded and that the Supervisors had met in executive session on June 9th with the Solicitor for pending legal matters, on June 15th for administrative and personnel matters and immediately preceding this meeting for administrative matters.

Public Comment on Non-Agenda Items: Donna Deihl asked if she could call in some volunteers to work on the Butterfly Garden. Ms. Bush asked if our volunteer from last year was available and Donna did not know. Ms. Bush asked the secretary to contact Ms. Sweeney and see if she was available.

Mary Anne Clausen asked for a reminder update be sent out for the ongoing Photo Contest. The Secretary will send that out.

Kevin Kuehner complained about the recent decision of the Supervisors to take no disciplinary action against an employee who “borrowed” a piece of Township equipment for personal use. The Supervisors and the Solicitor advised that personnel matters are not discussed at public meetings, but that new policies have been put into place to prevent any future such infraction with disciplinary procedures included. They thanked Mr. Kuehner for his interest and comments.

Don Moore added some information regarding maintenance and adverse possession as it relates to the Rail Trail. He indicated that portion of the Rail Trail that crosses the Tanzosh property is blocked by gates on both sides and this creates both a break in the trail, and the potential for a claim of adverse possession by the Tanzosh's. He asked the Supervisors to have the Tanzosh's provide evidence of their exclusive ownership since the solicitor has not been able to locate any court records to that effect.

Hearing : Conditional Use/ Don Ballou/Lower Smith Gap Rd.

- There was a motion by JoAnn Bush and seconded by Gary Hoffman to open the hearing for the Conditional Use. Motion carried (3-0). (Solicitor Michael Gaul presiding.)

Solicitor Gaul gave the background of the hearing. Mr. Ballou had a hearing in October of 2019 and was granted conditional use due to the steep slopes on the property. Having re-evaluated the project, the engineers and Mr. Ballou decided not to remove the material from excavations and so required an NPDES Permit. Solicitor Gaul and Township Engineer felt this change was significant enough to require a new hearing and review of the changes.

Solicitor Gaul presented the following exhibits;

- T-1 Decision (Prior Approval)
- T-2: Application for Conditional Use Hearing
- T-3: Certificate of Posting (Public Notice)
- T-4: Proof of Publication (Public Notice)
- T-5: Public Notice of Hearing
- T-6: Hanover Review Letter of May 15, 2020
- T-7: Notification of Hearing Letter
- T-8: Hanover Review Letter of February 19, 2020
- T-9: Proposed Pre and Post Construction Stormwater Management Agreement

Mr. Jeremy Hoagland of The Crossroads Group (engineering) was sworn in by Ms. Kenderdine the proceeded to enter the following exhibits:

- A-1: A current NPDES Permit issues by the Pennsylvania Department Environmental Protection (PADEP)
- A-2: PADEP Review letter of June 1, 2020
- A-3: PADEP Technical Review letter of April 21, 2020
- A-4: Monroe County Conservation District (MCCD) Letter of February 19,2020
- A-5: MCCD Letter of March 26, 2020
- A-6: Project Narrative
- A-7: Revised Calculations
- A-8: Revised Plan, pages 1 and 2 (May 1, 2020)

Mr. Hoagland went through each exhibit and explained its relationship to the current application and progress that has been made.

Solicitor Gaul called upon Robert Boileau who confirmed the Planning Commission recommendation for approval, with conditions.

Solicitor Gaul accepted all the exhibits into evidence.

There were no further comments.

Action on Conditional Use Application of Mr. Don Ballou: Solicitor Gaul summarized the hearing stating that the use had been formerly approved, all permits and reviews were complete and acceptable. The new application did not include any change of use (from the previous approval). Solicitor Gaul proposed the following conditions:

- That the Township approval be based on and limited by the application, testimony and exhibits introduced at the public hearing except as limited by the further conditions of the Board's approval of the decision.
 - Compliance with all applicable Federal, State and Local regulations for construction of single-family dwelling and related uses.
 - The Stormwater Management Plan must meet the approval of the Township Engineer
 - The Erosion and Sediment Control Plan must meet the approval of the Township Engineer
 - The applicant must agree to a stormwater management agreement and pay for any legal fees associated with that plan.
 - The comments of the most recent Township Engineer's letter must be satisfied.
-
- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the Conditional Use Application of Don Ballou. Motion carried (3-0).
 - There was a motion by JoAnn Bush and seconded by Donna Mikol to close the Hearing. Motion carried (3-0).

Ms. Kenderdine was excused from the meeting.

Ordinance 2020-02-PMRS Pension Plan Revisions: Solicitor Gaul explained the revisions in the PMRS Pension Plan. PMRS had its plan documents reviewed by the IRS to prevent tax difficulties. This revised plan incorporates those changes.

- There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve Ordinance 2020-02. Motion carried (3-0).

Ordinance 2020-03; Regulation of Water Wells in Eldred Township: Robert Boileau described the Ordinance, the reasons for it and the regulations. Forms and fee schedule will follow enactment.

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve and enact Ordinance 2020-03. Motion carried (3-0).

Treasurer's Report:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurers Report as presented, the balance in the First Northern, Pligit and Petty Cash accounts being \$717,201.88. Motion carried (3-0).

Approval of Bills:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the ratification and payment of the General Fund bills as presented (excepting the King Spry bill for the Planning Commission which contained an error) in the amount of \$51,121.76. Motion carried (3-0).
- There was a motion by JoAnn Bush and seconded by Gary Hoffman to approve the payment of the State Fund bills in the amount of \$10,191.47. Motion carried (3-0).

Payroll:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payrolls for the weeks ending 5/23/2020 in the amount of \$9,500.73 and 6/6/2020 in the amount of \$10,523.03 all fees and withholding included. Motion carried (3-0).

