

2016 City of Clark City Council Meeting Minutes

January 4, 2016

October 3, 2016

February 1, 2016

November 7, 2016

March 7, 2016

December 5, 2016

March 21, 2016 Local Board of Equalization

March 21, 2016 City Council

March 21, 2016 Planning and Zoning

March 21, 2016 Board of Adjustment

April 4, 2016 City Council

April 4, 2016 Board of Adjustment

April 11, 2016 City Council

May 2, 2016 City Council

May 2, 2016 Board of Adjustment

June 6, 2016

June 6, 2016 Board of Adjustment

July 5, 2016

July 5, 2016 Board of Adjustment

August 1, 2016

August 10, 2016

September 6, 2016

September 6, 2016 Planning & Zoning

September 21, 2016

**City of Clark Council Meeting
January 4, 2016
7:00 PM**

Call to order: The Clark City Council met in session on January 4, 2016 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka. Absent Vicki Orris.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins and Jeremy Wellnitz.

Mayor Dreher called the meeting to order at 7:00 pm.

Motion # 001-2016

Adopt Agenda

Motion by Hanson and seconded by Kline to adopt the agenda. All members voting yes. Motion carried.

Mayor's Input

Mayor Dreher would like to remind residents to keep sidewalks clear of snow and ice. A reminder will be put in the paper regarding this and removing vehicles off streets after a snow fall.

No Public Input

Department Updates

Updates given by Wellnitz, Collins, Altfillisch and Luttrell. Water being put down for skating rink now that the weather is colder. Luttrell will be looking for new life insurance policy for employees.

Motion # 002-2016

Department Updates

Motion by Larson and seconded by Zemlicka to approve department updates. All members voting yes. Motion carried.

Motion # 003-2016

Approve Minutes

Motion by Streff and seconded by Hanson to approve the council meeting minutes from December 7, 2105. All members voting yes. Motion carried.

Motion # 004-2016

Approve Financial Statements

Motion by Hanson and seconded by Larson to approve the financial statements. All members voting yes. Motion carried.

Motion # 005-2016

Approve Claims

City Council Meeting – January 4, 2016

Motion by Kline and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

Paid December Bills

#	To	For	Amount
	Petty Cash	Misc supplies	\$ 54.86
1151	Wellmark BSBS	insurance	\$ 4,266.09
1152	EFTPS	941 taxes	\$ 3,478.75
24567	D&D Holiday "De Lites"	light repairs	\$ 151.15
24568	Verizon	utilities	\$ 167.69
24569	Butler Machinery	parts	\$ 60.66
24570	NW Energy	utilities	\$ 438.53
24571	Clark Rural Water Systems	materials	\$ 8,906.20
24572	Cook's Wastepaper	refuse collection	\$ 6,302.60
24573	Vision Video Interactive	texting service	\$ 56.83
24574	Marv's Greenskeeping	maintenance	\$ 392.70
24575	The US Life Insurance Co.	insurance	\$ 15.50
24576	A&B Business Solutions	maintenance	\$ 51.15
24577	NW Energy	utilities	\$ 149.45
24578	Pro Build	refund overpayment	\$ 88.00
24579	SD Retirement Systems	retirement	\$ 3,183.52
24580	Child Support Payment Ctr.	child support	\$ 273.24
24581	SD Dept of Revenue	water testing	\$ 470.00
24582	Quill	supplies	\$ 295.42
24583	Dakota Pump Inc.	repairs	\$ 3,737.81
24584	Cardmember Services	supplies	\$ 167.81
24585	Midwest Alarm	repairs	\$ 1,050.00
24586	Office Peeps	supplies	\$ 15.40
24587	New Dimension	maintenance	\$ 400.00
24588	Butler Machinery	parts	\$ 144.20
24589	Star Laundry	rags and rugs	\$ 172.14
24590	Northwestern Energy	utilities	\$ 93.24
12/21/2015	Mayor	payroll	\$ 198.00
Payroll	Finance Office	payroll	\$ 2,279.44
	Govt Bldg	payroll	\$ 142.43
	Police	payroll	\$ 2,903.73
	Streets	payroll	\$ 3,975.12
	Transmit	payroll	\$ 561.79
	Golf Course	payroll	\$ 1,051.00
	Library	payroll	\$ 498.75
	Water	payroll	\$ 1,281.77
	Sewer	payroll	\$ 1,281.75

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Overtime pay included in the above: R. Collins \$268.13; J. Luttrell \$137.92;
T. Silkman \$71.39

New January Claims

To	For	Amount
AFLAC	insurance	\$ 41.14
American Family Insurance	insurance	\$ 11.00
Clark Co. Historical Society	subsidies	\$ 560.00
Clark County Courier	advertising	\$ 129.72
Clark-Doland Concrete	rock	\$ 621.00
Clark Engineering	professional fees	\$ 36,900.00
Clark Rural Water Systems	repairs	\$ 821.63
Clinton Brooks	cut down trees	\$ 2,900.00
Darin Altfillisch	phone subsidies	\$ 30.00
Dekker Hardware	supplies	\$ 618.34
Delta Dental	insurance	\$ 992.20
Electric Motors & Moore	repairs	\$ 219.00
Ellwein Brothers	malt beverage	\$ 186.20
First District	dues	\$ 1,274.17
First National Bank	SRF loan	\$ 6,940.29
ITC	utilities	\$ 728.78
Jackie Luttrell	phone subsidies	\$ 50.00
Kimberlie Schmidt	phone subsidies	\$ 50.00
Larry Dreher	phone subsidies	\$ 30.00
Mack's Standard	supplies	\$ 260.95
Mid States Organized Crime Ctr.	annual dues	\$ 100.00
Moritz Publishing	supplies	\$ 65.70
Nathan Nickeson	phone subsidies	\$ 50.00
Northwestern Energy	utilities	\$ 6,233.03
Oscar's Machine Shop	parts	\$ 260.21
Pam Ambrose	phone subsidies	\$ 30.00
Rae Jean Flora	phone subsidies	\$ 50.00
Roger Collins	phone subsidies	\$ 50.00
SD Assoc of Code Enforcement	professional fees	\$ 40.00
SD DENR	discharge permit	\$ 1,500.00
SD Dept of Revenue	food service license	\$ 170.00
SD Gov't Finance Office Assoc	professional fees	\$ 70.00
SD Human Resource Assoc	professional fees	\$ 25.00
SD Municipal League	professional fees	\$ 1,102.38
SD Municipal Street Maint. Assoc	professional fees	\$ 35.00
SD Police Chiefs Assoc	professional fees	\$ 96.59
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer #2 loan	\$ 1,307.00

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To	For	Amount
SD Water & Wastewater Assoc	professional fees	\$ 10.00
SDML Work Comp Fund	work comp insurance	\$ 10,014.00
St Paul Stamp Works	supplies	\$ 84.31
Star Laundry	maintenance	\$ 29.59
Sturdevant's	parts	\$ 662.88
Tony's Collision	repairs	\$ 292.90
TSYS Merchant	professional fees	\$ 81.52
Tyler Silkman	phone subsidies	\$ 50.00
Westside Implement	parts	\$ 373.93
Zuercher	maintenance	\$ 1,107.00
1/4/2016 Gross Payroll		
Mayor	payroll	\$ 205.00
Finance Office	payroll	\$ 2,183.92
Govt. Bldg	payroll	\$ 87.41
Police	payroll	\$ 3,140.96
Streets	payroll	\$ 4,120.03
Transit	payroll	\$ 356.07
Golf Course	payroll	\$ 1,114.88
Library	payroll	\$ 405.25
Water	payroll	\$ 1,329.40
Sewer	payroll	\$ 1,329.36
Overtime & Holiday pay included: D. Altfillisch \$105.20; R. Collins \$231.84; J. Luttrell \$5.41; T. Silkman \$40.88		
EFTPS	payroll taxes	\$ 3,516.13

Annexation Study

First District Director Todd Kays was in attendance to explain the process for annexation. Council will review again at the February meeting.

Operations Manual

Luttrell presented an Operations Manual that combines the Personnel Manual and Policy & Procedures Manual into one. Council will review over the next few months.

Motion # 006-2016

Policy & Procedures Manual

Motion by Streff and seconded by Kline to renew the Policy & Procedures Manual. All members voting yes. Motion carried.

Motion # 007-2016

Retention Pond Engineering Fees

Motion by Kline and seconded by Zemlicka to authorize draw down from the DENR funds and pay the Clark Engineering bill for \$36,900 for the Retention Pond project. All members voting yes. Motion carried.

Motion # 008-2016

Executive Session

City Council Meeting – January 4, 2016

Motion by Zemlicka and seconded by Streff to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 8:07 pm and ended at 8:33 pm.

Motion # 009-2016

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:34 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

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**City of Clark Council Meeting
February 1, 2016
7:00 PM**

Call to order: The Clark City Council met in session on February 1, 2016 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Dennis Larson via teleconference, and Andrew Zemlicka. Louann Streff absent due to illness.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremy Wellnitz, Tom LaBrie and Bob Bjerke.

Mayor Dreher called the meeting to order at 7:06 pm.

Motion # 10-2016

Adopt Agenda

Motion by Hanson and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

Public Input

Rotarian Tom LaBrie was present to discuss a tree project in response to the impending Emerald Ash Borer. Working with the State Forester, they are considering creating a tree farm to have replacement trees when or if the disease attacks the City's ash trees. Mayor Dreher will contact Jon Livermore to request a tree inventory.

No Mayor's Input

Department Updates

Police update given by Wellnitz. Collins discussed maintenance on golf course mowers, need for summer help and crack sealing. Altfillisch gave update on water and sewer departments. Luttrell gave a 2015 highlights, work done for retention pond project and work in finance office.

Motion # 11-2016

Approve Department Updates

Motion by Orris and seconded by Zemlicka to approve the department updates. All members voting yes. Motion carried.

Motion # 12-2016

Approve Minutes

Motion by Kline and seconded by Hanson to approve the council meeting minutes from January 4, 2016. All members voting yes. Motion carried.

Motion # 13-2016

Approve Financial Statements

Motion by Orris and seconded by Larson to approve the financial statements. All members voting yes. Motion carried.

