

SC USA Gymnastics State Administration Committee (SAC) Meeting Minutes

WEDNESDAY, September 18, 2024 12:00 PM
ZOOM MEETING

Roll Call

	Present
Mendi Knisley - SAC Chair	X
Dana Browy - Communication	
Sue Dolinar - NAWGJ Representative	
David Gale - Secretary	X
Pat Faulkner - Compulsory Clinic Coordinator	X
Sabina Jokulus - Technical / Education Resource	X
Abby Reid - TOPS Representative	X (joined 12:11 pm)
Anna Sexton - Apparel	
Amanda Sewold - Xcel Clinic Coordinator	X
Joey Smith - Webmaster/Athlete Tracking	
Val Snow - Optional Clinic Coordinator	X
Tricha Tapio - Awards	X
Karimah Thorne - Development Member at Large	X

Meeting called to order at 12:02 pm

SC SACC reminds us that the SC SAC operates in compliance with all USA Gymnastics policies including the Confidentiality Policy and Conflict of Interest Policy. Please disclose any conflict of interests with regard to any matter on the agenda. If at any time during our discussions or decision-making process, should a member feel there may be a conflict of interest, you have an ongoing duty to raise immediately.

Additional reminder that all SC SAC correspondence should be copied to the SC SACC.

Discussion of SC SAC Duties & Responsibilities

SACC reminded SAC of the SC SAC Operating Guide and Duties and Responsibilities, as shown in Appendix A.

No Motion or Vote Required

Discussion of NAWGJ as the assigning organization for the 2024-2025 season

Tricha made a motion to accept NAWGJ as the assigning organization for the 2024-2025 season

Karimah seconded the motion

Motion PASSED unanimously

Discussion of SC Training Camps

The Compulsory/Xcel Training Camp was a success, with about double the attendees from last year. Thanks to Pat and Amanda for their work in organizing and to Gymnastics Academy of Charleston for hosting. With the upcoming Optional and upper Xcel Camp being full, there was general discussion about how to improve the clinics for next year, and still provide a quality weekend for all participants.

No Motion or Vote required at this time.

Discussion of SC State Administrative Goals for Season in Review 2023-2024

The goals, including the measurables, for the 2023-2024 season were presented with the results from the measurables.

No Motion or Vote required at this time.

Discussion of SC State Administrative Goals for the 2024-2025 Season

The tentative goals, including the measurables, for the 2024-2026 season were presented as shown in Appendix B.

No Motion or Vote required at this time.

Discussion of SC State Championship Gifts

Gift ideas and quotes are being collected at this time. Any gift ideas to be considered should be sent to Mendi and Tricha by September 24.

No Motion or Vote required at this time.

Discussion of SC State Championship Apparel

Reviewed the 2024 SC Apparel plan, and ideas for making the process easier were discussed. The 2025 SC Apparel plan was presented. The vote on the 2025 SC Apparel plan was postponed until the next meeting to allow questions and discussions with Anna.

No Motion or Vote required at this time.

Discussion of SC Award Ceremony Venue

The committee members are still reaching out to venues in the central SC area. Once all information is obtained, additional discussion and voting will take place

No Motion or Vote required at this time.

Next Meeting October 16, at 12:00 pm, via Zoom

Meeting adjourned at 12:26 pm

Appendix A

SC SAC Operating Guide and Duties and Responsibilities

SC SAC Operating Guide:

Per 2024-2025 USA Gymnastics Operating Code, the STATE ADMINISTRATIVE COMMITTEE (SAC):

1. Determine the site and event director for qualifying Meets, Sectional and State Championships.
2. Determines the format and organization of all the designated qualifying events and programs under their jurisdiction within the State.
3. Supports and attends state and, if possible, regional events.
4. Determines the officials' contractor for all state events under their jurisdiction.
5. Determines the number of judges per panel (two or four) for state meets.
6. Selects judges for all sectional and state meets.
7. Determines the entry and gate fees for all sectional and state meets.
8. Determines if and when there will be State meets for levels/divisions, per Rules and Policies.
9. Determines the format for all sectional and state meets for Levels 1-10 and Xcel and qualifying scores for Level 1-8 and Xcel divisions.
10. May submit a petition to the Regional Administrative Committee Chairman (RACC) to lower the Level 10 State qualifying score or set a specific number of participants if the state is in danger of not having a Level 10 State Championships.
11. Determines the format of team competition (if held) at state meets.
12. In cooperation with the State Administrative Committee Chairman (SACC), creates the budget for the State on a yearly basis.
13. Annually determine a State Development Program, Program of the Year to be put forward by the SACC for Regional Development Program, Program of the Year.

Appendix A (continued)

SC SAC Operating Guide and Duties and Responsibilities

SC SAC Member Specific Roles & Responsibilities

Apparel:

- Assist SC SAC in establishing Apparel Guidelines for SC athletes and coaches
- Assist SC SACC in selection of apparel items for SC athletes and coaches
- Apparel sizing, ordering, and distribution for all SC athletes and coaches
- Provides financial statements and information to SC SACC

Awards:

- Orders SC State Meet medals and athlete gifts
- Assist SC SAC in selecting SC State Meet medal and/or gift as necessary
- Coordinates distribution and collection of medals & gifts before and after SC State Meets
- Provides invoices to Meet Directors & SC SACC and financial information to SC SACC

Communication:

- Assist SC SAC to provide important information to the SC USA Gymnastics Members
- Update SC USA Gymnastics Handbook, Calendar, Club Directory, etc.
- Assist SC SAC with Regional Commitment Forms and/or process
- Assist SC SACC & SAC to determine best practices to communicate to the SC USA Gymnastics Members

Compulsory Clinic Coordinator:

