

## **NOTIFICATION OF JOB VACANCY**

**Posting Date:** June 16, 2020

**Department:** Laboratory

**Position:** Phlebotomist

**Shift:** Full Time

**MHHS Description:** Minnie Hamilton Health System (MHHS) is a Federally Qualified Health Center (FQHC) that owns and operates a Critical Access Hospital with 18 Acute Care/Swing Beds, 24 Long Term Care (Nursing Home) Beds, a Level IV Trauma Emergency Department, Rural Health Clinic, Primary Care practices, and a Dental practice, serving nearly 20,000 residents in central WV.

**Job Duties:**

- Collects blood specimens by venipuncture and capillary puncture as well as various other body fluid collection.
- Performs receptionist and clerical duties in both in-patient and out-patient settings.

**Specific Requirements:**

- High School graduate with keyboard skills required.
- Prefer candidates with national registry, registry eligible, or previous phlebotomy experience.

**Opportunity offers the following:**

Competitive salary. Excellent benefit package including: health, dental, vision, life insurance, 401k, paid vacation, personal and sick time. MHHS is an equal opportunity provider, and employer.

Submit application/resume mailing to: Minnie Hamilton Health System  
Attn: Human Resources Department  
186 Hospital Drive  
Grantsville, WV 26147

Email to: [shelia.gherke@mhhs.healthcare](mailto:shelia.gherke@mhhs.healthcare)

Submit on-line application at: <https://www.mhhs.healthcare/employment-application.html>

**Last day to apply for position:** Until Filled