

NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of May 11, 2023; 9:00 am
 Marshfield Medical Center & Tele/videoconference

Members Present: Jenny Blenker, Cathy Connor, Nicole Dekan, Megan Foltman, Lori Goff, Andrea Hebert, Del Horn, Jason Joling, Irene Kadlec-Murray, Jason Keffeler, Christopher Keller, Kris Kelly, Ken Marg, Adam Meshak, Kristine Parent, David Rae, Sara Steen, Rachel Symons, Amanda Tabin, Linda Vollmar, Daniel Wall

Chairperson: Gina Brandl

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Gina Brandl welcomed attendees.
January Meeting Minutes	Motion by Horn to approve the March 9, 2023 meeting minutes as posted. Second by Roberts. Unanimously approved.
Correspondence	Kelly Bremer has accepted a position with Marathon County Emergency Management and has resigned from the Executive Council.
Fiscal Report	Michael presented the expense worksheet as it currently stands. Several projects are in the works.
Election of Directors	Michael reported that nominations had been received from Ken Marg and Linda Vollmar. Floor nominations were made for Amanda Tabin, Cathy Connor and Jenny Blenker. All accepted. Motion by Horn to close nominations and cast a unanimous ballot for the five nominees. Second by Steen. Unanimously approved.
EMS representative to NCW HERC Board	Del Horn's position on the NCW HERC Board is currently up for re-election. Horn expressed interest in remaining in the position. Motion by Keffler to re-appoint Horn as the EMS representative to the NCW HERC Board. Second by Vollmar. Unanimously approved.
Trauma representative to the NCW HERC Board	Gina Brandl's position on the NCW HERC Board is currently up for re-election. Brandl expressed that she is not interested in re-appointment. Meghan Foltman expressed interest in the position. No one else expressed interest. Motion by Roberts to appoint Foltman as the trauma representative to the NCW HERC board. Second by Wall. Unanimously approved.
NCW HERC Update	<ul style="list-style-type: none"> • Recruiting a new Coordinator • Working on Carryover/COVID funding projects • Conducted an application process for contractors. All previous contractors retained their contracts except Michael Fraley gave up the logistics position and it was awarded to PJ Monday. Robbie Deede is staying on as Business/Operations which will help maintain some consistency in the HERC as we hire a new coordinator. • Conducted a Radiation/Nuclear Emergencies training/exercise <ul style="list-style-type: none"> ○ The same presenter did a training at the Trauma Conference and it can be found: https://tinyurl.com/ydvd6fjm

	<ul style="list-style-type: none"> • Participating in the planning for the US Senior Open golf tournament to be held in Stevens Point June 26 – July 2
State Trauma/ STAC	<ul style="list-style-type: none"> • There has been no STAC meeting since our last NCRTAC meeting. • Next meeting is June 7. This will be a joint meeting with the EMS Advisory Board. • DHS is reviewing STAC member applications • Lexi Bandt is a temporary contract position with DHS. As the trauma specialist she will be helping conduct classification site reviews, reviewing applications and providing technical assistance to hospitals going through the process. Margaret would appreciate feedback on this position so she can build a case to have it renewed. <ul style="list-style-type: none"> ○ Lexi will be joining us for our July meeting • The Trauma Program Manager Toolkit is in the approval process and should be released soon. • Katie is working on more training videos for modules in the registry. She posted one for PRQ reports. • Working on a fall data report highlighting the burden on EMS • OPEHC has several supervisor positions open • Group discussed all the resources that are now available on the DHS trauma pages • Peds dashboards are coming
State EMS Update	<ul style="list-style-type: none"> • EMS-Children is promoting documentation of peds weights in kilograms. Offering Broselow-compliant measuring tapes for free. • License renewals are in progress
RTAC Coordinator	<ul style="list-style-type: none"> • Michael will be renewing his contract • Will be participating as a evaluator at the upcoming CWA crash/MCI drill
Process improvement committee	<ul style="list-style-type: none"> • Megan Foltman presented a case review
Out of Hospital Committee	<ul style="list-style-type: none"> • Reviewed the HEMS position paper and sent an approved version back to the general membership for voting • Working on MCI template forms • Produced a Stop the Bleed promotional flier • Looking at scene time data
Injury Prevention Committee	<ul style="list-style-type: none"> • Amanda, Liz and Michael met and went through all the Stop the Bleed training kits to make sure they were all stocked • A new kit will be ordered to put us back to eight kits • Ordered a supply of bike helmets for give aways/events • Have a supply of PFDs available • May is Trauma Awareness month and is highlighting roadway safety
Conference Planning Committee	<ul style="list-style-type: none"> • The conference went. We had 105 registrations for on-site attendees and 60 online • The closing speaker was sick at the last minute but Sara Steen volunteered to give a case review presentation she had. • The mix was RN/Registrar/Physician – 78 and EMS – 87 • The financials are still being calculated but we appear to be about \$4,762 in the black • On demand videos of all the presentations except the closing session are available at the NCRTAC website for a limited time

	<ul style="list-style-type: none"> • Group was asked if any changes should be made for next year. No major changes were identified. • Group agree we should schedule 2024 for April 11 or 18
NCRTAC Bylaws	<ul style="list-style-type: none"> • The updated bylaws have been reviewed at multiple general and executive council meetings over the last several months. They were posted for review on the NCRTAC website. • Motion by Roberts to approve the bylaws as posted. Second by Marg. Unanimously approved.
Position Statement – Helicopter EMS	<ul style="list-style-type: none"> • The Out of Hospital committee reviewed the proposed position statement and approved changes to be voted on by the general membership. • After approval by the committee, the draft position statement was posted to the website. • Motion by Marg to approve the updated position statement as posted. Second by Smith. Unanimously approved.
Other business	<ul style="list-style-type: none"> • None
Future Agenda Items	<ul style="list-style-type: none"> • Continued PI case reviews • Hebert proposed that a group of RTAC members get together to discuss Stop the Bleed class requests with the goal of working together to cover classes. They are seeing a large number of requests for the end of August as schools are doing in-service days. Group endorsed the idea. Hebert will plan a meeting.
Announcements/ Training	<ul style="list-style-type: none"> • Pediatric disaster course – Stevens Point, Aug 21 & 22 • 2023 Midwest Regional Trauma Acute Care Surgery Symposium – Milwaukee, June 5 - 7 • Child passenger safety technician CEU June 8 <p>See Calendar at NCRTAC-WI.org for more events and details</p>
Adjournment	Meeting adjourned.

Next Meeting:
 Thursday, July 13, 2023
 9:00 am – Noon
 Aspirus Wausau Hospital