Public Works Supervisor Report: Frank Fehlinger reported that the PW crew has completed the tar and chip program and will be working on mowing, inlet repairs and road repairs. Mr. Fehlinger has requested funds to purchase a new tailgate chip spreader at a cost of not more the \$6000.00.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the purchase of a tailgate chip spreader in an amount not to exceed \$6000.00. Motion carried (3-0).

Planning Commission Report: Robert Boileau reported that the Planning Commission will be reviewing the Zoning Amendment related to Short Term Rentals.

Mr. Boileau would also like to have the Planning Commission review minimum lot widths and alternate septic sites for minor subdivisions.

ETCC Report: JoAnn Bush reported that the Committee and several volunteers met at Mock Park for an informal discussion about reopening the building. Mr. Hoffman replied that when the building reopens, it will be with the guidelines from the Department of Health and the CDC .

The ETCC volunteers asked about getting in some alternate source of drinking water for the staff. The Secretary will look the system in use at the Municipal Building.

Recreation Report: Donna Mikol expressed interest in having a Recreation Committee to research and carry out various activities at the Community Center and possibly parks for residents of all age groups.

Mr. Boileau asked if there was any progress on the signing of various amendments to the Mock Park Purchase agreement. Solicitor Gaul said a list of items have been submitted and he is waiting for Mrs. Mock to have all the documents reviewed by her attorney.

Mary Anne Clausen asked if the second message board could be installed and if the Township PW Dept. could mow the trail as it is getting a bit overgrown. Ms. Clausen also commented that one side of the field, that was intended to be left open for hiking, was planted by the farmer and suggested he be reminded of the agreement to leave several areas unplanted for next year. She would also like to see a sign indicating the view to the Delaware Water gap for visitors.

Other: Covid-19 Update; Mr. Hoffman announced that the Municipal Building would reopen (with restrictions) on Monday June 22.

- The restrictions are:
- Only one person at a time permitted in the lobby.
- Masks are mandatory
- No visitors are permitted past the lobby area
- Social distancing must be adhered to
- During meetings, maximum occupancy shall not exceed 75% of total allowable occupancy (68 people).

The ETCC will remain closed for now

Mr. Hoffman stated that it is the intention, as long as things remain in this phase, to have in person meetings in July.

Mrs. Bush mentioned the grant that Karena Thek has received for the ETCC which includes Air Conditioning for the Gym and some other spaces and enlarging a doorway to allow pallets to be moved in and out efficiently. A new lease will reflect any changes.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to support the West End Food Pantry grant(s), subject to an addendum to the lease (or new lease), acceptable to both the Board and the Solicitor. Motion carried(3-0).

Adjournment:

- There was a motion by Gary Hoffman and seconded by JoAnn Bush to adjourn. Motion carried (3-0) Meeting adjourned at 9:40 P.M

Respectfully submitted,

E. Ann Velopolcek

Board of Supervisors Minutes
May 20, 2020

On Wednesday May 20, 2020 the Eldred Township Supervisors met in a virtual meeting (due to the Declaration of Disaster and emergency orders issued by Governor Tom Wolf on March 6, 2020 which included a “stay at home order”) at 7:00 P.M.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-Chairman, Donna Mikol, Supervisor and Michael Gaul, Solicitor. (all by video conference)

Also in Attendance, (by phone or video conference): Don Moore, Rich Salter, Kristine Porter (Times News), Robert Boileau, Karena Thek, Joe and Diane Pucci, Diane Bittenbender, Donna Deihl and Mary Anne Clausen.

Call to Order: The meeting was called to order by Chairman Gary Hoffman at 7:19 P.M.

Announcement of Executive Sessions:

Public Comment on Non-Agenda Items: Mr. Moore read a letter to the Board regarding the Rail trail. He stated that the trail is in poor condition and should be maintained for the use of the residents. He stated that the last time he visited, he was shot at from across the creek and was very distressed about this. He brought up the problems of the property disputes and asked the board to take action to sort out the legal issues and proceed with improving the trail for all to use.

Approval of the Minutes:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the minutes of March 18, 2020. Motion carried (3-0).

Covid 19 Update: Mr. Hoffman gave a brief update about the closure of the parks and Township owned buildings and the Status of reopening when the Governor lifts the restrictions.

Treasurers Report:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurer's Report as presented the balance of the Pligit, First Northern and Petty cash accounts being \$722,773.64. Motion carried (3-0).

Approval/Ratification of Bills:

- There was a motion by JoAnn Bush and seconded by Gary Hoffman to approve the payment and ratification of bills from the General Fund in the amount of \$27,850.50. Motion carried (3-0).
- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment of bills from the State Fund in the amount of \$2,600.00. Motion carried (3-0).

Approval of Payroll:

- There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve the payroll for the periods ending 4/11/2020 in the amount of \$9,059.29, 4/25/2020 in the amount of \$8,609.24, and 5/9/2020 in the amount of \$8,323.71 including all withholding and Jet Pay fees. Motion carried (3-0).

Zoning Report: The zoning office submitted a written report that was available in the Documents on the website.

Planning Commission Report: Mr. Boileau stated that the Planning commission was holding a virtual meeting tomorrow, May 21, 2020 and would be reviewing the Tanzosh Minor Subdivision application, the Ballou Conditional use changes and the Kuehner Fields lots 18 and 19 Stormwater management plan.

ETCC Report: Karena Thek gave an overview of hoe the Food Pantry is coping with the restrictions due to the Covid 19 orders. She indicated that the Pantry is providing food for up to 400 families during this crisis. She asked for a workshop with the Supervisor to go over the plans for the LSA grant work and she offered to pay the electric bills for April and May since the building is in the exclusive use of the Pantry for the time being.

