

**FLAGLER ESTATES ROAD & WATER
CONTROL DISTRICT REGULAR MEETING
July 20, 2017**

Proceedings of a Regular Meeting of the Board of Supervisors of Flagler Estates Road and Water Control District were held in the District conference room located at 9850 Light Avenue, Hastings, Florida 32145.

Present: William Fisher, President
Karen Frenz, Vice President
Kathy Carter, Secretary
Rusty Castleberry, District Attorney
Seth O'Connell, District Treasurer
Mike Paesch, District Foreman

Absent: Linda Gee, District Administrator

Also attending were Candy Nelson, Pat Cambeis, Carl Alve, and Jack Brown.

Call to Order: Mr. Fisher called the meeting to order, followed by the Pledge of Allegiance.

Agenda Changes:

Karen introduced several topics for discussion.

She received copies of the attorney's and treasurer's contracts and the most recent accounts payable report. She began by asking Rusty for clarification of the terms of his contract. He is on retainer for \$28,000 per year, which covers the basics of his service. There is a \$125 hourly rate provision in the contract for duties performed above and beyond the scope of regular business. Examples of items that would fall into this category include litigation and, as happened in the past, the improper set-up of the pension plan, though he did not charge for the latter.

Karen expressed some concern about his availability by phone and for meetings as she had left messages that went unanswered. Rusty indicated the best way to reach him is by cell phone; and in his infrequent absence from a meeting, he is available by phone. Rusty stated he would consider having someone from his firm attend meetings in the event he is unable to be there.

Karen read an e-mail she and Bill received from Linda (**Attachment 1**), in which Linda accused Kathy Fisher of slander and another landowner of inappropriately showing up at her home, alluding to threats, harassment and "FECC platform" utilization. Candy Nelson stated she is the landowner who left a note on Linda's door and that Linda had initiated a call to her. During the call, she had clarified it was the Board she takes issue with since they are the ones

who awarded her the raise that's been discussed. She further stated she had felt the same about Linda's first raise after just 30 days of service. This was the substance of her call and no harassment or threats were involved. Further, it was Linda's choice to call her.

Karen noted that the District is a governmental entity and, as such, all Board members and District employees are under scrutiny and will be held accountable for their actions. That Linda feels personally affronted is not a Board problem.

The issue of management employment contracts is to be researched. Mike Paesch said he thought he and Linda had contracts; Rusty added there were contracts at one time but that he's unsure whether they are still in effect. He recommended Linda be asked to pull the contracts so questions can be properly addressed.

Karen voiced frustration with the office because she had asked Linda yesterday to notify her to review the completed payroll but had not received a call. Karen discussed the protocol for check distribution as she understands it, then went on to inquire about leave policy. Mike Paesch explained the District's policy as amended by the previous Board. A lengthy discussion followed. Rusty suggested there should be some answers in the employee handbook and recommended this discussion be continued after the Board has had an opportunity to view any management contracts. The discussion was tabled until the next meeting.

The next topic Karen brought up concerned meeting minutes. Since the last meeting, Kathy Fisher has rescinded her offer to collaborate with Kathy Carter to produce minutes. The ideas of hiring a court reporter or a transcription service were considered but discarded. Kathy Carter pointed out that past minutes have contained errors too numerous for amendment, which is why she began submitting them. Because minutes are a permanent record, and in the interest of accuracy and honest reporting, Kathy agreed to continue to perform this task. **(17-07/20-01) A motion was made by Bill Fisher that Kathy Carter record and generate the minutes with no creation of a second set by the office. The motion was seconded by Karen Frenz and carried unanimously.**

Karen's next issue was the Administrator's Report, which she believes has been inaccurate as submitted the last three meetings. Upon reviewing those reports, Karen noted the first two items were identical, including the amount of assessment funds received at \$115,689. Both Seth and Rusty concurred this was improbable. Rusty said this will need to be addressed when Linda presents her report.

Karen stated her belief that *all* reports should be received by the Board in advance of meetings to provide members the opportunity to review and formulate any questions prior to voting for or against approval. She stated it is unreasonable to expect Board members to review and digest all this information when they don't see this information until immediately prior to a meeting. **It was agreed that policy going forward should be as follows: All reports--including those of administrator, foreman, attorney and treasurer, including accounts payable with checks previously issued, plus minutes of the previous meeting--be distributed by the Monday prior to the upcoming meeting.**

Karen stated her desire that everyone understand the Board is trying to govern and use the taxpayers' money efficiently. She questioned why the topic of the administrator's

January pay increase was not revisited by the previous Board when all three of them became aware of the amount approved by the two responsible parties. Both Candy Nelson and Karen recalled conversations with past Board President Paul Hansen, who related he had suggested to Bill Fisher and Walt Smith that a conversation with Rusty might be in order at that time. When Pat Cambeis questioned the propriety and affordability of an \$83,200 salary for an office employee in Flagler Estates, Rusty stated she would need to get answers from the supervisors who approved her current compensation.

Bill Fisher added his opinion that because Flagler Estates is the only "road and water" control district in the state, it entails double the work. He went on to say the average salary in all districts is \$90,000/yr. Karen made the distinction between the foreman's responsibilities and tenure and the administrator's position.

(17-07/20-02) A motion was made by Karen Frenz to rescind the \$600 donation to the Employee Appreciation Fund as approved at the last meeting and to put that money toward the dry hydrants. The motion was seconded by Kathy Carter. The motion carried with Bill Fisher voting in opposition.

Approval of the Minutes: (17-07/20-03) A motion was made by Karen Frenz to approve the minutes produced by Kathy Carter for the 7/06/2017 Regular Meeting as presented. The motion was seconded by Bill Fisher. The motion carried unanimously.

Treasurer's Report – Seth presented and reviewed the accounts payable and the financial statements (**Attachments 2 & 3**) for the Board. He offered an explanation of District reserves and briefly discussed the assessment process. He stated it is generally recommended that reserves cover six months' operating costs.

Engineering Report: None.

Regular Meeting Items:

1. CPA Invoice – Kathy addressed the allegation by Linda that she had incurred a cost to the District of \$900 by placing calls and emails to Seth regarding Linda's pay raise. She gave Karen and Bill copies of an email from Seth (**Attachment 4**) refuting Linda's claim and clarifying the additional charge, most of which was incurred in preparation for the annual meeting in June. Seth stated his bills are relatively stable except for the months surrounding assessment and landowners meetings. Further, charges are rounded up by quarter hours, not whole hours, and quick questions and emails are not billed. **(17-07/20-04) A motion was made by Kathy Carter to pay the CPA invoice as presented at the meeting of July 6th. The motion was seconded by Bill Fisher. The motion carried unanimously.**
2. 2016 Audit – The report from Carr Riggs was distributed, with Seth noting he had previously reviewed it. The District is audited annually as required by the State. Seth pointed to the two comments in the "Schedule of Findings," one of which is the

segregation of duties. Karen noted if Linda is doing everything she claims, it's too much and perhaps additional staff is justified to protect the District's best interests. Karen also noted there is a problem with office access and back-up of duties in the event of emergency.

3. Ashley Outfall – The issue of the gates at the Outfall has been tabled indefinitely.

4. Certified Letter - It had been agreed at the July 6th meeting that the District would remove the debris at the corner of Florence and Guzman and that a certified letter requesting payment would be sent to the homeowner. Rusty will confer with Linda regarding the letter.

Attorney's Report – None.

