

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

November 9, 2016

Chairman William Spellman called the November 9, 2016 regular meeting of the Ellsworth Trustees to order at 7:05 p.m. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman Fred Houston - present, Chairman William Spellman - present. Also present were Fiscal Officer James DeCenso, Maintenance Supervisor Matt Stroney, Fire Chief Robert Sternburg, and Asst Fire Chief Brian O'Neil. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the October 4, 2016 regular Trustee meeting. No one in attendance requested that the minutes be read. Trustee Toman made a motion to accept the minutes from the October 4th regular meeting. Trustee Houston seconded the motion. The roll call vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board that there were three cemetery burials. The cement pad project in the Admin/Fire/Maintenance complex parking area has been completed. He reported that he has the new LED signs working and that a structure to hang the signs is being fabricated. The "Coffee for a Cause" group purchased a new vacuum cleaner for the Township and paid to have the Admin/Fire hall carpet cleaned. Mr. Stroney also thanked the fire dept for assisting in re-stringing the flagpole at the Town Hall.

ZONING REPORT: Chairman Spellman read the zoning report that was submitted by Mr. Wayne Sarna. There were three permits issued during the last month period. Mr. Sarna also attended the Zoning Commission meeting on November 8th where there was an agricultural to business zoning change request on a five-acre parcel located on rt. 224. He also received a complaint on use of a storage garage in the Diehl Lake area. Also presented at that meeting was a potential proposal for a retirement community at the Diamond Head golf course location.

FIRE DEPARTMENT: Chief Robert Sternburg gave the Fire report. He reported four structure fires, one service call, seven false alarms and seven motor vehicle accidents. There were nine EMS calls with fourteen transports. The Fire Association held their annual Trick or Trunk event on October 30th, which was once again a success. The Chief thanked the maintenance dept for their assistance for traffic control and other areas. The dept did receive a grant for traffic related signs and cones. More information will be forthcoming. The Chief then requested authority to purchase eleven refurbished radios and chargers for \$1,785.00. These will replace units that have been pulled from the trucks and given to newer firefighters to use. Trustee Houston made a motion to approve the purchase of eleven refurbished radios and chargers at a cost of \$1,785.00. Trustee Toman seconded the motion. The roll call vote was all in favor.

EMS DEPARTMENT: Assistant Chief and EMS Director Brian O'Neil presented a new quote with leasing information, for the Physio Control Lifepak 15. The unit cost with necessary accessories would be \$30,394.08. Lease options include 30 months at 1.75% or 60 months at 1.9%. The lease options are new to the proposal and have not yet been analyzed. Chief O'Neil gave a copy to the Fiscal Officer to review. An extended four-year comprehensive coverage can be purchased for \$5,712.00. The comprehensive package includes annual maintenance and battery replacement. Chief O'Neil then requested to purchase a new protective case for the current Physio Lifepak 12 as it was changed from a 2G to a 3G modem. A new case is \$214.00, although Chief O'Neil felt that he might be able to find a used case at a better price. This monitor would be transferred to a fire engine upon any receipt of a new unit. Trustee Houston made a motion to encumber \$225.00 for a modem case. Trustee Toman seconded the motion. The roll call vote was all in favor. Discussion followed regarding the future of the Township's emergency services and any need for an additional ambulance and/or other equipment. Also discussed was the financial feasibility of expanding the ambulance service in the Township versus using private carriers.

