



2019 JABA EXPO SET-UP AND BREAK-DOWN INFORMATION

1. Main exhibitor booths include 8' table and 2 chairs. Your tables must be covered (tablecloths not provided).
2. Electric **only** available in booths marked "E" (no exceptions).
3. Setup time on Saturday February 23, 2019 is from 8:00am to 9:30am. You must be setup by 9:30am. Booths must be staffed at all times.
4. Booths must remain open and staffed until 2:00pm and displays must be removed by 3:00pm.
5. Loading and unloading of display materials shall be made through the rear entrance of the expo area. **Vendors shall park in the rear parking area of the school adjacent to the football field.**
6. Sales may be made at all booths.
7. Booths are reserved on a first-come first-basis.
8. Crafters and home based business booths are located in the main expo area and include 8' table and 1 chair. Your tables must be covered (tablecloths not provided).
9. Crafters and home based business booths must be staffed at all times.
10. Booths must remain open until 2:00pm and displays must be removed by 3:00pm.