- Coordinate, organize & be the primary host of the Compulsory Training Camp
- Obtain & share ideas with Optional & XCEL Clinic Coordinators, Technical/Education Resource, TOPS & NAWGJ Representative in planning the training camps
- Research all aspects of the SC Training Camp and present information to the SC SAC for approval
- Obtain ideas and feedback from SC coaches regarding SC Training Camps

Development Member At Large:

- Help SC SACC obtain information regarding SC athletes, coaches, and clubs.
- Assist in assimilating information to help SC SAC plan educational opportunities, events, etc
- Provide SC SAC with questions, concerns, suggestions from the SC USA Gymnastics members
- Assume additional responsibilities at the request of the SC SACC

Appendix A (continued)

SC SAC Operating Guide and Duties and Responsibilities

NAWGJ Representative:

- Provide the SC SAC with updated information from NAWGJ and SC NAWGJ
- Working with the SC NAWGJ Assignor, provides SC Judge availability and slates for SC State Meets
- Assist SC SACC in selecting the SC State Meet Referees
- Assist Compulsory, XCEL & Optional Clinic Coordinators with ideas for SC Training Camps in regards to the judging community

Optional Clinic Coordinator:

- Coordinate, organize & be the primary host of the Optional Training Camp
- Obtain & share ideas with the Compulsory & XCEL Clinic Coordinators, Technical/Education Resource, TOPS & NAWGJ Representative in planning the training camps
- Research all aspects of the SC Training Camp and present information to the SC SAC for approval
- Obtain ideas and feedback from SC coaches regarding SC Training Camps
- Participate on subcommittee to provide information to SC coaches regarding Women's and Acro College Programs

Secretary:

- Takes minutes at each SC SAC meeting
- Provides a copy of minutes to the SC SAC for edits and approval
- Responsible for providing information from prior approved minutes to the SC SAC when needed and assist SC SACC in research of previous decisions made by the SC SAC
- Provides a list of petitioned athletes to the SC SAC
- Responsible for ensuring the minutes are posted and correct on the SC Gymnastics website
- Collects information for Graduating Seniors, provides information to SC SACM & Meet Directors of SC State Meets

Technical/Educational Resource:

- Serve as technical/educational resource to coaches, judges and athletes
- Works with Development & XCEL Members At Large, SACC, Communication and Webmaster to provide information to SC USA Gymnastics Members
- Assist SC SAC in creating educational opportunities at SC Training Camps, events, clinics, webinars, etc.
- Participate on subcommittee to provide information to SC coaches regarding Women's and Acro College Programs
- Assists in developing ideas for SC State Congress

Appendix A (continued)

SC SAC Operating Guide and Duties and Responsibilities

TOPS Representative:

- Provides information, guidance and assistance to SC coaches and athletes regarding the TOPS program
- Collects nominations and applications for Spirit of Pam and Louise Peck Scholarship
- Provides information, voting guidelines, and collects votes from the SC SACM for the Spirit of Pam and Louise Peck Scholarship
- Work with Optional, Compulsory & XCEL Coordinator & Representatives, Technical/Education Resource & NAWGJ Representative to assist SC SAC plan training camps

XCEL Clinic Coordinator:

- Coordinate, organize & be the primary host of the XCEL Training Camp
- Obtain & share ideas with the Optional & Compulsory Clinic Coordinators, Technical/Education Resource, TOPS & NAWGJ Representative in planning training camps
- Research all aspects of the SC Training Camp and present information to the SC SAC for approval
- Obtain ideas and feedback from SC coaches regarding SC Training Camps

XCEL Member At Large:

- Help SC SACC obtain information regarding SC athletes, coaches, and clubs.
- Assist in assimilating information to help SC SAC plan educational opportunities, events, etc
- Provide SC SAC with questions, concerns, suggestions from the SC USA Gymnastics members
- Assume additional responsibilities at the request of the SC SACC

Webmaster/Athlete Tracking:

- Maintaining & updating SC USA Gymnastics website
- Oversees all aspects of athlete tracking and athlete mobility between levels
- Assist SC SACC with SC State Meet schedules, athlete numbers, qualified athletes for RACC, SC State Meet configurations, etc.

Includes stipend from SC USA Gymnastics for athlete tracking

Appendix B

SC SAC Tentative Goals for the 2024-2025 Season

1. Focus on SC athletes and support their efforts in the sport and their families.

Our goal provides a focus to ensure the athletes are valued and to provide ways to honor their dedication and hard work in the sport of gymnastics. Our goal provides a focus on ways to support the families and the information they need to support their athletes.

The focus on the SC athlete will continue through the 2024-2025 gymnastics season.

Measurables for this season:

- Continue work to highlight athletes and their accomplishment on the state website
- Establish a meeting and/or practice for all state team members prior to the regional competition, build camaraderie between coaches and athletes and provide an avenue for coaches to work together and the athletes to be more comfortable during the competition.
- Provide opportunities for parents to obtain information in regard to SC Gymnastics, college recruiting opportunities or other helpful information

2. Focus on obtaining and organizing SC athlete statistics

Our goal will help the SC SAC plan for the SC athletes in championship events, awards ceremonies, training camps, and senior honors. Our goal will help the SC SAC understand the number of athletes in each level and level trends in order to develop future plans for SC Gymnastics.

The focus on the SC athlete will continue through the 2024-2025 gymnastics season.

Measurables for this season:

- Develop a system to capture athlete competition levels from year to year
- Provide a platform to improve the tracking of mobility and state championship qualifications
- Identify level trends using the information in developing future plans for the 2025-2026 SC Gymnastics season
- Develop a procedure to identify our senior athletes for the current gymnastics season