

# Water/Wastewater Superintendent, City of Ward (Summary)

Resumes accepted until 4 pm, January 4, 2019 and can be turned in to City Hall, 405 Hickory, Ward, AR 72176.

- **OVERVIEW**

- The Water/Wastewater Superintendent shall oversees the daily operation and maintenance of water distribution, as well as wastewater, treatment, and disposal processes. Reviews, monitors, and develops procedures to ensure compliance with local, state, and federal rules and regulatory practices; participates in reviewing and planning the city's infrastructure development; supervises department staff, including assigning and reviewing work, completing performance reviews, instructing employees, and executing personnel actions; ensures employees receive appropriate certification and safety training; develops cost projections for budget status; provides technical assistance in water/wastewater projects; and participates in departmental activities with engineers, consultants, developers, and citizens. Responsibilities include implementation, preparation, review, and approval of work orders, purchase orders, plans, drawings, and various regulatory records and reports. Performs related work as directed

- **QUALIFICATIONS**

- High school diploma or equivalent
- Must have a Class D4 and WW2 License or be able to obtain same
- Three to Five years of progressive experience in a water or wastewater system with some leadership experience, is preferred.