

## Truck Driver Expenses

(OTR, O/O, Driver)

Tax Year: \_\_\_\_\_

### Owner Operator Truck Expenses

Contract Labor

Permits, Plates, Tags

Commuting Mileage-Personal Vehicle

License/TWIC/DOT Physical

Days Away From Home

Transportation-Airfare, Train, Taxi

Lodging

Trailer/Equipment Rental

Meals

Parking and Tolls

Showers

Office Depot, Postage

Telephone

Toiletries-Linens

Fuel

Legal & Professional services

Uniforms/Clothing/Laundry/ Laundry Supplies/Dry Cleaning

Safety Equipment and Misc. Supplies i.e. Ice Chest , Thermos, Cushion, Tools, Straps, Tarps  
GPS, Navigation, Radio, Maps, Safety Boots, Shoes, Fire Ext, Flares, First Aid, Glasses  
Back Support, Flash Light, Gloves, Batteries and etc.

Total: \$ \_\_\_\_\_

### Owner & Operator Truck

### New Asset

Description of Truck

Year

Date Placed in Service

Make

Odometer-Beginning of Year

Model

Odometer-End of Year

Cost

Personal Vehicle-Year, Make and Model

Beginning Miles/End Miles/Total Business Miles

# Realtor Expenses

Tax Year: \_\_\_\_\_

Gross Receipts or Sales: \_\_\_\_\_

## Expenses

\_\_\_\_\_  
Advertising

\_\_\_\_\_  
Business Services (Leads, Advertising)

\_\_\_\_\_  
Business Gifts

\_\_\_\_\_  
CEU's

\_\_\_\_\_  
Computer Expense

\_\_\_\_\_  
Dues & Subscriptions

\_\_\_\_\_  
Equipment

\_\_\_\_\_  
Meals & Entertainment

\_\_\_\_\_  
Legal & Professional Services

\_\_\_\_\_  
Listing Expense

\_\_\_\_\_  
Office Expense

\_\_\_\_\_  
Phone & Internet

\_\_\_\_\_  
Shipping & Postage

\_\_\_\_\_  
Supplies

\_\_\_\_\_  
Taxes & Licenses

\_\_\_\_\_  
Open House Expense, Flowers, Cards etc.

\_\_\_\_\_  
Lock boxes, Keys, Locksmith

\_\_\_\_\_  
Memberships, Licenses, Seminars

\_\_\_\_\_  
Commisions, Escrows, Loan Fees

## Mileage

\_\_\_\_\_  
Year, Make and Model of Vehicle

\_\_\_\_\_  
Beginning Mileage

\_\_\_\_\_  
Ending Mileage

\_\_\_\_\_  
Business Miles

## Hairstylist/Manicurist Expenses

Tax Year: \_\_\_\_\_

### Expenses

\_\_\_\_\_  
Booth Rental

\_\_\_\_\_  
Licenses, Liability Ins, Memberships

\_\_\_\_\_  
Laundry/Cleaners

\_\_\_\_\_  
Equipment Rental

\_\_\_\_\_  
Continuing Education- Only after licensed

\_\_\_\_\_  
Cleaning Supplies

\_\_\_\_\_  
Upkeep of Tools i.e. scissors sharpened/cleaned

\_\_\_\_\_  
Janitorial Services for Shop

\_\_\_\_\_  
Hair Shows

\_\_\_\_\_  
Refreshments for Customers

\_\_\_\_\_  
Labor i.e. Shampooer

\_\_\_\_\_  
Subscriptions

### Office Supplies

### Meal and Travel Expense

\_\_\_\_\_  
Phone & Internet

\_\_\_\_\_  
Meals

\_\_\_\_\_  
Business Cards/Advertising

\_\_\_\_\_  
Vehicle Year, Make and Model

\_\_\_\_\_  
Print/Copy Services

\_\_\_\_\_  
Beginning Mileage

\_\_\_\_\_  
Ending Mileage

\_\_\_\_\_  
Total Business Miles

### Supplies & Materials

Please list expense total for the following

Shampoo, conditioners, chair, smock, apron, towels, hair clips, hair ties, hair dryer  
flat iron, hair dye, acrylic powder, polish, polish remover, UV light, brush,  
nail clippers, filers, nail art décor, stripers, fan and etc.

Total: \$ \_\_\_\_\_

**Law Enforcement** (Contract Jobs Only)

Tax Year: \_\_\_\_\_

**Uniform, Equipment and Additional Expenses**

\_\_\_\_\_  
Gun, Ammo, Magazines, Knife, Baton

\_\_\_\_\_  
License, Permits, Range Fees

\_\_\_\_\_  
Holster, Keepers, Handcuffs, Vest

\_\_\_\_\_  
Gloves, Hat, Raingear, Long johns, Boots

\_\_\_\_\_  
Uniforms, Alterations, Cleaning

\_\_\_\_\_  
Internet, Phone

\_\_\_\_\_  
Continuing Education/Certifications

\_\_\_\_\_  
Pens, Pencils, Calculator, Files etc.

\_\_\_\_\_  
Parking and Tolls

\_\_\_\_\_  
Home Office Expense-Sq. Ft of Home  
Home Office Utilities \$ \_\_\_\_\_

**Supplies**

Badge holder, sunglasses, flashlight, Coolers, Thermos, Tactical Gear, Patrol Gear, Map, Software, Computer and etc.

Total: \$ \_\_\_\_\_

**Extra Job Mileage**

\_\_\_\_\_  
Vehicle- Year, Make, Model

\_\_\_\_\_  
Beginning Mileage

\_\_\_\_\_  
Ending Mileage

\_\_\_\_\_  
Extra Job Total Miles