City Council Meeting – February 1, 2016

Motion # 14-2016

Approve Claims

After Mayor Dreher discussed the importance of prompt billing from our vendors, a motion was made by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

Paid Claims			
#	To	For	Amount
	Petty Cash	misc supplies	\$ 95.27
1162	City of Clark	utilities	\$ 110.50
1163	Wellmark BCBS	insurance	\$ 4,266.09
1167	State of SD	city sales tax	\$ 40.20
1168	State of SD	golf course sales tax	\$ 145.05
1169	EFTPS	941 taxes	\$ 3,554.50
1171	EFTPS	941 taxes	\$ 3,971.42
24632	212 Truck & Trailer Repairs	repairs	\$ 854.26
24633	Clark Rural Water Systems	materials	\$ 8,766.80
24634	Cook's Wastepaper	dumpsters	\$ 84.88
24635	Ken's Fairway	supplies	\$ 14.59
24636	Dakota Butcher	liquor	\$ 45.98
24637	The US Life Insurance Co.	insurance	\$ 17.90
24638	Clark Co. Farmers Elevator	supplies	\$ 347.70
24639	Cook's Wastepaper	garbage service	\$ 6,213.28
24640	Clark Community Oil	supplies	\$ 1,625.77
24641	SD Dept of Labor	unemployment	\$ 1,215.93
24642	VOID		
24643	Cartwright Brothers	entertainment	\$ 900.00
24644	Quill	supplies	\$ 118.98
24645	Verizon Wireless	utilities	\$ 167.93
24646	Northwestern Energy	utilities	\$ 441.39
24647	Child Support Payment Ctr	child support	\$ 273.24
24648	SD Retirement Systems	retirement	\$ 3,283.82
1/18/2016	Mayor	payroll	\$ 205.00
Gross	Finance Officer	payroll	\$ 2,328.24
Payroll	Govt Bldg	payroll	\$ 105.30
	Police	payroll	\$ 2,990.96
	Streets	payroll	\$ 3,877.02
	Transit	payroll	\$ 637.20
	Clubhouse	payroll	\$ 1,032.50
	Parks	payroll	\$ 42.75
	Library	payroll	\$ 494.50
	Water	payroll	\$ 1,324.91
	Sewer	payroll	\$ 1,324.91
	Overtime included in the above: D. Altfillisch \$64.07;		

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#	To	For	Amount
		R. Collins \$32.34; J. Luttrell \$93.27	
2/1/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Office	payroll	\$ 2,362.15
	Govt Bldg	payroll	\$ 126.90
	Police	payroll	\$ 3,043.46
	Streets	payroll	\$ 3,948.29
	Transit	payroll	\$ 658.80
	Clubhouse	payroll	\$ 1,618.90
	Parks	payroll	\$ 292.50
	Library	payroll	\$ 528.70
	Water	payroll	\$ 1,505.59
	Sewer	payroll	\$ 1,505.59
	Overtime & holiday pay included in the above: D. Altfillisch \$400.44;		
	R. Collins \$183.25; J. Luttrell \$127.18; T. Silkman \$25.17		

New Claims

To	For	Amount
A&B Business Solutions	maintenance	\$ 79.28
American Family	insurance	\$ 11.00
Banyon Data Systems	professional fees	\$ 295.00
Batteries Unlimited	batteries	\$ 79.98
Black Hills Ammunition	supplies	\$ 1,228.50
Broad Reach	books	\$ 210.81
Butler Machinery	parts	\$ 45.69
Cardmember Services	supplies	\$ 260.67
Clark County Courier	advertising	\$ 404.52
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Co. Treasurer	supplies	\$ 19.68
Colonial Research	supplies	\$ 395.46
Darin Altfillisch	phone subsidy	\$ 30.00
DASH	supplies	\$ 65.90
Dekker Hardware	parts	\$ 607.23
Delta Dental	insurance	\$ 992.20
Edward R. Hamilton Booksellers	books	\$ 263.60
Ellwein Brothers	beer bills	\$ 157.60
Fjelland Law Office	legal fees	\$ 690.00
Forest Excavating	repairs	\$ 19,089.91
Grafix Shoppe	car graphics	\$ 729.51
Gruenwald Electric	repairs	\$ 239.00
ITC	utilities	\$ 708.08
Jackie Luttrell	phone subsidy	\$ 50.00
JB Repair	maintenance	\$ 282.80

City Council Meeting – February 1, 2016

To	For	Amount
Larry Dreher	phone subsidy	\$ 30.00
Mack's Standard	supplies & repairs	\$ 252.95
Michael Todd & Co.	parts	\$ 354.91
MidAmerica Books	books	\$ 170.16
Midwest Alarm Company	professional fees	\$ 270.99
Nathan Nickeson	phone subsidy	\$ 50.00
Neve's Uniform	supplies	\$ 44.25
Northwestern Energy	utilities	\$ 8,384.53
OverDrive	professional fees	\$ 600.00
Pam Ambrose	phone subsidy	\$ 30.00
Porter Distributing	beer bills	\$ 96.50
Quill	supplies	\$ 99.48
Rae Jean Flora	phone subsidy	\$ 50.00
Roger Collins	phone subsidy	\$ 50.00
SD Dept of Revenue	professional fees	\$ 294.00
SD Golf Associations	professional fees	\$ 120.00
SD Police Chief Assoc	conference fees	\$ 85.00
SD One Call	locates	\$ 44.10
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
Sharp Electric	repairs	\$ 770.15
Sign Pro	supplies	\$ 37.50
Star Laundry	maintenance	\$ 121.94
TurfWerks	parts	\$ 355.93
Tyler Silkman	phone subsidy	\$ 50.00
Uline	supplies	\$ 237.94
US Foods	bar supplies	\$ 81.36
Vision Video Interactive	professional fees	\$ 57.23
Westside Implement	equipment	\$ 2,008.87
WW Tire	repairs	\$ 14.00

Motion # 15-2016

Special Event Liquor License

Motion by Kline and seconded by Orris to approve a special event liquor license for the Clark Legion for the Cross Country Vet Appreciation Feed on February 13, 2016. All members voting yes. Motion carried.

Bob Bjerke was in attendance to discuss a new mowing contract.

Motion # 16-2016

Mowing Contract

Motion by Hanson and seconded by Orris to authorize Mayor Dreher to extend a three year contact with Bob Bjerke to mow city property with a 2.5% increase each year. All members voting yes. Motion carried.

Luttrell revisited the life insurance proposals to replace the current plan that is being discontinued at the end of February.

Motion # 17-2016

Principle Life Insurance

Motion by Larson and seconded by Orris to accept Dacotah Insurance quote for Principle employee life insurance policy effective March 1, 2016. All members voting yes. Motion carried.

Motion # 18-2016

Annexation Study

Motion by Zemlicka and seconded by Hanson to authorize First District to perform an annexation study for the City. All members voting yes. Motion

Luttrell reviewed a few changes for the Operations Manual.

This year's District Meeting is being held in Milbank on March 15.

Motion # 19-2016

Executive Session

Motion by Kline and seconded by Orris to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 8:17 pm and ended at 8:40 pm.

Motion # 20-2016

Adjourn

Motion by Larson and seconded by Kline to approve the Golf Board's recommendation to accept Kimberlie Schmidt's resignation and accept hiring co-managers Emily Bastian, Melissa Nesheim and Tammy Rusher at a pay of \$20/hour from May – August and \$10/hour from September to April. No benefits. All members voting yes. Motion carried.

Motion # 21-2016

Adjourn

Motion by Kline and seconded by Hanson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:41 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
March 7, 2016
7:00 PM

Call to order: The Clark City Council met in session on March 7, 2016 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Dennis Larson (via teleconference), Louann Streff and Andrew Zemlicka.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremy Wellnitz, Michael Florey, Troy and Pam Gensburg and Heather Johannsen.

Mayor Dreher called the meeting to order at 7:05 pm.

Motion # 22-2016

Adopt Agenda

Motion by Kline and seconded by Streff to adopt the agenda with correction of Resolution to Purchase, agenda item #13. All members voting yes. Motion carried.

Public Input

Community Oil manager, Troy Gensburg, formally announced their intent to build a new convenience store on the east edge of Clark and request hookup to city water and sewer. Council discussed hookup for outside vs inside city limit, the intent to annex the property, and timeline for annexation. More research is needed with First District. Topic tabled for next meeting.

Department Updates

Updates given by Wellnitz, Altfillisch, Collins and Luttrell. Wellnitz discussed police report, abatement, drug take back program and active shooter trainer. Altfillisch talked about the 4 blocks of 10" sewer lines that were relined on North Commercial last week and brought a sample of the before and after product. Collins discussed opening the dump on Saturdays in March, official open date April 4th and projects at the golf course. Luttrell gave updates on open summer rec positions for pool and coaching, upcoming zoning issues, clubhouse and retention pond project.

Motion # 23-2016

2015 Annual Report

Motion by Hanson and seconded by Orris to approve the 2015 Annual Report as presented by Finance Officer Luttrell. All members voting yes. Motion carried.

Motion # 24-2016

Department Updates

Motion by Larson and seconded by Orris to approve the department updates. All members voting yes. Motion carried.

Motion # 25-2016 **Summer Help**

Motion by Kline and seconded by Orris to approve the hiring of Tate Shape for street summer help at a pay of \$8.55/hour not to exceed 20 hours/week in addition to the 20 hours available through Project Skills. All members voting yes. Motion carried.

As advertised, a public hearing was had for the on/off wine license application from Heather’s Bistro & More. Heather Johannsen was in attendance.

Motion # 26-2016 **Approve On/Off Wine License**

Motion by Orris and seconded by Zemlicka to approve the On/Off Wine license for Heather’s Bistro & More effective immediately. All members voting yes. Motion carried.

Motion # 27-2016 **Approve Operating Agreement**

Motion by Kline and seconded by Streff to approve amending Heather’s Bistro & More operating agreement to include On/Off Wine sales with the same 10% mark up. All members voting yes. Motion carried.

Motion # 28-2016 **Approve Minutes**

Motion by Hanson and seconded by Zemlicka to approve the council meeting minutes from February 1, 2016. All members voting yes. Motion carried.

Motion # 29-2016 **Approve Financial Statements**

Motion by Streff and seconded by Orris to approve the financial statements. All members voting yes. Motion carried.

