

# *Administration & Finance*

## ADMINISTRATION AND FINANCE

The **Pastoral Council** is the principal collaborative body which assists the pastor by developing an ongoing Pastoral Plan for the parish, coupled with the establishment of annual goals and objectives. An advisory body, the council is composed of both elected and appointed members as well as the chairs of Standing Committees. The Council helps in the setting of mission priorities and provides counsel to the pastor in areas regarding the life of the parish. It also provides an avenue of communication with the parish's many outreaches and ministries. The Standing Committees of the Pastoral Council include: Worship, Youth Formation; Adult Formation; Community Life, Service and Outreach; Administration and Finance. Each committee welcomes the involvement of interested parishioners in their work.

The **Parish Finance Committee**, composed of parishioners with expertise in areas such as accounting, business, and banking is responsible for the stewardship of the parish's financial resources. The Finance Committee creates and monitors the annual parish budget.

The **Parish Stewardship Committee** is charged with helping the parish to raise the funds necessary to meet the needs of our mission priorities. Through annual stewardship appeals, capital drives, participation in the Archbishop's Annual Appeal, and supporting programs in planned giving and special gifts, our parish development program helps to insure the long-term financial health of our parish and ongoing commitment to our many programs and outreaches.

The **Parish Worship Committee** is charged with the organization of the Special Ministries of worship through Eucharistic Ministers; Lectors; Altar Servers; Senior Acolytes.

*If you have experience in any of the above areas and would like more information on being more involved, please contact the Parish Office at 570-491-2618 or email [stjosephchurch@optonline.net](mailto:stjosephchurch@optonline.net).*