

Town of Dix  
Public Hearing & Board Meeting  
December 8, 2025

PUBLIC HEARING – FIRE CONTRACTS

Present: Supervisor Dominick Smith  
Deputy Supervisor Brian Ervay  
Councilman Jeff Meehan  
Councilman Alan Gregory  
Town Clerk Naomi Kingsley

Supervisor Smith called the meeting to order at 6:15 pm followed by the Pledge of Allegiance. Councilmen Gregory and Meehan worked on the fire department contracts. Representatives from Montour Falls Fire Dept. were in attendance. Montour Falls presented two options. Gregory recommended option B from Montour Falls for a one-year contract and a 3-year contract with Watkins Glen Fire Dept and suggested that all the fire chiefs get together in June 2026 to go over district lines. The Public Hearing was closed at 6:32 pm.

Supervisor Smith called the regular board meeting to order at 6:32 pm followed by the Pledge of Allegiance.

Additions to Agenda – executive session – legal issues; other addition - Shared Fuel Agreement with Schuyler County.

Public Be Heard-per policy. - none

Reports:

- a. Supervisors – done a lot of work on the budget and water/sewer issues. A payables check was stolen and washed. Fortunately, the Town is not out any money, the bank is going to cover it and go after the perpetrator. As a result, as of January 1, 2026 all vendors will be paid via ACH/EFT. Any vendor that does not accept payments that way will no longer be used. Worked on the grant for water & sewer, budget transfers, new truck, new code car, insurances
- b. Deputy Supervisor – obtained 2 quotes for signs for out front and for an electric sign the estimate is \$30,000.00
- c. Council Member Concerns – Gregory asked about where the purchase of the 2025 Nissan was charged - A fund. What happened to the windshield on the 2020 ram pickup that is had to be replaced? Highway Superintendent is not in attendance to ask so we don't know. Meehan asked about voucher #71 screws – they are for the pump repair of the water system.
- d. Clerk - none
- e. Bookkeeper – none
- f. Superintendent of Highway – Finished truck #6 box conversion and put back into service if needed; Crushing stone from stock pile; New Ram went and got Line X, sent parts order for Ram to Supervisor Smith to order in Amazon; Have had a few snow events and had to plow sand and salt roads; Installed drive way culvert pipe 40ft on Cooley Road for a resident; Removed three large trees on Roloson Hollow that had been over hanging road way; Highway Department took a course for winter plowing out in by NYS DOT, also took a brake class for

Town of Dix  
Public Hearing & Board Meeting  
December 8, 2025

- proper brake service on new caliper brake systems and drum brakes on the 10 wheelers; To date highway has salted and plowed town hall 4 times
- g. Code Officer-Fire and Commercial Inspection Report – 2 property inspections, 4 building permits issued, 8 inspections on open permits. Two B&B’s were shut down due to non-compliance but they responded quickly, fixed the issues and were re-opened. Total fees collected \$1,936.00.
  - h. Planning Board - none
  - i. ZBA-approve - none
  - j. Town Court – one sent
  - k. Dog Shelter – nothing yet
  - l. Committee Reps:
    - i. EMC -
    - ii. FD -
    - iii. Landfill – working on putting in new test well – all good
    - iv. Solar - none
    - v. Short Term Rental - none

RESOLUTION #73 – offered by Gregory, seconded by Ervay  
Resolve to approve the November 2025 Meeting Minutes, November 2025 Clerk’s Report, November 2025 Supervisors Report and the December 2025 Audit. Ayes – 4, nays – 0.

AUDIT 12/08/2025

General Fund-Town Wide	433-451, 474	\$ 52,824.44
General Fund-Outside Village	441, 452-453, 474	\$ 2412.32
Highway Fund-Town Wide	438, 454-469, 474	\$ 18,565.17
Highway Fund Outside Village	439, 470-474	\$ 101,987.34
Beaver Dams Fire Department		\$
Montour Falls Fire Dept.		\$
Watkins Glen Fire Dept		\$
Special Sewer Fund	66-69	\$ 53,250.34
Special Water Fund	66-72	\$ 27,786.96
Trust & Agency	23-24	\$ 502.48

RESOLUTION #74 – offered by Gregory, seconded by Meehan  
Resolve to accept option B from Montour Falls Fire Department for 2026. Ayes – 3, nays – 1.

After more discussion the following was offered

RESOLUTION #75 – offered by Ervay, seconded by Meehan  
Resolve to rescind Resolution #74. Ayes – 2, nays - 2

Supervisor Smith requested the committee to return with different figures and options.

Town of Dix  
Public Hearing & Board Meeting  
December 8, 2025

RESOLUTION #76 – offered by Ervay, seconded by Meehan

Resolve to request two options from both fire departments and reconvene. Ayes – 3, nays – 1. The board will meet again on Monday, December 22, 2025 at 5:30 pm to approve the fire contracts for Watkins Glen and Montour Falls.

New Business:

Information on the EFC Bid award for sewer grant was given to the board members. Supervisor Smith is looking to award Hunt Engineers.

RESOLUTION #77 – offered by Ervay, seconded by Meehan

Resolve to authorize Supervisor Smith to award Hunt Engineers the EFC Bid. Ayes – 3, nays - 0

Attorney Halpin sent a letter that he may not be able to continue to represent the Town due to conflicts with other districts, so we might want to look for someone else.

RESOLUTION #78 – offered by Meehan, seconded by Ervay

Resolve to authorize Supervisor Smith to look into other options for a Town attorney. Ayes – 3, nays – 0.

RESOLUTION #79 – offered by Meehan, seconded by Ervay

Resolve to appoint Naomi Kingsley as Registrar and Rebekah Brown as Deputy Registrar. Ayes – 3, nays - 0

Supervisor Smith notified the board that a check issued to Suit-Kote had been taken from their mailbox and washed. The FBI is involved and Chemung Canal is making the Town whole.

The Town received the insurance check for the truck accident. The truck has been sent to John's Auto Body to be repaired; there is a \$1,000.00 deductible.

RESOLUTION #80 – offered by Meehan, seconded by Ervay

Resolve to extend the dog control contract with Southern Tier Animal Control for 2 years with the same terms and conditions and explore option for other things for long term. Ayes – 3, nays – 0.

Supervisor Smith received 2 proposals for insurance coverage for 2026. They are for NYMIR through Sprague and EC Cooper.

RESOLUTION #81 – offered by Gregory, seconded by Ervay

Resolve to authorize Supervisor to continue to negotiate with EC Coopere for insurance coverage for 2026.

RESOLUTION #82 – offered by Gregory, seconded by Meehan

Resolve to authorize Supervisor to contract with Schuyler County Shared Fuel facility for fuel for the new Nissan. Ayes – 3, nays – 0.

RESOLUTION #83 – offered by Gregory, seconded by Meehan

Resolve to authorize the following budget transfers. Ayes – 3, nays – 0

Town of Dix  
Public Hearing & Board Meeting  
December 8, 2025

Motion by Supervisor Smith to enter executive session for legal issues re: 7<sup>th</sup> St. property.  
Councilman Ervay seconded the motion, all in favor. Entered executive session at 7:35 pm.

Return to regular meeting 7:49 pm

RESOLUTION #84 – offered by Ervay, seconded by Meehan  
Resolve to authorize supervisor to talk with Attorney Halpin to negotiate the sale of 304  
Seventh St. Ayes – 3, nays - 0

There being no further business the meeting was adjourn at 7:50 PM.

Respectfully submitted,

Naomi C. Kingsley  
Town Clerk