Motion # 30-2016 **Approve Claims**

Motion by Hanson and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

February Paid Claims

#	To	For	Amount
2/16/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Office	payroll	\$ 2,234.98
	Govt Bldg	payroll	\$ 99.90
	Police	payroll	\$ 2,990.96
	Streets	payroll	\$ 4,041.15
	Transit	payroll	\$ 548.10
	Golf Course	payroll	\$ 277.50
	Parks	payroll	\$ 326.25
	Library	payroll	\$ 494.50
	Water	payroll	\$ 1,308.89
	Sewer	payroll	\$ 1,308.89
	Gross Overtime included in the above: D. Altfillisch \$32.03; R. Collins \$194.03		
1172	City of Clark	utilities	\$ 408.15
1173	Wellmark BCBS	insurance	\$ 3,817.03
1174	EFTPS	941 taxes	\$ 3,385.54

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#	To	For	Amount
1175	SD Dept of Revenue	January sales tax	\$ 18.01
1176	SD Dept of Revenue	January golf sales tax	\$ 229.01
1184	EFTPS	941 taxes	\$ 3,741.43
	Petty Cash	supplies	\$ 32.14
1186	TSYS Merchant Solutions	professional fees	\$ 6.87
24702	Cook's Wastepaper	dumpsters	\$ 84.87
24703	AFLAC	insurance	\$ 41.14
24704	Dacotah Insurance	notary insurance	\$ 50.00
24705	Oscar's Machine Shop	repairs	\$ 798.43
24706	Ken's	supplies	\$ 67.43
24707	Secretary of State	notary renewal	\$ 30.00
24708	Vision Video Interactive	professional fees	\$ 53.83
24709	The US Life Insurance	insurance	\$ 17.90
24710	Verizon Wireless	utilities	\$ 167.93
24711	Cook's Wastepaper	garbage service	\$ 6,136.72
24712	Clark Rural Water	materials	\$ 9,773.20
24713	Moritz Publishing	supplies	\$ 147.40
24714	Clark Community Oil	supplies	\$ 1,031.13
24715	City of Clark	deposit applied to bill	\$ 100.00
24716	Sturdevant's	repairs	\$ 765.91
24717	Dakota Butcher Shop	liquor	\$ 57.98
24718	NW Energy	utilities	\$ 414.63
24719	Kim Pierce	water deposit refund	\$ 29.64
24720	City of Clark	deposit applied to bill	\$ 70.36
24721	Melissa Nesheim	supplies	\$ 132.65
24722	SD Municipal League	district meeting	\$ 154.00
24723	SD Municipal League	district meeting	\$ 22.00
24724	Child Support Payment Ctr	child support	\$ 409.86
24725	SD Retirement Systems	retirement	\$ 4,841.20
24726	Cardmember Services	supplies	\$ 333.68
2/29/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Office	payroll	\$ 2,359.34
	Govt Bldg	payroll	\$ 89.10
	Police	payroll	\$ 2,990.96
	Streets	payroll	\$ 4,318.27
	Transit	payroll	\$ 550.80
	Clubhouse	payroll	\$ 970.00
	Parks	payroll	\$ 110.25
	Library	payroll	\$ 538.23
	Water	payroll	\$ 1,431.70
	Sewer	payroll	\$ 1,431.68
	Holiday & Overtime pay included in the above: D. Altfillisch \$277.65;		

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#	To	For	Amount
	R. Collins \$355.64; J. Luttrell \$124.37; T. Silkman \$130.05		

March Claims

To	For	Amount
212 Truck & Trailer Repair	repairs	\$ 440.30
A&B Business Solutions	copier maintenance	\$ 64.13
AFLAC	insurance	\$ 41.14
A1 Sewer & Drain	improvements	\$ 49,500.00
Butler Machinery	parts	\$ 88.71
Cardmember Services	supplies	\$ 333.68
CDW Government	supplies	\$ 92.47
City of Clark	water bills	\$ 281.80
Clark Chamber of Commerce	subsidies	\$ 3,000.00
Clark Community Oil	gas/soil testing	\$ 1,771.48
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Engineering	professional fees	\$ 71,750.00
Clark Engineering	professional fees	\$ 20,500.00
Clark Rural Water	materials	\$ 8,161.60
Co. County Courier	subscription	\$ 131.96
Colonial Research	supplies	\$ 69.16
Colonial Research	de-tar	\$ 566.30
Cook's Wastepaper	dumpsters	\$ 84.87
Darin Altfillisch	utilities	\$ 30.00
Dekker Hardware	supplies	\$ 948.90
Delta Dental	insurance	\$ 992.20
Doug's Service & Marine	repairs	\$ 2,030.57
EcoLab Pest Elimination	maintenance	\$ 88.46
Elite Drain & Sewer Cleaning	maintenance	\$ 368.98
Ellwein Brothers	beer	\$ 163.00
Fjelland Law Office	legal fees	\$ 730.00
Full Throttle Graphics	apply decals	\$ 127.20
Harry's Septic	repairs	\$ 904.50
Jackie Luttrell	utilities	\$ 50.00
Jeff's Vacuum	vacuum	\$ 408.98
Jim Holm	land rental	\$ 200.00
Johnson Brothers	liquor	\$ 448.61
Kim Taylor	mileage/meal	\$ 38.72
ITC	utilities	\$ 715.67
Ken's	supplies	\$ 4.25
Larry Dreher	utilities	\$ 30.00
Lonnie Lyke	refund water deposit	\$ 50.00
Mack's Standard	supplies	\$ 224.45

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Menards	supplies	\$	166.67
Mid American Meter, Inc.	meter	\$	378.66
Milbank Winwater	parts	\$	1,862.45
Mobile Electronics Service	light bar	\$	3,201.35
Moritz Publishing	supplies	\$	120.80
Nathan Nickeson	utilities	\$	50.00
NW Energy	utilities	\$	6,590.84
Overhead Door Co.	repairs	\$	40.00
Oscar's Machine Shop	supplies	\$	1,234.60
Pam Ambrose	utilities	\$	30.00
Pitney Bowes	postage	\$	1,020.99
Pitney Bowes	meter rental	\$	162.00
Principle Financial Group	life insurance	\$	39.90
Quill	supplies	\$	270.71
Rae Jean Flora	utilities	\$	50.00
Republic National	liquor	\$	200.23
Roger Collins	utilities	\$	50.00
SD Dept of Revenue	water testing	\$	206.00
SD Dept of Revenue	city sales tax	\$	0.57
SD Dept of Revenue	golf course sales tax	\$	157.79
SD Rural Development	sewer revenue bond	\$	787.00
SD Rural Development	water revenue bond	\$	908.00
SD Rural Development	sewer revenue bond	\$	1,307.00
Share Corp	supplies	\$	374.88
Sign Pro	supplies	\$	100.00
Smithsonian Magazine	periodical	\$	11.00
Star Laundry	maintenance	\$	203.08
Sturdevant's	parts	\$	2,641.51
Tyler Silkman	utilities	\$	50.00
TSYS Merchant Solutions	professional fees	\$	65.76
USA Blue Book	repairs	\$	190.87
US Foods	concessions	\$	179.94
Vision Video	professional fees	\$	49.95
Westside Implement	repairs	\$	1,404.37
Woodring Plumbing	repairs	\$	84.66

Motion # 31-2016

Fireworks Application

After discussing a fireworks application from Rod Gruenwald and confirming information via the phone, a motion was made by Hanson and seconded by Kline to approve his application to sell fireworks according to City Code 5.04.02. All members voting yes. Motion carried.

Operations Manual

Council reviewed more chapters of the Operations Manual draft.

Motion # 32-2016 **Surplus & Dispose Cell-Dyn 1800 Hematology System**
Motion by Streff and seconded by Hanson to surplus and allow Sanford Laboratory to dispose of the Cell-Dyn 1800 Hematology System located at the clinic . All members voting yes. Motion carried.

Equalization Meeting

March 21, 2016 at 7:00 pm is the set date and time for the Equalization meeting. Luttrell explained the impact of the increased assessed value of land.

Motion # 33-2016 **Executive Session**
Motion by Streff and seconded by Zemlicka to enter into executive session for a contractual issues, SDCL 1-25-2-4. All members voting yes. Motion carried.

Executive session began at 8:11 pm and ended at 8:18 pm.

Motion # 34-2016 **Resolution # 822 Resolution to Purchase Land**
Motion by Orris and seconded by Kline to approve Resolution #822 as follows. All members voting yes. Motion carried.

RESOLUTION #822

A RESOLUTION TO AUTHORIZE THE PURCHASE OF REAL ESTATE BY THE CITY OF CLARK, SOUTH DAKOTA, FOR THE SITING AND CONSTRUCTION OF A TOTAL RETENTION POND WASTEWATER TREATMENT SYSTEM AND TO DESIGNATE AN OFFICER OR AGENT FOR THE CITY OF CLARK TO SIGN ALL DOCUMENTS IN CONNECTION WITH THE PURCHASE OF SAID REAL ESTATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

WHEREAS, the City of Clark, South Dakota, intends to construct a total retention pond wastewater treatment system to serve the citizens of the City of Clark, South Dakota; and,

WHEREAS, the City of Clark desires to purchase real estate located near the City of Clark, South Dakota, for such purpose; and,

WHEREAS, the City of Clark, along with its engineering firm has conducted a comprehensive analysis of potential sites for the wastewater treatment system and has conducted viability testing at multiple sites; and,

WHEREAS, the City of Clark, along with its engineering firm, has identified the most viable real estate, based upon location, engineering and soil testing, and cost; and,

WHEREAS, after threat of condemnation/eminent domain proceedings, the City of Clark has negotiated an agreement with the owner or owners thereof to sell to the City of Clark the following described real estate, to wit:

City Council Meeting – March 7, 2016

The East Half (E½) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5th P.M., Clark County, South Dakota;

consisting of 320 acres,

for a price of Two Million One Hundred Forty-Four Thousand Dollars (\$2,144,000.00) Dollars; and,

WHEREAS, the City of Clark deems said real property to be an appropriate location for said wastewater treatment facility, and,

WHEREAS, the City of Clark has received multiple appraisals with respect to the valuation of the real estate, and,

WHEREAS, the City of Clark desires to purchase the above-described real property for the consideration set forth in said negotiated agreement; and,

WHEREAS, it is necessary to appoint an agent for the City of Clark to execute all documents and take whatever other action may be deemed necessary or appropriate to consummate the purchase of the above-described real property on behalf of the City of Clark for the consideration set forth above;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, does hereby agree to purchase the following described real property, to wit:

The East Half (E½) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5th P.M., Clark County, South Dakota;

AND BE IT FURTHER RESOLVED, that Larry Dreher, Mayor of the City of Clark, is hereby authorized and directed to execute all documents and take whatever other action he may deem necessary or appropriate to consummate the purchase of the above-described real property \for the consideration set forth in this Resolution.

Adopted this 7th day of March, 2016.

Larry Dreher, Mayor
City of Clark, South Dakota

ATTEST:

City Finance Officer
(SEAL)

Motion # 35-2016

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:19 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Local Board of Equalization Meeting
March 21, 2016
7:00 PM

Call to order: The City of Clark Local Board of Equalization met in session on March 21, 2016 at 7:00 pm in the City Hall Council Room.

Local Board Members Present: Larry Dreher, Belinda Hanson, Kerry Kline, Jackie Luttrell, Vicki Orris, Bob Steffen (school representative), Louann Streff and Andrew Zemlicka. Absent Dennis Larson.

Others Present: Bill Krikac, Louis Brush and Angie Werdel.

Mayor Dreher called the meeting to order at 7:00 pm.

The Local Board reviewed the assessment role and comparables for the appeals as presented by Luttrell. Three land value appeals were received from Louis Brush, Kenneth Nordhus and Wayne Altfillisch. One building value appeal received from Travis Werdel. According to Director of Equalization Jarvis Reidburn, valuations were increased on average 95% as directed by the State to get land values closer to overall state values.

Motion by Bob Steffen and seconded by Andrew Zemlicka to deny land appeal on tract # 7941 from Louis Brush as the Board found values comparables to other similar parcels in town. All members voting yes. Motion carried.

Motion by Vicki Orris and seconded by Kerry Kline to deny land appeal on tract # 5861 from Kenneth Norhus as the Board found values comparable to other similar parcels in town. All members voting yes. Motion carried.

Motion by Kerry Kline and seconded by Bob Steffen to approve changing the value on Travis Werdel's trailer on tract # 5655 to \$0 as the trailer was removed a year ago. All members voting yes. Motion carried.

