

## Regular Council Meeting Minutes

October 6, 2021

The regular meeting of the Arlington City Council was held on October 6, 2021 in the Council Chambers of the Municipal Building and via telephone conference.

**Presiding:** Mayor Jeff Bufton

**Council Present:** Denise Ball, Robert Christensen, Marshall Swope, Matthew Irby, and Jerry Hanan.

**Council Absent:** None

**Staff Present:** Assistant Recorder Taylor Grubaugh, Interim Public Works Superintendent Brian Foster and Attorney Ruben Cleaveland.

**Guests:** Riley Bennet, Victoria McKinney, Kari Hayter, Chris Fitzsimmons, Marta Mikkalo, Rita Miciak, Laci Olsen, and Jeff Sallee.

**Call to Order:** Mayor Bufton called the meeting to order at 6:30 p.m.

**Pledge of Allegiance Recited**

**Oath of Office Administered to new Councilor Henry Thuener.**

**Mayor Bufton introduced Kari Hayter as the new City Recorder.**

### 1. Public Comment

Rita Miciak stated there has been an issue with loaded Walsh Trucks parking downtown. The Mayor assured Rita a phone call will be made on this matter; Marta Mikkalo requested that the Mayor remind Walsh Trucking about the speed limit on the phone call.

### 2. Community Chamber of Commerce Update

Riley Bennet was present and reported the following Chamber update:

- Chamber is preparing for Trunk or Treat, they need volunteers.
- Chamber is planning the 2022 Apex Bass Tournament. The event will be larger than the 2021 Tournament; the date has yet to be determined. The 2021 tournament cost \$10,000, Apex is requesting \$12,000 for the 2022 event.
- Park Handicap Access: Councilor Irby is in contact with the Corp of Engineer. Brain Foster went over what is needed from the City to get the process started with the Corp. Riley stated he's in contact with a few contractors to gain an idea of the general cost; Marla Davies has agreed to write the grant. Wounded Warriors will list the handicap access location on their website along with Oregon Fishing and Wildlife. Riley stated he will present his official plans to the council at the next month's meeting; The Mayor stated he would like the City Engineer included in these plans.
- Other: The Chamber remains under budget and now has tables and chairs available for public use.

**3. FEMA Flood Plain Mapping Project – Chris Fitzsimmons**

Chris Fitzsimmons was present and presented a FEMA Risk Map Discovery handout to the Councilors for review. Chris stated the Flood Plain Maps haven't been updated for Gilliam County since 1981. The City of Condon has been in contact with FEMA during their project in Sherman County. FEMA has agreed to work with Gilliam County. Chris stated she is representing the County and needs to know if Arlington wants to participate in the FEMA project; this will be a 5 year project, at no cost to the City. The Council agreed to proceed with the FEMA project. Councilor Ball stated she would like the City Planner Kirk Fatland included in the meetings.

**4. Anderson Perry & Associates – Brad Baird**

Brad was unable to attend.

**5. Consent Agenda**

Consent agenda consisted of the following items:

- a. Approval of minutes - September 8, 2021.
- b. Approval of bills as listed.

**Councilor Christensen motioned to approve the consent agenda and the bills as listed, motion seconded by Councilor Swope. Motion passed unanimously.**

**6. Councilor Actions – Adoption of Ordinance 432**

Attorney Cleaveland stated this will be the final step to approve the IGA and it will need to be adopted by ordinance. **Councilor Christensen motioned for the first reading by title only for Ordinance 432, motion seconded by Councilor Hanan. Motion passed unanimously.** An Ordinance of the City of Arlington Oregon gratifying creation of the Gilliam County Fire Services Agency in accordance with ORS 190.085. **Councilor Ball motioned to accept the first reading by title only of Ordinance 432 and continue a second reading by title only of Ordinance 432, motion seconded by Councilor Christensen. Motion passed unanimously.** An Ordinance of the City of Arlington Oregon gratifying creation of the Gilliam County Fire Services Agency in accordance with ORS 190.085. **Councilor Ball motioned to accept the second reading of Ordinance 432 and adopt the Ordinance and attachment, motion seconded by Councilor Christensen. Motion passed unanimously.**

**7. Nuisance Ordinance – Abandoned Vehicles Discussion**

Councilor Ball stated: Officer Beard, City Code Enforcer, gave her a list of changes he would like the Council to consider making to the existing Ordinance. A rough draft of possible changes was provided to the Council. Attorney Cleaveland stated the City could add or remove some points to the excising nuisance and discarded ordinances; he encouraged the Council to review Sections 4 and 5 of the Code Book. Councilor Hanan stated that the current ordinances should be enforced; Mayor Bufton stated the ordinances need to be clear to the Officers for them to be enforced. Marta Mikkalo asked if heavy equipment was included in these Ordinances, Attorney Cleaveland stated this was a separate issue but heavy equipment could be classified as a nuisance. Mayor Bufton encouraged the Council to familiarize themselves with the draft provided; there will be further discussion in the next meeting.

## 8. Councilors Report


- Councilor Thuener had no report to give.
- Councilor Hanan stated he will meet with Brian about crack sealing.
- Councilor Irby stated a contractor is coming to fix lights on the dock and update the lights at the basketball court. He would like Brian to meet with the contractor. Marta Mikilo stated she would like to meet up with Councilor Irby regarding the bathroom grants.
- Councilor Swope had no report to give.
- Councilor Christensen asked Laci Olsen to report for Fire Services. Laci reported the following:
  - North Gilliam responded to 75 calls, primarily motor vehicles crashes and false alarms.
  - The City needs to consider creating an emergency access point into the canal. Response to a recent accident was delayed due to lack of access.
  - Public Safety Night is October 19<sup>th</sup> at the Fire Station, 5pm to 7pm. There will be activities for the kids along with food and beverages.
  - The Fire Department has a few new volunteers.
- Councilor Ball had no report to give.
- Interim Public Works Superintendent Brian Foster reported the following:
  - The City lost Well #1, Purswell is said it was due to a power issue; Brian has yet to hear back from Pacific Power.
  - The rough mower is in need of repair, the closest repair shop is in Boise.
  - Chlorinators were serviced.
  - Gravel delivery is behind due to Public Works being short staffed.
  - The red pickup needs to go up for auction and the Council needs to consider replacing the blue Dodge.
  - Quote to replace the park benches and the Corps request to put pad locks for electrical boxes in the park.

## 9. Signing of Bank Signature Cards

Other business, Mayor Bufton passed out the City of Arlington Employee Handbook Attendance section. He requested the Council review the handbook before the next meeting. Ruben stated the City should reference CIS for handbook changes.

Regular meeting closed at 7:30 p.m.

  
Jeffrey Bufton, Mayor

  
Taylor Grubaugh, Assistant Recorder