

Minutes of the Regular Meeting

Joint Powers Board
Northwest Suburban Integration School District #6078

November 19, 2014

Call to Order

Chair Tynjala called the regular meeting of the Joint Powers Board to order at 6:25 PM on Wednesday, November 19, 2014 at the Northwest Suburban Integration School District Office. Members present: Kris Abrahamson, Janelle Collier, Tammie Epley, Ken Ogden, Chris Riddle, Jeff Simon, and Jon Tynjala. Absent: Jane Bunting. Also in attendance: Interim Executive Director Gretchen Peel, Superintendent Peggy Flathmann (Fridley), Theresa Starkman, Educational Services Coordinator, and Lacy Cannon (Parnassus Preparatory School Principal).

Approval of Agenda

Motion by Abrahamson, seconded by Epley, to approve the agenda as presented for November 19, 2014. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Board Member Resignation – Tammie Epley

With thanks and appreciation, Epley was recognized for her years of service on the NWSISD board as the representative for Osseo Area Schools. Epley joined NWSISD in January 2008 and has served as the Osseo Community Collaboration Council representative, Board Member representative, NWSISD Board clerk and NWSISD Board Vice Chair.

Executive Director Interview

As part of the search process, twenty-seven candidates applied for the position of the NWSISD Executive Director and four candidates were brought forward for interviews. Members of the Joint Powers Board Search Committee and the Superintendent Advisory Group conducted interviews with the four finalists on November 13, 2014. Melissa Jordan and Keith Ryzkoski were selected as the top finalists for an interview by the full board at the November 19, 2014. Ryzkoski withdrew from consideration the day prior to the board meeting and Jordan was interviewed by the full board during the regular business meeting. Discussion was held following her interview and it was agreed to move forward with negotiations.

Discussion and Action Items

1. Discussion of Executive Director Interview

Motion by Abrahamson, seconded by Collier, for approval to begin negotiations with Melissa Jordan for the Executive Director position. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Executive Director, Programming and Other Reports

- 1. EMID, NWSISD, and WMEP Legislative Update:** Peel presented the legislative update which included the November election results, Integration Rule and Statue Alignment Work Group meeting information and timeline.
- 2. Financial Update:** Peel presented the monthly budget update including the high school grants. Peel noted that NWSISD recently completed a successful financial audit and results will be presented at the January meeting.
- 3. NWSISD Program Report:** Peel presented the program report listing activities and projects for fall 2014.
- 4. NWSISD Employee Update (Guidelines, Goal Setting, and Performance Reviews):** Peel provided an update on progress including developing and implementing forms, guidelines and procedures, goal setting with staff, and developing staff performance reviews to be completed by December 15.

5. **Magnet School Lottery Application Update:** Peel reported that NWSISD has received 610 applications to date. The application period will close on December 31, 2014.

Consent Agenda

Motion by Ogden, seconded by Abrahamson, to approve the Consent Agenda of routine action items including check register for October 2014, and minutes from the regular Joint Powers Board meeting held on October 15, 2014. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Adjournment

Motion by Abrahamson, seconded by Ogden, to adjourn the meeting at 8:10 PM. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Jane Bunting
Board Clerk