

MINUTES OF REGULAR SESSION OF COUNCIL

WEDNESDAY, OCTOBER 14, 2020

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Regular session of Borough Council convened at 7:30 pm. Present were Councilors Tim Sloss, Mike Matlos, Janice Matyasovsky, Christopher Gretz, and Elizabeth Lape, Mayor Larry Sikorski, Solicitor Matt Racunas and Engineer Adam Prince via phone. Absent were Michael Zrenchak and Jennifer Riley-McClelland.

**PUBLIC COMMENT:**

**COMMITTEE REPORTS:**

**PROPERTY:** Elizabeth Lape, Chairman, reporting

One bid for 3214 Jeffrey Drive was received. Mrs. Lape gave it to Matt Racunas.

**POLICE, FIRE, and EMS:** Chris Gretz, Chairman, reporting

September 2020 Fire Report:

- 2 Structure Fires
- 1 Standby
- 1 Fire Alarm
- 1 Vehicle Fire
- 1 Grease Fire
- 1 Propane Fire

September 2020 EMS Report:

- 4 Life Threats
- 4 Serious
- 3 Stable Advanced Care
- 1 Stable Basic Care
- 1 Standby Assist No Treat

Average response time was 9:04 minutes

**Motion to purchase new In-Synch Software for the Police Department for \$1,995 and \$600 per year**

Motion: Mrs. Lape                      Second: Mr. Gretz  
All in favor. Motion passes.

**LEGISLATION:** Chris Gretz, Chairman, reporting

Nothing to report.

**PARKS & RECREATION:** Elizabeth Lape reporting for Jennifer McClelland

On Thursday, October 22nd there will be a food truck in the parking lot from 4 to 7.

There will be a movie night at the Manor ballfield on October 30<sup>th</sup> from 7:30 to 9:30.

**HEALTH & ORDINANCE:** Elizabeth Lape, Chairman, reporting

There will be a flu shot clinic on October 21<sup>st</sup> at the borough building from 6 to 8 for ages 3 and up.

**LIGHTS:** Mike Matlos

The LED lights were installed along Liberty Way.

**FINANCE:** Janice Matyasovsky

**Motion to Pay:**

Bills for Ratification: \$172,371.01 Bills to Pay \$13,993.52

Motion: Mr. Matlos

Second: Mr. Gretz

All in favor. Motion passes

| Date       | Num   | Name                        | Amount     |
|------------|-------|-----------------------------|------------|
| 09/14/2020 | DEBIT | ADP                         | -4,575.97  |
| 09/29/2020 | DEBIT | ADP                         | -5,082.01  |
| 10/13/2020 | DEBIT | ADP                         | -4,782.26  |
| 09/10/2020 | EFT   | FIRST COMMONWEALTH BANK     | -3,686.14  |
| 09/12/2020 | EFT   | FIRST COMMONWEALTH BANK     | -1,301.99  |
| 09/18/2020 | EFT   | ADP [INVOICE]               | -74.34     |
| 10/02/2020 | EFT   | ADP [INVOICE]               | -91.38     |
| 09/14/2020 | EFT   | ADP [CHECKS]                | -12,127.63 |
| 09/30/2020 | EFT   | ADP [CHECKS]                | -13,620.65 |
| 10/12/2020 | EFT   | FIRST COMMONWEALTH BANK     | -1,301.99  |
| 10/10/2020 | EFT   | FIRST COMMONWEALTH BANK     | -3,686.14  |
| 10/13/2020 | EFT   | ADP [CHECKS]                | -12,923.94 |
| 09/16/2020 | 11188 | AMERICAN NATURAL SUPPLY LLC | -130.80    |
| 09/18/2020 | 11189 | AMTRUST NORTH AMERICA       | -304.26    |
| 09/22/2020 | 11190 | CHRISTIE AND ASSOCIATES     | -10,297.00 |
| 10/01/2020 | 11191 | PSAB U/C PLAN               | -89.35     |
| 09/24/2020 | 13942 | AFLAC                       | -34.28     |
|            |       | ASSURITY LIFE INSURANCE     |            |
| 09/24/2020 | 13943 | COMPANY                     | -41.50     |
| 09/24/2020 | 13944 | PA MUNICIPAL RETIREMENT     | -598.14    |

