

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, November 17th, 2022 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Nasser and Butler were present. Absent: Kitzmiller. The City Attorney, City Finance Officer, and City Administrator was also present.

Mayor Torno led in the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Hirsh, second by Nasser to approve the agenda for the regular meeting of the Summerset City Commission for November 17th, 2022. Motion carried.

CONSENT CALENDAR

Motion by Butler, second by Nasser to approve the minutes of the Regular meeting of November 3rd, 2022 as presented or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Hirsch, second by Nasser to approve the claims and hand checks in the amount of \$55,009.08 from November 3rd, 2022 through November 16th, 2022 as presented or amended. Motion carried.

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|-----------------------------------|---------------------------|-----------|
| AFLAC REMITTANCE PROCESSING | Accident Insurance | 94.25 |
| AT&T MOBILITY | FirstNet Summerset PD | 346.73 |
| BLACK HAWK WATER USERS DISTRIC | Monthly Usage | 57.50 |
| BLACK HILLS ENERGY | Utilities | 5,959.40 |
| BLACK HILLS GOLF CARTS | Erosion Control | 1,000.00 |
| CBH CO-OP | Solid Waste Disposal | 4,344.61 |
| CITY OF RAPID CITY | Solid Waste Disposal | 3,691.72 |
| DAKOTA PUMP, INC | Replace VFD | 5,163.99 |
| DEMERSSEMAN JENSEN | Legal Fees | 2,087.50 |
| EXCEL TRUCK | Truck Repairs | 2,179.24 |
| GOLDEN WEST TECHNOLOGIES | Managed Services | 3,592.00 |
| HEALTH POOL OF SD | Employee Health Insurance | 16,146.82 |
| KIEFFER SANITATION | Temp Portable Toilets | 300.00 |
| Kayl, Anthony | Per Diem | 60.00 |
| LEGENDARY ELECTRIC | S.V. Lift Upgrade | 834.19 |
| MEADE COUNTY AUDITOR | Dsipatch September | 2,338.57 |
| MIDCONTINENT COMMUNICATIONS | WWTP Telephone | 210.00 |
| MIDCONTINENT TESTING LABS | WWTP Testing | 163.50 |
| NORTHERN TRUCK EQUIPMENT CO | | 1,644.81 |
| ON-SITE FIRST AID & SAFETY | First Aid Supplies | 121.35 |
| REDWOOD TOXICOLOGY LABORATORY | Testing | 75.00 |
| SD ONE CALL | September Notifications | 23.10 |

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|---------------------------------|--------------------|----------|
| SOUTH DAKOTA STATE TREASURER | Sales Tax- October | 983.64 |
| STURDEVANT'S AUTO PARTS | Floordry | 321.16 |
| TALLGRASS LANDSCAPE ARCH | Schematic Design | 1,470.00 |
| TEXTMYGOV | Text My Gov | 1,800.00 |

DEPARTMENT HEAD REPORTS

Department Heads gave a summary of their departments for the month of October 2022.

PROCLAMATION – NOVEMBER NATIONAL ADOPTION MONTH

Mayor Torno read the Proclamation.

SET FIRST READING FOR ORDINANCE 2022-15 SUPPLEMENTAL

Motion by Butler, second by Nasser to set first reading for Ordinance #2022-15 -End of year supplementing for December 1st, 2022. Motion carried.

RESOLUTION 2022-18 CAPITAL OUTLAY – DISCUSSION/ACTION

Motion by Butler, second by Hirsch to open discussion. Motion carried.

Motion by Butler, second by Hirsch to close discussion. Motion carried.

Motion by Butler, second by Nasser to revert the \$350,000 that was in the capital outlay by Resolution 2022-18 and return it to the General Fund. Motion carried.

DISCUSSION/ACTION FUTURE PARK BOARD FUNDING – RESOLUTION 2022-20

Motion by Hirsch, second by Nasser to open discussion. Motion carried.

Motion by Nasser, second by Butler to close discussion. Motion carried.

Motion by Butler, second by to table the funding until the January 19th 2023 regular meeting of the Board of Commissioners. Motion carried.

ADDENDUM TO SEWER SERVICES CONTRACT BETWEEN THE CITY OF SUMMERSET AND BREZEL RANCH FOR THE PINE HILLS MOBILE HOME PARK

Motion by Butler, second by Hirsch, to approve the addendum. Motion carried.

SET FIRST READING FOR ORDINANCE 2022-16 AMENDING SUPPLEMENTAL ITEMS AND LICENSING FEE.

Motion by Nasser, second by Hirsch to set the first reading for December 15th, 2022. Motion carried.

SET FIRST READING FOR ORDINANCE 2022-17 AMENDING PERMANENT LICENSES.

Motion by Hirsch, second by Butler to set the first reading for December 15th, 2022. Motion carried.

RECOGNITION OF VOLUNTEER

Mayor Torno announced that she would be abstaining from the discussion/vote.

Motion by Butler, second by Hirsch to approve Gerard Torno as a volunteer in the Public Works Department to remove snow. Motion carried.

APPOINTMENT OF THREE APPRAISERS – DISCUSSION/ACTION

Motion by Butler, second by Nasser, to open discussion. Motion carried.

Motion by Hirsch, second by Nasser, to close discussion. Motion carried.

Motion by Nasser, second by Butler to approve appointing David Brenneman, Brittini Bjorem and Sid Reade as appraisers. Motion carried.

FINAL DRAFT QUESTIONS FOR PERSONNEL HANDBOOK

City Administrator Lisa Schieffer reviewed the questions that the Board needed to make decisions on and will present the final copy to the Board in December.

CITIZENS INPUT

Jon Steiner discussed cleaning up ordinances and his concerns for clarity.

James Guthrie spoke to High Meadows Road and what the next steps would be.

UPCOMING EVENTS:

City Offices will be closed Thursday, November 24th, and Friday, November 25th for Thanksgiving.

ITEMS FROM CITY ATTORNEY

No executive session.

ADJOURNMENT

Motion by Nasser, second by Hirsch, to adjourn at 7:22 p.m. Motion carried.

(SEAL)

ATTEST:

Candace Sealey
Finance Officer

Melanie Torno
Mayor

Published once _____ at a cost of \$_____.