

SAFETY CONTROL PROCEDURE

ACTIONS	Provider	Individual Receiving Services	Director	Program Manager	Comments
<p>When the Interdisciplinary Team (IDT) has determined that safety control procedures are necessary:</p> <p>1. Develop a written plan that identifies the specific behaviors that warrant implementation of the safety control procedure.</p> <p style="padding-left: 40px;">A. Identify the least restrictive method to be used to assist the individual regain control of his/her behavior;</p> <p style="padding-left: 40px;">B. If physical restraint is recommended, specific behaviors that warrant use of physical restraint and the specific type of physical restraint and procedure to be used shall be identified</p>	X	X	X	X	
<p>2. Ensure that staff and/or contractual providers receive formal training in physical restraint techniques by certified instructors and the use of quiet areas (if applicable).</p>			X	X	
<p>3. Immediately after the use of a safety control procedure: Complete an incident report (see Incident Report Procedure), and include the following additional information:</p> <p style="padding-left: 40px;">A. Description of intervention employed (include begin/end times);</p> <p style="padding-left: 40px;">B. Explanation of why procedure was necessary;</p> <p style="padding-left: 40px;">C. Assessment of likelihood of behavior re-occurrence</p>	X			X	
<p>4. Notify Program Manager or on-call staff</p>	X				
<p>5. Within 24 hours: Verbally notify NMCS Resource Coordinator</p>			X	X	

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6. Within 3 days: Send a written report to the NMCS Resource Coordinator			X	X	
7. Monitor to determine if safety control procedures are used more than 3 times within a 30 day period			X	X	
8. If a safety control procedure is used more than 3 times in 30 days: Contact Resource Coordinator to convene an Interdisciplinary Team (IDT) meeting			X	X	
9. Complete a comprehensive review of the individual's life situation; and, address circumstances adversely affecting individual. To be review by IDT	X	X		X	
10. Complete: A. Comprehensive functional analysis of individual's behavior; B. Individual Service and Support Plan (ISSP);			X	X	
11. Ensure that the ISSP is presented to the Human Rights Committee			X	X	