District Administrator: (Attachment 5) Linda was absent. Karen reiterated her issue with the report.

Maintenance Superintendent Report: Mike Paesch had submitted his written report to the Board in advance (Attachment 6). He reviewed work accomplished since last meeting and announced Dalton Beverly's resignation effective July 19th. There was a discussion about the estimate from Ring Power for one of the mowing tractors. **(17-07/20-05) A motion was made by Karen Frenz to have Ring Power repair the MT465 tractor not to exceed \$5,500. The motion was seconded by Kathy Carter and carried unanimously.**

Consent Agenda : (17-07/20-06) **A motion was made by Bill Fisher to approve the purchase of rip rap for \$1,200. Seconded by Kathy Carter and motion carried unanimously.**

Public Comments:

Candy Nelson thanked the Board for reallocating the \$600 to the fire hydrants. She spoke to the importance of residents attending meetings to monitor District expenditures and shared pictures of past issues resolved through community and District staff cooperation.

Jack Brown thanked the crew for fixing the holes in his road but inquired about a more permanent solution because they are returning. Mike will add his repair to the list of pending work orders.

Board Comments:

Bill Fisher – None.

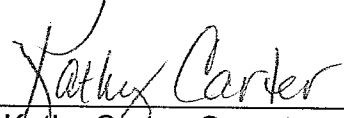
Kathy Carter - Kathy asked who is responsible for the website. Mike indicated he thought

Paul Hansen used to handle it but believes it is now Linda's responsibility.

Karen Frenz – Karen again requested that reports be sent directly to the Board.

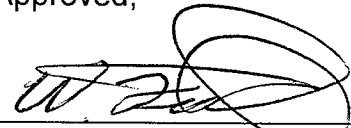
There being no further business, the meeting was adjourned at 8:45 PM.

Respectfully submitted,



Kathy Carter, Secretary

Approved,



Bill Fisher, President

Florida Statute 871.01 prohibits the disruption of public meetings. Whoever willfully interrupts or disturbs any public meeting shall be guilty of a misdemeanor of the second degree, punishable as provided in F.S. 775.082 or F.S. 775.083.

lagee@windstream.net

From: <lagee@windstream.net>
 Date: Tuesday, July 11, 2017 10:11 AM
 To: "Karen Frenz" <karen.frenz@windstream.net>
 Attach: doc01993620170711061709.pdf
 Subject: Salary for District Manager

Attachment
#1

Karen,

I am providing to you a current salary sheet for just One of Jobs at the District that I do.

I wanted to share with you, One of the operators came into the office last night to share with me out of concern about his mother in law being told at her work such awful, untrue and slandering stories about me from her co-worker (Kathy Fisher) at the St. Augustine Child Support Services Office. In which, the District has to work with that office due to staff having to pay child support.

It's bad that I am insulted, humiliated, threatened, bullied and slandered during a public meeting, but to involved the crew is just not good business.

Also, I had landowner show up at my house on Saturday, uninvited, unannounced; telling me if I resend my pay, All of this will go away! This is harassment and threatening while I'm watching my little granddaughter

I have not done anything to deserved this FECC platform as they utilized 7 years ago on the last two full time office employees.

I am so dishearten by this unwarranted behavior and wish support from the Board,

Linda Gee, Administrator
 Flagler Estates Road & Water Control District
 9850 Light Avenue
 Hastings, FL 32145
 (904) 692-1513 ofc
 (904) 692-5919 fax

lagee@windstream.net

-----Original Message-----

From: scanner@windstream.net
 Sent: Tuesday, July 11, 2017 7:17 AM
 To: lagee@windstream.net

 FS-1135MFP
 [00:c0:ee:94:2d:27]

8/3/2017

Attachment 2

Flagler Estate Road & Water Control District General Fund Accounts Payable July 7, 2017 to July 20, 2017

Payee	Purpose	Amount
Aflac	Employee Pd Insurance	\$ 382.24
Cardmember Services	Cylinder Lease-Argon CO2/Shop Supplies	\$ 662.28
Flagler Estates CIP	Transfer of County Funds	\$ 25,481.32
Gator Parts	Parts	\$ 579.91
Gator Parts	Parts	\$ 53.14
Mass Mutual	Plan Charge	\$ 62.50
Matthew Design Group	Professional Services	\$ 312.50
Port Consolidated	Fuel	\$ 1,344.49
Port Consolidated	Fuel	\$ 759.47
Ring Power	Parts	\$ 59.20
Ring Power	Parts	\$ 779.46
* Strate Welding Supply	Mig Welder	\$ 2,573.45
Sunshine State One Call of Florida	Annual Assessment	\$ 64.02
Unifirst Corporation	Shop Supplies	\$ 120.86
United Health Care	Insurance	\$ 7,276.76
" W.H. O'Connell	Professional Services	\$ 2,550.00
Windstream	Phone, Fax, Internet	\$ 242.50
	Total Payables	\$ 43,304.10

* Checks mailed due prior to meeting

" Check not approved in prior meeting

8:23 AM

07/12/17

Accrual Basis

Flagler Estates Road and Water Control District
Balance Sheet
 As of June 30, 2017

*Attachment
#3*

	<u>Jun 30, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · CASH	1,770,091.14
10126 · State Board of Admin - B Pool	<u>-0.11</u>
Total Checking/Savings	1,770,091.03
Other Current Assets	
15500 · Prepaid Expenses	<u>52,761.56</u>
Total Other Current Assets	<u>52,761.56</u>
Total Current Assets	1,822,852.59
Other Assets	
15700 · Inventory	<u>46,479.23</u>
Total Other Assets	<u>46,479.23</u>
TOTAL ASSETS	<u><u>1,869,331.82</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20200 · Accounts Payable	<u>7,050.55</u>
Total Accounts Payable	7,050.55
Other Current Liabilities	
2100 · Payroll Liabilities	<u>-1,384.36</u>
21800 · FICA & Withholding Payable	<u>-612.47</u>
21825 · Child Support Payable	<u>-257.09</u>
21950 · Due to Capital Projects Fund	<u>25,481.32</u>
Total Other Current Liabilities	<u>23,227.40</u>
Total Current Liabilities	<u>30,277.95</u>
Total Liabilities	30,277.95
Equity	
27000 · Fund Balance - Reserved for Inv	46,479.23
27100 · Fund Balance - Undesignated	1,749,844.43
Net Income	<u>42,730.21</u>
Total Equity	<u>1,839,053.87</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,869,331.82</u></u>

Flagler Estates Road and Water Control District

Balance Sheet

As of June 30, 2017

	Jun 30, 17
ASSETS	
Current Assets	
Checking/Savings	
10000 · CASH	
10100 · Cash-CCB General Fund-5401	894,495.73
10105 · CCB Emergency Reserve-3101	452,915.91
10110 · CCB Operating Reserve-5601	311,638.93
10125 · Cash - State Board of Admin	110,539.89
10200 · Petty Cash	500.68
Total 10000 · CASH	1,770,091.14
10126 · State Board of Admin - B Pool	
10127 · Valuation Analysis	-0.11
Total 10126 · State Board of Admin - B Pool	-0.11
Total Checking/Savings	1,770,091.03
Other Current Assets	
15500 · Prepaid Expenses	52,761.56
Total Other Current Assets	52,761.56
Total Current Assets	1,822,852.59
Other Assets	
15700 · Inventory	46,479.23
Total Other Assets	46,479.23
TOTAL ASSETS	1,869,331.82
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20200 · Accounts Payable	7,050.55
Total Accounts Payable	7,050.55
Other Current Liabilities	
2100 · Payroll Liabilities	
2110 · The Hartford Loan Repayment	60.57
2100 · Payroll Liabilities - Other	-1,444.93
Total 2100 · Payroll Liabilities	-1,384.36
21800 · FICA & Withholding Payable	-612.47
21825 · Child Support Payable	-257.09
21950 · Due to Capital Projects Fund	25,481.32
Total Other Current Liabilities	23,227.40
Total Current Liabilities	30,277.95
Total Liabilities	30,277.95
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27000 · Fund Balance - Reserved for Inv	46,479.23
27100 · Fund Balance - Undesignated	1,749,844.43
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TOTAL LIABILITIES & EQUITY	1,869,331.82

