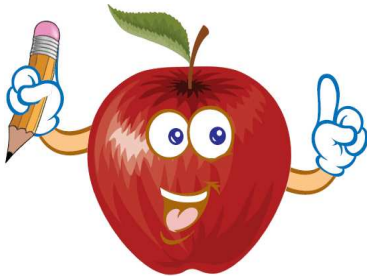


# RETURN POLICY

If you are not completely satisfied with any item on your order, received a duplicate order, or received an incorrect item, use the [Office Centre/Teacher's Pet Return Form](#) to submit a return request.

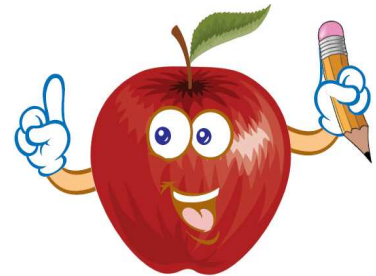
We want to make it right and give you the best service we can.



Please contact our returns dept. if you have any questions.

By phone: [1-800-247-2129](tel:1-800-247-2129)

By E-mail: [info@teachers-pet.com](mailto:info@teachers-pet.com)



1. Fill out the [Office Centre/Teacher's Pet Return Form](#) and submit it within 15 days of shipment for approval.
2. Once you receive your return authorization number; repack items in the original shipping carton.
3. Please include a copy of your packing list, invoice, and a copy of the return form for proper credit.

## Refund Method for Returns with Original Receipt:

Unused merchandise not meeting your complete satisfaction may be returned in its original packaging within 15 days of receiving shipment. If returns are due to our error, we will pay for return shipping. If an item is being returned for any other reason, you will be required to pay the cost of returning the shipping cost. If the return is furniture or equipment you may be charged a restocking fee depending on the manufacturer's policies. All other items will be subject to a 15% restocking fee. Non-Refundable: Special Order, Custom and Perishable items cannot be returned or exchanged unless damaged upon receipt.

<b>If you paid with:</b>	<b>Your refund will be:</b>
Office Centre/Teacher's Pet Gift Card	Gift Card
Credit Card or Debit Card	Same Credit Card