

AMERICAN LEGION AUXILIARY									
DEPARTMENT OF ARIZONA									
2025-2026 (Fiscal Year 7/31/2025 to 6/30/2026) Proposed Budget									
Acct. #					Acct. #				
from QB					from QB				
ESTIMATED INCOME:					ESTIMATED EXPENSES:				
401.00	Proposed Membership 2026				501.00	Proposed Membership 2026			
401.50	Dues from 15355 Senior members @ \$25.00	383,875.00			501.50	National Sr. Dues 15355 @ \$18	276,390.00		
401.20	Dues from PUFL	5,700.00			501.20	PUFL,Unit Reimbursement	5,700.00		
401.51	Dues from 375 Junior members @ \$4.00	1,500.00			501.51	National Jr. Dues 375 @ \$2.50	937.50		
	Dues from 2025 year:					Dues from 2025 year			
401.48	80 Sr. members @ \$25.00	1,520.00			501.46	National Sr. Dues 80 @ \$18.00	960.00		
401.49	15 Jr. members @ \$4.00	60.00			501.47	National Jr. Dues 15 @ \$2.50	37.50		
	Total Proposed Membership Income		\$392,655.00			Total Proposed Membership Expense		\$284,025.00	
407.00	Proposed Conference and Convention Budget					Proposed Conference and Convention Budget			
407.20	Fall Conference Registration 300 @ \$15.00	4,500.00			628.00	Fall Conference courtesies,decorations,microphones,Pres, NEC & Sec	3,000.00		
407.10	Department Convention Registration 350 @ \$15.00	5,250.00			629.00	Dept Conv courtesies,decorations,microphones,Pres, NEC & Sec/Tre	3,500.00		
	Total Proposed Conference and Convention Income		\$9,750.00			Total Proposed Conference and Convention Expense		\$6,500.00	
403.00	Mandate Programs				500.00	Mandate Programs			
403.10	Delegates Per Capita Seniors (DPC) 15355. @ \$.40	6,142.00			500.10	Sr. DPC to National Travel (3 National Convention Delegates)	6,142.00		
403.20	Delegates Per Capita Juniors (JDPC) 375 @ \$.20	75.00			500.40	Jr. DPC to National Travel	75.00		
403.30	Unit Bond Fees (84 Units @ \$5.50)	462.00			500.50	Unit Bond Fees (84 Units @ \$5.50)	462.00		
403.60	District Bond Fees 10 for \$234.00	234.00			500.60	District Bond Fees	234.00		
403.70	Mandates	500.00			500.80	Mandate Expense	500.00		
	Total Mandate Programs Income		\$7,413.00			Total Mandate Programs Expense		\$7,413.00	
415.00	Scholarship Donations				642.00	Scholarships			
415.01	Past President's Parley Scholarship Donations		\$3,000.00		642.01	Past President's Parley Scholarship Expense		\$3,000.00	
415.02	Hoyle-Chilton Memorial Scholarship		\$3,000.00		642.02	Hoyle-Chilton Memorial Scholarship		\$3,000.00	
404.00	Auxiliary Programs (excluding Junior Activities,				550.00				
404.10	AEF				550.06	AEF			
417.00	Cavalcade of Memories		\$9,000.00		550.07	Cavalcade of Memories		\$9,000.00	
	Scholarships - National				642.00	Scholarships - National			
	Non-Traditional	0.00			642.06	Non-Traditional Scholarship	25.00		
	National President's Scholarship	0.00			642.04	National President's Scholarship	25.00		
	Americanism Essay 7 @ \$10.00	0.00			642.07	Americanism Essay 7 @ \$10.00	70.00		
	Poppy Poster 7 @ \$10.00	0.00			642.08	Poppy Poster 7 @ \$10.00	70.00		
	Total Department Incentive Income		\$0.00			Total Department Incentive Expense		\$190.00	
	Leadership - Mission Training		\$1,000.00		643.00	Leadership - Mission Training		\$1,000.00	
416.00	New Units - Charters		\$20.00		640.00	New Units Committee expenses		\$300.00	
442.00	National Leadership Fund		\$10.00		550.10	National Leadership Fund		\$0.00	
441.00	Resale		\$4,000.00		602.00	Resale Expense		\$3,844.00	
412.00									
	Department Office Basic Overhead				600.00	Department Office Basic Overhead			
	Headquarters Office Overhead Donations	1,000.00				Headquarters Office Overhead Expense			
440.00	Rent @ \$400.00 per month to the Legion	0.00			600.01	Rent @ \$600.00 per month to the Legion	7,200.00		

	Directors & Officers Insurance	0.00		600.03	Directors & Officers Insurance	3,200.00	
	Business Liability Insurance from Philadelphia Ins. Co.	0.00		600.02	Business Liability Insurance from Philadelphia Insurance	1,300.00	