FISCAL REPORT: Fiscal Officer James DeCenso reported that October receipts were \$48,194.31. The month's expenditures were \$44,481.02. For the ten months ending October 31, 2016, total receipts were \$411,724.08 and total expenditures were \$392,894.19. Extra-ordinary events included receipt of both the 2014TY 1st Half Homestead of \$15,621.98 and the 2015TY 2nd Half Homestead of \$15,649.18. Also received in October was the 2016 Green Team lease of space for the recycle bins of \$4,514.00. The fund balance as of October 31, 2016 was \$834,784.79 minus the outstanding SIB loan of \$157,327.00 for a net of \$677,457.79. He also noted that for the first ten months of 2016, the Township has enjoyed a surplus from revenues over expenditures of \$18,829.89. Mr. DeCenso then re-summarized that the Healthcare renewal for the township was received with a 21.6% increase. He then went on to describe the many bids received from other carriers. The bids received for a similar plan from other carriers ranged from a 28% to a 32% increase. The Board then discussed the ability for the Township to reduce healthcare benefits. They then discussed other bids with decreased benefits and felt that the bid from Health America with deductibles increased from \$1,000/\$3000 to \$2,000/\$6000 was the best alternative with a 7.8% premium increase. Trustee Houston made a motion to renew with Health America at \$4,736.91 per month for the higher deductible policy. Trustee Toman seconded the motion. The roll call vote was all in favor.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ 20____

Regular Trustee Meeting November 9, 2016 Continued.

Mr. DeCenso then reported that he had reviewed the prior years' snow removal costs in an attempt to create an encumbrance for the 2016-2017 snow season. The Township has spent an average of \$7,000.00 each year plus salt. The Board then discussed the language of the current snow removal Agreement. Due to the age of the Agreement, he would like to request a review of the Agreement by the Mahoning County Prosecutor's office. Mr. DeCenso then distributed to the Board, a printout of Township revenue received YTD by account along with the prior three years' history. He asked the Board to begin to review this data in anticipation of the 2017 Budget.

COMMITTEE REPORTS:

Trustee Toman reported that there are now 749 members of the Crime Report. He also reported that the Dollar General store would begin construction within the next month. Mr. Toman called upon Lee Sandstrom to advise the Board about the Knox Energy gas line. Mr. Sandstrom indicated that Knox had been waiting for the confirmation from Dollar General, which they now have and he expects to see construction of the gas lines very soon.

Trustee Houston reported that he had been working on reviewing the Township's Policy manual. There have been instances when both the 2008 edition and the 2011 edition were being followed. He has compared the two and will have some changes to submit.

Chairman Spellman discussed the upcoming Veteran's program to be held at the high school on Tuesday, November 15th at 6:00 pm. Also the "Wreaths across America" program that will be held December 17th.

NEW BUSINESS:

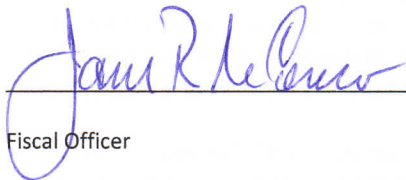
Chairman Spellman requested to reserve the date for the 2017 Re-organizational meeting. The Board decided to hold the Re-organizational meeting on January 7, 2017 at 9:00 am with the regular meeting to follow.

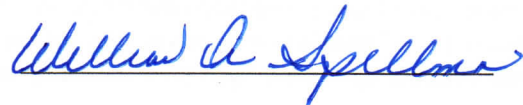
Chairman Spellman announced that the next regular meeting would be held Wednesday December 14, 2016 at 7:00pm.

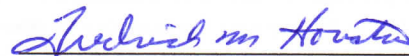
At 9:35 Trustee Houston made a motion to enter into Executive session to review the Township's Policy manual in regards to employee benefits. Trustee Toman seconded the motion. The Fiscal Officer was requested by the Chairman to attend the session. The roll call vote was all in favor.

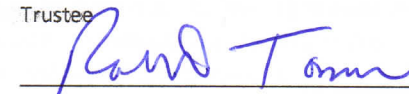
At 10:40 Trustee Toman made a motion to exit Executive session and return to the regular meeting. Trustee Toman seconded the motion. The roll call vote was all in favor.

At 10:45 p.m. Trustee Houston made a motion to adjourn the meeting. Trustee Toman seconded the motion. The vote was all in favor.


Fiscal Officer


Chairman


Trustee


Trustee