



**Our Spring 2018 Tutor Class!**

The following new tutors completed our Fall Tutor Training. Welcome to Literacy Volunteers!



We are grateful to Peter Marrinan for the Dunkin Donuts discount extended to us. Thanks also to our refreshment hosts: John Lough, Sr. Edna O'Connor, Leslie Schulte, Debbie Saffos, Andy Buxton, and Marshall Forman.

**President's Report**  
*Mary Jane Driscoll*

I am happy to welcome our graduates of the Spring Tutor Training program to our affiliate. We also welcome two new tutors, Debbie Finger and Cathy Collyer, who have completed our new online tutor training program. This new method of training tutors will help us achieve our goal of reducing the amount of time our learners wait to be assigned to a tutor. It will also allow us to put new tutors to work shortly after they apply to our program instead of making them wait for the next tutor training workshop to begin.

I would not have been able to launch the online tutor training for our affiliate without the help of Niamh Fitzgerald and Joan Stern who took the course and helped me evaluate it for our program. As experienced tutors and tutor advisors, they have the experience needed to get new tutors started with online training, conduct orientation sessions to familiarize them with our affiliate and offer support along the way.

**Read all about our new online training in this newsletter!**

**Annual Meeting**

Our annual membership meeting will be held **June 9th at 11:00 AM**. We will be voting on a slate of nominees to serve on the board of directors for a two year term and we will be awarding service pins for members completing one, five and ten years of service. Invitations will be sent via regular mail. The invitation will include a proxy form that must be

***LVT 2018 Spring Graduates***

<i>Deborah Ades</i>	<i>Carol Lieberman</i>
<i>Teresa Arcuri</i>	<i>John Litt</i>
<i>Terry Ann Baulch</i>	<i>Helen Lowenstein</i>
<i>Karen Brown</i>	<i>David McKinley</i>
<i>Susan Byrne</i>	<i>Anita Marshall</i>
<i>Rosemarie Cossaboom</i>	<i>Yeni Morales-Diaz</i>
<i>Lorie Flaks</i>	<i>Bunny Rosen</i>
<i>Dawn Gibbs</i>	<i>Zoe Rosenberger</i>
<i>Patricia Janes</i>	<i>Christine Soja</i>
<i>Jeanne Kaplan</i>	<i>David Weinreb</i>
<i>Ann Lee</i>	

Thanks to the volunteers who helped train our new class: Anna Li, Darla Kohler Steiner, Promila Saxena, Nancy Kaufman Panagacos, Barbara Cohen, Sharon Hart Fanelli and Marilyn Ghilardi. Presentations included information on tutoring materials, learner- tutor matching, survival kit preparation, Warner Library materials, LV materials and tutor advisors.

returned in the enclosed envelope. **The nominees are as follows:**

Mary Jane Driscoll	Darla Kohler Steiner
Marilyn Ghilardi	John Lough
Sharon Hart	Geraldine Mahoney
Ben Hunter	Joan Meade
Nancy Kaufman Panagacos	Promila Saxena
Kathy Kee	Joan Stern

Joan Stern will be hosting a brief tutor chat immediately preceding the annual meeting – please come and join us!

### **Grant Awarded**

Susan Brennan applied to the St. Barnabas Grant Committee on behalf of Literacy Volunteers of the Tarrytowns for a \$500 grant to purchase extra copies of the most frequently borrowed books in the Tutoring Center. Our request was approved and we have just received their donation to our affiliate. We will be ordering the books in the next few weeks. Our sincere thanks to Susan and St. Barnabas Grant Committee for helping us enhance our collection of tutoring materials.

### **Attendance Awards**

There are no awards to announce for the January/February reporting period. To receive an Attendance Award Certificate, students must attend 16 hours of tutoring in a two-month reporting period. Now that the warm weather has finally returned, let's focus on increasing the length of our tutoring sessions!

### **Learner-Tutor Matching** *Nancy Kaufman Panagacos*

LVT began 2018 with over 50 tutor-learner matched pairs working together. It is great that we continue to support the community at this level. Our list of applicants waiting for a tutor decreased to fewer than 20. Overall, this means that learners are being assigned sooner to a tutor. However, availability times do not always line up, so some new learners are waiting for several months. It is our goal to reduce the turnaround time from application to matching with a tutor. Each new training class helps to bring us

closer to that goal, and we are excited to welcome the Spring 2018 workshop graduates.

We cannot be complacent! If you know anyone who might enjoy being a tutor, please refer them to our next training workshop in the Fall, or suggest the new online training option as a way of getting started sooner. If you personally can accept an additional new student, please email [info@lvtarrytown.org](mailto:info@lvtarrytown.org) or leave a note for Nancy in the LV mailbox. Be sure to include your contact information as well as the days and hours you are available to tutor. We particularly need tutors who have evening availability, but any times and days would be helpful.

