

# Campus Logistics Software

Intra Enterprise™ is a vertical Business Process Management (BPM) solution. Intra helps organizations plan, execute and measure accountable item workflows. For example, in campus logistics applications, Intra uses mobile computers and barcodes to monitor and control the flow of tangible objects — mail, parcels, property, files or people — as they enter, move through, and exit a facility. Intra features intuitive user interfaces, rugged hand-held data collection devices, intelligent routing and sorting logic, text and email notification, signature capture and in-depth reporting. It allows any user to track any object, and monitor distribution, anywhere within the campus; yet it's flexible enough to adapt to the way your operation already works.





#### Overview

The foundation of Intra is the use of mobile computers and barcodes to track the flow of objects—mail, parcels, property (computers, gas cylinders, vehicles, etc.), files/print jobs, or people — as they enter and move around your campus. SCLogic's campus logistics software, Intra Enterprise, takes our technology straight to the heart of those charged with managing campus logistics by providing automated, consolidated, and efficient methods to:



► Receive and track staff mail.



Collect signatures upon delivery at the pickup window or using rugged mobile devices.



► Set up automatic email or text notifications to each recipient, eliminating unnecessary calls and inquiries.



► Integrate Purchase Order (p.o.) line item receiving.



Automate and manage service requests (maintenance issues, copy jobs, supply requests).



▶ Track property (computers, files, desks).



► Generate detailed Analytics showing processing times (to meet SLA requirements), items received by carrier.



▶ Desktop Shipping create ship requests from your desktop



# Intra Components

#### System Administration

Smart & Browser Client Mamt Console



#### ► Management Console:

The Management Console controls application configuration, user accounts, recipient tables, and workflow definition.

A super user .net
Management Console is also
installable for advanced
users to configure custom
screen layouts, label design,
and field relationships,
among other things. And of
course, both Management
Consoles can be used
concurrently in a single
environment.

#### General Population

Client Services Portal



Analytics & Reports



▶ Client Services Portal & Analytics: The Client Services Portal provides the entire organization (or just those users you identify) complete visibility and comprehensive analytics reporting tools.

Accessed through a browser, users across the organization can search for their packages, run personal receiving reports, request a desktop pick-up, or set an out-of-office alert.

## Receiving Operations

Smart & Browser Client



Mobile Client



- ▶ Smart Client: The .net Smart Client Workstation resides on a local PC, communicates via HTTP/S and is automatically distributed and updated using Microsoft ClickOnce.
- ▶ Browser Client: The HTML5
  Browser Workstation runs
  within all current browsers
  and is designed for widely
  spread organizations or
  campuses that might have
  lower volumes at each
  receiving point.
- ▶ Mobile Client: Intra Mobile is the software deployed to the mobile devices used with the Intra solution. Its primary function is to serve as a delivery and signature capture tool for our users.



intro ENTERPRISE

# Intra Enterprise Mail Center Operations

Core Challenges

Increasing package volumes

Multiple screen hops to close P.O.'s

Misrouted or lost items

More frequent delivery expectations

#### Workflow Solution

Mail Center



2 Notification

Send E-mail/SMS Notificiation



3 Delivery Process



Key Benefits

Accountable - full chain-of-custody detail from receiving through delivery Expandable - track interoffice mail, initiate desktop shipping, receive by line item

Flexible - unlimited variable fields and custom screen layouts

Thoughtful - integrates into existing workflow, localization support, status driven process management, logical courier routing

**Use Case:** One major US government agency uses Intra Enterprise to track and confirm the destruction of classified documents. Classified documents are placed in burn bags that have a tracking number. Chain of custody is collected for burn bags and the bags are scanned immediately before being placed in an incinerator to verify destruction of the bag and its contents.