Motion by Streff and seconded by Orris to deny land appeal on tract # 5832 from Wayne Altfillisch as the Board found values comparable to other similar parcels in town. All members voting yes. Motion carried.

Motion by Kerry Kline and seconded by Andrew Zemlicka to close the books with one change as noted. All members voting yes. Motion carried.

Motion by Kerry Kline and seconded by Louann Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:16 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
March 21, 2016
7:00 PM**

Call to order: The Clark City Council met in session on March 21, 2016 following the Equalization meeting in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Louann Streff and Andrew Zemlicka. Absent Dennis Larson.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, Bill Krikac, Jared Sergeant, Troy Grensberg, Tom Wookey, Michael Florey and Brent Forest.

Mayor Dreher called the meeting to order at 7:19 pm.

Motion # 36-2016 **Adopt Agenda & Approve Minutes**
Motion by Hanson and seconded by Orris to adopt the agenda and approve March 7, 2016 meeting minutes. All members voting yes. Motion carried.

Motion # 37-2016 **Approve Claims**
Motion by Streff and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
3/14/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Officer	payroll	\$ 2,234.97
	Govt Bldg	payroll	\$ 1,083.76
	Police	payroll	\$ 2,990.96
	Streets	payroll	\$ 3,887.85
	Sanitation	payroll	\$ 80.00
	Transit	payroll	\$ 367.20
	Clubhouse	payroll	\$ 712.50
	Library	payroll	\$ 528.70
	Water	payroll	\$ 1,397.97
	Sewer	payroll	\$ 1,397.95
	Overtime: D. Altfillisch \$160.17; R. Collins \$32.34; T. Silkman \$8.39		
1190	EFTPS	payroll taxes	\$ 3,378.29
24785	Verizon Wireless	utilities	\$ 167.93
24786	Cook's Wastepaper	garbage service	\$ 6,149.48
24787	Jeremy Wellnitz	meals	\$ 59.00
	A&B Business Solutions	maintenance	\$ 51.15
	A-I Computer Solutions	maintenance	\$ 105.00
	Bendix Imaging	supplies	\$ 185.88
	Bierschbach	joint sealant	\$ 4,158.00

City Council Meeting – March 21, 2016

#	To	For	Amount
	Cardmember Services	supplies	\$ 448.65
	Clark Co. Farmers Elevator	oil	\$ 347.70
	Consumer Reports	periodicals	\$ 20.00
	Duenwald Transportation	transportation	\$ 200.00
	Forest Excavating	curbstop	\$ 666.06
	Jack's Uniform	supplies	\$ 28.94
	Northwestern Energy	golf course utilities	\$ 495.20
	Pepsi	concessions	\$ 606.75
	Petty Cash	supplies	\$ 38.02
	Quill	supplies	\$ 181.16
	SD Dept of Revenue	water testing	\$ 206.00
	Sharp Electric	repairs	\$ 313.82
	Star Laundry	rags	\$ 153.08
	Wellmark	insurance	\$ 3,817.03

Motion # 38-2016 **Special Event Liquor License**
 Motion by Hanson and seconded by Orris to approve a special event liquor license for the Clark American Legion to host the Pro Pheasant’s banquet on April 1, 2016. All members voting yes. Motion carried.

Motion # 39-2016 **Executive Session**
 Motion by Kline and seconded by Streff to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 7:21 pm and ended at 7:30 pm.

Motion # 40-2016 **Golf Course Staff**
 Motion by Streff and seconded by Kline approve the hiring of Jim Woodland as greenskeeper at a pay of \$12.00/hour and Roger Larson, Braxton Hartley and Cooper Hartley as mowers at \$9.50/hour. All members voting yes. Motion carried.

At 7:30 pm, the Council met as the Planning and Zoning Commission followed by Board of Adjustment.

Motion # 41-2016 **Approve Planning & Zoning Commission Recommendation**
 Motion by Orris and seconded by Zemlicka to approve the Planning and Zoning recommendation to rezone Lots 1, 2 and 3 of Schmidt’s Addition to the City of Clark from (R2) Residential to (HC) Highway Commercial for the future construction of a Casey’s General Store. All members voting yes. Motion carried.

First reading was heard on Ordinance #536 as follows:

ORDINANCE # 536

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF CLARK, PURSUANT TO TITLE 11.03.01 OFFICAL ZONING MAP OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY CLARK, SOUTH DAKTOA, that pursuant to Section 11.03.01 adopted by Ordinance 485, November 2, 2009, as amended, of the Zoning Ordinance of the City of Clark be amended to classify the following property: Lots 1, 2 and 3 Schmidt’s Addition, City of Clark, Clark County South Dakota to (HC) Highway Commercial from (R2) Residential.

All ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinances previously adopted.

Passed and adopted this 4th day of April, 2016.

Larry Dreher, Mayor

ATTEST:

Jackie Luttrell, Finance Officer

(SEAL)

First Reading: March 21, 2016
Second Reading: April 4, 2016

Clark Community Oil Travel Center

Troy Grensberg, along with the Clark Community Oil (CCO) Board, addressed the council regarding their request to hook up to city water and sewer for their planned travel center located on the east edge of Clark. At this time, CCO is not going to request annexation. Should annexation happen, it will be after the study being done by First District. Out of city limits rates would apply at three time’s normal rates. CCO has applied for an on/off liquor license through the county. Should the travel center be annexed in, they would be able to keep the license even though it would be over our limit of five. Upon a termination of another license holder, the CCO license will fill our limit of five. Council felt it important to assist this development for the good of our community but annexation is a real possibility being city utilities will be provided.

Motion # 42-2016

Clark Community Oil Water & Sewer Hookup

Motion by Streff and seconded by Kline to recommend allowing Clark Community Oil to hook up to city water and sewer for their proposed travel center at triple rates, as per ordinance, while outside of city limits pending completion of the annexation study by First District. All members voting yes. Motion carried.

Motion # 43-2016

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:48 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Planning & Zoning Meeting
March 21, 2016
7:00 PM

Call to order: The Clark City Council met as the Planning and Zoning Commission on March 21, 2016 at 7:30 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Louann Streff and Andrew Zemlicka. Absent Dennis Larson.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, Bill Krikac, Dave & Robin Woodring, Garrett and Carly Woodring and Jared Sergeant representing Casey General Stores.

Mayor Dreher called the meeting to order at 7:32 pm.

Motion by Hanson and seconded by Zemlicka to enter into the Planning and Zoning Commission to hear a rezoning application. All members voting yes. Motion carried.

Luttrell presented an application from Casey's Retail Company to rezone the property legally described as Lots 1, 2 and 3 of Schmidt's Addition of the City of Clark. The property is currently owned by Dave and Robin Woodring and Garrett and Carly Woodring. Jared Sergeant was on hand to answer questions on behalf of Casey's. The request is to rezone from (R2) Residential to (HC) Highway Commercial for operations of a gas and convenience store.

Motion by Kline and seconded by Hanson to recommend rezoning the property described above from (R2) Residential to (HC) Highway Commercial. All members voting yes. Motion carried.

Planning and Zoning Commission declared out at 7:35 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Board of Adjustment
March 21, 2016
7:30 PM

Call to order: The Clark City Council met in session as the Board of Adjustment on March 21, 2016 at 7:30 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Louann Streff and Andrew Zemlicka. Absent Dennis Larson.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, Bill Krikac, Nicole Venjohn and Steve Henning.

Mayor Dreher called the meeting to order at 7:36 pm.

Motion by Orris and seconded by Kline to enter into the Board of Adjustment meeting for a variance application. All members voting yes. Motion carried.

Luttrell presented an application from Nicole Venjohn for a variance at the property legally described as the S ½ of Lot 5 and the N ½ of Lot 6, Block 14, Second Railway Addition of the City of Clark (304 N. Dakota). The intent is to construct a garage closer than the zoning guidelines of 6 feet from the side property line. Luttrell states the requirements of Section 11.17.03.1.e.i of the City Code have been met.

Motion by Streff and seconded by Orris to approve the variance request from Nicole Venjohn to construct a structure closer than the zoning guidelines of 6 feet from the side yard property line. All members voting yes. Motion carried.

The Board of Adjustment declared out at 7:38 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
April 4, 2016
7:00 PM

Call to order: The Clark City Council met in session on April 4, 2016 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline (via the telephone), Dennis Larson, Louann Streff and Andrew Zemlicka. Absent Vicki Orris.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins and Jeremy Wellnitz.

Mayor Dreher called the meeting to order at 7:03 pm.

Motion # 44-2016 **Adopt Agenda**
Motion by Hanson and seconded by Streff to adopt the agenda. All members voting yes.
Motion carried.

There was no public input.

Department Updates

Updates given by Wellnitz, Altfillisch, Collins and Luttrell. The sirens will be tested April 12 for the remote setup. Drug take back program scheduled for April 30th. Crack sealing and concrete crews will be working around town. Northwestern Energy is discontinuing the drop off location at City Hall as of June 1st.

Motion # 45-2016 **Approve Department Updates**
Motion by Larson and seconded by Zemlicka to approve department updates. All members voting yes. Motion carried.

Motion # 46-2016 **Approve City Council Meeting Minutes**
Motion by Hanson and seconded by Zemlicka to approve the council meeting minutes from March 21, 2016. All members voting yes. Motion carried.

Motion # 47-2016 **Approve Equalization Meeting Minutes**
Motion by Streff and seconded by Zemlicka to approve the Equalization meeting minutes from March 21, 2016. All members voting yes. Motion carried.

Motion # 48-2016 **Approve Planning & Zoning Meeting Minutes**
Motion by Larson and seconded by Zemlicka to approve the Planning & Zoning meeting minutes from March 21, 2016. All members voting yes. Motion carried.

