



## **Minutes of Mirfield Town Council Meeting**

**Held on:** Tuesday 15<sup>th</sup> October 2019 at 7.30pm

**Held at:** St Mary's Community Centre, Church Lane, Mirfield

### **Councillors Present:**

M Bolt (Chairman), P Tolson, J Hirst, J Nottingham, S Guy, S Naisbett, K Taylor, M Brown, J Roberts, M Connell, S Benson

### **In Attendance:**

Clerk: Lisa Staggs  
Public: None  
Press: None

### **MTC107/2019 Chairman's Welcome and Remarks:**

The Chairman Cllr Bolt welcomed Cllrs It was confirmed that there was no intention to record the meeting. Cllr Bolt reports it has been a busy period. He reports that he hosted a Celebration Event in recognition of Mirfield In Bloom's achievements. He has attended 3 schools already and will attend more to thank them for taking part. He reports opening Hull Fair and attending coffee & cakes fundraiser for Hollybank. He also reports that for the first time MTC hosted YLCA South Pennine Branch meeting and thanked the Clerk for catering the event. He reports a Volunteer Service at St Johns by Mirfield Team Parish, installation of Remembrance Walk Signs, dedication of the Flag Pole & re-dedication at Old Colonial. He also reports that he has been sent a protocol for Flag Flying with West Riding flag flying now.

### **MTC108/2019 Public Question Time:**

None

### **MTC109/2019 Apologies For Absence**

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

**Cllrs:** M Burton, Kath Taylor, V Lees-Hamilton, J Hinchliffe

**Cllrs sent apologies & it was resolved the absences was accepted**

Cllr Ibberson was absent due to a family bereavement Cllr Bolt **Proposed** an extended leave of absence, until such a time Cllr Ibberson was able to return Cllr Tolson **Seconded Vote: All in favour**

### **MTC110/2019 Declaration of Interest**

Councillors to declare an interest, if applicable to any item on the agenda including any pecuniary interests whether they have been declared under the

Council's Code of Conduct or Members Register of Pecuniary Interests.  
Cllrs Bolt declared an other interest MTC117(3i) property close by but not an adjoining property

Cllr Tolson declared an other interest MTC113(5) member of Mirfield Team Parish

Cllr Brown declared an other interest in Mirfield Allotments

Cllr Benson declared a pecuniary interest MTC117(3i) employed by the developer

**MTC111/2019**

**Confirmation of Minutes**

To approve minutes of the ordinary meeting of 1<sup>st</sup> October 2019 as a true and correct record including payments of **Nil**. Minutes were circulated prior to the meeting and taken as read. Cllr Guy **Proposed** the minutes were a true & correct record Cllr Naisbett **Seconded Vote: All in favour**

**MTC112/2019**

**Matters Arising From The Minutes:**

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update from Cllr Ibberson on Ambassadors Board and agree any action or costs necessary – Cllr Connell to work with Cllr Ibberson to progress this.
2. To receive an update on Mirfield Riverside Project from Cllrs Roberts & Cllr Nottingham – Cllr Roberts reports that he and Cllr Nottingham have attended 8-10 meetings, with briefings to Safe Anchor Trust, Angling Club, James Walkers & John Cottons. He reports major leaks at Dr Reddys. River Stewards concentrating on river west of Town Centre towards Battyeford but need a database for landowners along riverside. Knotweed spraying has begun and surveyed from Cooper Bridge to Halfpenny Bridge, but thrown off schedule due to rainfall. He reports an 8 page contract with River Steward but needs time for Environment Committee to convene and check it over. Cllr Bolt reports he contacted Kirkburton Parish Council as significant amount of riverbank falls in their ward for a possible contribution. Cllr Connell asks for before and after photos so that they can be uploaded to MTC Facebook page.
3. To receive an update from Cllr Naisbett on Christmas Light Switch On and agree and action or costs necessary – Cllr Naisbett reports that Mirfield Word are running an advert to promote the event, Mirfield Library will be holding a craft day and he has spoken with the new Deacon of Mirfield Methodist Church to include the church. He also reports Wood Dental Practice have offered the use of their car park. Clerk asks Cllr Naisbett to forward quotations to her for the next meeting.

**MTC113/2019**

**Finance:**

To approve the following accounts for payment:

| <b>OCTOBER</b> |                        |               |
|----------------|------------------------|---------------|
| <b>Payee</b>   | <b>Description</b>     | <b>Amount</b> |
| Clerk L Staggs | October salary         | £ 892.96      |
| HMRC           | October PAYE           | £ 351.93      |
| Clerk L Staggs | Nest Pension October   | £ 85.69       |
| Clerk L Staggs | Home Working Allowance | £ 18.00       |
| St Mary's      | October Room Hire      | £ 42.00       |
| Just Gardens   | October Maintenance    | £ 40.00       |

|                   |                       |          |                |
|-------------------|-----------------------|----------|----------------|
| David Ogilvie     | Remembrance benches   | £        | 2071.20        |
| Kirklees          | Admin fees election   | £        | 376.46         |
| David Gluck       | N Plan Consultant Fee | £        | 891.80         |
| PKF Littlejohn    | External Audit        | £        | 480.00         |
| Trinity Methodist | Trinity Tree Festival | £        | 18.00          |
| Simmonites        | Snow Plough Blade     | £        | 995.00         |
| <b>TOTAL</b>      |                       | <b>£</b> | <b>6263.04</b> |