8:23 AM

Flagler Estates Road and Water Control District

07/12/17

Profit & Loss

Accrual Basis

June 2017

	Jun 17	Oct '16 - Jun 17
Ordinary Income/Expense		
Income		
31125 · Taxes - St Johns County	89,928.32	794,933.05
33825 · Excess Fees - St Johns County	2,454.64	11,669.52
34190 · Culvert Permit Fees	375.00	500.00
34195 · Culvert Installation - Packages	3,655.39	27,826.05
34196 · Maintenance, Repairs & Damages	496.84	632.09
34197 · Copies, Maps and Other	340.59	688.81
34199 · Move On/Off Permit	0.00	510.00
36110 · Interest Earned Capital City	72.88	711.54
36120 · Interest Earned - SBA	0.00	854.24
36990 · Miscellaneous Revenues	0.00	571.86
Total Income	97,323.66	838,897.16
Gross Profit	97,323.66	838,897.16
Expense		
51000 · Personal Services	44,409.63	364,019.69
53000 · Operating Expenses	14,144.41	207,024.28
56000 · Capital Outlay	186,687.34	224,018.01
57000 · Debt Service	0.00	-45.92
6560 · Payroll Expenses	0.00	1,127.47
66900 · Reconciliation Discrepancies	0.00	23.42
Total Expense	245,241.38	796,166.95
Net Ordinary Income	-147,917.72	42,730.21
Net Income	-147,917.72	42,730.21

Flagler Estates Road and Water Control District

07/12/17

Profit & Loss

Accrual Basis

June 2017

	Jun 17	Oct '16 - Jun 17
Ordinary Income/Expense		
Income		
31125 · Taxes - St Johns County	89,928.32	794,933.05
33825 · Excess Fees - St Johns County	2,454.64	11,669.52
34190 · Culvert Permit Fees	375.00	500.00
34195 · Culvert Installation - Packages	3,655.39	27,826.05
34196 · Maintenance, Repairs & Damages	496.84	632.09
34197 · Copies, Maps and Other	340.59	688.81
34199 · Move On/Off Permit	0.00	510.00
36110 · Interest Earned Capital City	72.88	711.54
36120 · Interest Earned - SBA	0.00	854.24
36990 · Miscellaneous Revenues	0.00	571.86
Total Income	97,323.66	838,897.16
Gross Profit	97,323.66	838,897.16
Expense		
51000 · Personal Services		
51100 · Supervisors Fees	281.27	877.60
51200 · Salary and Wages	30,162.32	223,498.85
51210 · Vacation	1,318.28	12,762.51
51220 · Sick	677.00	6,524.58
51230 · Holiday	1,664.40	9,556.60
52100 · FICA Taxes	2,095.42	15,527.56
52150 · Payroll Taxes - Medicare	490.07	3,631.46
52200 · Retirement	0.00	6,670.68
52300 · Life and Health Insurance		
52300 · Life and Health Insurance - Other	7,693.05	79,737.16
Total 52300 · Life and Health Insurance	7,693.05	79,737.16
52400 · Unemployment Compensation	27.82	1,234.69
52450 · Workers Compensation Insurance	0.00	3,923.00
52460 · Drug & Alcohol Testing	0.00	75.00
Total 51000 · Personal Services	44,409.63	364,019.69
53000 · Operating Expenses		
53131 · Services - Engineering	0.00	205.00
53132 · Vegetation Control	0.00	19,805.92
53154 · Legal	2,333.33	23,083.30
53155 · Legal Advertisement	0.00	636.63
53200 · Accounting	1,762.50	10,355.92
53225 · Auditing	0.00	1,702.06
54000 · Travel & Per Diem	189.93	1,114.41
54010 · Continuing Education & Seminars	0.00	187.00
54100 · Telephone	342.58	5,697.62
54251 · Postage	0.00	121.31
54252 · Fuel & Oil	3,114.23	32,181.10
54300 · Utilities		
54300 · Utilities - Other	461.06	3,555.69
Total 54300 · Utilities	461.06	3,555.69
54500 · Insurance	0.00	771.00
54600 · Shop Expense	1,998.60	10,838.40
54659 · Equipment Maintenance		
54659 · Equipment Maintenance - Other	2,125.86	42,442.88
Total 54659 · Equipment Maintenance	2,125.86	42,442.88
55152 · Office Supplies	252.12	3,040.17
55153 · Admin Fees, Licenses, Permits	0.00	3,000.00
55154 · Facility Maintenance & Repairs	640.37	4,052.84
55155 · Publishing & Printing	0.00	4,628.14
55225 · Collection Expense-St Johns	923.83	7,826.56
55230 · Collection Discounts - SJC	0.00	20,698.43
55275 · Collection Expense - SJPA	0.00	11,079.90

8:23 AM

Flagler Estates Road and Water Control District

07/12/17

Profit & Loss

Accrual Basis

June 2017

	Jun 17	Oct '16 - Jun 17
Total 53000 · Operating Expenses	14,144.41	207,024.28
56000 · Capital Outlay		
56464 · Machinery & Equipment	181,955.00	181,955.00
56466 · Drainage Control	4,547.94	28,588.91
56467 · Road repairs	0.00	4,200.00
56468 · Signage	184.40	9,274.10
Total 56000 · Capital Outlay	186,687.34	224,018.01
57000 · Debt Service		
57471 · Principal Payments	0.00	-45.92
Total 57000 · Debt Service	0.00	-45.92
6560 · Payroll Expenses	0.00	1,127.47
66900 · Reconciliation Discrepancies	0.00	23.42
Total Expense	245,241.38	796,166.95
Net Ordinary Income	-147,917.72	42,730.21
Net Income	-147,917.72	42,730.21

Flagler Estates Road and Water Control District

07/12/17

Profit & Loss

Accrual Basis

April through June 2017

	Apr 17	May 17	Jun 17	TOTAL
Ordinary Income/Expense				
Income				
31125 · Taxes - St Johns County	87,956.53	0.00	89,928.32	177,884.85
33825 · Excess Fees - St Johns County	3,658.29	0.00	2,454.64	6,112.93
34190 · Culvert Permit Fees	125.00	0.00	375.00	500.00
34195 · Culvert Installation - Packages	3,172.02	1,625.99	3,655.39	8,453.40
34196 · Maintenance, Repairs & Damages	135.25	0.00	496.84	632.09
34197 · Copies, Maps and Other	11.25	0.00	340.59	351.84
36110 · Interest Earned Capital City	77.63	78.60	72.88	229.11
36120 · Interest Earned - SBA	237.64	104.47	0.00	342.11
36990 · Miscellaneous Revenues	450.77	0.00	0.00	450.77
Total Income	95,824.38	1,809.06	97,323.66	194,957.10
Gross Profit	95,824.38	1,809.06	97,323.66	194,957.10
Expense				
51000 · Personal Services	36,237.07	36,397.82	44,409.63	117,044.52
53000 · Operating Expenses	23,708.57	32,249.65	14,144.41	70,102.63
56000 · Capital Outlay	0.00	920.65	186,687.34	187,607.99
6560 · Payroll Expenses	0.00	70.00	0.00	70.00
66900 · Reconciliation Discrepancies	0.00	23.42	0.00	23.42
Total Expense	59,945.64	69,661.54	245,241.38	374,848.56
Net Ordinary Income	35,878.74	-67,852.48	-147,917.72	-179,891.46
Net Income	35,878.74	-67,852.48	-147,917.72	-179,891.46