Motion # 49-2016 **Approve Financial Statements**
Motion by Hanson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

Motion # 50-2016

Approve Claims

Motion by Streff and seconded by Hanson to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
3/28/2016	Mayor	payroll	\$205.00
Payroll	Finance Office	payroll	\$2,234.97
	Govt Bldg.	payroll	\$67.50
	Police	payroll	\$2,990.96
	Streets	payroll	\$3,349.87
	Sanitation	payroll	\$35.00
	Transit	payroll	\$502.20
	Golf Course	payroll	\$606.00
	Clubhouse	payroll	\$662.50
	Library	payroll	\$473.00
	Water Dept	payroll	\$1,317.89
	Sewer Dept	payroll	\$1,317.86
1194	EFTPS	941 taxes	\$3,342.76
	Robert J Campbell & Betty J		
1195	Campbell Family Trust	Land acquisition	\$2,144,000.00
1196	Dacotah Bank	Professional fee	\$10.00
24804	Carol Gross	Refund overpayment	\$50.00
24805	Larry Dreher	mileage	\$63.00
24806	SD Retirement Systems	retirement contributions	\$2,978.38
24807	Child Support Payment Ctr.	child support	\$273.24
24808	Clark Co. Register of Deeds	filing fee	\$60.00

To	For	Amount
Aberdeen YMCA	lifeguard training	\$ 400.00
Banyon Data Systems	maintenance	\$ 1,590.00
City of Clark	deposit applied to bill	\$ 100.00
Clark Abstract & Title	title insurance	\$ 4,082.00
Clark Co. Courier	advertising	\$ 741.75
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Engineering	engineering fees	\$ 20,500.00
Darin Altfillisch	utilities	\$ 30.00
Dekker Hardware	supplies	\$ 1,329.64
Delta Dental	insurance	\$ 784.60
Duenwald Transportation	transportation services	\$ 560.00
Ellwein Brothers	malt beverages	\$ 252.50
First National Bank	SRF loan	\$ 6,940.29
Fjelland Attorney at Law	legal fees	\$ 1,970.00
Intoximeters	equipment	\$ 345.00

City Council Meeting – April 4, 2016

To	For	Amount
ITC	utilities	\$ 733.92
Jackie Luttrell	utilities	\$ 50.00
JB Repair	vehicle repairs	\$ 691.40
Ken's	supplies	\$ 44.47
Larry Dreher	utilities	\$ 30.00
Loren Nolte Sales	cart rentals	\$ 5,350.00
Mack's Standard	gas	\$ 111.70
Menards	supplies	\$ 18.76
Michael Todd & Co.	maintenance	\$ 460.50
Milbank Winwater	parts	\$ 4.88
Nathan Nickeson	utilities	\$ 50.00
Oscar's	repairs	\$ 1,982.46
Northwestern Energy	utilities	\$ 7,318.11
Pam Ambrose	utilities	\$ 30.00
Pitney Bowes	supplies	\$ 150.98
Porter Distributing	malt beverages	\$ 178.40
Principal Financial Group	insurance	\$ 39.90
Rae Jean Flora	utilities	\$ 50.00
Republic National	liquor	\$ 426.73
Roger Collins	utilities	\$ 50.00
SD Public Assurance Alliance	insurance	\$ 29,424.86
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Share Corporation	pool supplies	\$ 4,538.06
Star Laundry	maintenance	\$ 44.11
Tony's Collision	vehicle repairs	\$ 24.00
Tyler Silkman	utilities	\$ 50.00
Upstart	supplies	\$ 42.80
US Foods	concessions	\$ 897.33
Watertown Rec Center	deposit for training	\$ 250.00
Westside Implement	repairs	\$ 453.35
WW Tire Service	tires	\$ 1,284.90

Community Garden

Mayor Dreher wondering if there would be any interest in a community garden at the city property located on S. Kansas Street. Council will be open to comments from residents.

Motion 51-2016

Rotary City Wide Clean Up

Motion by Larson and seconded by Kline to approve May 6 and 7th as free dump days for the Rotary city-wide clean up. All members voting yes. Motion carried.

Motion # 52-2016

Legion Baseball Donation

Motion by Larson and seconded by Zemlicka to approve donating \$3,000 to the Clark Area Baseball Club for the legion baseball program. All members voting yes. Motion carried.

Motion # 53-2016

Ordinance #536 Rezoning

Motion by Hanson and seconded by Streff to approve Ordinance #536 An Ordinance Amending the Official Zoning Map as follows. All members voting yes. Motion carried.

ORDINANCE # 536

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF CLARK, PURSUANT TO TITLE 11.03.01 OFFICAL ZONING MAP OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY CLARK, SOUTH DAKTOA, that pursuant to Section 11.03.01 adopted by Ordinance 485, November 2, 2009, as amended, of the Zoning Ordinance of the City of Clark be amended to classify the following property: Lots 1, 2 and 3 Schmidt’s Addition, City of Clark, Clark County South Dakota to (HC) Highway Commercial from (R2) Residential.

All ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinances previously adopted.

Passed and adopted this 4th day of April, 2016.

Larry Dreher, Mayor

ATTEST:

Jackie Luttrell, Finance Officer

(SEAL)

First Reading: March 21, 2016

Second Reading: April 4, 2016

Published: March 23, 2016 & April 13, 2016

Adopted: May 3, 2016

Call for Bids

Bids were open for the advertised call for bid for Residential Solid Waste Collection and Water and Sewer Line Repairs. Michael Cook from Cook’s Wastepaper was present for the opening. One bid was received for each.

Motion # 54-2016

Residential Solid Waste Bid

Motion by Zemlicka and seconded by Streff to accept the bid from Cook's Wastepaper & Recycling for city garbage collection at a bid of \$12.60 per household plus tax and \$6.00 for an additional container. All members voting yes. Motion carried. In addition, the City charges an additional \$0.60/household collection fee.

Motion # 55-2016

Water & Sewer Repairs Bid

Motion by Hanson and seconded by Larson to accept the bid from Forest Excavating for the water and sewer line repairs at the following rates. All members voting yes. Motion carried.

Backhoe & Operator	\$105/hr	Labor to assist	\$60/hr
Excavator & Operator	\$165/hr	Tandem end dump & Operator	\$90/hr
Skid Steer & Operator	\$95/hr	Track Skidsteer & Operator	\$105/hr
Single Axle Dump Truck & Operator	\$75/hr		

Motion # 56-2016

Operations Manual

Motion by Larson and seconded by Zemlicka to approve the City of Clark's Operations Manual for Personnel Administration and Policy & Procedures. This manual replaces Personnel Manual and the Policy & Procedure Manual. Employees will get a benefit summary and full access to the Operations Manual. All members voting yes. Motion carried.

Motion # 57-2016

Board of Adjustment Meeting

Motion by Kline and seconded by Zemlicka to enter the Board of Adjustment meeting to hear a variance request. All members voting yes. Motion carried

Board of Adjustment meeting started at 7:27 pm and ended at 7:33 pm.

Motion # 58-2016

Executive Sessions

Motion by Zemlicka and seconded by Streff to enter executive session for personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 7:33 pm and ended at 7:45 pm.

Land Lease

The sewer retention pond land purchase has been finalized. Engineers now expect construction start date around August 1st which could allow a small grain crop. Tom Wookey, Andy Wookey and Robert Campbell were present for the Land Lease Auction. The City opened the bidding at \$100/acre. The highest bid came in at \$50/acre from Robert Campbell. Due to farm program issues on this land, farmers are hesitant to lease the land due to possible loss of farm program money. Larson made a motion to accept the bid but later rescinded it. The motion died due to lack of a second.

Motion # 59-2016

Executive Session

Motion by Larson and seconded by Streff to enter into executive session for personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 8:15 pm and ended at 8:29 pm.

Motion # 60-2016 **Larson Pay**
Motion by Streff and seconded by Zemlicka to change Roger Larson pay to \$10.00/hour for seasonal golf course employment. All members voting yes. Motion carried.

Motion # 61-2016 **Lifeguard Pay Scale**
Motion by Hanson and seconded by Larson to approve the pool personnel at the following pay scales. All members voting yes. Motion carried.

Manager – Dawn Clayton \$10.50/hr
Lifeguards – Hudson Steffen, Michaela Flora, Kobe Red Cloud, Josh Weisbrod, Bradyn Rusher, Ntai Stevens and Janae Kolden (\$9.75, \$10.00 and \$10.25)
Basket Attendant – Taylor Hartley \$8.55/hr

Motion # 62-2016 **Wellnitz Pay**
Motion by Zemlicka and seconded by Larson to pay Chief Wellnitz and extra \$50/day during this special circumstance while Officer Nickeson is away for 3 weeks of guard duty. All members voting yes. Motion carried.

Motion # 63-2016 **Teener Coach**
Motion by Kline and seconded by Steff to pay Brock Greenfield and Chris Bokinskie \$500 each to split the teener coach position. All members voting yes. Motion carried.

Motion # 64-2016 **Summer Rec Coaches**
Motion by Hanson and seconded by Zemlicka to hire the following summer rec coaches at \$1,000/team. All members voting yes. Motion carried.

Denver Kvistad – PeeWees and Midgets (donates time)
Kari Thonvold – Girls softball 8-12 yrs (\$1,000)
Jen Hurlbert – Coach pitch (6-8 yrs) (\$1,000)
Shannon Huber – T-Ball (\$1,000)

Motion # 65-2016 **Adjourn**
Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:32 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Board of Adjustment Meeting
April 4, 2016
7:00 PM

Call to order: The Clark City Council met as the Board of Adjustment on April 4, 2016 at 7:30 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline (via the telephone), Dennis Larson, Louann Streff and Andrew Zemlicka. Absent Vicki Orris.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac and Garrett Woodring.

Mayor Dreher called the meeting to order at 7:30 pm.

Motion by Streff and seconded by Hanson to approve the meeting minutes from March 21, 2016. All members voting yes. Motion carried.

Luttrell presented an application from Dave and Robin Woodring and Garrett and Carly Woodring for a variance at the property legally described as Lots 1, 2 and 3 of Schmidt's Addition to the City of Clark (614 & 616 1st Ave East). The intent is to build a Casey's General Store closer than the zoning guidelines. If approved a structure would be built 14' 4" from the rear property line, 24' 6" from the front property line and a sign would be erected 22 feet from the side property line (residential). Requirement of Section 11.17.03.1.e.i of the City Code have been met and owner Garrett Woodring was present to answer questions.

Motion by Zemlicka and seconded by Larson to approve the variance request as stated above. All members voting yes. Motion carried.

The Board of Adjustment meeting declared out at 7:33 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
April 11, 2016
7:00 PM

Call to order: The Clark City Council met in session on April 11, 2016 at 6:15 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Dennis Larson, Louann Streff and Andrew Zemlicka.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Tom Wookey and Andy Wookey.

Mayor Dreher called the meeting to order at 6:15 pm.

Motion # 66-2016

Adopt Agenda

Motion by Streff and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

Land Lease

Council discusses whether to open land lease back up or accept the bid from the last meeting.

Motion # 67-2016

Resolution # 823

Motion by Hanson and seconded by Larson to approve Resolution #823 to lease land to Robert Campbell for \$50/acre at 320 acres. Voting in favor – Kline, Hanson, Larson, Orris and Streff. Opposed Zemlicka. Motion carried with majority vote.

RESOLUTION # 823

A RESOLUTION TO AUTHORIZE THE LEASE OF CERTAIN REAL ESTATE HELD BY THE CITY OF CLARK TO ROBERT CAMPBELL AND TO DESIGNATE THE MAYOR AS THE SIGNATORY FOR ALL DOCUMENTS RELATING TO THE LEASING OF SAID REAL ESTATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

WHEREAS, the City of Clark owns real estate legally described as follows:

The East Half (E ½) of Section Seventeen (17) Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5th P.M., Clark County, South Dakota.

WHEREAS, Robert Campbell desires to lease the above-described property from the City of Clark for the exclusive purpose of producing crops thereon;

WHEREAS the City of Clark desires to lease a portion of the above described property to Robert Campbell.

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, forthwith enter a contract for the lease of the above-referenced real estate, upon those terms and conditions, and for the consideration as contained in the lease agreement on file with the City Finance Officer;

AND BE IT FURTHER RESOLVED, that Larry Dreher, Mayor of the City of Clark, is hereby authored and directed to execute all documents and take whatever other action he may deem necessary to consummate the lease of above described real estate for the consideration set for in this Resolution.

