

LEGAL NOTICE

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES WESTON COUNTY SCHOOL DISTRICT #7

Wednesday, April 9, 2025

Chairman Rankin called the meeting to order at 6:00 p.m. with the following in attendance: Trustee White, Trustee Mills, and Trustee Miller. Trustee Mitchell was absent. Superintendent Clark Coberly, Principals Joe Samuelson & Cliff Toole, and Business Manager Roxie Taft were also present.

Adoption of Agenda:

Motion by Trustee Miller, seconded by Trustee Mills, to adopt the agenda as presented. Motion carried.

Consent Agenda:

Approve minutes from the March 4, 2025, Board Meeting, approve minutes from the April 2, 2025, Board Work Session, and approve March/April claims for payment:

General Fund 62-65, 284-288, 23330-23409	720,849.49
Special Revenue 253-255, 2409-2424	30,057.89
Lunch Fund 210, 2468-2741	16,628.95
Activity Fund 230-232, 3732-3749	16,685.33
Major Maintenance 1584-85	9,980.00

The consent agenda was adopted as presented.

Reports:

- Principal Cliff Toole recognized the students of the month under the principle of "success". Mrs. Morris's second-grade students read the poems they had written to the board members. Mrs. Samuelson shared information on the Title 1 program, highlighting the activities during Read Across America/Dr. Seuss Week. Mr. Toole provided updated enrollment numbers & attendance percentages, reported on Bobcat Adventures activities, reported that Mrs. Kinnick's classroom trout will be released May 6th, and provided an update on student activities and dates for upcoming events.

- Principal Joe Samuelson recognized the students of the month under the principle of "success", provided current enrollment numbers, reported on HS activities, and provided dates for upcoming events. Mr. Samuelson provided an update on the RIDE initiative and their move towards standards-based grading and reminded board members that graduation will be held on May 18th.
- Dr. Coberly reported on summer maintenance projects, invited the board to the RIDE celebration of learning which will be held May 9th in Riverton, provided an update on the WEA/State funding lawsuit, provided updated Braintree enrollment numbers, requested that the May board meeting date be changed due to his required attendance at the STAR conference, and requested that the June board meeting date be changed due to his attendance at a PLC workshop.

Public Comment:

- There were no public comments.

Discussion and Information:

- Dr. Coberly reviewed Policy - BGG - Administration in the Absence of Policy and noted there were no changes recommended by the Policy Advisory Committee.
- Dr. Coberly reviewed Policy First Reading - BHE - School Board Communication by Electronic Mail, noting this is the first reading on this new policy. This policy will be brought back for second reading and approval at the May board meeting. This policy is being recommended by the WSBA and has been reviewed by the district's legal counsel.

Executive Session:

Motion by Trustee White, seconded by Trustee Mills, to convene to executive session at 6:48 p.m. to discuss the employment of staff, to consider wages, salaries, and benefits for staff. Motion by Trustee Miller, seconded by Trustee Mills, to reconvene to regular session at 7:02 p.m. Motion carried.

Action Items:

- Motion by Trustee Miller, seconded by Trustee Mills, to approve the April 2025 Personnel Report as presented in the executive session which included the hiring of Christine Smith as the K-12 nurse, Kasey Stroud as the K-12 Art Teacher, and Madeline Hutchinson as the MS Social studies teacher, accept the resignation from Tara Cowger as route bus driver, and approve the end of employment for Audra Locke as Central Office Administrative Assistant. Motion carried.
- Motion by Trustee Mills, seconded by Trustee White, to approve employment for certified staff and salaried individuals as presented. Dr. Coberly reviewed the list of staff, highlighting certified staff moving from initial contract status to continuing contract status. Motion carried.
- Motion by Trustee Miller, seconded by Trustee White, to approve certified staff salary adjustments and the salary schedule for the 2025-2026 school year as presented. Dr. Coberly explained the adjustment includes increasing base from \$48,500 to \$50,000 and allowing step increases. This adjustment equates to a 3.77% overall increase. This also includes an increase to the extra duty salary schedule of 5% and includes leaving the insurance split at the 90/10 level set for the \$2500 plan. Motion carried.
- Motion by Trustee Miller, seconded by Trustee Mills, to approve classified staff salary adjustments and salary schedules for the 2025-2026 school year as presented. Dr. Coberly explained the package increases base pay on the Paras, SLPA, Secretary, Asst. Cook & Custodians salary schedules by \$1, increases the base pay on the Bus Drivers, Maintenance and Admin Assistant salary schedule by 50 cents and allows steps for all staff. This equates to a 5.42% increase. Dr. Coberly explained that effective with all hires after 7-1-25, the bus driver salary schedule would be split into three separate columns based on licensure. The wage in column 9BA would remain as is and would be for those whose license allows them to drive all buses, column 9B would be \$1 less and would be for those whose Class B license allows them to drive a minibus, and column 9DL would be another \$1 less for those with a regular drivers license that can only drive a suburban. This package also includes leaving the insurance split at the 90/10 level set for the \$2500 plan. Motion carried.
- Motion by Trustee Miller, seconded by Trustee Mills, to approve administrative, directors, and salaried staff salary adjustments for the 2025-2026 school year. Trustee Miller called for the question. Motion carried.
- Motion by Trustee Miller, seconded by Trustee White, to approve the Land Swap with K & D Perforators. Dr. Coberly explained the land swap would be a .22 acre exchange. Motion carried.
- Motion by Trustee Mills, seconded by Trustee White, to approve revisions to policies BGD - Board Review of Administrative Regulations, BGE - Policy Dissemination, and BH - Board-Staff Communication. Dr. Coberly reported that the only changes to these policies were to add statutory reference & correct grammatical errors. Discussion ensued on Policy BH. Motion by Trustee Miller, seconded by Trustee White, to amend the motion and remove policy BH sending it back to the Policy Committee for further review. Motion carried. Back to the original motion to approve Policy BGD & Policy BGE, motion carried.

Future Business/Dates:

- Recreation Board Meeting will be changed from Wednesday May 14 to Wednesday, May 7, 2025, @ 5:30 p.m.
- Next Regular Board Meeting will be changed from Wednesday May 14 to Wednesday, May 7, 2025, @ 6:00 p.m.

Adjournment:

There being no further business, the meeting adjourned at 8:03 p.m.

Curtis Rankin, Board Chair
Mark Mitchell, Board Clerk