# Desktop Shipping

Core Challenges

Increasing shipping costs

Multiple screen hops to create ship request

Misrouted items

#### Workflow Solution

1 Create Request

Select Carrier Print Carrier
Service Compliant Label/Traveler



2 Notification

Send Notification to Requester/Mail Center



3 Pick Up Process

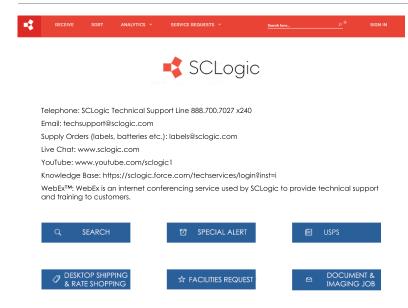


Accurate shipment in less time - built-in Meet delivery requirements without Improve shipment Key Benefits deliverability while reducing address address books overspending. correction charges Accurate cost Post-shipment cost Flexible lookups - track accounting analysis packages based on traveler number or barcode number



# Client Services Portal

## A Centralized Tool for Everyone

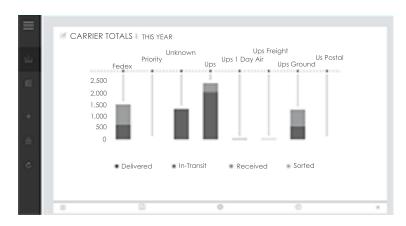


Do you constantly get calls asking for the status of a package?

The CSP works in conjunction with our package tracking solutions to provide game changing tools for both mailroom managers and carpeted area employees.

- ➤ Search: allows users to search based on status, sender, recipient, package type and condition, and carrier.
- Alerts: set up out of office or package forwarding alerts for mailroom staff.

# Dive into Data with Analytics



SCLogic knows that it's not just about proof of delivery anymore. Mailroom managers need to measure and report on any facet of campus logistics metrics.

The CSP provides the much needed flexibility to create and view a variety of reports from a fully customizable Analytics Dashboard and KPI Reports list.

Key Benefits

Keep track of operations in real-time

Configure and save multiple report panels with drag & drop ease Easily meet Service Level Agreements (SLAs)





# Service Request Forms

# Centralize the Process Management of Employee Requests

Have you ever wondered how to handle the constant influx of requests for package pick ups and deliveries, literature and business card reprographics, lab supplies, and other office-related restocking?

SCLogic provides a hub where facility personnel can streamline and manage multiple types of tasks through Service Request Forms (SRFs).

#### Improve Process Communication

- Notify service team members and requestor with status changes via automated emails
- Notify service team members when SLA exceptions are identified

### Streamline Request Management

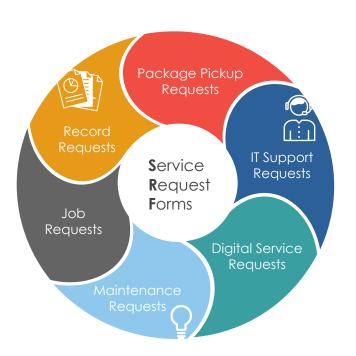
- Manage multiple requests simultaneously, eliminating paper forms
- Save money by avoiding overspending on already stocked or unnecessary items
- Regulate the usage of supplies or materials with asset forms

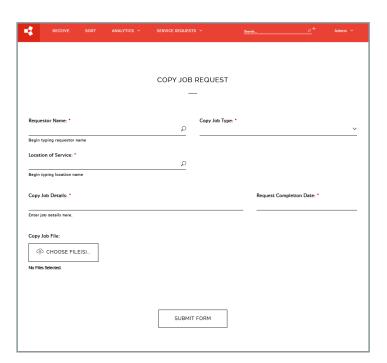
# Request Visibility & Data Reporting

- View dashboard of active requests in all statuses
- Provide visibility into departmental spending habits and needs
- Ensure certain tasks are being performed to adhere to SLAs

#### Extensive Customization

- Customize home page buttons and request form content (i.e. file attachments, dropdown menus)
- Localized home page message based on available services and hours for each city/site









# Mobile Application ► Android and Windows Mobile



# Intra Enterprise Clientele Statistics

- ► 650+ installations worldwide
- ▶ 9 out of 10 top pharmaceutical companies
- ▶ Installations on 5 out of 7 continents