Larry Dreher, Mayor
City of Clark, South Dakota

ATTEST:

Jackie Luttrell, City Finance Officer

Motion # 68-2016

Adjourn

Motion by Hanson and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 6:20 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
May 2, 2016
7:00 PM

Call to order: The Clark City Council met in session on May 2, 2016 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Dennis Larson, Vicki Orris, Louann Streff and Andrew Zemlicka.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch and Jeremy Wellnitz.

Mayor Dreher called the meeting to order at 7:01 pm.

Motion # 69-2016

Adopt Agenda

Motion by Hanson and seconded by Orris to adopt the agenda. All members voting yes. Motion carried.

No public input.

Mayor's Comments

Mayor Dreher addressed the council regarding his review of the town and abatements being issued to clean up the town.

Department Updates

Department updates given by Altfillisch, Luttrell and Wellnitz. Pool is getting prepped. Storm sirens will be tested every Tuesday at 6 pm. Still need someone to run the concession stand at Dickinson Park. Abatements have been issued. Police report presented.

Motion # 70-2016

Skid Steer

Motion by Orris and seconded by Larson to trade in the skid steer at Westside Implement. All members voting yes. Motion carried.

Motion # 71-2016

Department Updates

Motion by Hanson and seconded by Larson to approve the department updates. All members voting yes. Motion carried.

Motion # 72-2016

Approve Minutes

Motion by Kline and seconded by Orris to approve the council meeting minutes from April 4 and 11, 2016. All members voting yes. Motion carried.

Motion # 73-2016

Approve Financial Statements

Motion by Hanson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

City Council Meeting – May 2, 2016

Motion # 74-2016

Approve Claims

Motion by Orris and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
	Petty Cash	misc supplies	\$ 140.61
1199	City of Clark	utilities	\$ 163.65
1201	Wellmark BCBS	insurance	\$ 3,817.03
1207	SD Dept of Revenue	city sales tax	\$ 10.93
1208	SD Dept of Revenue	golf course sales tax	\$ 256.29
1209	EFTPS	941 taxes	\$ 3,855.77
1210	PepsiCo	concessions	\$ 419.15
1211	TSYS Merchant	professional fess	\$ 125.99
24850	Clark Area Baseball Club	Legion baseball subsidy	\$ 3,000.00
24851	J&J Heating	repairs	\$ 60.00
24852	Clark Rural Water System	materials	\$ 9,987.40
24853	Moritz Publishing	supplies	\$ 375.10
24854	AFLAC	insurance	\$ 41.14
24855	Cook's Wastepaper	dumpsters	\$ 202.81
24856	Main Street Designs	parts	\$ 49.60
24857	Clark Co. Farmers Elevator	gas	\$ 795.00
24858	Vern Eide Mngt Group	professional fess	\$ 56.51
24859	Sturdevant's	supplies	\$ 156.27
24860	Clark Community Oil	supplies	\$ 1,565.80
24861	Watertown Rec Center	lifeguard training	\$ 675.00
24862	Cook's Wastepaper	garbage collections	\$ 6,174.96
24863	Quill	supplies	\$ 127.30
24864	Verizon Wireless	cell phones	\$ 167.90
24865	SD Dept of Labor	unemployment	\$ 1,005.20
24866	Watertown Rec Center	lifeguard training	\$ 370.00
24867	Northwestern Energy	utilities	\$ 120.79
24868	A&B Business Solutions	maintenance	\$ 70.24
24869	SDML Work Comp Fund	insurance	\$ 69.00
24870	Watertown Wholesale	maintenance	\$ 93.73
24871	Clark Co. Treasurer	conditional use permit	\$ 125.00
24872	Jackie Luttrell	mileage	\$ 64.26
24873	City of Clark	deposit applied to bill	\$ 56.86
24874	Matt Clark	water deposit refund	\$ 43.14
24875	SD Retirement Systems	retirement contributions	\$ 3,128.98
24876	Child Support Payment Ctr	child support	\$ 273.24
24877	VOID		
24878	Jeremy Wellnitz	conference meals	\$ 108.00
24879	Matt Clark	refund overpayment	\$ 56.86

City Council Meeting – May 2, 2016

#	To	For	Amount
24880	City of Clark	Sewer Funds Transfer	\$ 45,000.00
4/11/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Office	payroll	\$ 2,277.36
	Govt Bldg	payroll	\$ 78.30
	Police	payroll	\$ 3,515.96
	Streets	payroll	\$ 3,738.77
	Sanitation	payroll	\$ 220.00
	Transit	payroll	\$ 461.70
	Golf Course	payroll	\$ 360.00
	Clubhouse	payroll	\$ 1,021.31
	Library	payroll	\$ 528.70
	Water	payroll	\$ 1,388.99
	Sewer	payroll	\$ 1,388.96
	Overtime pay: D. Altfillisch \$192.20; R. Collins \$177.86; J. Luttrell \$42.39 T. Silkman \$6.29		
4/25/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Office	payroll	\$ 2,262.94
	Govt Bldg	payroll	\$ 78.30
	Police	payroll	\$ 3,050.96
	Streets	payroll	\$ 3,292.35
	Sanitation	payroll	\$ 530.00
	Transit	payroll	\$ 577.80
	Golf Course	payroll	\$ 1,216.00
	Clubhouse	payroll	\$ 1,227.76
	Library	payroll	\$ 536.76
	Water	payroll	\$ 1,448.17
	Sewer	payroll	\$ 1,448.14
	Overtime pay: D. Altfillisch \$256.27; R. Flora \$82.26; T. Silkman \$69.22		

To	For	Amount
A-1 Sewer & Drain	improvements	\$ 49,500.00
Better Homes & Gardens	renewal	\$ 20.12
Board of Operators	professional fees	\$ 24.00
C&B Operations	mower parts	\$ 781.53
Cardmember Services	supplies	\$ 341.75
Clark Co. Courier	advertising	\$ 484.68
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Doland Concrete	rock	\$ 126.50
Colonial Research Chem	supplies	\$ 179.16
D&D Holiday DeLites	repairs	\$ 296.00
Dakota Butcher Shop	concessions	\$ 79.49
Darin Altfillisch	utilities	\$ 30.00

City Council Meeting – May 2, 2016

To	For	Amount
Dekker Hardware	supplies	\$ 424.73
Delta Dental	insurance	\$ 888.40
Demco	library supplies	\$ 230.08
Dominik's Equipment	equipment	\$ 5,654.40
Doug's Service & Marine	sharpen reels	\$ 886.37
EcoLab Pest Elimination	maintenance	\$ 88.46
Ellwein Brothers	beer	\$ 797.75
FJ McLaughlin Co.	pea rock & cold mix	\$ 2,716.03
Fjelland Law Office	legal fees	\$ 360.00
Forest Excavating	repairs	\$ 4,459.48
Gruenwald Electric	repairs	\$ 205.40
ITC	utilities	\$ 723.68
Jackie Luttrell	deductible reimbursement	\$ 471.32
Jackie Luttrell	utilities	\$ 50.00
JB Repair	repairs	\$ 1,304.30
Jeff Keimig	water deposit refund	\$ 100.00
Johnson Brothers	liquor	\$ 319.94
Larry Dreher	utilities	\$ 30.00
Mack's Standard	supplies & maintenance	\$ 277.00
Menard's	supplies	\$ 634.40
Midwest Alarm Company	professional fees	\$ 270.99
Midwest Turf & Irrigation	parts	\$ 1,940.25
Moeller Sheet Metal	maintenance	\$ 169.85
Nathan Nickeson	utilities	\$ 50.00
Northwestern Energy	utilities	\$ 3,228.50
Pam Ambrose	utilities	\$ 30.00
Pheasantland Industries	supplies	\$ 119.35
Porter Distributing	liquor	\$ 356.00
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 236.02
Rae Jean Flora	utilities	\$ 50.00
Republic National	liquor	\$ 800.16
Roger Collins	utilities	\$ 50.00
Ron's Saw Sales	repairs	\$ 189.49
SD DENR	loan payment	\$ 1,253.67
SD Dept of Revenue	water testing	\$ 461.00
SD Dept of Revenue	golf course sales tax	\$ 1,285.19
SD Dept of Revenue	city sales tax	\$ 119.16
SD One Call	locates	\$ 18.90
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00

City Council Meeting – May 2, 2016

To	For	Amount
Stan Houston Equipment	fabric	\$ 1,200.00
Star Laundry	maintenance	\$ 222.37
The Lodge at Deadwood	conference hotel	\$ 256.65
TSYS Merchant	credit card fees	\$ 200.62
Turfwerks	ball washer	\$ 240.00
Tyler Silkman	utilities	\$ 50.00
US Foods	concessions	\$ 1,251.30
USA BlueBook	supplies	\$ 548.49
Watertown Wholesale	supplies	\$ 38.61
West Central Communications	storm sirens	\$ 860.49
Westside Implement	repairs	\$ 686.20
Woodring Plumbing	repairs	\$ 366.89
Zimco Supply Co.	fertilizer	\$ 395.49

Motion # 75-2016

Mayor Appointments

Motion by Larson and seconded by Kline to approve Mayor Appointments as follows.
All members voting yes. Motion carried.

**Year 2016
Mayor Larry Dreher Appointments**

Streets, Alleys, Sidewalks	Dennis Larson
American Disabilities Act.....	Belinda Hanson
Pool.....	Andrew Zemlicka
Rubble Site	Dennis Larson
City Parks.....	Vicki Orris
Water & Sewer	Andrew Zemlicka
Fire Dept. & Emergency Management	Andrew Zemlicka
Zoning Officer.....	Kerry Kline
Finance Dept.....	Belinda Hanson
Liquor Officer.....	Kerry Kline
Med Van.....	Louann Streff
Recreation Director, Softball & Baseball Complex.....	Vicki Orris
Government Buildings	Louann Streff
Code Official	Jackie Luttrell
City Attorney	Chad Fjelland
Health Officer	Joie Steffen
Police Chief.....	Jeremy Wellnitz

Library Board (3 year term)

Roberta Heim – 2019 (renew)
Tara Thomas – 2019 (new)
Patty Rosenau –2018
Rae Jean Flora – 2017
Christina Flora – 2017
Vicki Orris – council representative

Park Board

Rae Jean Flora
Deb Schlagel
Vickie Dreher

Clark Housing & Redevelopment Board

(5 year term)
Bruce Brekke – 2019
Bill Krikac – 2018
Sandy Altfillisch – 2017
Bob Schlueter – 2021 (renew)
Jerry Jacobson – 2020
(renew)
Teresa Kaufman – Secretary

Golf Course Board

(3 year term)
Larry Dreher – 2017
Jackie Luttrell – 2017
Kerry Kline – 2019 (renew)
Jerry Hartley – 2019 (renew)
Gayle Wookey – 2019

Ashley Kaufman – 2018
Chad Jager – 2018

International Property Maintenance Code

Board of Appeals

Kerry Kline
Belinda Hanson
Louann Streff
Dennis Larson
Vicki Orris

Andrew Zemlicka, alternate
Bill Krikac, alternate

Motion # 76-2016

Council President

Motion by Kline and seconded by Larson to re-elect Louann Streff as Council President. All members voting yes. Motion carried.

