



Marquette County Fair Youth Organization

2025 Space Rental Agreement during Marquette County Fair - June 25-29, 2025

FOOD VENDOR-Outside

Early Bird Rates by 4/30/25 - Full Rate Deadline by May 31, 2025

This agreement is entered by Marquette County Youth Organization Association and:

Contact Name _____
 Address _____
 Phone Number _____ Email _____

Vendor or Artist Business or Organization Information -All Required

Business, Individual or Organization Legal Name

DBA (If applicable) _____

Address _____

Phone Number _____ Email _____

Wisconsin **Seller's** Permit Number: **456-** _____

Social Security Number (Last 4 digits) _____ FEIN (Last 4 digits) _____

Are you claiming Exemption from Sales Tax? Circle One

- 1 - Exempt sales only or display only 3 - Nonprofit occasional sales exemption
 2 - Multi-level marketing company pays sales tax 4 - Exempt occasional sales

Multi-Level Marketing Company Name (if claiming Code 2 above) _____

Product to be sold or displayed _____

SPACE REQUIREMENTS - Outside Locations

Space is determined by frontage needed by the vendor. All spaces are no more than 12 ft deep. Frontage must include the feet needed for the vendor unit, plus hitch plus vehicle if not a self contained unit. Penalty fees will be charged if the Vendor takes up more space than they identified in this agreement.

Early Bird Discount: By 4/30/2025

BUSINESS NAME _____

\$20 per frontage foot. (including hitch)

Length of frontage feet needed (5 ft minimum) # of ft. _____ amount \$ _____

Electrical Requirements: 30amp _____ 50amp _____

If you have an additional trailer you are wanting by your both it will be \$52.75 (includes tax)

Number of trailers _____ Please list the trailer size _____

***Full Rate If Paying After 5/1/25:**

\$25 Per frontage Ft. (including hitch)

Length of frontage feet needed (5 ft minimum) # of ft. _____ amount \$ _____

Electrical Requirements: 30 _____ 50 _____

If you have an additional trailer you are wanting by your boothh \$52.75 (includes

tax) _____ Please list the trailer size _____

Please give a descrio on what you will be selling:

ALL VENDORS SUMMARY:

Total Booth \$ _____ **Total Trailer fee \$** _____

Total Enclosed \$ _____

=====

BUSINESS NAME _____

2025 Specific Requirements for Food Vendors for Marquette County Fair

Please note, this information is needed regardless if you participated in a past fair.

1. Menu with prices must be attached to the application.
2. Payment for vendor space must be returned with an assigned and dated agreement.
3. Certification from the Wisconsin Department of Health.
4. Photo of Vending Unit.
6. Proof of Business Insurance in accordance with the Vendor Rules.

2025 FOOD Vendor Requirements, Rules & Information for the Marquette County Fair

1. Marquette County Fair: The words “Marquette County Fair”, as used herein shall mean the Marquette County Youth Organization Association/Fair Board.

2. Vendor: The word “Vendor”, as used here in shall mean the entity who is renting the space (organization, food vendor, commercial vendor, whether for profit or non-profit) In the enforcement and interpretation of the following rules and regulations, the decision of the Marquette County Fair is final.

3. Eligible Exhibits: The Marquette County Fair reserves the right to determine the eligibility of any company or product for inclusion in the booth exhibitions and reserves the right to reject, eject or prohibit any exhibit in whole or in part, or any exhibitor, or representatives with or without giving cause.

4. Installation/Display/Dismantling: Dates and hours for installation can be found on the Marquette County Fair website under Vendor link The Marquette County Fair will **NOT** be providing tables, chairs or electrical cords. All displays are expected to be in place and operational by Wednesday of the fair at 4 PM. Dismantling can begin no earlier than 4 PM on the final day of the fair. The space must be cleaned prior to departure and all garbage must be removed and no display items are to be left behind. Early dismantling or failure to clean the area will result in not being able to exhibit at the fair again.

5. Liability: Vendors must insure their own property. The vendor agrees to make no claim for any reason whatsoever against the Marquette County Fair; nor other contractor for loss, theft, damage or destruction of goods nor for any injury to self or employees; nor for any action of any nature of the Marquette County Fair, committees, employees or contractors.

5.1. MANDATORY INSURANCE. The Vendor shall pay and provide General Liability Limit in the amount of \$1,000,000, Auto Liability of \$1,000,000 and Workers Compensation. A certificate of insurance naming the Marquette County Youth Organization Association as an **additional** insured must accompany this agreement.

6. Damage to Property: Vendors are liable for any damage caused to building floors, walls, or to standard equipment or vendor’s own property. Vendors may not paint, lacquer adhesive, or any other coating to building floors, walls, or standard equipment.

BUSINESS NAME _____

7. Fire, Safety, and Health: The Vendor agrees to accept full responsibility for compliance with local, city, and state inspection guidelines for Fire, Safety, and Health ordinances regarding the installation and operation of equipment.

8. Space Allocation - The vendor agrees that no storage units, trailers or RVs may be parked in the vendor's assigned location during the fair. Support units, such as refrigerated trailers or trucks or storage units must be parked in a paid camping site. These units cannot be stored in General Fair parking. These units cannot be moved from the camping site during fair hours, 10am - 10pm daily.

10. Camping: Camping reservation forms can be found on the Marquette County Fair website on the Vendor page. The fees for camping or trailer parking are in addition to the space agreement.

9. Vendor Responsibility: Vendor agrees to indemnify the Marquette County Fair against and hold it harmless for any claims arising out of the acts of negligence of exhibitors, their agents, or employees.

11. No REFUND after May 1st.

12. Exhibit Dates and Hours. This year's fair is June 25-29, 2025. (Rain or Shine! No Rain Dates.) The Vendor exhibit date and hours are posted on the Marquette County Fair website. The exhibits must be opened and staffed during these hours. Food vendors are welcome to stay open beyond 9 p.m.

12. Agreement Completeness & Booth Assignment. Vendor agreements will not be accepted and assigned a booth until all requirements have been met and fees have been paid in full. Booth assignments are allocated on a first come/first served basis for Completed agreements Only. Every effort will be made to accommodate special requests; however, it is solely up to the Marquette County Fair to determine booth assignments. An agreement is deemed to be "complete" once the Marquette County Fair has received the following.

- a. Completed space agreement in full and rules with vendor signature.
- b. Full payment of vendor fees with checks made out to the **Marquette County Youth Organization**.
- c. Proof of Insurance
- d. Certification from the Wisconsin Department of Health.
- e. Photo of Vending Unit.
- f. Menu with prices must be attached to the application.

Once the agreement is complete, the Vendor will be sent an acknowledgement letter via U.S. mail of their acceptance to the Marquette County Fair.

I understand that submitting this application with payment does not automatically guarantee that I will be allowed to bring a food vending unit to the Marquette County Fair. My application will be reviewed and if approved, I will be notified. If my application is not approved, I

BUSINESS NAME _____

understand that my payment will be returned to me no later than July 1. I understand that if I am allowed to sell food at the Marquette County Fair, I am liable for any issues that may arise as a result of the food I am providing or my vending unit. I understand that the Marquette County Fair is not responsible for lost, stolen or damaged property.

Vendor Signature

Date

Signature of Fair Board Rep

Date

Mail to:
VENDOR COORDINATOR
Marquette County Fair
PO Box 338
Montello, WI 53949