



BUSINESS & PROFILE

INFORMATION
BROCHURE

FRAUD RISK MANAGEMENT
& FORENSIC INVESTIGATION
SPECIALISTS



GREYFOX
— & ASSOCIATES —

WHO WE ARE

GreyFox & Associates (Pty) Ltd is a trusted, independent and dynamic boutique management and business advisory firm, specialising in the provision of **fraud risk management** solutions and **forensic investigation** services. We serve a diverse client base, across the business spectrum and provide our clients with end-to-end, cost effective, innovative and tailored made solutions and services.

OUR PURPOSE

As a fraud risk management consulting firm, we are deeply committed to our purpose, which is to become the preferred fraud advisory partner for businesses. To accomplish this purpose, we aim to deliver a quality, one-stop, universal and affordable solution.

WHAT WE DO / OUR SOLUTIONS

We offer a suite of services, specifically aimed at assisting our clients in the management of fraud risk, whether before or after a fraud event, together with providing mechanisms and strategies to deal with and manage the consequences thereof in their businesses.

Our preventative and reactive fraud risk solutions, which includes specialist forensic investigation services are focussed on assisting our clients to address their very unique and very different strategic and operational fraud risk management needs, so critical to **business development**, **profit improvement** and **reputational risk management**.

OUR APPROACH

We know and understand that every business is unique and requires a personalised and distinctive approach and solution. Therefore, our approach follows the same thinking.

We evaluate and process every fraud risk, fraud occurrence and forensic investigation on a case-by-case basis.

Our approach has an obvious effect on the expediency and efficiency of the matter and consequently also a lighter impact on the purse, all together delivering a substantial fraud risk and operationally practical **value add** to business processes and the bottom line.

We recognize the fact that each forensic investigation assignment is unique, requires an exclusive and systematic approach and an intricate knowledge of relevant legal concepts and procedures. Accordingly, the actual approach adopted and the procedures performed will be specific to it.

All forensic investigation assignments incorporate a final and comprehensive forensic investigation report containing our specific findings, along with recommendations on the prevention and reoccurrence of the event.



WHY CHOOSE US?

GreyFox & Associates has developed a reputation in the marketplace for delivering innovative, visible, practical and value adding results at a competitive rate.

Our personalised and dedicated approach to every job, irrespective of company size or business sector, coupled with our meticulous attention to detail and specialised knowledge of our areas of expertise, accumulated over several decades, has earned us the honour of being the preferred service provider for the majority of our clients.

Our flexible and cost-effective solutions are purpose built, designed and constructed to serve a particular purpose and a client specific need.

BENEFITS OF OUR SOLUTIONS



OUR RELATIONSHIPS

We are businesspeople who believe that the sustainability of our business is critically reliant on the ongoing business relationships we form with our clients.

We therefor place great emphasis on partnering and collaborating with our clients when assigned to render a service.

OUR CORE SERVICES & SOLUTIONS OFFERING

FRAUD PREVENTION SERVICES & SOLUTIONS

- Comprehensive fraud risk management advisory services (pro- and reactive)
- Assessment of fraud risk internal control systems, processes and policies, combined with suggested improvements
- Development of fraud risk management detection, prevention & response plans and preventative policies & procedures
- Development of a business ethics code & practises manual
- Gap analysis
- Internal Control Failures
- Root Causes Analyses

IN-HOUSE FORENSIC / FRAUD DEPARTMENT SUPPORT & ASSISTANCE

- We are experienced in supporting in-house Forensic / Fraud departments who require investigational assistance and independent expertise and support from time to time.

FRAUD REACTION SERVICES & SOLUTIONS

- Forensic Investigations - Internal & External
 - Fraud
 - Theft
 - Corruption
 - Procurement irregularities
 - Employee misconduct
 - Management fraud and irregularities
 - Labour / workplace misconduct
- Third party, vendor and service provider procurement irregularities & kickbacks
- Dishonesty related investigations
- Forensic investigation and verification of evidence in criminal, labour and civil trial proceedings
- Asset tracing & recovery support
- Fraud, unethical and unauthorised behaviour consequence management

SUPPLEMENTARY SERVICES & SOLUTIONS

- External forensic contract and engagement management on behalf of our client
- Insurance claim / dispute resolution investigations
- Pre-trial evidentiary preparation support (arbitration, mediation, settlement negotiation, civil and commercial crime)
- Establishment of an in-house forensic investigative capability
- Assisting and advising in-house fraud / forensic investigation units with the development of best practice and appropriate and successful management methodologies, reporting, procedures and strategies
- Background audits
- Watching briefs
- Drafting of company specific policies and procedures, including sops (standard operating procedures)
- Investigational support with industry Ombuds queries

