

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, JULY 21st, 2022 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Butler, and Nasser were present. Commissioner Kitzmiller was absent. The City Attorney and City Administrator was also present.

Mayor Torno led in the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Hirsch, second by Butler, to approve the agenda for the regular meeting of the Summerset City Commission for July 21st, 2022 as presented or amended. Motion carried.

CONSENT CALENDAR

Motion by Hirsch, second by Nasser, to approve the minutes of the regular meeting of July 7th, 2022 as amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Nasser, second by Butler, to approve the claims and hand checks in the amount of \$82,927.58 from July 7th, 2022 through July 20th, 2022. Motion carried.

AQUA AEROBIC SYSTEMS	CLOTH SOCK WWTP	3,303.33
BLACK HAWK WATER USERS DISTRICT	MONTHLY USAGE	75.10
CBH CO-OP	GOVT FUEL	5,795.75
CITY OF RAPID CITY	SOLID WASTE DISPOSAL	5,829.77
DAKOTA PUMP, INC	REPAIR LIFT/ PLANT PLC	1,785.71
DELTA DENTAL	EMPLOYEE DENTAL INSURANCE	796.10
DEMERSSEMAN JENSEN	LEGAL SERVICES	1,895.00
FIRE PRO	FIRE EXT RECHARGE	99.50
GOLDEN WEST TECHNOLOGIES	COMP SERVICES	3,876.50
HDR ENGINEERING, INC	ENGINEERING FEES	49,703.88
KIEFFER SANITATION	TEMP PORTABLE TOILETS	300.00
LEGENDARY ELECTRIC	LIFT UPGRADE	832.91
MEADE COUNTY AUDITOR	DISPATCH JUNE 2022	2,068.39
MIDCONTINENT COMMUNICATIONS	WWTP TELEPHONE	201.64
MIDCONTINENT TESTING LABS	TESTING	321.00
MONTANA DAKOTA UTILITIES	MONTHLY USAGE	272.62
RAPID CITY JOURNAL	PUBLICATIONS	298.15
RCS CONSTRUCTION INC	GREENHOUSE TEMP REPAIRS	3,536.43
SD ONE CALL	JUNE NOTIFICATIONS	56.70
SONTECH	INSTALLED PUSH BUMPER	640.00
	JUNE PREMIUMS	249.34

AFLAC REMITTANCE
PROCESSING
SOUTH DAKOTA STATE SALES TAX COLLECTED JUNE 2022 989.76
TREASURER

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by Hirsch to approve utility billing adjustments of \$595.20 for the period June 1st thru June 30th, 2022. Motion carried.

DEPARTMENT HEAD REPORTS

Department heads gave report of monthly activities.

RESIGNATION OF POLICE/SCHOOL RESOURCE OFFICER BRANDY PALMER.

Motion by Hirsch, second by Nasser to accept the resignation of Brandy Palmer effective July 20th, 2022. Motion carried.

PAYROLL CHANGE – PUBLIC WORKS/MITCH ANGLIN

Motion by Butler, second by Hirsch to open discussion for a 90-Day Review from \$20.00 to \$22.00. Effective July 4th, 2022. Motion carried.

Motion by Butler, second by Nasser to close discussion. Motion carried.

Motion by Butler, second by Hirsch to approve the payroll change to \$22.00. Motion carried.

PAYROLL CHANGE – PUBLIC WORKS DIRECTOR/ANTHONY KAYL

Motion by Nasser, second by Hirsch to open discussion for a 90-Day Review for Anthony Kayl currently at \$25.00. Effective July 4th, 2022. Motion carried.

Motion by Hirsch, second by Butler to close discussion. Motion carried.

Motion by Butler, second by Nasser to table the matter until a review is completed. Motion carried.

CODE ENFORCEMENT STANDARD OPERATING PROCEDURES

Motion by Butler, second by Nasser to open for discussion. Motion carried. Public Works Dept Head spoke to the same.

Motion by Nasser, second by Hirsch to close discussion. Motion carried.

Motion by Hirsch, second by Nasser to adopt the Code Enforcement Standard Operating Procedures. Motion carried.

PINE HILLS MOBILE HOME COURT – SEWER MAINTENANCE

Motion by Butler, second by Hirsch to open for discussion. Motion carried. Waste Water Superintendent Jon Ambrose spoke to the same.

Motion by Hirsch, second by Butler to close discussion. Motion carried.

No further action taken.

DISCRETIONARY FORMULA RESOLUTION - DISCUSSION

Motion by Nasser, second by Butler to open for discussion. Motion carried. City Administrator Lisa Schieffer gave the background on the discretionary formula and new laws that took effect.

Motion by Nasser, second by Butler to close discussion. Motion carried.

No further action taken.

SET DATES FOR FISCAL YR 2023 BUDGET HEARINGS

Motion by Nasser, second by Hirsch to set for August 22nd, 24th and 25th 2022. Motion carried.

STATE OF SOUTH DAKOTA BOARD OF WATER AND NATURAL RESOURCES SUB-RECIPIENT AGREEMENT

Motion by Nasser, second by Hirsch to approve signing the agreement. Motion carried.

RESOLUTION NO. #2022-14 GIVING APPROVAL TO CERTAIN SEWER FACILITIES IMPROVEMENTS.

Motion by Butler, second by Nasser to approve Resolution 2022-14. Motion carried.

RESOLUTION NO. #2022-15 – CITY SURCHARGE FOR SERVICES.

Motion by Nasser, second by Butler to open discussion on required surcharge. Motion carried.

Motion by Nasser, second by Butler to close discussion. Motion carried.

Motion by Butler, second by Hirsch to approve Resolution 2022-15. Motion carried.

SUMMERSET CITY COMMISSION CODE OF ETHICS

Mayor Torno spoke to the revisions.

CITY OF SUMMERSET ROLES & RESPONSIBILITIES FIVE-COMMISSIONER FORM OF GOVERNMENT

Mayor Torno spoke to the revisions.

CITY COMMISSION INFORMATION

Mayor Torno spoke to the revisions.

2021 ELECTED OFFICIALS' ORIENTATION PACKET

Mayor Torno spoke to the revisions.

SET FIRST READING OF ORDINANCE 2022-09 A REVISION OF 92.073

Motion by Hirsch, second by Nasser to set first reading for August 18th, 2022. Motion carried.

CITIZENS INPUT

None

UPCOMING EVENTS

None

ITEMS FROM CITY ATTORNEY

Motion by Hirsch, second by Butler, to enter into executive session at 7:02 p.m. per SDCL 1-25-2 for discussing legal, economic development, negotiations, and personnel issues. Motion carried.

Motion by Nasser, second by Hirsch, to exit executive session at 7:37 p.m. Motion carried.

ADJOURNMENT

Motion by Hirsch, second by Nasser, to adjourn at 7:38 p.m. Motion carried.

(SEAL)

ATTEST:

Candace Sealey
Finance Officer

Melanie Torno
Mayor

Published once _____ at a cost of \$_____.