Flagler Estates Road and Water Control District

Profit & Loss

April through June 2017

	Apr 17	May 17	Jun 17	TOTAL
Ordinary Income/Expense				
Income				
31125 · Taxes - St Johns County	87,956.53	0.00	89,928.32	177,884.85
33825 · Excess Fees - St Johns County	3,658.29	0.00	2,454.64	6,112.93
34190 · Culvert Permit Fees	125.00	0.00	375.00	500.00
34195 · Culvert Installation - Packages	3,172.02	1,625.99	3,655.39	8,453.40
34196 · Maintenance, Repairs & Damages	135.25	0.00	496.84	632.09
34197 · Copies, Maps and Other	11.25	0.00	340.59	351.84
36110 · Interest Earned Capital City	77.63	78.60	72.88	229.11
36120 · Interest Earned - SBA	237.64	104.47	0.00	342.11
36990 · Miscellaneous Revenues	450.77	0.00	0.00	450.77
Total Income	95,824.38	1,809.06	97,323.66	194,957.10
Gross Profit	95,824.38	1,809.06	97,323.66	194,957.10
Expense				
51000 · Personal Services				
51100 · Supervisors Fees	84.38	0.00	281.27	365.65
51200 · Salary and Wages	23,927.32	22,837.16	30,162.32	76,926.80
51210 · Vacation	2,551.70	1,767.97	1,318.28	5,637.95
51220 · Sick	463.80	2,140.00	677.00	3,280.80
51230 · Holiday	0.00	0.00	1,664.40	1,664.40
52100 · FICA Taxes	1,660.50	1,570.72	2,095.42	5,326.64
52150 · Payroll Taxes - Medicare	388.36	367.34	490.07	1,245.77
52300 · Life and Health Insurance				
52300 · Life and Health Insurance - Other	7,099.09	7,693.05	7,693.05	22,485.19
Total 52300 · Life and Health Insurance	7,099.09	7,693.05	7,693.05	22,485.19
52400 · Unemployment Compensation	61.92	21.58	27.82	111.32
Total 51000 · Personal Services	36,237.07	36,397.82	44,409.63	117,044.52
53000 · Operating Expenses				
53131 · Services - Engineering	0.00	125.00	0.00	125.00
53132 · Vegetation Control	10,127.93	5,388.84	0.00	15,516.77
53154 · Legal	2,333.33	2,333.33	2,333.33	6,999.99
53155 · Legal Advertisement	114.32	147.55	0.00	261.87
53200 · Accounting	712.50	2,437.50	1,762.50	4,912.50
54000 · Travel & Per Diem	124.67	10.17	189.93	324.77
54100 · Telephone	342.70	342.58	342.58	1,027.86
54252 · Fuel & Oil	2,010.85	6,250.24	3,114.23	11,375.32
54300 · Utilities				
54300 · Utilities - Other	329.71	426.34	461.06	1,217.11
Total 54300 · Utilities	329.71	426.34	461.06	1,217.11
54500 · Insurance	0.00	100.00	0.00	100.00
54600 · Shop Expense	654.59	747.78	1,998.60	3,400.97
54659 · Equipment Maintenance				
54659 · Equipment Maintenance - Other	5,253.12	2,171.39	2,125.86	9,550.37
Total 54659 · Equipment Maintenance	5,253.12	2,171.39	2,125.86	9,550.37
55152 · Office Supplies	54.16	267.21	252.12	573.49
55153 · Admin Fees, Licenses, Permits	0.00	0.00	0.00	0.00
55154 · Facility Maintenance & Repairs	710.32	421.82	640.37	1,772.51
55225 · Collection Expense-St Johns	915.91	0.00	923.83	1,839.74
55230 · Collection Discounts - SJC	24.46	0.00	0.00	24.46
55275 · Collection Expense - SJPA	0.00	11,079.90	0.00	11,079.90
Total 53000 · Operating Expenses	23,708.57	32,249.65	14,144.41	70,102.63
56000 · Capital Outlay				
56464 · Machinery & Equipment	0.00	0.00	181,955.00	181,955.00
56466 · Drainage Control	0.00	0.00	4,547.94	4,547.94
56468 · Signage	0.00	920.65	184.40	1,105.05
Total 56000 · Capital Outlay	0.00	920.65	186,687.34	187,607.99
6560 · Payroll Expenses	0.00	70.00	0.00	70.00
66900 · Reconciliation Discrepancies	0.00	23.42	0.00	23.42
Total Expense	59,945.64	69,661.54	245,241.38	374,848.56
Net Ordinary Income	35,878.74	-67,852.48	-147,917.72	-179,891.46
Net Income	35,878.74	-67,852.48	-147,917.72	-179,891.46

Flagler Estates Road and Water Control District

07/12/17

Budget vs. Actual

Accrual Basis

June 2017

	Jun 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
31125 · Taxes - St Johns County	89,928.32	65,597.28	24,331.04
33825 · Excess Fees - St Johns County	2,454.64		
34190 · Culvert Permit Fees	375.00	0.00	375.00
34195 · Culvert Installation - Packages	3,655.39	845.00	2,810.39
34196 · Maintenance, Repairs & Damages	496.84	0.00	496.84
34197 · Copies, Maps and Other	340.59	0.00	340.59
36110 · Interest Earned Capital City	72.88	76.86	-3.98
36120 · Interest Earned - SBA	0.00	11.94	-11.94
36132 · Interest Income - St Johns	0.00	19.30	-19.30
Total Income	97,323.66	66,550.38	30,773.28
Gross Profit	97,323.66	66,550.38	30,773.28
Expense			
51000 · Personal Services	44,409.63	47,026.20	-2,616.57
53000 · Operating Expenses	14,144.41	27,217.71	-13,073.30
56000 · Capital Outlay	186,687.34		
Total Expense	245,241.38	74,243.91	170,997.47
Net Ordinary Income	-147,917.72	-7,693.53	-140,224.19
Net Income	-147,917.72	-7,693.53	-140,224.19