- There was a motion by JoAnn Bush and seconded by Gary Hoffman to accept the offer of reimbursement for the electric use. Motion carried (3-0).

Ballou; Amendment to Conditional Use Approval: Mr. Ballou has submitted a change that requires another hearing for a conditional Use. Solicitor Gaul suggested that hearing can take place in June. All advertising and posting will be done.

Resolution 2020-03: RESOLUTION TO IMPLEMENT ACT 15 OF 2020'S PROPERTY TAX RELIEF PROVISIONS

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve Resolution 2020-03. Motion carried (3-0).

Pennsylvania Municipal Retirement System: As required periodically the Township must approve, by Ordinance, amendments to the PMRS for employees.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the advertising of Ordinance 2020-02, amending the non-uniformed Pension Plan administered by the PMRS pursuant to Article IV of Pennsylvania Municipal Retirement Law. Motion carried (3-0).

Ordinance 2020-04: AN ORDINANCE PROVIDING FOR THE SUPERVISION AND REGULATION OF WATER WELLS IN ELDRED TOWNSHIP; ESTABLISHING RULES AND REGULATIONS GOVERNING CONSTRUCTION AND OPERATION OF WATER WELLS; PROVIDING FOR WELL CERTIFICATION; AND PROVIDING PENALTIES FOR VIOLATIONS OF THIS ORDINANCE.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the advertising of a hearing for the enactment of Ordinance 2020-04 as stated above. Motion carried (3-0).

Ordinance 2020-05: AN ORDINANCE REGULATING SHORT TERM RENTAL DWELLING UNITS WITHIN ELDRED TOWNSHIP, AND ESTABLISHING PENALTIES FOR VIOLATIONS.

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the advertising and hearing for Ordinance 2020-05 as stated above. Motion carried (3-0).

Property Standards for Short Term Rentals:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to authorize the advertising and enactment of a property Standards Ordinance at the July meeting (or after the previous Zoning Ordinance is enacted.) Motion carried (3-0).

Wildlands Conversancy: Ms. Bush explained a Grant opportunity for a feasibility study for the multi-municipal Rail Trail. The grant would be for \$80,000.00 and requires a 50% match from the communities, much of which has already been committed by Lower Towamensing, Palmerton Boro and private donations. They are asking for a letter of support and cooperation from Eldred Township. Mr. Hoffman expressed the strong sentiment that the property owners involved be informed of and engaged in the process. With that assurance:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve a letter of Support and a donation of \$1000.00 to the feasibility study for the Rail Trail. Motion carried (3-0).

Mr. Moore again reminded the Township of the problems with the property owners and the legal issues surrounding the ownership of the easements.

PW Supervisor: Mr. Fehlinger requested the Supervisors grant the 3 year extension of the contract for the Fill and Chip machine that was part of the contract from last year. All terms remain the same.

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the extension of the Contract of 2019. Motion carried (3-0).

Other: Mr. Fehlinger reported that Trans Edge will be completing the chassis for the new truck by July 9. The truck will then be sent for its body and may be available for delivery in August.

Resignation: Mr. Hoffman announced the resignation of Debra George, from our janitorial staff. Ms. George was an employee since January of 2007.

KVFC:

- There was a motion by Gary Hoffman and seconded by Donna Mikol to allow the Fire Company permission to purchase tires for the Fire Company trucks through the Township's Co-Stars Affiliation. Motion carried (3-0).

Graduation Banner: Due to the Covid-19 restrictions, no graduation ceremonies were held at the High School. Feeling that the graduating Seniors deserve some recognition:

- There was a motion by JoAnn Bush and seconded by Gary Hoffman to purchase a banner to hang on the Caboose from The Copy Corner in the amount of \$170.00. Motion carried (3-0).

There was also a discussion about a time capsule found at the Eldred School with an opening date of 2020 and how to go about that. (it is assumed it was left by the last class at the school in 2010. The Secretary, Ms. Bush and Donna Deihl will work on a fitting ceremony.

Resolution 2020-04:

There was a motion by JoAnn Bush and seconded by Donna Mikol to authorize the Township to apply for a County grant for the demolition of blighted properties within the Township as applicable. Motion carried (3-0).

The Township is most interested in demolishing the Yapple property which burned out last year and is now a dangerous structure.

WEFP: Karena Thek requested a workshop meeting with the Supervisors (perhaps in June) to discuss ongoing projects of the Pantry and the Community Center.

Township Income: Robert Boileau asked if the Township is experiencing a diminished income because of the delayed date of taxes becoming due. Solicitor Gaul responded that that data is not available currently but could be requested.

Public Comment: None

Adjournment:

There was a motion by JoAnn Bush and seconded by Donna Mikol to adjourn. Motion carried (3-0). Meeting adjourned at 9:00 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Minutes
March 18, 2020

On Wednesday March 18, 2020, the Eldred Township Board of Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, PA.

In Attendance: In attendance were Gary Hoffman, Chairman; Donna Mikol, Supervisor, (by telephone) JoAnn Bush, Vice-Chairman and Solicitor Michael Gaul.

Also in attendance were: Representative Jack Rader, Lower Towamensing Township Supervisor Brent Green, Public Works Supervisor Frank Fehlinger, Ray Miller, Don Moore and Dieter Metzger, and a representative of Channel 13 news. (due to the restrictions of the COVID 19 virus there was not sign in sheet. All visitors are listed above)

Announcements of Recording and Executive Sessions: Mr. Hoffman announced that the meeting was being voice recorded.

