

1 **Rockford Town Council Regular Meeting**
2 **June 7, 2023, 7pm**
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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8 Mayor Carrie Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.
9

10 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Tim
11 Fricke, Micki Harnois and Walt Whitman. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson
12 were also in attendance.
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14 **Ms. Harnois made a motion to excuse Councilmember Kevin Wills, due to medical reasons. Mr.**
15 **Fricke seconded the motion. Motion was carried.**
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17 Layne Merritt, JUB Engineers, Inc

18 Mr. Merritt gave Council an updated agreement for the Sewer Improvement project. He explained the update
19 was just the timeline for bidding and starting the project. There was discussion about the best time to
20 request bids. Mr. Merritt also explained that the budgeted amounts reflected on the agreement/grant
21 documents from Spokane County may need to be adjusted. After receiving quotes from JUB's subs, the
22 budgeted line items for engineering could overrun about \$10,000. Mrs. Johnson said that the budget can be
23 adjusted within 10% without an amendment to the Spokane County agreement. Mr. Merritt said that JUB will
24 do their best to save in other areas to help offset the \$10,000 difference, but worse case scenario would be
25 that the Town would have to use its own funds to cover the remainder. The council agreed.

26 **Mr. Whitman made a motion to approve Task Order 2023-01 with JUB Engineers. Mr. Fricke**
27 **seconded the motion. Motion was carried.**
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29 **Mr. Fricke made a motion to approve the amended agenda. Mr. Stevenson seconded the motion.**
30 **Motion was carried.**
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32 **Mr. Fricke made a motion to approve the minutes from the 05/17/2023 regular meeting. Ms. Harnois**
33 **seconded the motion. Motion was carried.**
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35 ANNOUNCEMENTS

- 36 - Flag Day Celebration 06/10/2023
- 37 - SESCOF Rummage Sale 06/16-06/17 9am-3pm
- 38 - Six Year Transportation Improvement Plan public hearing 06/21 7pm
- 39 - All School Reunion 06/23-6/24
- 40 - SVP mobile food bank at RUMC 06/29 1:45-2:45pm

41 COUNCIL REPORTS - None

42 COMMISSION/COMMITTEE REPORTS

43 Planning Commission – next meeting will be in August.

44 Ball Field Committee – will plan to meet in the next couple of weeks.
45

46 PUBLIC COMMENT

- 47 - Carrie Roecks congratulated resident, Sue Pray, for receiving the "Sweepstakes Award" for the
48 Freeman Community Float at the Lilac Parade.
49

50 ORDINANCES/RESOLUTIONS

51 **Mr. Fricke made a motion to approve Resolution 23-02, ratifying the acceptance of an agreement**
52 **with Spokane County. Ms. Harnois seconded the motion. Motion was carried.**
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54 **Mr. Fricke made a motion to approve Ordinance 23-02, regarding water and sewer utility tax. Mr.**
55 **Whitman seconded the motion. Motion was carried.**

56
57 OLD BUSINESS - None
58 NEW BUSINESS

59 Ms. Roecks stated that she designated Micki Harnois as a voting delegate for the 2023 AWC Business
60 Meeting. The town could have up to three delegates if any other council member planned to attend.

61
62 STAFF REPORTS

63 Public Works

- 64 - Mr. Thompson reported that Inland Potable Services cleaned all three reservoirs last week.
- 65 - There was a water leak at the meter at 166 NE Stringham. This was caused due to the contractor not
66 installing “sleeves” within the pipe on either side of the meter. Public Works fixed the problem on both
67 sides of the meter, on three separate occasions.
- 68 - Mr. Thompson said that the water main leak on C & D Streets has been fixed.

69
70 Clerk/Treasurer

- 71 - The Past Due list was submitted.
- 72 - **Mr. Stevenson made a motion to approve the May Utility Bill Adjustment Report. Ms. Harnois**
73 **seconded the motion. Motion was carried.**
- 74 - Mrs. Johnson said that there will be a grant opportunity available through RCO at the end of June. She
75 will apply for the grant, focusing on a project at the ballpark.

76
77 PUBLIC COMMENT

- 78 - Ms. Roecks said that Mr. Thompson’s son, Zach Thompson, is graduating from Freeman on 06/10. She
79 said that he is a valedictorian and has earned other honors, as well.
- 80 - Resident Ivan Willmschen asked what check 18049 for \$4,785.90 was for. Mr. Thompson said the
81 check was for CORE & MAIN for water parts, specifically for the C/D Streets leak and the leak at Dye
82 Seed.

83
84 APPROVE CHECKS

85 **Mr. Stevenson made a motion to approve checks 18033 – 18052 and 3 EFTs, for a total of \$75,585.73.**
86 **Ms. Harnois seconded the motion. Motion was carried.**

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88 **Ms. Harnois made a motion to adjourn the meeting. Mr. Whitman seconded the motion. Motion was**
89 **carried.**

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91 The meeting was adjourned at 8:00pm.

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor