

WEIRTON RENTAL CENTER, INC

1336 Pennsylvania Avenue

Weirton, WV 26062

Phone: (304) 748-0057

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability or national origin. Consistent with the Americans Disabilities Act, applicants may request accommodations needed to participate in the application process.

PERSONAL INFORMATION

Name _____ Date _____ Social Security Number _____

Name _____
Last First Middle

Present Address _____
Street City State Zip

Permanent Address _____
Street City State Zip

Phone No. _____ Pager No. _____ Cell Phone No. _____

Referred By _____ Are You 18 years of age or older? Yes No

EMPLOYMENT DESIRED

Position _____ Date You Can Start _____ Salary Desired _____

Are You Employed Now? Yes No If So, May We Inquire Of Your Present Employer? Yes No

Ever Applied To Weirton Rental Center Before? Yes No Where? _____ When? _____

EDUCATION

Name and Location of School	Circle Last Year Completed	Did You Graduate	Subjects Studied and Degree(s) Received
Grammar School		<input type="checkbox"/> Yes	
		<input type="checkbox"/> No	
High School		<input type="checkbox"/> Yes	
	1 2 3 4	<input type="checkbox"/> No	
College		<input type="checkbox"/> Yes	
	1 2 3 4	<input type="checkbox"/> No	
Trade, Business or Correspondence		<input type="checkbox"/> Yes	
	1 2 3 4	<input type="checkbox"/> No	

GENERAL

Subjects Of Special Study or Research Work _____

Job Related Skills (Typing, Driver's License, Etc.) _____

(CONTINUED ON OTHER SIDE)

FORMER EMPLOYERS

List Below Your Last Four Employers, Starting With The Last One First

Date Month and Year	Name And Address Of Employer	Ending Salary	Position	Reason For Leaving
From:				
To:				
From:				
To:				
From:				
To:				
From:				
To:				

REFERENCES

List Below Three Persons Not Related To You, Whom You Have Known At Least One Year

Name	Address	Position	Years Acquainted
1			
2			
3			

"UNDER WEST VIRGINIA LAW AN EMPLOYER MAY NOT REQUIRE OR DEMAND ANY APPLICANT FOR EMPLOYMENT OR PROSPECTIVE EMPLOYMENT OR ANY EMPLOYEE TO SUBMIT TO OR TAKE A POLYGRAPH, LIE DETECTOR OR SIMILAR TEST OR EXAMINATION AS A CONDITION OF EMPLOYMENT OR CONTINUED EMPLOYMENT, ANY EMPLOYER WHO VIOLATES THIS PROVISION IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT TO EXCEED \$100."

"It is unlawful in West Virginia to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability."

If you are to be hired by Weirton Rental Center, Inc., you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

AUTHORIZATION

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by Weirton Rental Center, Inc.

I understand that any employment is conditioned on a background check. I authorize Weirton Rental Center, Inc. to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the company, without giving me prior notice of such disclosure. In addition, I release Weirton Rental Center, Inc. any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or Weirton Rental Center, Inc. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon Weirton Rental Center, Inc. unless made in writing.

If I am offered employment I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit a medical examination or drug test at any time deemed appropriate by Weirton Rental Center, Inc. and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to Weirton Rental Center, Inc. the results of the examination, which results shall remain confidential and segregated from my personal life. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, and if I am hired a condition of my employment will be that I abide by Weirton Rental Center's Drug and Alcohol Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate Weirton Rental Center, Inc. to hire. If hired, I agree to abide by all Weirton Rental Center, Inc. rules, policies and procedures. Weirton Rental Center, Inc. retains the right to revise its policies or procedures, in whole or in part, at any time.

DATE

SIGNATURE