Mr. Hoffman announced that the Supervisors had met in executive session on Friday, March 13, on Sunday March 15 and Tuesday March 17, by phone for administrative matters and on Wednesday March 18 in a conference call with the solicitor for pending legal and administrative matters.

Public Comment on Non-Agenda Items: There was no Public Comment at this time.

Approval of the Minutes:

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the minutes of February 19, 2020. Motion carried (3-0).

Treasurers Report:

There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve the Treasurer's Report as presented, the balance of the Pligit, First Northern and petty cash accounts being \$510,497.49. Motion carried (3-0).

Payroll:

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the Payroll for the weeks ending February 15, 2020 and February 29, 2020 in the amounts of \$11,456.20 and \$10,467.20 for a total of \$21,923.40 including all withholding and Jet Pay fees. Motion carried (3-0).

Bills for Approval:

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the ratification and payment of the unpaid bills from the General Fund in the amount of \$\$33,429.97. Motion carried (3-0).

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payment of bills from the State Fund in the amount of \$289.17. Motion carried (3-0).

Zoning Report: A written report was available from the Zoning Office for public review.

There was a motion by Donna Mikol and seconded by Gary Hoffman to approve the Zoning Officer (SFM Consulting) to move forward with a civil complaint against the owner of the property, 153 County View Lane, Kunkletown, Pa , as an ongoing violation (if necessary). Motion carried (3-0).

Solicitor Gaul updated the assembly about the issue of the unsafe conditions existing at 104,6,8 Fiddletown Rd. where a house burned. The owner is recently not responding to letters. Solicitor Gaul and the Codes Officer are doing further research into the matter.

Planning Commission Report: there was no Planning Commission Report. Mr. Hoffman announced that the Planning Commission meeting scheduled for March 19,2020 is cancelled.

ETCC Report: Based upon advice from the State, due to the COVID 19 Restrictions, the Community Center has been closed until further notice.

Declaration of Disaster:

There was a motion by Donna Mikol to approve a Declaration of Disaster related to the COVID 19 Virus matter. Motion carried (3-0).

Kuehner Fields: Based upon recent improvement made at the Kuehner Fields subdivision, S&D Developments has requested a reduction to the Letter of Credit on file at the First Northern Bank and Trust. Hanover engineering has performed the

inspections and produced a document listing the incomplete improvements and their value.

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the reduction of the Letter of Credit provided by S&D Development to \$104,956.62. Motion carried (3-0).

Resolution 2020-01: A Resolution to Appoint an Accounting Firm to Audit the Townships Accounts for the Year 2019.

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve Resolution 2020-01 appointing Kirk Summa Accountants to act as auditors for Eldred Township for the accounts of 2019. Motion carried (3-0).

Resolution 2020-02: A Resolution Authorizing Liaisons Between Berkheimer Earned Income Tax Collectors and Eldred Township.

There was a motion by Donna Mikol and seconded by JoAnn Bush the offices of the Secretary and Treasurer to serve as liaisons between Eldred Township and Berkheimer Earned Income Tax Collectors. Motion carried (3-0).

IT:

There was a motion by JoAnn Bush and seconded by Donna Mikol to extend the contract of Sensible Technology Services LLC (Michael Kolba, representing) as IT Services provider for the Township at the rates and terms existing in the current contract. Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve Sensible Technologies solutions LLC to purchase for the Township equipment and related software to allow for video recording and (live interactive) broadcasting of Township meetings in the amount of \$2,745.65. Motion carried (3-0).

Other: Lower Towamensing Township Supervisor Brent Green spoke to the Board requesting support (a letter of support and possible funding) for a DCNR grant, to have a feasibility study done regarding the Rail Trail. The Wildlands Conservancy would be the grant applicant. Palmerton, Lower Towamensing and Eldred (should they decide) would provide the matching funds to facilitate the project. The anticipated amount of the grant would be \$80,000.00, one half coming from the DCNR, the other from the combined entities involved and Mr. Green indicated that, should this take place, Eldred Township's share would be approximately \$2,500.00, which could be reduced by private donations.

There was a brief discussion about the history of the Trail in Eldred Township and the property owners involved. It was noted by Mr. Hoffman that there has been resistance to the trail in Eldred in the past. Mr. Green explained that this is a feasibility study only, that this is an opportunity to have public discussion with the

residents and the property owners involved to see if a resolution to any issues could be worked out, in advance of any monies being expended for actual development of such a project.

Mr. Green will be providing the Supervisors with a written project proposal for their review. No action was taken at this time. The grant application deadline is April 22, so if the Supervisors decide to provide a letter of support, it can be approved at the next BOS meeting on April 15, 2020.

COVID 19 Actions: Mr. Hoffman announced that as of tomorrow, March 19, 2020, the Eldred Township Municipal Building will be closed to the public for the foreseeable future. This recommendation comes from various emergency management and government sources. Contact information for Township staff will be advertised. This action will allow the Staff to continue to provide all services while minimizing risk.

EMA: Mr. Hoffman asked for approval to purchase high visibility jackets to aid in our emergency management v staff to be recognized and visible in an emergency situation.

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the purchase of 3 high visibility jackets for the EM crew at a cost of \$72.00 each. Motion carried (3-0).

Public Comment: Don Moore commented that in his opinion the proposed grant opportunity is a very good idea. He feels that a trail would enhance both business and recreational opportunity for the Township in the future and that having many entities involved to spread out the workload and costs is an excellent idea.

Adjournment:

There was a motion by Donna Mikol and seconded by JoAnn Bush to adjourn. Motion carried (3-0). Meeting adjourned at 8:00 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Minutes
February 19, 2020

On February 19, 2020, the Eldred Township Board of Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown Pa.

