

# Madison Chop House Grille · EMPLOYMENT APPLICATION

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Dear Applicant:

Thank you for applying for a position at Madison Chop House Grille. We ask that you carefully read and then sign the first page of our employment application before proceeding to subsequent pages. We look forward to reviewing your qualifications.

- You must be honest, accurate, and complete when you fill in your application.
- You are responsible for everything you write on your application.
- **You can be disqualified for employment or discharged after you start work if you write or list information on your application that is incorrect or is a mistake. This rule applies to everything on your application.**

**Criminal Conviction** - You must check "yes" if you have been convicted of or pleaded guilty or no contest (nolo contendere) to a crime, whether a felony or misdemeanor.

**Employment** - Write only the salaries and bonuses you actually received and the companies and dates you worked. If you are not sure, you should write "not sure" or "estimate".

**Education** - do not list a diploma, certificate, or degree unless you have already received it. For the question, "Did you graduate?", check "yes" only if you have already graduated and received your diploma. You may explain any special circumstances in a letter attached to your application.

I have received and understand this notice:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

Primary Phone #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Position(s) Applying For: \_\_\_\_\_  Full Time  Part Time  Temporary

Location: \_\_\_\_\_ Desired Salary: \_\_\_\_\_ Available Date: \_\_\_\_\_

## PREVIOUS EMPLOYMENT

Name of Employer: \_\_\_\_\_ Start Date: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ End Date: \_\_\_\_\_

Complete Address: \_\_\_\_\_ Start Salary: \_\_\_\_\_

Last Job Title: \_\_\_\_\_ End Salary: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Reason for Leaving (Be Specific): \_\_\_\_\_

May we contact this employer?  Yes  No

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

Name of Employer: \_\_\_\_\_ Start Date: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ End Date: \_\_\_\_\_

Complete Address: \_\_\_\_\_ Start Salary: \_\_\_\_\_

Last Job Title: \_\_\_\_\_ End Salary: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Reason for Leaving (Be Specific): \_\_\_\_\_

May we contact this employer?  Yes  No

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

Name of Employer: \_\_\_\_\_ Start Date: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ End Date: \_\_\_\_\_

Complete Address: \_\_\_\_\_ Start Salary: \_\_\_\_\_

Last Job Title: \_\_\_\_\_ End Salary: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Reason for Leaving (Be Specific): \_\_\_\_\_

May we contact this employer?  Yes  No

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

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All Applicants – please list any additional experiences, skills and qualifications which you believe relate to the job(s) for which you are applying

**EDUCATION**

Type of School	Name of School and Complete Mailing Address	Completed	Major or Degree
High School		<input type="checkbox"/> YES <input type="checkbox"/> NO	
College or Trade School		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Other Training		<input type="checkbox"/> YES <input type="checkbox"/> NO	

Please list any academic honors you have received which you believe relate to the position you are applying for:

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Have you ever been convicted of a felony? If yes, please explain:

**REFERENCES:**

Please list at least **3** references, other than relatives and previous employers, whom you have known for at least 1 year

<b>Name:</b> _____ Position: _____ Company: _____ Telephone: _____	<b>Name:</b> _____ Position: _____ Company: _____ Telephone: _____
<b>Name:</b> _____ Position: _____ Company: _____ Telephone: _____	<b>Name:</b> _____ Position: _____ Company: _____ Telephone: _____

I certify that the facts set forth in this application are true, correct and complete without misrepresentations or omissions of any kind whatsoever. I authorize investigation of the statements I have made herein.

I am applying for employment with The Company. I hereby authorize any and all persons (including any and all employers with whom I have been employed, schools that I have attended and organizations with which I have been connected) to release any and all information that have about me to The Company.

\_\_\_\_\_  
**Applicant Name** *(Please Print)*

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**