

**OKEECHOBEE UTILITY AUTHORITY
MEETING MINUTES**

Monday, October 9, 2019 10:00 A.M.
Okeechobee Utility Authority
Okeechobee County Historic Courthouse, Room 270
Okeechobee, Florida

Chairperson Nelson called the meeting to order at 10:02 A.M. with the following members and alternates present:

Board Members:

Melanie Anderson*
Tommy Clay*
John Creasman*
Steve Nelson*

Alternates:

Harry Moldenhauer

Absent:

Carl Leonard
Jeff Fadley

*Voting Board Members

OUA Members:

John Hayford
George Gall
Kristy Hamblen
Jamie Mullis
Tom Conely

The Pledge of Allegiance was led by Chairperson Nelson.

Chairperson Nelson addressed Agenda Item No. 2 ‘Meeting Minutes from September 9, 2019’ Motion by Tommy Clay to approve the Meeting Minutes from September 9, 2019, as presented. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 3 ‘Special Meeting Minutes from September 30, 2019’ Motion by John Creasman to approve the Special Meeting Minutes from September 30, 2019, as presented. Second by Tommy Clay. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 4 ‘Consent Agenda’ Board Member Creasman advised that he would like to pull Consent Agenda Item No. 9 ‘Invoice from McNabb Hydrogeologic Consulting – Permit Modification’

Motion by John Creasman to approve the Consent Agenda as follows:

- Consent Agenda Item No. 5 ‘Finance Report for the period ending September 30, 2019’**
- Consent Agenda Item No. 6 ‘Invoice from Eckler Engineering in the amount of \$15,776.48’**
- Consent Agenda Item No. 7 ‘Invoice from RJ Sullivan in the amount of \$522,803.03’**
- Consent Agenda Item No. 8 ‘Invoice from Vocelle and Berg, LLP in the amount of \$2,099.50’**

Consent Agenda Item No. 10 ‘Invoice from Sumner Engineering & Consulting, Inc. in the amount of \$74,569.75.

Consent Agenda Item No. 11 ‘Surplus Items’

Second by Tommy Clay. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Consent Agenda Item No. 9 ‘Invoice from McNabb Hydrogeologic Consulting – Permit Application’

Board Member Creasman asked if SFWMD would be reimbursing the OUA for this expenditure, staff advised that this is not an expense that the OUA will be reimbursed for. **Motion by John Creasman to approve the invoice as presented in the amount of \$9,300.00, payable to McNabb Hydrogeologic Consulting. Second by Tommy Clay. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 12 ‘King’s Bay Maintenance Agreement’

Executive Director Hayford advised that staff has reviewed all the past year’s expense incurred by the King’s Bay development. The new monthly service fee has been calculated to be \$5.47 for the coming year. Chairperson Nelson called for comments from the Public, there were none. **Motion by Melanie Anderson to approve the King’s Bay Maintenance Agreement as presented. Second by John Creasman. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 13 ‘SE 8th Ave Water Main Replacement – Bid Award’

Executive Director Hayford advised that on September 30, 2019, the OUA opened the sealed bids received for the SE 8th Avenue Water Main Replacement project. Six bids were received, Go Underground Utilities, LLC. provided the lowest bid. The lowest bidder has previously completed two projects for the OUA. Both projects were completed in a satisfactory manner.

Motion by Tommy Clay to authorize the Notice of Award to be issued to Go Underground Utilities, LLC., as presented in the Alternative A in the amount of \$598,400.00. Second by John Creasman. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 14 ‘SW Section Financing Options’

Executive Director Hayford presented four construction and cost options for the SW Section Wastewater Service Area. After a brief discussion between Board Members and staff, **motion by Tommy Clay to approve Option A, construct both Phase 1 & 2 as presented. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 15 ‘Southwest Wastewater Service Area Project Update’

Executive Director Hayford gave an update on the Southwest Wastewater Service Area Project.

Chairperson Nelson address Agenda Item No. 16 ‘FDOT Subordination Agreement’

Executive Director Hayford advised that a local business owner has been required to give some of their highway frontage to the FDOT, FDOT is requiring all utility owners to recognize this transaction. OUA Counsel has reviewed the subordination and has no objections. **Motion by John Creasman to approve the FDOT Subordination as presented. Second by Tommy Clay. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 17 ‘Proposed Taylor Creek Water Quality Study Proposal’ Executive Director Hayford advised that previous Taylor Creek Water Quality Study has been completed and distributed to various agencies and readers. The study proposed now, while similar in nature, it will be conducted by Florida Atlantic University, with the sucralose analysis being done at a laboratory located at Florida International University. If the data found correlates to the previous study, it will validate the claim of impact on OSTD’s on the Taylor Creek watershed. **Motion by Tommy Clay to approve the study to be conducted by FAU and the nutrient analysis being done at FIU. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 18 ‘Investment Report’ This item is informational only.

Chairperson Nelson addressed Agenda Item No. 19 ‘Public Comments’ There were none.

Chairperson Nelson addressed Agenda Item No. 20 ‘Items from the Attorney’ There were none.

Chairperson Nelson addressed Agenda Item No. 21 ‘Items from the Executive Director’ Executive Director Hayford gave a few updates.

Executive Director Hayford advised that a late invoice was received from Holtz Consulting Engineers, Inc for their work being done on the SE 8th Ave Water Main Replacement in the amount of \$2,080.80. **Motion by Tommy Clay to approve the invoice from Holtz Consulting Engineers, Inc. in the amount of \$2,080.80. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 22 ‘Items from the Board’ There were none.

There being no other business, meeting adjourned at 11:06 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to insure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director’s office.

Chairperson

Executive Director (Secretary)