In Attendance: In attendance were Gary Hoffman, Chairman; Donna Mikol, Supervisor; Michael Gaul, Solicitor and by telephone, JoAnn Bush, Vice-Chairman.

Call to Order: The meeting was called to order by Chairman Gary Hoffman followed by the Pledge of Allegiance.

Public Comment on Non-Agenda Items: Resident Denise Fredrick made a complaint to the Supervisors about excessive noise and shooting in her neighborhood (Quail Rd.) she said that neighbors at 1196 Quail and 1165 Quail, have been shooting very loud weapons for long periods of time creating an sense of unease amongst the surrounding homeowners. She asked if there was any Ordinances regarding this activity.

Resident Johnny Rodriguez also complained about the noise and feeling unsafe and that a neighbor constructed a barrier of brush and trees between his property and the neighboring property. He feels that this may become a fire hazard. He submitted photos to the Board. Resident Diana Pucci also said that shooting can be heard from her home and sometimes loud explosion like noises.

The Supervisors replied that they would investigate the Zoning Ordinance and other Ordinances to see if there are any restrictions.

Jalene Keiser (Eldred Township Historical Society) reported that the Historical Society has received an LSA grant in the amount of \$25,000.00 and an allocation from the Vacation Bureau of \$15,000.00, so there will be projects completed this summer on the Historic Post Office Building.

Hearing:

There was a motion by Gary Hoffman and seconded by Donna Mikol to open the hearing for Ordinance 2020-01 Motion carried (3-0).

HEARING FOR ORDINANCE 2020-01: AN ORDINANCE VACATING THE PORTION OF OLD STONE ARCH BRIDGE ROAD (T391) FROM ITS INTERSECTION WITH KUNKLETOWN ROAD (SR3004) TO THE STONE ARCH BRIDGE AND PROVIDING FOR OTHER MISCELLANEOUS MATTERS.

Solicitor Gaul Explained the purpose of the hearing and of the Ordinance and referenced a map of the area to point out the area of the road to be vacated.

Solicitor Gaul read into the record the following exhibits:

T-1: The original advertised Ordinance

T-2: King Spry's correspondence to the Times News regarding the advertising of the Ordinance

T-3: A copy of the Public Notice

T-4: Proof of Publication

T-5: The final Ordinance

Solicitor Gaul announced that copies of the notice had been sent to the adjacent property owners. He then asked if the Supervisors had any comments.

Mr. Hoffman remarked that he wanted to make clear that, at this time, the Supervisors have no approved plans to develop the area nor make any changes to the existing lot. The purpose of this Ordinance was only to vacate the portion of the road no longer in use to the north of the bridge.

Mrs. Bush added that the Board is interested in improving the appearance of the downtown area and that some landscaping would likely take place this spring and summer.

Solicitor Gaul then asked for public comment.

Karen Fuls commented that while she is in favor of improving the appearance of the downtown area, she feels that the place to start is to try to have abandoned vehicles removed from sight which are stored along the roadway and are unsightly.

Attorney Kaspszyk appeared representing Lori Bealer and Rachael Weidman (the Kunkletown General Store). He asked if the Township was presenting any witnesses.

Solicitor Gaul responded that the Township was not producing any witnesses.

Atty. Kaspszyk then asked if the exhibits were then to be moved into the record.

Solicitor Gaul responded that the exhibits were to be part of the record of the hearing.

Atty. Kaspszyk asked about the status of the road as a Township Road.

Solicitor Gaul read the letter the Township received from PennDot on May 24, 1991 indicating the abandonment of the road to the Township and referenced the County Resolution in the same year turning over the bridge to the Township.

Atty. Kaspszyk asked if the Township had any record of the Township maintaining the road.

Solicitor Gaul responded that there are no such records and that anyone with that historic knowledge was no longer available to provide that information.

Atty. Kaspszyk asked why the Township was not abandoning the south section of the road.

Solicitor Gaul answered that at this time only the North portion was being abandoned. He asked if Atty. Kaspszyk was asking for that portion to be abandoned.

Atty. Kaspszyk replied that he was trying to create a record should there be any reason to have the decision reviewed.

There was a brief discussion about when the Township acquired the Historic Post Office and a need for parking when that building is renovated and in use and parking in general for the businesses in town. There was also discussion about the Township's acquisition of Old Mill Property (the underlying property).

Don Moore advised that the Township has a Resolution accepting the Bridge and it approaches about 1992.

Kristy Armitage asked if the parking at the General Store would be impacted.

Solicitor Gaul responded that the Supervisors have no immediate plans to make any changes.

Dale Weidman asked why the road was being abandoned.

Solicitor Gaul read from the Ordinance indicating that the Township was relieving themselves of responsibility to maintain the road as a roadway, as it has long been out of use, there is no reason to continue to consider it a road, and making it available for "other uses"

Lori Bealer asked if the road area would be closed.

Mr. Hoffman replied that at this time there are no plans to block off or barricade the area. Solicitor Gaul stated that the road will no longer be available for the public to travel on and the “right” to use the area for travel will no longer exist.

Dieter Metzger asked about the properties involved and their ownership, and how parking would be affected.

Solicitor Gaul replied that the area of the road and the adjacent property is owned by the Township, either the “Old Mill Property or the Historic Post Office property. He clarified that there has never been a right of way across those areas. He stated that parking there has been tolerated but the Township has the right to regulate the uses on properties they own. He stated that the only area that is available for parking for the General Store is the property the General Store owns and that arrangements will have to be made with the Township for any additional parking on the Township owned property.

Michael Pettit asked if the engineers could provide a map with overlays to better visualize the plans with building outlines shown.

Mr. Hoffman replied that the Township could look into the cost of that.

Nicholas Chivarelli asked if foot traffic to the bridge would be impacted.