Motion # 77-2016

Council Vice-President

Motion by Larson and seconded by Orris to re-elect Kerry Kline as Council Vice-President. All members voting yes. Motion carried.

Motion # 78-2016

Summer Rec Rates

Motion by Streff and seconded by Orris to approve the summer rec rates as follows. All members voting yes. Motion carried.

Pool Rates	Family Pass \$110 – includes swim pass and lessons for 2 kids
	Family Pass \$75 – pass only, no lessons
	Individual Pass \$60 – pass and one lesson
	Individual lessons (2 weeks of group lessons) \$25
	Daily Pass Adult \$4.00
	Daily Pass Student \$3.00
Summer Rec	T-Ball, Softball and Midgets and Pee Wees \$25
	Teener \$35

Motion # 79-2016

Street Light

Motion by Kline and seconded by Hanson to approve a street light at the corner of South Smith and Grant. All members voting yes. Motion carried.

Motion # 80-2016

Malt Beverage License

Motion by Kline and seconded by Larson to approve renewing the malt beverage license for Heather's Bistro. All members voting yes. Motion carried.

Motion # 81-2016

Board of Adjustment

Motion by Zemlicka and seconded by Streff to enter into the Board of Adjustment meeting to hear a variance request. All members voting yes. Motion carried.

Board of Adjustment meeting started at 7:30. Council meeting resumed at 7:34 pm.

Motion # 82-2016

Operating Agreements

After discussing the penalties for violating closing hours against Sportsman's Bar, motion by Kline and seconded by Orris to approve the operating agreements for Dakota Butcher, Clark Lanes, Sportsman, Look Out, Golf Course, Heather's Bistro and the Look Out. All members voting yes. Motion carried.

Motion # 83-2016

Dollar General On/Off Malt & Wine License

Motion by Larson and seconded by Zemlicka to approve an on/off malt beverage and wine license for the Dollar General. All members voting yes. Motion carried.

Motion # 84-2016

Executive Session

Motion by Orris and seconded by Hanson to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 7:44 pm and ended at 7:46 pm.

Motion # 85-2016

Basket Attendants

Motion by Hanson and seconded by Zemlicka to approve the hiring of Paige and Brook Rahm as basket attendant for the pool. All members voting yes. Motion carried.

Motion # 86-2016

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:47 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Board of Adjustment Meeting
May 2, 2016
7:30 PM

Call to order: The Clark City Council met as the Board of Adjustment on May 2, 2016 at 7:30 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Dennis Larson, Vicki Orris, Louann Streff and Andrew Zemlicka.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac and Tony Rich.

Mayor Dreher called the meeting to order at 7:30 pm.

Luttrell presented an application from Tony Rich for a variance at the property legally described as Block 6 Lot 2 Brown & Wares Addition (211 6th Ave S.E). Rich was present to explain his proposal to build a storage building larger than the permitted zoning allowance. Requirements of Section 11.17.03.1.e.i of the City Code have been met.

Motion by Larson and seconded by Orris to approve the variance request as stated above. All members voting yes. Motion carried.

The Board of Adjustment meeting declared out at 7:34 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
June 6, 2016
7:00 PM

Call to order: The Clark City Council met in session on June 6, 2016 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Dennis Larson, Louann Streff (absent from 7:02 to 7:34 pm) and Andrew Zemlicka.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremy Wellnitz, Don Greenfield, Andy Wookey, Jason Foster, Rocky and Brenda Beynon, and Mel and Linda Schortzman

Mayor Dreher called the meeting to order at 7:03 pm.

Motion # 87-2016

Adopt Agenda

Motion by Hanson and seconded by Orris to adopt the agenda. All members voting yes. Motion carried.

Motion # 88-2016

Greenfield Fireworks

Don Greenfield requested a permit to sell fireworks from the Clark Chamber building on Commercial Street. Motion by Kline and seconded by Larson to allow Don Greenfield to sell fireworks for the 2016 selling season. All members voting yes. Motion carried.

Department Updates

Updates given by Altfillisch, Collins, Wellnitz and Luttrell. We received the new police car and it's now getting equipment installed. Luttrell gave an update on the retention pond environmental study, annexation process, delinquent accounts sent to small claims, after hours schedule and ongoing abatements. Discussed options to separate the dump from golf course. Discussed fence and tree options.

A motion was made by Kline to put up fence which was seconded by Larson, but it failed due to lack of majority with Kline, Larson and Zemlicka voting in favor. Orris and Hanson opposing. Streff was absent for the vote. Decided to get prices for fence and trees and revisit again at next meeting.

Motion # 89-2016

Approve Department Updates

Motion by Streff and seconded by Larson to approve the department updates. All members voting yes. Motion carried.

Motion # 90-2016

Approve Minutes

Motion by Orris and seconded by Hanson to approve the council meeting minutes from May 2, 2016. All members voting yes. Motion carried.

Motion # 91-2016

Approve Financial Statements

Motion by Larson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

Motion # 92-2016

Approve Claims

Motion by Hanson and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
5/9/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Office	payroll	\$ 2,234.98
	Govt Bldg	payroll	\$ 113.40
	Police	payroll	\$ 2,990.96
	Streets	payroll	\$ 3,244.98
	Sanitation	payroll	\$ 515.00
	Transit	payroll	\$ 491.40
	Golf Course	payroll	\$ 1,771.00
	Clubhouse	payroll	\$ 1,583.95
	Library	payroll	\$ 494.50
	Water	payroll	\$ 1,369.44
	Sewer	payroll	\$ 1,369.44
	Overtime included in the above: D. Altfillisch \$128.14; R. Collins \$177.86		
5/23/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Office	payroll	\$ 2,234.97
	Govt Bldg	payroll	\$ 81.00
	Police	payroll	\$ 3,050.96
	Streets	payroll	\$ 3,148.58
	Sanitation	payroll	\$ 490.00
	Transit	payroll	\$ 583.20
	Swimming Pool	payroll	\$ 207.69
	Golf Course	payroll	\$ 2,729.50
	Clubhouse	payroll	\$ 2,402.26
	Parks	payroll	\$ 147.49
	Library	payroll	\$ 528.70
	Water	payroll	\$ 1,373.23
	Sewer	payroll	\$ 1,373.22
	Overtime included in the above: D. Altfillisch \$368.39; R. Collins \$64.68; T. Silkman \$16.78		
6/6/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Office	payroll	\$ 2,234.97
	Govt Building	payroll	\$ 113.40
	Police	payroll	\$ 3,290.96
	Streets	payroll	\$ 3,431.55

City Council Meeting – June 6, 2016

#	To	For	Amount
	Sanitation	payroll	\$ 455.00
	Transit	payroll	\$ 502.20
	Swimming Pool	payroll	\$ 2,217.60
	Golf Course	payroll	\$ 2,307.00
	Clubhouse	payroll	\$ 3,163.45
	Parks	payroll	\$ 848.33
	Library	payroll	\$ 478.38
	Water	payroll	\$ 1,481.52
	Sewer	payroll	\$ 1,481.51
	Holiday & Overtime included in the above: D. Altfillisch \$539.24; T. Silkman \$56.63; N. Nickeson \$150.00; J. Wellnitz \$150.00		
1215	City of Clark	utilities	\$ 218.80
1216	EFTPS	941 taxes	\$ 3,995.74
1217	Wellmark BCBS	insurance	\$ 3,817.03
1218	EFTPS	941 taxes	\$ 4,524.13
1226	EFTPS	941 taxes	\$ 5,292.64
24940	SD Govt Finance Officer Group	conference	\$ 75.00
24941	C&P Investment	pro shop work	\$ 193.63
24942	Ron's Saw Shop	maintenance	\$ 50.94
24943	Cook's Wastepaper	dumpsters	\$ 84.87
24944	Clark Community Oil	supplies	\$ 1,487.90
24945	Ken's Fairway	supplies	\$ 190.47
24946	Sturdevant's	repairs	\$ 83.47
24947	VOID		
24948	Oscar's Machine Shop	repairs	\$ 245.06
24949	SD Federal Property Agency	parts	\$ 8.00
24950	Bendix Imaging	cartridge	\$ 99.99
24951	Cook's Wastepaper	collection	\$ 6,593.53
24952	VOID		
24953	Overhead Door	repairs	\$ 212.40
24954	Verizon Wireless	utilities	\$ 167.88
24955	NW Energy	utilities	\$ 585.72
24956	Clark Rural Water	materials	\$ 9,358.40
24957	AFLAC	insurance	\$ 41.14
24958	Moritz Polishing	supplies	\$ 65.70
24959	A&B Business Solutions	maintenance	\$ 56.29
24960	Vern Eide Mngt Group	professional fees	\$ 50.00
24961	Joshua Weisbrod	mileage	\$ 117.60
24962	SD Dept of Revenue	license plate	\$ 11.20
24963	SD Retirement Systems	retirement	\$ 3,047.54
24964	Child Support Payment Ctr	child support	\$ 273.24
24965	VOID		

City Council Meeting – June 6, 2016

#	To	For	Amount
24966	Francis Dean & Assoc	summer rec insurance	\$ 312.40
24967	Michaela Flora	mileage	\$ 205.80
24968	Tim Moes	speed trailer	\$ 247.61
24969	Beck Motors	police vehicle	\$ 37,552.00

To	For	Amount
212 Truck & Trailer Repairs	repairs	\$ 4,701.30
Aberdeen Family YMCA	pool supplies	\$ 725.00
Adolph Kiefer & Assoc	pool supplies	\$ 775.83
AFLAC	insurance	\$ 41.14
Butler Machinery	repairs	\$ 1,023.47
C&B Operations	mower repairs	\$ 414.17
Cardmember Services	supplies	\$ 562.01
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Community Oil	supplies	\$ 1,642.86
Clark County Courier	advertising	\$ 278.51
Clark County Courier	advertising	\$ 35.75
Clark Engineering	professional fees	\$ 10,250.00
Clark Rural Water	materials	\$ 16,416.80
Colonial Research	maintenance	\$ 1,015.27
Cook's Wastepaper	dumpsters	\$ 113.58
Coteau Shopper	advertising	\$ 80.00
Dakota Butcher	concessions	\$ 35.00
Dakota Electronics	parts	\$ 77.20
Darin Altfillisch	phone subsidy	\$ 30.00
Dekker Hardware	maintenance	\$ 3,006.84
Delta Dental	insurance	\$ 888.40
Elite Concrete	repairs	\$ 867.00
Ellwein Brothers	beer	\$ 929.95
F J McLaughlin	maintenance	\$ 2,423.52
Gruenwald Electric	repairs	\$ 732.68
Hawkins	supplies	\$ 8,680.12
HD Supply Waterworks	repairs	\$ 1,135.35
Heiman Inc	maintenance	\$ 482.00
Hudson Steffen	mileage	\$ 67.20
ITC	utilities	\$ 712.03
Jackie Luttrell	phone subsidy	\$ 50.00
JB Repair	repairs	\$ 2,132.80
Johnson Brothers	liquor	\$ 482.59
Ken's	concessions	\$ 381.22
Larry Dreher	phone subsidy	\$ 30.00
Light & Siren	equipment	\$ 1,641.00