	Repairs all items except those leased	0.00		600.04	Repairs all items except those leased	700.00	
	Telephone, e-mail, fax (Coz, AT&T)	0.00		600.08	Telephone, e-mail, fax (Cox, AT&T)	4,200.00	
	Postage (25% to come from Welfare Budget)	0.00		600.07	Postage (25% to come from Welfare Budget)	5,000.00	
	Printing and supplies	0.00		600.05	Printing and supplies	5,000.00	
	Copier Lease	0.00		600.06	Copier maintenance	2,000.00	
	Postage Meter and Scale Lease	0.00		600.10	Postage Meter and Scale Lease	2,500.00	
	Computer Preventive Maintenance and software	0.00		600.09	Computer Preventive Maintenance	6,000.00	
	Bank Service Charges and Fees	0.00		612.00	Bank Service Charges and Fees	500.00	
	Bulletin Income from Subscriptions 6 @ \$25.00	150.00		600.13	Equipment	1,000.00	
				600.14	Computer Software	2,000.00	
	Total Department Office Basic Overhead Income		\$1,150.00		Total Department Office Basic Overhead Income		\$40,600.00
410.00							
	Officer Expenses			620.00	Officer Expenses		
	Department President's Reimbursement (to be paid \$ \$300.00 per quarter)	0.00		620.01	Department President's Reimbursement (to be paid \$ 400.00 per quarter)	1,600.00	
	Department Christmas Cards & Postage	0.00		620.02	Department Christmas Cards & Postage	100.00	
	Past Department President's Pin and N.E.C. Sash	0.00		620.03	Past Department President's Pin/ N.E.C. Sash/Name Tags	1,000.00	
	Postage (to be paid half in Aug & half in Dec annually)				Postage upon presentation of receipts		
	Department President	0.00		620.04	Department President	100.00	
	Department Vice President	0.00		620.05	Department VP/Membership Chairman	100.00	
	Department Chaplain	0.00		620.06	Department Chaplain supplies & postage	225.00	
	Department Historian supplies & postage	0.00		620.12	Department Historian supplies & postage	100.00	
	Department Scrapbook supplies & postage			620.13	Department Scrapbook supplies & postage	100.00	
	Honorary Dept. Jr. Pres. mileage to the Jr. Convention in April annually	0.00		620.07	Honorary Dept. Jr. President Jr. Convention in April annually	25.00	
	Unit Membership Incentives	0.00		620.08	Unit membership incentives - Requires receipts	400.00	
	Fall Conference round trip mileage only for all Dept. officers, Parliamentarian, District Presidents, Jr Hon Pres from their Post Home to conf \$.60 per mile	0.00		620.09	Fall Conference round trip mileage only for Dept. officers, Parliamentarian, .60 per mile	2,800.00	
	Department Convention round trip mileage for all Dept. Officers, Parliamentarian, District Presidents and Jr Hon Pres from their Post Home to Convention	0.00		620.10	Department Convention round trip mileage for Dept. Officers, Parliamentarian, District Presidents, Jr Hon Pres from Post Home to conf \$.60 per mile		
	Past President's Luncheon for 2025 June Convention (to pay for 16 active Past Department Presidents @ \$30.00 per person)	0.00		620.11	Past President's Luncheon for 2026 June Convention (to pay for 15 active Past Department Presidents @ \$30.00 per person)	450.00	
				620.14	Department Finance Committee mileage @ \$.60. per mile	2,800.00	
	Total Officer Expenses		\$0.00		Total Officer Expense		\$12,600.00
	National Guest Entertainment Package			667.00	National Guest Entertainment Package		
	Western Division National Vice President (includes gift, room, luncheon @ fall conference, meals, postage to mail gifts, corsage)	0.00		667.01	Western Division National Vice President (includes gift, room, luncheon @ fall conference, meals, postage to mail gifts, corsage)	1,000.00	
	National President (includes gift, room, meals, postage to mail gifts, corsage)	0.00		667.02	National President (includes gift, room, meals, postage to mail gifts, corsage)	1,500.00	