Mr. Hoffman answered that foot traffic would not be impacted, only that traffic over the road would no longer be a “right”.

Mary Anne Clausen asked if there was any reason that the Board could not allow parking on the strip of property between the road and the General Store property.

Mr. Hoffman responded that the township has discretion regarding the use of the property.

JoAnn Bush asked that Mrs. Fuls communicate with the Zoning Officer regarding the unregistered vehicles she commented about.

Dale Weidman asked about the Hanover Engineering diagrams showing parking options for various sized vehicles.

Secretary Ann Velopolcek explained the diagrams and what they were indicating (parking for various sized vehicles).

Mr. Weidman expressed his concern about adequate parking for deliveries and customers at the General Store.

Mr. Hoffman reiterated that there is no plan to make any changes currently and that consideration for existing business will be a part of any future planning.

There was a motion by Gary Hoffman and seconded by Donna Mikol to adjourn the hearing. Motion carried (3-0) Hearing adjourned at 8:00 P.M.

Resuming the regular meeting:

There was a motion by Donna Miller and seconded by Gary Hoffman to enact Ordinance 2020-01 as amended. Motion carried (3-0).

Approval of the Minutes:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the minutes of January 15, 2020. Motion carried (3-0).

Treasurer's Report:

There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the Treasurer's Report as presented, the balance in the General, Pligit and Petty Cash Accounts being \$310,923.50. Motion carried (3-0).

There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve the accounts payable from the General Fund in the amount of \$34,179.08.

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payment of bills from the State Fund in the amount of \$20,838.77 Motion carried (3-0).

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payrolls for the weeks ending January 18, 2020 and February 1, 2020 in the amount of \$26,110.10, including all withholding and Jet Pay fees. Motion carried (3-0).

Zoning Report: A Zoning report was submitted and available for public review.

Planning Commission Report: Robert Boileau reported that the Planning Commission, at its last meeting, voted to submit to the Supervisors for review two proposed Ordinances, short-Term Rental and Wells. Those draft Ordinances will be available soon.

ETCC Report:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the daily lease of Carpenito at the regular rate. Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Gary Hoffman to approve the recurring lease of the West End Soccer League at the regular rate. Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Gary Hoffman to approve the use of the Gym on the Thursdays and Fridays by the West End Food Pantry prior to the distributions on the first and Third Saturdays of each month. Motion carried (3-0).

Firefighters Incentives: There was a brief review of the recent Governor's attempt to create incentives to the Volunteer Firefighters. Recruiting and retaining Volunteers having become increasingly difficult, the Supervisors are asking for ideas about what incentives might work for this purpose.

FEMA: The Township received correspondence that FEMA will be in the area surveying local creeks for new flood maps.

Rail Trail: Brent Green: Deferred

Palmerton Telephone Company: The PTC has requested pole placement in Eldred Township's right of way. The Solicitor did not think this needed Supervisors approval however:

There was a motion by Donna Mikol and seconded by Gary Hoffman to approve the request of the Palmerton Phone Company subject to legal and engineering review if necessary. Motion carried (3-0).

Census Training: The Township received a request from the U.S. Census Department for space to train census workers.

The Supervisors agreed to approve the use of space in the Municipal Building for the purpose of training Census workers pending an acceptable user agreement and insurance information.

Photo Contest: The supervisors reminded that assembly of the ongoing Photo contest.

Other:

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the OPT Out and Term Life Benefits to include Non-Union Full-Time employees. Motion carried (3-0).

Furniture Purchase:

There was a motion by JoAnn Bush Donna Mikol to approve the purchase of a new desk unit for the main office in the amount up to \$1407.00 plus shipping. Motion carried (3-0).

Donation:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve a donation to the Pocono Arts Council in the amount of \$100.00.

Public Comment: None

Adjournment:

There was a motion by Donna Mikol and seconded by JoAnn Bush to adjourn. Motion carried (3-0). Meeting adjourned at 8:40. P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Board of Supervisors
Minutes
January 15, 2020

On Wednesday January 15, 2020 the Eldred Township Board of Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, PA.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-Chairman, Donna Mikol, Supervisor and Michael Gaul, Solicitor.

Call to Order: The meeting was called to order at 7:00 P.M. by Chairman Gary Hoffman, followed by the Pledge of Allegiance.

Announcement of Executive Sessions: Mr. Hoffman announced that the Board had met with the Solicitor immediately prior to this meeting for Real Estate matters.

Announcement of Recording: Mr. Hoffman announced that the meeting was being recorded.

Public Comment: There was no public comment.

Approval of Minutes:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the minutes of the January 6, 2020 Organizational Meeting. Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the minutes of January 6, 2020. (Regular Meeting) Motion carried (3-0).

Treasurer's Report:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurer's Report as presented, the total in the Pligit, First Northern and Petty Cash accounts being \$ 316,644.89 Motion carried (3-0).

Approval/Ratification of Bills:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment and ratification of bills from the general fund in the amount of \$5,844.35. Motion carried (2-0). Mr. Hoffman abstaining due to an annual billing from the Monroe County Control Center, his employer.

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment of bills from the State Fund in the amount of \$182.50. Motion carried (3-0).

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payroll for the week ending January 4, 2020 in the amount of \$9,768.30 including all withholding and Jet Pay fees. Motion carried (3-0)

Greenzweig Bridge: Due to an inspection report from Penn Dot, the signs at the Greenzweig bridge require updating to reflective signs.

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the purchase of new signs in the amount of \$986.00. Motion carried. (3-0).

Other: Mr. Hoffman reported that the Township has received a letter from the Teamsters Union requesting the scheduling of contract negotiations.

