



Stellar Tactical

## LTC Application Process

- Items to bring to the range:
  - .32 or higher handgun, if you have one
  - 50 rounds of ammunition
  - eye & ear protection
  - closed toe shoes
  - hat
  - water

### NEW APPLICANTS: Steps to Apply For Your LTC

These steps must be completed before you can submit your final application to DPS:

1. Go to DPS website and submit your online application:

<https://www.texasonline.state.tx.us/txapp/txdps/ch/>. After you have paid the state fees, if any apply, you will need to print your receipt and the checklist. NOTE: the checklist contains the barcode number that you will need should you have to call DPS and you will also need to mail it as part of the application packet. You will have one year to complete the remaining steps below or you will forfeit your application fee to Texas DPS.

2. Register for and take a LTC class. You must pass the written test and the shooting test. Once you have passed both sections of the class Stellar Tactical will provide you a Completion Certificate (CHL-100). Stellar Tactical offers a regular schedule of classes in Cedar Park and Kempner, registration links can be found on the website: [www.stellartactical.com](http://www.stellartactical.com)
3. Obtain two passport photos, **only if you do not have a Texas Driver's License**. You can go to Wal-Mart, Walgreens, CVS, etc. to obtain photos. If, you do need to submit the photos, Stellar Tactical will provide you with the Photo Holder form, CHL-6.  
**NOTE: Students who have a current Texas Driver's License do not need to submit photos or a photo holder.**
4. Fingerprints: DPS NO LONGER ACCEPTS ROLLED-INK PRINTS. You must get your fingerprints taken at an L1 Identity contracted provider, which is now Identogo. They are the sole provider of DPS-authorized fingerprint services. You MUST make an appointment for your fingerprint session with Identogo, they do not accept walk-ins. Go to the website: <http://www.identogo.com/> or call 1-888-467-2080 to schedule an appointment. Your prints will automatically be submitted to DPS. This step can be done any time after you complete step 1.
5. Submit your packet to DPS with all necessary materials: Receipt/Checklist, CHL-100, photos, photo holder form. Your checklist may include additional items depending upon your own circumstances, such as proof of military status, court records for prior criminal history, proof of citizenship, etc.



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### **What to Expect During Your LTC Class:**

Required Course Hours: New License 4-6hours

### **Topics to be covered in class:**

- Texas Law Pertaining to the Use of Force/Deadly Force
- Non Violent Dispute Resolution - Situational Awareness and Mental Preparation for Conceal or Open Carry
- Legal Requirements for a LTC
- Brief overview of Basic Firearms Use and Gun & Caliber Selection for Concealed or Open Carry
- Safe Handling and Proper Storage of Firearms
- Video & Audio Examples

### **Written Test**

It is required that each applicant take a written test that consists of 25 questions – multiple choice and true/false questions. A score of 70% is required to pass the classroom portion of class

### **Range Qualification**

It is required that each applicant participate in 50 round course of fire scoring a 70% or better to pass the range portion of class.

### **Student Handbook**

Once you are enrolled in class you will receive an email prior to your class with the password to access your student handbook.

### **CHL-100 Course Completion Certificate**

Once you have completed the required class hours, we will give you a CHL-100 to add to your packet to be sent to TXDPS for processing.

**DPS Customer Service Phone: 1-800-224-5744**