# Intra Enterprise Specifications Chart

Server & OS Platforms		
Server Operating Systems	Windows Server 2008, and Windows Server 2012	
Database Platforms	SQL Server 2008/R2, SQL Server 2012, SQL Server 2014, SQL Server 2016, and SQL Azure	
Database server provisioning	Client-supplied or SCLogic cloud hosted (SQL Server 2012)	
Application Server Requirements	Intel Pentium i5 Dual-Core 2.7 Ghz or better. 4GB RAM and up to 1 GB HDD space required for the application Installation.	
SQL Server Requirements	Intel Pentium i5 Quad-Core 2.4 Ghz or better. 8 GB RAM and 30 GB HDD space for the DB and Log file (with > 800 iops available). Min 1 Gb local network connection. RAM and HDD requirements may need to be scaled up for heavy transaction scenarios.	
Server Components		
Intra Server	Manages communications to the database from the smart client (development language: C#)	
Microsoft Internet Information Services (IIS)	Used for hosting web pages. Web Server: IIS 7.0 or higher.	
Application Components		
Workstation Clients		
Intra Smart Client	Primary PC smart-client component. Provides users with a .NET application installed on their system or deployed through Microsoft's ClickOnce™. This application enables users to move quickly through receive, sort, and update operations.	
<ul><li>Operating Systems</li><li>Development Language</li></ul>	Windows 7 and higher C#	
Intra Browser Client	For browser workstation receive and sort.	
<ul><li>Operating Systems</li><li>Development Language</li></ul>	Any (IE 10 or higher, Firefox, Safari, Chrome) HTML5, JavaScript	
Recommended Workstation Hardware	Windows 7 or higher, MS Internet Explorer 9.0+ Pentium Core 2 Duo 1.8 GHz (or equivalent) 2G RAM	
Management Consoles		
Intra Management Console (Web)	Controls application configuration, user accounts, recipient tables, workflow definition	
<ul><li>Operating Systems</li><li>Development Language</li></ul>	Any (IE 10 or higher, Firefox, Safari, Chrome) HTML5, JavaScript	
Intra Management Console (.Net)	For advanced users to configure custom screen layouts, label design, field relationships, and many other settings.	
Development Language	C#	
Web App		
Client Services Portal & Analytics	Primary web component housing comprehensive analytics and KPIs, searching, reporting, alerts and shipping requests, along with many other functions.	
<ul><li>Operating Systems</li><li>Development Language</li></ul>	Any (IE 10 or higher, Firefox, Safari, Chrome) HTML5, JavaScript	
Mobile Application		
Intra Mobile	Deployed to the mobile devices used with the Intra solution. Its primary function is to serve as a delivery and signature capture tool. Many of the features found in the Browser and Smart Client Workstations are mirrored in this application, including bulk receipts, group moves, floor sweeps, and package redirects. The application connects securely to the database server and is treated as HTTPS web traffic. Cellular, WIFI and cradle sync methods can be used interchangeably within the same user instance.	
Operating Systems	Windows Mobile 5, Windows Mobile 6, Windows CE for Mobile Computing, Windows Embedded Handheld, Android 4.1 +	
Microsoft Windows Mobile Device Center	Used to proxy communications from mobile devices to a backend server through a serial port or USB port. This component is not needed when Ethernet cradles or wireless mobile devices are used.	

Communications Characteristics	
Sync Service	Intra Enterprise Sync Service connects multiple mobile devices with the database. It also holds the source files for the application in a central location, making software updates faster and more efficient. Should a wireless network be available, it also handles the real-time connections to the database.
Email & MMS Notifications	Automatically create customizable email and text messages to alert recipients, users, or managers of routine or exceptional changes in the status of a tracked item, based on a flagged status. Requires access to an SMTP Gateway and is installed as a service on the Microsoft server platforms, ensuring a high level of availability.
Ports	Configurable. Default is standard SSL web port 443 using https traffic
Authentication	Windows Integrated Authentication. SSO/FIM supported for web application.
Integration	Interfaces with a wide variety of external databases, ERP systems, and records management systems (PeopleSoft, SAP).
Mobility 9 Workstation Hardware	

#### **Mobility & Workstation Hardware**

- Honeywell & Zebra Enterprise Digital Assistants
  Honeywell & Zebra cradles (single slot USB and/or four slot Ethernet)
  Honeywell & Zebra handheld barcode scanners
  Honeywell & Zebra barcode label printers

- Topaz signature capture pads
- Multiple imaging devices
- Multiple magnetic stripe readers