|            |       |                              |            |
|------------|-------|------------------------------|------------|
|            |       | SYSTEM                       |            |
| 09/24/2020 | 13945 | TEAMSTERS LOCAL UNION #205   | -228.00    |
| 09/16/2020 | 21529 | AMERICAN NATURAL SUPPLY LLC  | -2,224.44  |
| 09/16/2020 | 21530 | AUTO PLUS                    | -17.52     |
|            |       | BUILDING INSPECTION          |            |
| 09/16/2020 | 21531 | UNDERWRITERS OF PA           | -55.00     |
| 09/16/2020 | 21532 | COMCAST                      | -296.56    |
| 09/16/2020 | 21533 | ONE DIGITAL                  | -40.00     |
| 09/16/2020 | 21534 | S & D CALIBRATION SERVICES   | -26.00     |
| 09/16/2020 | 21535 | VERIZON GARAGE               | -54.64     |
| 09/18/2020 | 21536 | AMTRUST NORTH AMERICA        | -4,128.74  |
| 09/18/2020 | 21537 | CENTER INDEPENDENT ENERGY    | -14.01     |
| 09/18/2020 | 21538 | DRAVOSBURG TRUCK STOP        | -110.00    |
| 09/18/2020 | 21539 | LBAA                         | -500.00    |
| 09/18/2020 | 21540 | SPRINT                       | -87.23     |
| 09/18/2020 | 21541 | WESTCOM WIRELESS INC         | -55.00     |
| 09/22/2020 | 21542 | CHRISTIE AND ASSOCIATES      | -55,878.00 |
| 09/22/2020 | 21543 | LIBERTY BORO AUTO SALES      | -71.03     |
| 09/22/2020 | 21544 | ONE DIGITAL                  | -221.54    |
| 09/22/2020 | 21545 | PA AMERICAN WATER            | -142.31    |
| 09/22/2020 | 21546 | PETTY CASH                   | 0.00       |
| 09/22/2020 | 21547 | UPMC HEALTH PLAN             | -5,407.35  |
|            |       | VOLUNTEER FIREMEN'S ASSOC OF |            |
| 09/22/2020 | 21548 | LIBERTY                      | -10,863.28 |
| 09/22/2020 | 21549 | WESTCOM WIRELESS INC         | -5,958.96  |
| 09/22/2020 | 21550 | PETTY CASH                   | -165.35    |
| 09/23/2020 | 21551 | Avery Gretz                  | -50.00     |
|            |       | PA MUNICIPAL RETIREMENT      |            |
| 09/28/2020 | 21552 | SYSTEM                       | -3,640.00  |
|            |       | PA MUNICIPAL RETIREMENT      |            |
| 10/01/2020 | 21553 | SYSTEM                       | -3,640.00  |
| 10/01/2020 | 21554 | AMERICAN LEGAL SERVICES      | -65.16     |
| 10/01/2020 | 21555 | AUTO PLUS                    | -14.13     |
|            |       | BLUE RIDGE NURSERY &         |            |
| 10/01/2020 | 21556 | LANDSCAPE CENTER             | -123.99    |
| 10/01/2020 | 21557 | BREITINGER'S FLOWERS INC     | -56.00     |
| 10/01/2020 | 21558 | CARA SLOSS                   | -210.83    |
| 10/01/2020 | 21559 | COLLURA, DAVE                | -175.00    |
| 10/01/2020 | 21560 | DECARLO FRUIT MARKET         | -384.11    |
| 10/01/2020 | 21561 | DERKAS AUTO SERVICE          | -20.00     |
| 10/01/2020 | 21562 | FLYNN'S TIRE                 | -464.36    |
| 10/01/2020 | 21563 | JEFFERSON HILLS LAWN & EQUIP | -399.95    |



|                               |    |
|-------------------------------|----|
| Traffic Stops                 | 6  |
| Traffic Citations             | 3  |
| Non-Traffic Citations         | 1  |
| Assist Other Departments      | 16 |
| Assisted by Other Departments | 9  |

**SOLICITOR'S REPORT:** Matt Racunas

**Motion to award bid for 3214 Jeffrey Drive for a purchase price of \$6,000.**

Motion: Mr. Matlos                      Second: Mrs. Lape  
All in favor. Motion passes.

**ENGINEER'S REPORT:** Adam Prince

**Motion to Approve Invoice #1 from Allegheny Electric in the amount of \$41,800.00 to be paid by Allegheny County.**

Motion: Mr. Matlos                      Second: Mr. Sloss  
All in favor. Motion carries.

They are coming out Wednesday, October 21<sup>st</sup> at 6:30. He will talk to Don Glenn first thing in the morning and have him call Corey to straighten out all of the questions before they get there.

The PennVest project is still in limbo. They are trying to make us reinvent the whole project with invoices. By next month it should be figured out.

**OLD BUSINESS**

None

**NEW BUSINESS:**

**Motion to Appoint Shaina Kelly to the Planning Board**

Motion: Mr. Matlos                      Second: Mrs. Lape  
All in favor. Motion carries.

**Motion to Appoint Toni Lewis to the Zoning Board**

Motion: Mr. Matlos                      Second: Mrs. Lape  
All in favor. Motion carries.

**Motion to Appoint Dave Cochran to the Zoning Board**

Motion: Mr. Matlos                      Second: Mr. Sloss  
All in favor. Motion carries.

**CORRESPONDENCE**

None

**Motion to accept the typed minutes from the September 9, 2020 meeting.**

Motion: Mrs. Matyasovsky

Second: Mr. Matlos

All in favor. Motion passes.

Next meeting date/times: TUESDAY, November 10, 2020 – Work Session at 6:00 pm; Regular Session at 7:30 pm

**Motion to adjourn**

Motion: Mrs. Matyasovsky

Second: Mr. Gretz

All in favor. Motion passes.

Meeting adjourned at 7:40pm

Respectfully submitted by

Jill Pack

Borough Secretary