Flagler Estates Road and Water Control District

07/12/17

Budget vs. Actual

Accrual Basis

June 2017

	Jun 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
31125 · Taxes - St Johns County	89,928.32	65,597.28	24,331.04
33825 · Excess Fees - St Johns County	2,454.64		
34190 · Culvert Permit Fees	375.00	0.00	375.00
34195 · Culvert Installation - Packages	3,655.39	845.00	2,810.39
34196 · Maintenance, Repairs & Damages	496.84	0.00	496.84
34197 · Copies, Maps and Other	340.59	0.00	340.59
36110 · Interest Earned Capital City	72.88	76.86	-3.98
36120 · Interest Earned - SBA	0.00	11.94	-11.94
36132 · Interest Income - St Johns	0.00	19.30	-19.30
Total Income	97,323.66	66,550.38	30,773.28
Gross Profit	97,323.66	66,550.38	30,773.28
Expense			
51000 · Personal Services			
51100 · Supervisors Fees	281.27	137.70	143.57
51200 · Salary and Wages	30,162.32	30,402.37	-240.05
51210 · Vacation	1,318.28	605.45	712.83
51220 · Sick	677.00	629.91	47.09
51230 · Holiday	1,664.40	1,726.63	-62.23
52100 · FICA Taxes	2,095.42	1,940.27	155.15
52150 · Payroll Taxes - Medicare	490.07	453.77	36.30
52300 · Life and Health Insurance			
52300 · Life and Health Insurance - Other	7,693.05	10,901.54	-3,208.49
Total 52300 · Life and Health Insurance	7,693.05	10,901.54	-3,208.49
52400 · Unemployment Compensation	27.82	228.56	-200.74
Total 51000 · Personal Services	44,409.63	47,026.20	-2,616.57
53000 · Operating Expenses			
53131 · Services - Engineering	0.00	79.60	-79.60
53133 · Surveying	0.00	2,000.00	-2,000.00
53154 · Legal	2,333.33	2,545.20	-211.87
53200 · Accounting	1,762.50	3,585.75	-1,823.25
53225 · Auditing	0.00	4,437.00	-4,437.00
54000 · Travel & Per Diem	189.93	57.60	132.33
54100 · Telephone	342.58	290.80	51.78
54252 · Fuel & Oil	3,114.23	7,738.50	-4,624.27
54300 · Utilities			
54300 · Utilities - Other	461.06	555.56	-94.50
Total 54300 · Utilities	461.06	555.56	-94.50
54600 · Shop Expense	1,998.60	204.80	1,793.80
54659 · Equipment Maintenance			
54659 · Equipment Maintenance - Other	2,125.86	4,644.00	-2,518.14
Total 54659 · Equipment Maintenance	2,125.86	4,644.00	-2,518.14
55152 · Office Supplies	252.12	46.25	205.87
55153 · Admin Fees, Licenses, Permits	0.00	41.80	-41.80
55154 · Facility Maintenance & Repairs	640.37	325.25	315.12
55225 · Collection Expense-St Johns	923.83	665.60	258.23
Total 53000 · Operating Expenses	14,144.41	27,217.71	-13,073.30
56000 · Capital Outlay			
56464 · Machinery & Equipment	181,955.00		
56466 · Drainage Control	4,547.94		
56468 · Signage	184.40		
Total 56000 · Capital Outlay	186,687.34		
Total Expense	245,241.38	74,243.91	170,997.47
Net Ordinary Income	-147,917.72	-7,693.53	-140,224.19
Net Income	-147,917.72	-7,693.53	-140,224.19

8:25 AM

07/12/17

Accrual Basis

Flagler Estates Road and Water Control District

Budget vs. Actual

October 2016 through June 2017

	Oct '16 - Jun 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
31125 · Taxes - St Johns County	794,933.05	815,033.82	-20,100.77
33825 · Excess Fees - St Johns County	11,669.52		
34190 · Culvert Permit Fees	500.00	300.00	200.00
34195 · Culvert Installation - Packages	27,826.05	8,249.00	19,577.05
34196 · Maintenance, Repairs & Damages	632.09	155.10	476.99
34197 · Copies, Maps and Other	688.81	133.98	554.83
34199 · Move On/Off Permit	510.00	200.01	309.99
36110 · Interest Earned Capital City	711.54	677.34	34.20
36120 · Interest Earned - SBA	854.24	110.85	743.39
36132 · Interest Income - St Johns	0.00	100.00	-100.00
36990 · Miscellaneous Revenues	571.86	26.10	545.76
Total Income	838,897.16	824,986.20	13,910.96
Gross Profit	838,897.16	824,986.20	13,910.96
Expense			
51000 · Personal Services	364,019.69	421,918.70	-57,899.01
53000 · Operating Expenses	207,024.28	221,077.84	-14,053.56
56000 · Capital Outlay	224,018.01	65,300.00	158,718.01
57000 · Debt Service	-45.92		
6560 · Payroll Expenses	1,127.47		
66900 · Reconciliation Discrepancies	23.42		
Total Expense	796,166.95	708,296.54	87,870.41
Net Ordinary Income	42,730.21	116,689.66	-73,959.45
Net Income	42,730.21	116,689.66	-73,959.45

Flagler Estates Road and Water Control District

Budget vs. Actual

October 2016 through June 2017

	Oct '16 - Jun 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
31125 · Taxes - St Johns County	794,933.05	815,033.82	-20,100.77
33825 · Excess Fees - St Johns County	11,669.52		
34190 · Culvert Permit Fees	500.00	300.00	200.00
34195 · Culvert Installation - Packages	27,826.05	8,249.00	19,577.05
34196 · Maintenance, Repairs & Damages	632.09	155.10	476.99
34197 · Copies, Maps and Other	688.81	133.98	554.83
34199 · Move On/Off Permit	510.00	200.01	309.99
36110 · Interest Earned Capital City	711.54	677.34	34.20
36120 · Interest Earned - SBA	854.24	110.85	743.39
36132 · Interest Income - St Johns	0.00	100.00	-100.00
36990 · Miscellaneous Revenues	571.86	26.10	545.76
Total Income	838,897.16	824,986.20	13,910.96
Gross Profit	838,897.16	824,986.20	13,910.96
Expense			
51000 · Personal Services			
51100 · Supervisors Fees	877.60	667.62	209.98
51200 · Salary and Wages	223,498.85	232,027.92	-8,529.07
51210 · Vacation	12,762.51	14,149.15	-1,386.64
51220 · Sick	6,524.58	4,471.04	2,053.54
51230 · Holiday	9,556.60	9,840.59	-283.99
52100 · FICA Taxes	15,527.56	16,289.23	-761.67
52150 · Payroll Taxes - Medicare	3,631.46	3,809.59	-178.13
52200 · Retirement	6,670.68	57,000.00	-50,329.32
52300 · Life and Health Insurance			
52300 · Life and Health Insurance - Other	79,737.16	56,415.49	23,321.67
Total 52300 · Life and Health Insurance	79,737.16	56,415.49	23,321.67
52400 · Unemployment Compensation	1,234.69	3,176.07	-1,941.38
52450 · Workers Compensation Insurance	3,923.00	24,072.00	-20,149.00
52460 · Drug & Alcohol Testing	75.00		
Total 51000 · Personal Services	364,019.69	421,918.70	-57,899.01
53000 · Operating Expenses			
53131 · Services - Engineering	205.00	561.36	-356.36
53132 · Vegetation Control	19,805.92	19,067.20	738.72
53133 · Surveying	0.00	2,000.00	-2,000.00
53154 · Legal	23,083.30	20,361.60	2,721.70
53155 · Legal Advertisement	636.63	710.91	-74.28
53200 · Accounting	10,355.92	12,479.25	-2,123.33
53225 · Auditing	1,702.06	4,437.00	-2,734.94
54000 · Travel & Per Diem	1,114.41	814.08	300.33
54010 · Continuing Education & Seminars	187.00	500.00	-313.00
54100 · Telephone	5,697.62	3,235.20	2,462.42
54251 · Postage	121.31	250.00	-128.69
54252 · Fuel & Oil	32,181.10	39,583.50	-7,402.40
54300 · Utilities			
54300 · Utilities - Other	3,555.69	2,948.04	607.65
Total 54300 · Utilities	3,555.69	2,948.04	607.65
54500 · Insurance	771.00	448.00	323.00
54600 · Shop Expense	10,838.40	6,376.80	4,461.60
54659 · Equipment Maintenance			
54659 · Equipment Maintenance - Other	42,442.88	52,872.00	-10,429.12
Total 54659 · Equipment Maintenance	42,442.88	52,872.00	-10,429.12
55152 · Office Supplies	3,040.17	2,099.75	940.42
55153 · Admin Fees, Licenses, Permits	3,000.00	2,000.00	1,000.00
55154 · Facility Maintenance & Repairs	4,052.84	1,922.75	2,130.09
55155 · Publishing & Printing	4,628.14	4,500.00	128.14
55225 · Collection Expense-St Johns	7,826.56	7,910.40	-83.84
55230 · Collection Discounts - SJC	20,698.43	21,000.00	-301.57
55275 · Collection Expense - SJPA	11,079.90	12,000.00	-920.10
55459 · Other Current Charges	0.00	3,000.00	-3,000.00
Total 53000 · Operating Expenses	207,024.28	221,077.84	-14,053.56
56000 · Capital Outlay			
56464 · Machinery & Equipment	181,955.00	25,000.00	156,955.00
56466 · Drainage Control	28,588.91	30,000.00	-1,411.09
56467 · Road repairs	4,200.00	5,000.00	-800.00