There was a brief discussion about which Supervisors would represent the Township at the meetings. It was decided that JoAnn Bush would be the primary representative and Donna Mikol the alternate. Mr. Fehlinger (PW Supervisor) will also be present.

Robert Boileau reported that the Planning Commission is nearly ready to present the Supervisors with a Short-Term Rental Ordinance and a Well Ordinance for review. The Planners will also be reviewing the Townships setback requirements.

Mrs. Bush reported that the Zoning Officer has been informed and is acting upon a few complaints about trash collecting on certain properties, and the status of the two burned out houses in the Township.

Mr. Hoffman reported that the USDA has released a new grant/low interest loan program which may be a source of revenue for the generator project that has been discussed for several years.

Public Comment: There was no public comment.

Adjournment:

There was a motion by JoAnn Bush and seconded by Donna Mikol to adjourn. Meeting adjourned at 7:35 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Board of Supervisors
Minutes
January 6, 2020

On January 6, 2020 the Eldred Township Board of Supervisors met in a regular meeting at 7:20 at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, PA.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-chairman and Donna Mikol, Supervisor.

Call to Order: The meeting was called to order at 7:20 P.M. by Chairman Gary Hoffman.

Announcement of Executive Sessions: Mr. Hoffman announced that the Supervisors had met in executive session after the regular meeting of December 27, 2019 for personnel and real estate matters and immediately before this meeting for personnel matters.

Announcement of Recording of the Meeting: Mr. Hoffman announced that this (and all) meeting(s) of the Board of Supervisors is (are) recorded.

Public Comment on Non- Agenda Items: There was no Public Comment at this time.

Approval of the Minutes:

There was a motion by JoAnn Bush and seconded by Gary Hoffman to approve the minutes of December 27, 2019. Motion carried (2-0). Donna Mikol abstaining as she was not yet a Supervisor in December.

Treasurer's Report:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurer's Report as presented, the balance in the Pligit, First Northern and petty cash accounts being \$325,425.20. Motion carried (3-0).

Approval/Ratification of Bills:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment of bills from the General Fund in the amount of \$6,717.54 and from the State Fund in the amount of \$1,364.04. Motion carried (3-0).

Payroll:

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payroll for the week ending 12/21/2019 in the amount of \$13,094.97, including all withholding and Jet Pay fees. Motion carried (3-0).

Public Works Supervisors Report: Frank Fehlinger reported that the signs have been installed on Point Phillips Rd. Mr. Fehlinger also responded to a report of a roof leak at the Community Center and he will be addressing that. He stated that the alterations to the main office will begin in January.

ETCC Report:

There was a motion by JoAnn Bush and seconded by Donna Mikol to appoint Lori Jacobs to the ETCC Committee.

Ms. Bush announced that the asbestos abatement is scheduled from February 3rd until the 7th. The ETCC will be closed during that period.

There was a motion by JoAnn Bush and seconded by Donna Mikol to modify the ETCC policy to create several levels of volunteers at the ETCC as follows:

Part-Time Volunteers- Persons who volunteer a minimum of 4 days per month (24 Hours/month) Part-Time volunteers will receive a 25% discount on purchases.

Volunteers- Volunteers who volunteer 3-4 days per week (24 hours/week). Full-Time Volunteers will receive 25% discount on purchases and a once per year use of the Community Room at no charge.

Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve a change in the ETCC Fee Schedule for Daily Leases to reduce the daily fee to rent the Community Room for Eldred Township residents (only) from \$100.00 to \$75.00. Motion carried (3-0).

Zoning Report: The Zoning Office submitted a written report which was available for public review.

Resolution 2020-02: Deferred

Other: The Supervisors received a request for a Letter of Support from Anthony and Renee Giordano for the Frantz Schoolhouse to present with an application to the National Parks Service to register the Building on the National Registry of Historic Buildings.

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve a Letter of Support as stated above. Motion carried (3-0).

Mr. Boileau asked if a letter from CJERP would be useful. The secretary will forward a copy of the letter from the Supervisors to Mr. Boileau to present to CJERP.

Planning Commission Report: Mr. Boileau reported that the Planners are working on an Ordinance for Short Term Rentals and wells. Solicitor Gaul has the ordinances for review and final edit. The planners will also be looking into the Township's setback rules.

Adjournment: There being no further business:

There was a motion by Donna Mikol and seconded by JoAnn Bush to adjourn. Motion carried (3-0). Meeting adjourned at 7:43 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Organizational Meeting Minutes
January 6, 2020

On January 6, 2020 the Eldred Township Board of Supervisors met in its annual Organizational meeting at 7:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, PA.

In Attendance: In attendance were Gary Hoffman, JoAnn Bush and Donna Mikol, Supervisors.

Call to Order: The meeting was called to order by Gary Hoffman at 7:05 P.M. followed by the Pledge of Allegiance.

Temporary Chairman:

There was a motion by Donna Mikol and seconded by Gary Hoffman to nominate JoAnn Bush as temporary Chairman. Motion carried (3-0).

Chairman:

There was a motion by Donna Mikol and seconded by JoAnn Bush to appoint Gary Hoffman as Chairman of the Board of Supervisors. Motion carried (3-0).

Vice-Chairman:

There was a motion by Gary Hoffman and seconded by Donna Mikol to appoint JoAnn Bush as Vice-Chairman. Motion carried (3-0).

Announcement of Executive Sessions: Mr. Hoffman announced that the Supervisors had met in executive session on December 23 for personnel and real estate matters.

Announcement of Recording of Meeting(s): Mr. Hoffman announced that this (and all subsequent meetings of the Board of Supervisors) is (are) recorded.

Public Comment on Agenda Items: There was no public comment on the Agenda Items.