	N.E.C. or Disting. Guest Chairman expenses (\$400.00 per guest) (includes room if needed, meals, mileage, airport parking)	0.00		667.03	N.E.C. or Disting. Guest Chairman expenses (400.00 per guest) (includes room if needed, meals, mileage, airport parking)	1,000.00	
	NP Dinner (Comp Dinners)	0.00		667.04	NP Dinner (Comp Dinners)	300.00	
	Total National Guest Entertainment Package		\$0.00		Total National Guest Entertainment Package		\$3,800.00
	National Convention Travel Fund				National Convention Travel Fund		
	National Convention 2026 Louisville, KY			625.02	National Convention 2026 Louisville, KY		
407.30	Registration - 32 @ \$40.00 Alternates & Guests	1,280.00		625.03	Registration - 32 @ \$40.00 Delegates & Alternates & Guests	1,280.00	
	Department President's room	0.00		625.04	Department President's room	1,200.00	
	Incoming President's Per Diem (6 days @ \$110.00 per day)	0.00		625.05	Incoming President's	1,200.00	
	Secretaries room (8 days)	0.00		625.06	Secretaries room (8 days)	1,600.00	
	Auxiliary Sr. member of the Year Per Diem (2 days @ \$110.00 per day)	0.00		625.08	Auxiliary Sr. member of the Year - 2 nights housing	400.00	
	Transportation:				Transportation:		
	Air Fare for 4 & bag fee (Pres, Sec, In.Pres, Member of the Year)	0.00		625.09	Air Fare for 4 & bag fee (Pres, Sec, In. Pres, Member of the Year)	3,400.00	

	Ground for 4 (Pres, Sec, In. Pres, Member of the Year)	0.00		625.10	Ground for 4 (Pres, Sec, In. Pres., Member of the Year)	400.00	
414.40	Other National Convention 2024 Related expenses (flowers, supplies, e	750.00		625.25	Other National Convention 2026		
	Total National Convention	2,030.00			Related expenses (flowers, supplies,PPP Lunch, States Dinner)	\$1,350.00	
						\$10,830.00	
	Juniors Fund (JAPC & Jr. Donations)	3,050.00		661.00	Juniors Fund (JAPC & Jr. Donations)		
	National Jr. Meeting Las Vegas, NV			657.00	National Jr. Meeting Las Vegas, NV		
418.00	Delegate & Chaperon Air & bag fee or mileage which is lowest	0.00		657.10	Delegate - Air Fare/Mileage	410.00	
	Delegate & Chaperon Ground	0.00		657.20	Delegate & Jr. Chairman Ground	0.00	
	Delegate & Chaperon Per Diem (1 days @ \$200.00 each)	0.00		657.30	Delegate & Jr. Chairman	400.00	
	Delegates Registration (9 @ \$50.00) online	450.00		657.40	Delegates Registration Jrs Reimbursement	400.00	
	Reimbursement JR registraton to Units for the JRs that atteneded Nat Meeting				Reimbursement JR registraton to Units for the JRs that atteneded Nat Meeting		
418.00	Honorary National Officer (except National President)	0.00		657.50			
	Total National Jr. Meeting Income	0.00					
	Total Proposed Junior Fund	Err:522			Total National Jr. Meeting 2025-2026 Expense	1,210.00	
	Total National Convention		\$4,650.00		Total National Convention		\$12,040.00
	National Travel Fund				National Travel Fund		
	National Children & Youth Conference Indianapolis, IN				National Children & Youth Conference Indianapolis, IN		
	Air Fare for Chairman & bag fee	0.00		625.31	Air Fare for Chairman & bag fee	900.00	
	Ground for Chairman	0.00		625.32	Ground for Chairman	25.00	
	Per Diem for Chairman	0.00		625.33	Per Diem for Chairman 3 days	600.00	
	Total Children & Youth Conference	0.00				\$1,525.00	
	Department Leadership National Conference Indianapolis, IN				Department Leadership National Conference Indianapolis, IN		
	Air Fare & bag fee for President, Secretary & Membeship Chairman	0.00		625.11	Air Fare & bag fee for Membership Chairman	900.00	
	Ground forPresident, Secretary & Membership Chairman	0.00		625.12	Ground forPresident, Secretary & Membership Chairman	0.00	
	Hotel forPresident, Secretary & Membership Chairman	0.00					
	Per Diem for President, Secretary & Membership Chairman for 4 da	0.00		625.13	Per Diem for Membership - w/ Receipts	400.00	
	Total National President's and Secretaries Conference	0.00			Total National President's and Secretaries Conference	\$1,300.00	