8:25 AM

07/12/17

Accrual Basis

Flagler Estates Road and Water Control District

Budget vs. Actual

October 2016 through June 2017

	Oct '16 - Jun 17	Budget	\$ Over Budget
56468 · Signage	9,274.10	5,300.00	3,974.10
Total 56000 · Capital Outlay	224,018.01	65,300.00	158,718.01
57000 · Debt Service			
57471 · Principal Payments	-45.92		
Total 57000 · Debt Service	-45.92		
6560 · Payroll Expenses	1,127.47		
66900 · Reconciliation Discrepancies	23.42		
Total Expense	796,166.95	708,296.54	87,870.41
Net Ordinary Income	42,730.21	116,689.66	-73,959.45
Net Income	42,730.21	116,689.66	-73,959.45

8:26 AM

07/12/17

Accrual Basis

FERWCD - Capital Projects Fund

Balance Sheet

As of June 30, 2017

	<u>Jun 30, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
10120 - CCB Capital Improvement Fund	290,389.62
Total Checking/Savings	290,389.62
Other Current Assets	
Inventory	156,390.00
12000 - Due From General Fund	25,481.17
Total Other Current Assets	181,871.17
Total Current Assets	472,260.79
TOTAL ASSETS	<u>472,260.79</u>
LIABILITIES & EQUITY	
Equity	
Reserve for Inventory	156,390.00
32000 - Retained Earnings-Fund Balance	348,501.53
Net Income	-32,630.74
Total Equity	472,260.79
TOTAL LIABILITIES & EQUITY	<u>472,260.79</u>

FERWCD - Capital Projects Fund

07/12/17

Profit & Loss

Accrual Basis

June 2017

	Jun 17	Oct '16 - Jun 17
Ordinary Income/Expense		
Income		
31125 · CIP Assessment Collections	25,054.82	221,475.39
36120 · Interest Income - CCB	11.93	87.74
Total Income	25,066.75	221,563.13
Expense		
55230 · SJC - Collection Exp	-369.28	1,163.48
55235 · SJC Assessment Discount	0.00	5,424.80
55275 · Collection Expense	-57.22	-1,878.82
56460 · Paving and Stabilization	0.00	249,497.79
Total Expense	-426.50	254,207.25
Net Ordinary Income	25,493.25	-32,644.12
Other Income/Expense		
Other Income		
31130 · Excess Fees - SJC	0.00	13.38
Total Other Income	0.00	13.38
Net Other Income	0.00	13.38
Net Income	25,493.25	-32,630.74

8:26 AM

07/12/17

Accrual Basis

FERWCD - Capital Projects Fund

Budget vs. Actual

October 2016 through June 2017

	<u>Oct '16 - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
31125 · CIP Assessment Collections	221,475.39	228,992.00	-7,516.61
36120 · Interest Income - CCB	87.74	97.33	-9.59
Total Income	221,563.13	229,089.33	-7,526.20
Expense			
55230 · SJC - Collection Exp	1,163.48	1,544.85	-381.37
55235 · SJC Assessment Discount	5,424.80	3,918.84	1,505.96
55275 · Collection Expense	-1,878.82	381.52	-2,260.34
56460 · Paving and Stabilization	249,497.79	0.00	249,497.79
56465 · Road Resurfacing	0.00	250,000.00	-250,000.00
56495 · Paving Culverts & Rip Rap	0.00	70,000.00	-70,000.00
Total Expense	254,207.25	325,845.21	-71,637.96
Net Ordinary Income	-32,644.12	-96,755.88	64,111.76
Other Income/Expense			
Other Income			
31130 · Excess Fees - SJC	13.38	319.86	-306.48
Total Other Income	13.38	319.86	-306.48
Net Other Income	13.38	319.86	-306.48
Net Income	<u>-32,630.74</u>	<u>-96,436.02</u>	<u>63,805.28</u>



W. H. O'CONNELL & ASSOCIATES, P.A.

Certified Public Accountants

2825 Lewis Speedway, Ste 104
St. Augustine, FL 32084
904-829-0082 904-829-5030 Fax
Email: Henry@whocpa.com

RECEIVED
JUL 6 2017

BY: _____

Flagler Estates
9850 Light Avenue
Hastings, FL 32145

Invoice # 18999

Professional Services Rendered

Accounting Services

		<u>Units/Time</u>	<u>Total</u>
06/09/2017	General Accounting Meeting prep	1.25	187.50
06/10/2017	General Accounting Meeting prep and attend	6.50	975.00
06/12/2017	General Accounting Prepare monthly financials	1.25	187.50
06/14/2017	General Accounting Meeting prep	1.00	150.00
06/15/2017	General Accounting Meeting prep and attend	4.50 ^{1/2}	675.00
06/19/2017	General Accounting Payroll research and discussions	1.50	225.00
06/20/2017	General Accounting Ongoing payroll issue research	1.00	150.00

BOS
Extended Mtg on Linda's pay
& evaluation per KC

calls / email on Linda's
pay (KC)

Total amount of this bill	\$2,550.00
Previous balance	1,762.50
Discount	0.00
Payment(s)	- 1762.50
Balance due	<u>2,550.00</u>

Attachment: 4

Date: Friday, July 7, 2017 9:11 AM

From: kathy.carter@windstream.net

To: Seth O'Connell <seth@WHOCPA.COM>

Subject: RE: Charges

It absolutely answers my questions. Thank you very much.