One Year Appointments:

There was a motion by JoAnn Bush and seconded by Donna Mikol to make the following one-year appointments:

Secretary/Administrative Assistant: E. Ann Velopolcek

Treasurer: James Phillips

Public Works Supervisor: Frank Fehlinger

Township Solicitor: King Spry, Herman, Freund and Faul LLC, Michael Gaul representing at a rate of \$160.00/ hr.

Special Counsel: Flamm Walton Heimbach/ Tom Heimbach Representing at a rate of \$255.00/Hr.

Engineer: Motion: Hanover Engineering Associates Inc. Brien Kocher P.E. representing, at the rate set pursuant to the fee schedule submitted (attached). Senior Engineer Rate \$117.00/Hr.

Sewage Enforcement Officer: Hanover Engineering Associates Inc, Jacob Schray representing at a rate of 74.50/hr. (Authorized representatives):

Jacob Schray

Christopher Taylor

Scott Brown

Gregory Gray

Zoning and Codes Officer: Appoint SFM Consulting, Shawn Mc Glynn representing, at a rate of \$65.00/hr., pursuant to the contract dated August 9, 2016. (no change)

Building Code Official: SFM Consulting, Shawn McGlynn Representing, at a rate of 70 % of the fee schedule set in Resolutions 2016-09 and 2016-10.

UCC Inspector: SFM Consulting Shawn McGlynn Representing, at a rate of 70 % of the fee schedule set in Resolutions 2016-09 and 2016-10.

Flood Plain Manager: SFM Consulting, Shawn McGlynn representing, at a rate of \$65.00/hr.

Zoning Hearing Board Solicitor: Chad Martinez as Zoning Hearing Board Solicitor at a rate of \$150.00/ hr. (no change)

UCC Joint Board of Appeals Member: Bruce Gower

Vacancy Board Chairman: Mike Kaspszyk

Supervisor Liaisons to the Eldred Township Community Center: JoAnn Bush and Gary Hoffman

Pocono Mountains Council of Governments Representatives: Frank Fehlinger/Gary Hoffman

Voting Delegate to the State Convention: JoAnn Bush

Delegate to the Monroe County Tax Committee: Gary Hoffman

Emergency Management Coordinator: Gary Hoffman

Deputy Emergency Management Coordinator Kevin Silliman and Frank Fehlinger

Open Records Officer: Ann Velopolcek

Peace-Keeping Officers: Richard and Virginia Salter

CJERP Regional Planning Committee Voting Member: Robert Boileau

CJERP Regional Planning Committee, Second Member: Donna Mikol

Earned Income Tax Liaison: Gary Hoffman

Kunkletown Volunteer Fire Company, Fire Chief Approval: Brian Stankovich

Kunkletown Volunteer Fire Company, President Approval: Ray Miller

Planning Commission Solicitor: King Spry, Herman, Freund and Faul, LLC, Michael Gaul representing at a rate of \$130.00/hr.

Eldred Township Community Center Members:

Chairman: JoAnn Bush; Alternate: Ann Velopolcek

Plant, Grounds and Maintenance: Carey Krum/ Frank Fehlinger

Secretary: (undesignated)

Thrift Shop Coordinator: Donna Deihl and Shirley Krum

Volunteer Coordinator: Ann Velopolcek/ Carey Krum

Outreach Coordinator: Itsy Sweeney

Motion carried (3-0).

Resolution 2020-01:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve Resolution 2020-01: Appointing Kirk Summa; Auditors of Financial Records (not to exceed \$5,000.00). Motion carried (3-0).

Other Appointments:

There was a motion by JoAnn Bush and seconded by Donna Mikol to appoint Michael Kolba and Megan Yarashas as Planning Commission Members, (4-year Terms). Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Donna Mikol to appoint Jack Yarashas as Zoning Hearing Board Member (3-year Term) Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Gary Hoffman to designate the Kunkletown Volunteer Fire Company as the primary provider of services for Eldred Township. Motion carried (3-0).

There was a motion by Gary Hoffman and seconded by JoAnn Bush to designate the West End Ambulance Association and the primary services provider for Eldred Township. Motion carried (3-0).

Other Business:

There was a motion by JoAnn Bush and seconded by Gary Hoffman to approve the following salaries and benefits for Township employees: _

Secretary/ Assistant Treasurer \$17.51/hr.

Treasurer \$ 20.60/hr.

Public Works Supervisor: \$ 28.00/hr.

Bargaining Unit Public Works/ Laborer Driver, \$19.34 F/T,
(Consistent with the 2016 CBA) \$19.34 P/T

Custodian, Municipal Building \$15.86/ hr.

Custodian, ETCC \$14.42/ Hr. Sandra Borger/Gene Borger

All Other Benefits: As stated in the CBA for Union employees

Non-Union- as stated in the CBA for Union Employees (same benefits)

Monthly Meeting Dates and Times:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve and advertise (in the Times News) the following dates and times for Township meetings:

Board of Supervisors: 3rd Wednesday at 7:00 P.M (except January)

Planning Commission: 3rd Thursday at 7:00 P.M.

ETCCC: 3rd Thursday at 3:00 P.M.

Assistant Treasurer's Bond:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Assistant Treasurers bond from Traveler's Insurance \$435.00 (\$200,000.00 face amount). Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the reimbursable Mileage Rate of 57.5 cents/mile (2020 IRS Schedule) for the year 2020. Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve Pligit and First Northern Bank and Trust as Depositories for Township Funds. Motion carried (3-0).

Public Comment: There being none:

Adjournment:

There was a motion by Gary Hoffman and seconded by to adjourn. Motion carried (3-0). Meeting adjourned at 7:20 P.M.

Respectfully Submitted,

E. Ann Velopolcek, Secretary