				***	THIS BUDGET IS FOR MEMBERSHIP CHAIR		
	National Girls State Directors Meeting (1/2 to come from Girls State Acct): Indianapolis, IN				National Girls State Directors Meeting (1/2 to come from Girls State Acct): Indianapolis, IN		
	Half Air Fare for Department Girls State Director	0.00		625.14	Half Air Fare for Department Girls State Director	600.00	
	Half Ground Fare for Department Girls State Director	0.00		625.15	Half Ground Fare for Department Girls State Director + mileage to	100.00	
	4 day Per Diem for Department Girls State Director	0.00		625.16	4 day Per Diem for Department Girls State Director + half registrati	1,000.00	
	Total Girls State Meeting	0.00			Total National Girls State Directors Meeting	\$1,700.00	
	National Mission Training Las Vegas, NV			626.00	National Mission Training Las Vegas, NV		
	Registration Pres & Dept Sec	0.00		626.10	Registration Pres, VP & Dept Sec- 3 @ 85	255.00	
	Per Diem Pres & Dept Sec 2 days	0.00		626.20	Per Diem Pres, VP & Dept Sec 3@\$200.00	600.00	
		0.00					
		0.00				855.00	
	National Chaplains Conference Indianapolis, IN				National Chaplains Conference Indianapolis, IN		
	Air Fare for Chaplain & bag fee	0.00		625.34	Air Fare for Chaplain, bag fee& ground transportation	\$1,000.00	
	Ground for Chaplain	0.00		625.35			
	Per Diem for Chaplain	0.00		625.36	Per Diem for Chaplain - 2 days @ \$200	\$400.00	
	Total Chaplain Conference				Total National Chaplains Conference	\$1,400.00	
	NEC Indianaoplis, IN NEC & President				NEC Indianaoplis, IN NEC & President		

	N.E.C & President. Per Diem 3 days @ \$110 per day	0.00		625.17	N.E.C & President. Per Diem 3 days @ \$200 per day	600.00	
	N.E.C.& President Registration and Luncheon	0.00		625.18	N.E.C.& President Registration and Luncheon	150.00	
	President & Secretary Air Fare,bag fee & ground	0.00		625.19	President & NEC Air Fare,bag fee & ground	1,200.00	
	Total NEC Meeting	0.00			Total NEC Meeting	\$1,950.00	
	Total National Travel Fund Excluding National Convention		\$0.00		Total National Travel Fund Excluding National Convention		\$8,730.00
	Special Project			636.00	Special Project Expense		
	Donations for Department President's Special Project 2025-2026				Donations for Department President's Special Project 2025-2026		
	Unit donations	1,000.00		636.10	Unit donations	\$1,000.00	
	Department Donation	500.00			Department Donation	\$500.00	
406.10	Total Special Project		\$1,500.00		Total Special Project		\$1,500.00
406.00							
406.00	Department Payroll		\$0.00		Department Payroll		
				601.01	75 % from General Fund	\$92,500	
							\$69,375.00
	Employer Share Taxes		\$0.00	603.00	Employer Share Taxes		\$3,600.00
				606.00	Workman's Compensation		\$550.00
	Sec./Treas. Car Reimbursement (figured on \$150.00 monthly)		\$0.00	609.00	Sec./Treas. Car Disbursemnt (figured on \$150.00 monthly)		\$1,800.00
				679.00	Medical Insurance Reimbursement		\$1,920.00
	Outside Accounting Moore & Giese, Cutting Edge		\$0.00	614.02	Outside accounting check (Moore & Giese) ; Annual tax return & Fin Sta		\$6,000.00
					Monthly review fee \$350.00 (Winning Edge) X 13		\$4,550.00
	Outside payroll service (ADP)		\$0.00	614.03	Outside payroll service (ADP)		\$1,700.00
	Corporation Commission annual fee		\$0.00	613.00	Corporation Commission annual fee		
	Department			613.10	Department	10.00	
413.00	10 Districts @ \$10.00		\$100.00	613.30	10 Districts @ \$10.00	100.00	
403.60							
							\$110.00
	Estimated Investment Income (25% to Welfare)		\$0.00		Estimated Investment Income (25% to Welfare)		\$0.00
	Return to Investment Account			607.00	Return to Investment Account		\$0.00
450.00	Department Fund Raisers		\$2,000.00	677.00	Department Fund Raisers		\$0.00
							\$487,147.00
	Funds to cover deficit		\$47,899.00		Reserve Fund		
	TOTAL ESTIMATED INCOME		\$487,147.00		TOTAL ESTIMATED EXPENSES		\$487,147.00