On Friday, July 7, 2017 7:58 AM, Seth O'Connell <seth@WHOCPA.COM> wrote:

> Good Morning,
>
> For the most part, I do round up to the nearest quarter hour.
>
> When I am contacted by the District, I calculate the time based on not only
the
> phone call, but any additional research or time spent on the issue. If I need
> to research an item, or perform an analysis, this figures into the time spent.
>
> I have looked at the bill and for the most part the increase for that month
was
> due to the landholders meeting on June 10th and the related prep time. The
> amount of time spent on the payroll issue appears to be 2.5 hours totaling
375.
>
> The rate I charge to the District is 150 per hour, as documented in the
contract
> Linda has on file. This is a discounted rate, as my normal billing rate is
200
> per hour.
>
> I hope this answers your questions.
>
> Thanks
>
> W. Seth O'Connell, CPA
> Audit Partner
> W. H. O'Connell & Associates, PA
> Certified Public Accountants
> 2825 Lewis Speedway, Suite 104
> St. Augustine, FL 32084
> 190482900820)
> 19048295030Fax)
> Seth@whocpa.com
> www.WHOCPA.com
>
> Confidentiality Notice - The information contained in this electronic
> communication and all related attachments may be confidential and intended
> solely for the use of the individual or entity to whom it is addressed. This
> document may contain material that is privileged or protected from disclosure
> under applicable law. If you are not the intended recipient or the individual
> responsible for delivering to the intended recipient, please (1) be advised
that
> any use, dissemination, forwarding, or copying of this document IS STRICTLY
> PROHIBITED; and (2) notify W.H. O'Connell & Associates, PA immediately by
> telephone and destroy the document. Thank you.
>
> To ensure compliance with Internal Revenue Service Circular 230, we hereby
> inform you that any tax advice contained in this message (including any
> attachments hereto) is not intended or written to be used, and cannot be used,
> to (1) avoid penalties under the Internal Revenue Code, or (2) promote, market
> or recommend to any other party any tax related matter(s) addressed herein.
>
> -----Original Message-----
> From: kathy.carter@windstream.net [kathy.carter@windstream.net]
> Sent: Friday, July 07, 2017 8:40 AM
> To: Seth O'Connell
> Subject: Charges

7/13/2017

Preview

Att. 4, p. 2

>
> Good morning, Seth,
>
> I was alarmed at last evening's meeting when I read Linda's report, where she
> noted "Received CPA invoice, increase \$900 per Kathy calls/email on Linda's
> pay." Looking over said invoice, I could find nothing that referenced that.
> Additionally, when I'd asked you in an email about charges for phone calls,
you
> stated there were none unless a call went over 15 minutes.
>
> For my peace of mind, would you clarify this for me? And, hypothetically, if
a
> call is 20-30 minutes in length, do you charge in increments of quarter hours
or
> do you "round up" to the hour? Also, what is your hourly charge?
>
> As you may imagine, I'm quite upset about this and would appreciate a timely
> response.
>
> Thanks!
>
>
>
>

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#15

Flagler Estates Road & Water Control District
Administrator Report
7-20-2017

1. Processed employee updates, incoming mail, copies, payroll, invoices, warrants, posted payables/treasury report, culvert/move on permits and driveway pkgs, called in cut phone lines, trees on power lines, road repair work orders, filing, phone calls, greeted public/requests, called in illegal dumping sites to the County, made bank deposits, cleared County CO's via e-services database for final inspections, cleaned office/bathroom
2. Processed in QB the Receipts of County Funds wire deposits from SJC Tax Collector's office and prepared the Assessment Division spreadsheet dividing the funds in the amount of \$115,689 between GF/CIP accounts
ERROR - -
3. Kara prepared the Agenda for Bill Fisher BOS Regular meeting on July 20th and the draft minutes from July 6th. The Board folders were prepared and copied documents placed in the lobby for the public
4. Public requests provided to Kathy Carter and Candy Nelson (CDs/copies)
5. Received another public request from American Transparency for the staff records; doh, pay, titles, etc., completed sent via emailed and postal mail
6. Prepared June bank statements and provided backups to CPA

Prepared Mass Mutual 5500 Compliance Statement for FY2016 and the District has passed and back on track :+)

7. Prepared additional audit docs with signature for CRI. Finalized and filed online 2016 Annual Audit Report to the Auditor General Ofc. Filed and certified online the Annual Financial Report (AFR) Dept of Fin Service (Copies of Audit are provided at meeting)

Provided Exit interview to Mike for Daltin Beverly's resignation and will cancel insurances and other termination procedures as required.

Attachment 6

Flagler Estates Road & Water Control District Foreman's Report 7-20-17

Violations None

Culverts None

Mowing We are mowing on our 8th round should be finishing up next week.

Ditch Cleaning We have cleaned the following ditches on **Beckenger Ave--Dillon Ave**

Grading We have graded the following roads **McMahon Ave and Nikolich Ave** .
We reshaped McMahon Ave And Nikolich Ave .

Road repairs We have repaired Washout on the following roads **Helena St--Ashley St--Olga St--Vicki-- Cederford Blvd--Divison St--W.Deep Creek Blvd and CederFord Blvd**. We have repaired the following roads on **Harold St--Jonathon St--Kisten St--Yeager Ave**. We repaired pot holes on the following rap roads **Isom Ave--Ebert Ave--Dillon Ave--Melanie St and Allison Ave--Jonathon St--Nikolich Ave**.

Other's Daltin Beverly has resined as of 7-19-17.

Projects We finished installing the red reflective tape on all Stop sign post

Equipment repairs #58 Tractor repairs completed by Ring Power #57 Tractor is at Ring Power for repairs Est. cost for repairs \$ 2,900.00 --#59 dump truck replaced Alternator under warrnty and added 2 cans of 134 freon to a/c.--Replaced blades on 15 ft mower--#44 Grader replaced Hyd hose.

PURCHASES 6 Pallets of Rip Rap \$1,200.00

Att. 6, p. 5



REPAIR ESTIMATE / QUOTE

This estimate is made subject to buyer's acceptance within (10) ten days from this date. All prices are subject to change without notice, and those in effect on date of shipment shall prevail. Customer will be contacted should estimate exceed 10%.

SOLD TO

FLAGLER ESTATES ROAD & WATER
CONTROL DISTRICT
9850 LIGHT AVE
HASTINGS FL

SHIP TO

NO: OA89427
DATE: 07/06/17
EXPIRATION DATE: 00/00/00

32145-4610

		DATE	CUSTOMER NUMBER			CUSTOMER ORDER NUMBER		STORE	DIV.	SALESMAN	TERMS	PAGE
0A89427		07-20-17	015408					00	R	570	2	1
PSO/WO NUMBER		DOC. DATE	PC	LC	MC	SHIP VIA			INV. SEQ. NUMBER			
0A89427		07-06-17	1A	10	10				1			
MAKE	MODEL	SERIAL/P.I.N. NUMBER				EQUIPMENT NUMBER		METER READING		MACH. I.D. NUMBER		
AG	MT465B	T191048						8091.0		T191048		
QUANTITY	ITEM		N/R	DESCRIPTION				UNIT PRICE		EXTENSION		

TRAVEL TO/FROM MACHINE

CUSTOMER COMPLAINT:
FLAGLER ESTATES ROAD AND WATER DEPARTMENT
9850 LIGHT AVE

ESTIMATED LBR 47.25 *
ESTIMATED MSC 97.50 *

TROUBLESHOOT HYDRAULIC SYSTEM

CUSTOMER COMPLAINT:
HYDRAULICS NOT WORKING, MACHINE WILL NOT MOVE
NO POWER STEERING

ESTIMATED LBR 840.00 *

REPAIR HYDRAULIC SYSTEM

POSSIBLE HYDRAULIC PUMP FAILURE. SENDING TO SHOP
FOR REPAIRS.
BOTH PUMPS NEED TO BE RPLACED ALONG WITH ALL THE
O RINGS NEEDED

REPAIR PROCESS COMMENTS:
POSSIBLE HYDRAULIC PUMP FAILURE. SENDING TO SHOP

FOR REPAIRS ESTIMATED PTS 1448.03 *

I hereby authorize the above repair work to be done along with the necessary materials. Ring Power Corporation, and it's employees may use the above equipment for purposes of testing. Inspection or delivery at my risk. An expressed mechanics lien is acknowledged on equipment to secure the cost of all repairs thereto. Ring Power Corporation is not responsible for loss or damage to equipment in case of fire, theft, accident, or any other cause beyond our control. Replaced parts will be held for a period of ten days after work completion. The cost of labor and parts in determining any estimate shall be borne by the customer.