VETTING SERVICES

- Pre- and post-employment personnel vetting
- Supplier / service provider vetting

SERVICES OFFERED THROUGH ASSOCIATES

- Cyber forensic services (digital forensics, eDiscovery, data recovery services)
- Mobile device forensics
- Data recovery of all lost or deleted data.
- Decryption of data and cracking of passwords.
- Location and analysis of e-mails.
- Analysis of Internet activities.
- Forensic / questioned document examination (handwriting, documents, signatures, identification of forgeries)
- Polygraph examinations (pre & post -employment examinations, forensic investigation assistance / truth verification through the use of polygraph examinations)
- Undercover investigations and surveillance services (covert agent infiltration)
- Labour law experts & solutions

DISCIPLINARY ENQUIRY / TRIBUNAL AND CCMA SUPPORT

- Disciplinary enquiry support
 - Investigation of transgressions
 - Preparation of appropriate internal charges
 - Compilation of evidence bundles
(Internal & CCMA)
- Formulation of appropriate internal disciplinary charges and the drafting of the internal charge sheet
- Acting as witness and presentation of investigational findings during the disciplinary enquiry and at the CCMA

SA POLICE SERVICE (LIAISON & REPORTING)

- Preparation of criminal case dockets on our client's behalf
- Investigative, follow up & liaison support



PROFESSIONAL MEMBERSHIPS

Association of Certified Fraud Examiners

The Association of Certified Fraud Examiners is an association of international professionals committed to performing at the highest level of ethical conduct.

Members of the Association pledge themselves to act with integrity and to perform their work in a professional manner.

The CFE credential is increasingly being designated as a preferred credential in businesses, government entities and law enforcement agencies, internationally.

The Institute of Commercial Forensic Practitioners

A self-regulatory professional body mandated by its members to cohere, co-ordinate and regulate the commercial forensic profession in South Africa.

WHISTLE BLOWER / FRAUD TIP-OFFS SERVICE

- Guidance with the establishment, administration, monitoring & actioning of a fraud reporting hotline
- Development of whistleblowing policies, procedures and reward schemes
- Fraud Reporting Reward Schemes

CONSUMER SPECIFIC INVESTIGATIONS

- Identity Theft.
We assist consumers who fell victim to Identity Theft in the tedious and complicated process of attempting to resolve their situation and clearing their names and credit profiles.

INTERNATIONAL INVESTIGATION SUPPORT

Provision of investigational support to internationally based investigative firms with local requirements.

INDUSTRIES SERVICED

We provide fraud risk management and forensic investigation services to industries such as:

- Manufacturers
- Consumer Goods & Services
- Wholesalers
- Retailers
- Real Estate
- Construction
- Insurance
- Transportation
- Telecoms
- Financial Services
- Travel & Leisure
- Medical & Pharmaceutical
- Healthcare
- Mining
- Legal Fraternity



PROFESSIONAL FEES AND COSTS

With more than 80 years' experience in forensic investigations and fraud risk management, GreyFox and Associates has been said to provide award-winning service to their clients.

We are very proud of the fact that the vast majority of our clients have repeatedly turned to us for support and assistance.

TIME BASED FEES (BILLABLE HOUR CONCEPT)

Services are billed at our hourly rate or part thereof for time spent on an assignment. This includes time spent investigating, researching, interviewing, the drafting of reports and annexures, time spent drafting letters, emails and telephone calls.

VALUE BASED & PROJECT FEE PRICING

Services are priced based on the value of the deliverables - it's a fixed fee.

Fees exclude any costs related to travel and any other costs incurred, where required. Such expenses are rarely required and will always be discussed with, agreed to, and approved by the client in advance, before such an expense is incurred.

Traveling by motor vehicle is billed at the applicable AA rate per kilometre.

RETAINER FEE

A retainer fee is a type of payment that is made in advance to secure the services of a professional services firm such as GreyFox & Associates.

The fee is typically a fixed amount that is paid on a regular basis, such as monthly or annually. The purpose of a retainer fee is to ensure that the professional services of GreyFox & Associates is available to provide their services, as and when needed by our Clients.



GREYFOX
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OPERATING COUNTRIES

Although a large part of our workload is generated locally, across South Africa, the greater part of our services offering can also be provided to businesses located in:

- Sub-Saharan Africa,
- Mauritius,
- Madagascar,
- Luxembourg
- The European Union
- The UAE

CONTACT US

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