Cllr Bolt **Proposed** items 1-12 payment en block Cllr Guy **Seconded Vote: All in favour**

13. To receive a bank reconciliation to 30/09/19 – Noted

14. To receive a spend/income comparison with the adopted budget – Noted  
Cllr Bolt states that there are monies ringfenced within the budget & allocated reserves, but still enough for grants to assist the community

## MTC114/2019

### Internal Matters:

To receive information on the following items and decide any action where necessary.

1. To receive Kirklees Outstanding Decisions Summary and discuss and agree any action necessary - Clerk had circulated prior to the meeting. Cllrs discuss the lack of response to resolutions sent to Kirklees for comments/action. Cllrs are concerned that the Parish Charter is not been adhered to. Cllr Connell **Proposed** Communications portfolio members contact Kirklees regarding lack of action/response & accountability. Clerk to circulate Parish Charter to Cllrs Cllr Guy **Seconded Vote: All in favour**
2. The following motion is **Proposed in the names of Cllrs Bolt, Lees-Hamilton, Connell, Guy, Brown, Naisbett, Tolson & Cllr Keith Taylor:**  
This Council recognises the invaluable contribution made to our community and country by members of the Armed services, the life and professional skills they gain through military service and our debt to them in perpetuity. Council also recognises that their service whilst equipping them with many practical skills does not always equip them with administrative and literary skills needed to satisfy some of today's initial employment application questionnaires and procedures. This Council therefore recommends that Mirfield businesses should commit to offering all former service personnel a guaranteed interview for any vacancy applied for – Cllrs discuss at length considering qualifications required for positions and job specifications. Cllrs believe that when considering applicants, companies should look at Diversity/Equality & Opportunity. Cllr Guy stated that Library staff were trained in CV writing and that MTC could make Library staff aware and direct people to them and possibly use the small room in the Library for advice or mock interviews. Cllr Brown states that Job Centre Plus would also make advisory visits. Cllr Guy stated that local recruitment companies could also be approached for their assistance.  
**All Cllrs in favour the motion was resolved.**

## MTC115/2019

### Community:

To receive an update/discuss/note on the following items.

1. To receive an update on Mirfield Matters Survey Portfolio areas and agree any action or costs necessary – No updates
2. To note Kirklees decision on Highways design Guidance and its response to Mirfield Town Council comments – Cllr Bolt had the planning document to hand. He reports that with the guidance of Enzygo, there was a 10 page

submission from MTC, with the response from Kirklees “Comments Noted” on the document. Cllr Bolt reads comments from other Parish/Town Councils not anywhere near as detailed as MTC, but with a much more detailed response from Kirklees on the document. Cllr Bolt **Proposed** the following be sent to the Chief Executive: MTC believe the comments to their submission to be derisory, considering the time and effort that went into the report on behalf of the community Cllr Connell **Seconded Vote: All in favour.**

**MTC116/2019** **Correspondence**

To receive the following new items of correspondence and decide any action where necessary.

1. NALC Chief Exec Bulletin (For Information) – **Noted**
2. Locality Neighbourhood Planning Newsletter (For Information) – **Noted**
3. YLCA Important Consultation for Parish Sector (For Information) – **Noted**
4. YLCA Branch Meeting Dates (For Information) – **Noted**
5. YLCA White Rose Update (For Information) – **Noted**

**MTC117/2019** **Planning**

1. To consider planning applications received from Kirklees Council.  
2019/92936 – **Noted**  
2019/93049 – **Noted**  
2019/93178 – **Noted**
2. To consider planning decision notifications from Kirklees Council:  
**No Comments/Noted**
3. To consider potential controversial/controversial applications:
  - i. **2019/90756 & 2019/91971** Land at Slipper Lane – 8.10pm Cllr Benson leaves the room. Cllr Bolt reports that many issues have been raised to Planning Enforcement, but with little or no execution. A new officer has been appointed so hopefully the concerns raised by MTC will be dealt with. There are many drainage issues and wheel washing is not taking place, meaning contaminated land is being spread on the highways and then by the road sweepers into drains etc. Cllr Bolt states that the enforcement lies with Kirklees and MTC will await comments from its new team leader.  
**8.14pm Cllr Benson returns**
  - ii. Dewsbury Riverside Development – No update

**MTC118/2019** **Matters for Report and Information**

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

1. To note the minutes of the Armistice Committee – **Noted**
2. To note the minutes of the Neighbourhood Plan Steering Group - **Noted**

**MTC119/2019** **The Date Of The Next Town Council Meeting:**

Date of next meeting **Tuesday 5<sup>th</sup> November 2019**  
Time Meeting Closed.....**8.15pm**.....