### **Director-Tutor Advisory Services** *Marilyn Ghilardi*

Judith Christopher is now a Tutor Advisor. Thanks Judith! Tutor Advisors encourage new tutors after they graduate from the workshop. They also collect the tutoring hours from their assigned tutors every two months. It's an important job and I want to thank the following TAs for their services:

Judith Christopher	Lenora Macri
Niamh Fitzgerald	Joan Meade
Marilyn Ghilardi	Gail Roth
Helene Gomez	David Saphra
Sharon Hart	Promila Saxena
Ben Hunter	Darla Kohler Steiner
Kathy Kee	Joan Stern
Betina Kleiss	Fred Steigman
Kristen Lankester	

### **A Word about Testing**

If it has been more than six months since you tested your student with the ESLOA or more than 12 months since they were tested with the Best Plus test, please do your part and get them tested.

A committee is looking into an alternative testing to ESLOA. If anyone has suggestions, please email them to [info@lvtarrytown.org](mailto:info@lvtarrytown.org).

## Director-Teaching Materials Promila Saxena

The purpose of reference books is to make them available to all tutors. However, books have been either missing or misplaced recently, which is an inconvenience to fellow tutors. Please help us maintain the availability of all reference books by doing the following:

- Use reference books only in the Tutoring Center.
- Return all reference books after each use to the shelf in the “reference section” only.

We have recently added three resources to the reference section: “Oxford Picture Dictionary” – English/Mono, English Vietnamese, and English/Spanish. We are also working on adding a few more books in circulation – stay tuned! Feel free to email me with any questions, book requests, or suggestions ([psaxena304@aol.com](mailto:psaxena304@aol.com)).

### Online Tutor Training

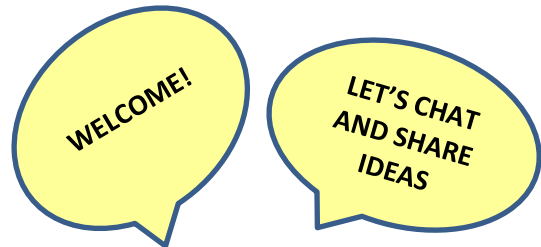
We have not set the dates for the Fall Tutor Training Workshop yet but we have a new way to train tutors – online! Anyone who applies to become a tutor in the next three months will be offered the option of completing a 12 hour English Language Learner course designed by Literacy New York in conjunction with **Think60**. The fee for the course is \$25.00.

After completing the course, the new tutor must attend a two hour orientation session at Warner Library with Niamh Fitzgerald and Joan Stern to learn about our procedures for testing our learners, borrowing tutoring materials and reporting tutoring hours. The tutor will then be matched with a learner. Please share this newsletter and your enthusiasm with anyone who might be interested in helping someone on our waiting list to learn English. Applications are available on our website:

<http://www.lvtarrytown.org/join-now-.html>.



Any current tutor who would like to purchase the online training course to view as a refresher should email [info@lvtarrytown.org](mailto:info@lvtarrytown.org) and request additional information.

### TUTOR CHAT!



On Thursday evening, March 15th a group of 14 tutors met for a lively discussion. The tutors, both newly trained and experienced, shared strategies for communicating with learners, materials used to reinforce skills, and planning for instruction. Everyone enjoyed meeting and sharing with others and look forward to future chats!

### TIPS ~ IMPROVE LANGUAGE SKILLS

	<p><b>Listening:</b> <a href="https://www.eslpod.com/website/agendaweb.org">https://www.eslpod.com/website/agendaweb.org</a> (click on “listening” from the menu)  <a href="http://www.myenglishpages.com/">http://www.myenglishpages.com/</a> (click on “listening” from the menu)  <a href="https://lyricstraining.com/">https://lyricstraining.com/</a> (select your favorite song and type the missing letters – a fun way to practice your listening skill)</p>
	<p><b>Pronunciation:</b> <a href="http://www.davesconda.com">www.davesconda.com</a>  <i>[Tip - Choose the letter(s) of the alphabet you want to practice. Watch the YouTube video(s) and imitate what Dave does].</i>  <a href="http://www.talkenglish.com">http://www.talkenglish.com</a>      <a href="http://www.mvenglishpages.com/">http://www.mvenglishpages.com/</a></p>

SEE NEXT PAGE FOR THE 2018 CALENDAR...

## **LVT 2018 Calendar**

<b>BOARD MEETING</b>	<b>May 21</b>	<b>MONDAYS 5:30 – 7:00 P.M.</b>	<b>Meeting Room A</b>
<b>TUTOR CHAT</b>	<b>June 9</b>	<b>SATURDAY 10:30 A.M.</b>	<b>Meeting Room B</b>
<b>ANNUAL MEETING BOARD MEETING</b>	<b>June 9</b>	<b>11:00 AM to Noon Noon to 1:00 PM</b>	<b>Meeting Room B</b>