



# CITY OF HENRY, TN HEARING REQUEST FORM

Under Tennessee State Law you have the right to contest a Notice of Violation by attending a hearing in Municipal Court. Please be aware that court costs, in the amount of **\$70.00**, will be assessed at the time of the hearing. Court is held on the 3<sup>rd</sup> Friday of every month at 1:00 P.M. at City Hall located at 1232 Pioneer Rd Henry, TN 38231. Please fill out and:

**Email, Mail or Fax This Form To:**  
**City of Henry**  
Administrative Hearing Department  
3903 Volunteer Dr., #400  
Chattanooga, TN 37416  
**Fax: (423) 702-4404**  
**Email: [Hearings@violationpayment.net](mailto:Hearings@violationpayment.net)**

*\*You will be notified by United States Postal Service of your hearing date.\**

_____	_____
Person Requesting Hearing: <i>Required</i>	Notice #: (Top Right Hand Corner of Violation) <i>Required</i>
_____	_____
Address: <i>Required</i>	Email: <i>Will respond via USPS.</i>
_____	_____
City, State, Zip Code: <i>Required</i>	Phone #: <i>Required</i>
_____	_____
Post Mark Date (On Envelope):	Date Received:

*\*If the name from this form does not match the vehicle registration info, **THIS FORM WILL BE DENIED.**\*  
Company vehicles are the only exception. You may not request a hearing on someone else's behalf.*

**\*A court fee of \$70 will be assessed at the hearing\***

If you have questions regarding the hearing, or the hearing procedure please call **1-855-252-0086** or send an email to [Hearings@violationpayment.net](mailto:Hearings@violationpayment.net)

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*For Departmental Use Only (Do Not Write Below the Line Above)*

Date Received: \_\_\_\_\_

Received by: \_\_\_\_\_

Hearing Date Scheduled: \_\_\_\_\_

Date Notice Sent to Above Named Party: \_\_\_\_\_