Estimate Total	▶	CONT 'D
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Work Authorized By: _____

Ring Power Corporation Estimator

Date

Signature

Print Name

Att. 6, p. 3



REPAIR ESTIMATE / QUOTE

This estimate is made subject to buyer's acceptance within (10) ten days from this date. All prices are subject to change without notice, and those in effect on date of shipment shall prevail. Customer will be contacted should estimate exceed 10%.

SOLD TO

FLAGLER ESTATES ROAD & WATER
CONTROL DISTRICT
9850 LIGHT AVE
HASTINGS FL

SHIP TO

32145-4610

NO: 0A89427
DATE: 07/06/17
EXPIRATION DATE: 00/00/00

0A89427		DATE		CUSTOMER NUMBER			CUSTOMER ORDER NUMBER		STORE	DIV.	SALESMAN	TERMS	PAGE
PSQ/WO NUMBER		07-20-17		015408					00	R	570	2	2
0A89427		07-06-17		PC	LC	MC	SHIP VIA					INV. SEQ. NUMBER	
				1A	10	10						1	
MAKE	MODEL		SERIAL/P.I.N. NUMBER				EQUIPMENT NUMBER		METER READING		MACH. I.D. NUMBER		
AG	MT465B		T191048						8091.0		T191048		
QUANTITY	ITEM		N/R	DESCRIPTION				UNIT PRICE		EXTENSION			
ESTIMATED LBR											1890.00 *		
ESTIMATED MSC											500.00 *		

ENVIRO/MISC 300.00 T

AMOUNT 5122.78
TAX EXEMPTION LICENSE 858012528792C3

"TERMS NET 30 DAYS FROM DATE OF INVOICE"
PLEASE CALL 904-731-5130 IF YOU HAVE QUESTIONS CONCERNING THIS INVOICE

TOTAL AMOUNT: 5122.78

I hereby authorize the above repair work to be done along with the necessary materials. Ring Power Corporation and it's employees may use above equipment for purposes of testing, inspection or delivery at my risk. An expressed mechanics lien is acknowledged on equipment to secure the cost of all repairs thereto. Ring Power Corporation is not responsible for loss or damage to equipment in case of fire, theft, accident, or any other cause beyond our control. Replaced parts will be held for a period of ten days after work completion. The cost of labor and parts in determining any estimate shall be borne by the customer.

Estimate Total	▶
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Work Authorized By:

Ring Power Corporation Estimator

/ /
Date

/
Signature

Print Name

THIS WORK ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

1. AUTHORITY TO PERFORM REPAIRS. It is understood that, "upon receipt" of any item of equipment for repair, maintenance or other work, Ring Power may examine the item of equipment as to work which Ring Power may suggest to be performed in addition to whatever work, if any, might have been requested by customer. All work (requested by customer or suggested by Ring Power) to be noted on a form as supplied by Ring Power.
 - (a) Time and Material Work - Ring Power will proceed with the work agreed upon at current labor and parts prices.
 - (b) Firm Price - if requested, a firm price in writing will be given to the customer for labor and/or parts to do a specific repair. Any agreed upon repair order not covered by a firm written quotation will be billed at current time and material prices.
 - (c) Unforeseen Problems or Additional Repairs. In the event that during the course of the Work, additional repair work is found to be necessary pursuant to Ring Power's examination and inspection of the Equipment, then in such event Ring Power will attempt to communicate with the Customer as to the additional repair work; provided, however, that in the event Ring Power is unable to communicate with the Customer, then Ring Power, at its sole discretion, shall have the absolute right to cease any and all repairs on the Equipment until such time as the additional repairs are discussed with the Customer. In the event the Customer consents to the additional repairs, Ring Power shall have the right to proceed with the repair of the same without further communication with the Customer and any and all additional repairs will be charged to the Customer at current time and material prices.
2. HOLD HARMLESS AGREEMENT FOR CUSTOMER PARTICIPATION IN SERVICE WORK - In the event customer or customers' personnel assists our mechanics in performing service work, customer agrees to hold harmless and fully indemnify Ring Power for injuries or damages to anyone arising out of customer assisting Ring Power personnel in servicing or repairing customer's equipment.
3. WARRANTY INFORMATION - Ring Power warrants the work performed to be free from defects in material and workmanship for a period of ninety days. Ring Power's obligation under this warranty shall be limited to the repair or replacement at Ring Power's premises of those new parts previously installed or labor previously performed demonstrated to be defective. SUCH REMEDY SHALL CONSTITUTE CUSTOMER'S SOLE AND EXCLUSIVE REMEDY AND CUSTOMER HEREBY AGREES THAT NO OTHER REMEDY (INCLUDING, BUT NOT LIMITED TO CLAIMS FOR INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES, OR ANY CAUSE, LOSS, ACTION, CLAIM OR DAMAGE, INCLUDING LOSS OF TIME, WHATSOEVER, OR INJURY TO PERSON OR PROPERTY OR ANY OTHER CONSEQUENTIAL DAMAGE OR INCIDENTAL OR ECONOMIC LOSS) SHALL BE AVAILABLE TO CUSTOMER. THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OR MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. SUBSTANDARD REPAIR WORK MAY BE PERFORMED UPON REQUEST OF CUSTOMER AND ACCORDING TO CUSTOMER'S INSTRUCTIONS BUT SUCH WORK WILL CARRY ABSOLUTELY NO WARRANTY WHATSOEVER. CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT NO VERBAL CONTRACTS, AGREEMENTS OR WARRANTIES OTHER THAN WHAT IS SET FORTH HEREIN HAVE BEEN RECEIVED OR GIVEN.
4. PAYMENT - Customer will make payment for services rendered by Ring Power pursuant to this work order at such times and in such manner as may be prescribed by Ring Power. In the event of nonpayment by a customer, the cost incurred by Ring Power in collecting the indebtedness, including attorney's fees and expenses, both in the trial court and on any and all appeals, with interest at the maximum rate allowed by law from date of expenditure, shall be added to the principal amount of the indebtedness owed to Ring Power. These provisions are not exclusive and Ring Power may elect other remedies at law and at equity.
5. RISK OF LOSS - Ring Power carries an Equipment Floater Insurance Policy covering all risk (except war, wear and tear, etc.) for the current value (replacement cost less depreciation) on customer's equipment in Ring Power's custody or control. All risk of loss and damage not covered in above policy shall be borne solely by it's owner.
6. SEVERABILITY CLAUSE - Any provisions of this Agreement found to be prohibited by law shall be immediately ineffective to the extent of such prohibition without invalidating the rest of this Agreement.
7. APPLICABLE LAW - This Agreement shall be deemed to be governed by the laws of the State of Florida.