City Council Meeting – June 6, 2016

To	For	Amount
Lon Reidburn	tilling	\$ 150.00
Lyle Signs	signs	\$ 73.68
M.J. Lang	maintenance	\$ 10,000.00
Mack's Standard	supplies	\$ 308.85
Michael Todd & Co.	parts	\$ 183.40
Midwest Turf & Irrigation	mower	\$ 3,000.00
Moritz Publishing	supplies	\$ 65.70
Nathan Nickeson	phone subsidy	\$ 50.00
New Dimension	mowing/spraying	\$ 5,525.00
Northwestern Energy	utilities	\$ 5,620.24
Oscar's	repairs	\$ 427.34
Pam Ambrose	phone subsidy	\$ 30.00
Pepsi	concessions	\$ 196.98
Pepsi	concessions	\$ 408.15
Pitney Bowes	postage	\$ 1,020.99
Porter	liquor	\$ 276.10
Prairie Lakes Archaeological	survey	\$ 5,050.50
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 46.88
Rae Jean Flora	phone subsidy	\$ 50.00
Recreation Supply	repairs	\$ 26.37
Republic	liquor	\$ 338.31
Rivard's Turf & Forage	supplies	\$ 269.83
Roger Collins	phone subsidy	\$ 50.00
Roy's Sport Shop	supplies	\$ 902.23
SD Assoc of Rural Water	professional fees	\$ 475.00
SD DENR	professional fees	\$ 600.00
SD Dept of Revenue	water testing	\$ 788.00
SD Rural Development	sewer revenue bond 1	\$ 787.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
SD Rural Development	water revenue bond	\$ 908.00
SDPAA	insurance	\$ 439.00
Sharp Electric	maintenance	\$ 535.62
Southern Wine & Spirits	liquor	\$ 369.00
Stan Houston	parts	\$ 351.50
Star Laundry	maintenance	\$ 178.44
Sturdevant's	parts	\$ 268.50
Team Lab	maintenance	\$ 828.00
Tony's Collision Center	repairs	\$ 371.00
True North Steel	supplies	\$ 58.02
TSYS Merchant Solutions	credit card fees	\$ 243.54
Tyler Silkman	phone subsidy	\$ 50.00

To	For	Amount
US Foods	concessions	\$ 968.51
USA BlueBook	parts	\$ 403.13
Watertown Wholesale	supplies	\$ 53.76
Westside Implement	repairs	\$ 2,101.54
Woodring Plumbing	repairs	\$ 383.93
WW Tire Service	repairs	\$ 411.87
Zimco	maintenance	\$ 1,196.76

Motion # 93-2016 **Fire Department Special Event Liquor License**
 Motion by Kline and seconded by Larson to approve a special event liquor license for Clark Fire Department for a Potato Day dance on August 6, 2016. All members voting yes. Motion carried.

Motion # 94-2016 **On/Off Malt Beverage & Wine License**
 Motion by Larson and seconded by Orris to approve an on/off malt beverage and wine license for Ken’s Food Fair. All members voting yes. Motion carried.

As published in the paper, a public auction was held to auction off baling of the East Pasture. Andy Wookey and Jason Foster were in attendance to bid.

Motion # 95-2016 **East Pasture Baling**
 Motion by Orris and seconded by Zemlicka to accept Jason Foster’s bid of \$1,400 and to authorize Mayor Dreher to sign the lease agreement. All members voting yes. Motion carried.

Unresolved Abatements

Council reviewed unresolved abatements and visited with some residents to hear their action plan to clean up their properties. Council also heard from condemnation appeals and their proposed action plans.

Motion # 96-2016 **Board of Adjustment**
 Motion by Kline and seconded by Orris to enter the Board of Adjustment meeting to hear a variance. All members voting yes. Motion carried.

Board of Adjustment meeting started at 8:19 and ended at 8:25 pm.

Motion # 97-2016 **Executive Session**
 Motion by Larson and seconded by Zemlicka to enter into executive session for contractual issues, SDCL 1-25-2.4. All members voting yes. Motion carried.

Executive session began at 8:28 pm and ended at 8:40 pm.

Motion # 98-2016 **Adjourn**
 Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:41 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

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**City of Clark Board of Adjustment Meeting
June 6, 2016**

Call to order: The Clark City Council met as the Board of Adjustment on June 6, 2016 in the City Hall Council Room during the regular city council meeting.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Dennis Larson, Louann Streff and Andrew Zemlicka.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Mel and Linda Schortzman and Rocky and Brenda Beynon.

Mayor Dreher called the meeting to order at 8:19 pm.

Motion by Streff and seconded by Zemlicka to approve the meeting minutes from May 2, 2016. All members voting yes. Motion carried.

Luttrell presented a variance application from Mel and Linda Schortzman at the property legally described as Except E 1320' of OL 38 Clark (1207 N. Cloud St.). Mel and Linda were present to explain the proposal for a 26 x 40' storage shed with steel panel siding. If permitted, the variance will allow steel panel siding without all neighbors signing off on such waiver.

One neighbor, Rocky Beynon, was present to comment on application.

Motion made by Larson and seconded by Kline to approve the variance as stated above. All members voting yes. Motion carried.

Motion by Kline and seconded by Streff to close Board of Adjustment hearing and re-enter regular city council meeting. All members voting yes. Motion carried.

Board of Adjustment meeting ending at 8:25 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
July 5, 2016
7:00 PM

Call to order: The Clark City Council met in session on July 5, 2016 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Dennis Larson, Louann Streff and Andrew Zemlicka.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremy Wellnitz, Randy Stevens, Connor and Brandi Hallstrom.

Mayor Dreher called the meeting to order at 7:05 pm.

Motion # 99-2016

Adopt Agenda

Motion by Zemlicka and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

Ken's Food Fair Operating Agreement

Randy Stevens, representing Ken's Food Fair, was present about the percentage mark up for his malt and wine license. Ken's is only using the off sale portion of the license. Council discussed difference for percentage paid to City for on-sale vs off-sale.

Motion # 100-2016

Ken's Operating Agreement

Motion by Larson and seconded by Orris to approve the Ken's Food Fair operating agreement at 3% for selling off-sale malt beverage and wine. All members voting yes. Motion carried.

Department Updates

Department updates given by Altfillisch, Collins, Wellnitz and Luttrell. Chip sealing crew didn't show up as planned. Discussed fence plan for hiding the dump. Mayor Dreher asked to table this due to other pending expenses on other projects. Luttrell explained that using the Land & Water grant is not a good idea for the golf course due to the perpetuity clause. Would be a good option for the pool as it was once funded by this grant. Police report by Wellnitz. Wellnitz proposed vision coverage for regular employees and council. Reviewed estimate from Forest Excavating for sewer extension to the Clark Community Oil Travel Plaza. Put on next agenda. Luttrell presented a city logo. Luttrell explained that in 2018 the state is doing curb ramp upgrades for handicap accessibility along Highway 212 from federal ADA funds. City getting a \$2,426.00 mosquito grant. Sales taxes up from this time last year. Luttrell will be meeting with FEMA about updating flood plain maps. Cook's Wastepaper asking for 2% increase due to recycling fees on their part. Will put on next agenda. County enacted burn ban so Council decided to follow suit and restrict open fires, including fire pits.

Motion # 101-2016

Water Restrictions

Motion by Orris and seconded by Hanson to impose water restrictions effective July 13, 2016. Residents on the north side of Highway 212 are allowed to water on odd days. Residents on the south side of Highway 212 are allowed to water on the even days. Restrictions apply to Parks immediately. All members voting yes. Motion carried.

Motion # 102-2016

Vision Coverage

Motion by Streff and seconded by Zemlicka to authorize VSP Signature, plan C vision insurance for regular employees and council members effective August 1. All members voting yes. Motion carried.

Motion # 103-2016

Weber Tear Down

Motion by Hanson and seconded by Orris to approve tearing down Kathy Weber’s garage at 106 S. Commercial at the small building tear down rate. All members voting yes. Motion carried.

Motion # 104-2016

Department Updates

Motion by Hanson and seconded by Streff to approve the department updates. All members voting yes. Motion carried.

The council entered the Board of Adjustment meeting at 7:39 pm to hear a conditional use request for a daycare. City council reconvened at 7:44 pm.

Motion # 105-2016

Approve Minutes

Motion by Orris and seconded by Zemlicka to approve the council and Board of Adjustment meeting minutes from June 6, 2016. All members voting yes. Motion carried.

Motion # 106-2016

Approve Financial Statements

Motion by Hanson and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

Motion # 107-2016

Approve Claims

Motion by Streff and seconded by Larson to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1228	City fo Clark	water bills	\$ 3,340.40
1229	SD Dept of Revenue	City sales tax	\$ 410.07
1230	SD Dept of Revenue	Golf course sales tax	\$ 1,413.99
1231	Wellmark BCBS	insurance	\$ 3,817.03
1232	PepsiCo	concessions	\$ 183.03
1235	Northwestern Energy	utilities	\$ 795.30
1236	EFTPS	payroll taxes	\$ 5,872.17
1239	Northwestern Energy	utilities	\$ 744.37
25044	Shirts in the Works	supplies	\$ 80.00
25045	Clark Co. Farmers Elevator	gas	\$ 520.00

City Council Meeting – July 5, 2016

#	To	For	Amount
25046	Verizon	utilities	\$ 438.92
25047	Vern Eide Mngt Group	professional fees	\$ 73.10
25048	Rae Jean Flora	mileage/meals	\$ 360.52
25049	VOID		
25050	Cook's Wastepaper	garbage collection	\$ 6,614.43
25051	A&B Business Solutions	copier maintenance	\$ 58.53
25052	Quill	supplies	\$ 211.62
25053	Clark Golf Course	petty cash	\$ 500.00
25054	City of Clark	deposit applied to bill	\$ 100.00
25055	Tate Shape	payroll	\$ 177.83
25056	Child Support Payment Ctr	child support	\$ 273.24
25057	SD Retirement Systems	retirement	\$ 3,187.86
25058	Angie Werdel	T-ball refund	\$ 35.00
25059	Aaron Gruenwald	T-ball refund	\$ 35.00
25060	Cardmember Services	supplies	\$ 693.99
25061	City of Clark	deposit applied to bill	\$ 100.00
25062	Jackie Luttrell	mileage	\$ 36.12
25063	State of SD VFW	professional fees	\$ 150.00
6/21/2016	Mayor	payroll	\$ 205.00
Gross	Finance Office	payroll	\$ 2,388.66
Payroll	Govt Bldg	payroll	\$ 86.40
	Police	payroll	\$ 2,990.96
	Streets	payroll	\$ 3,259.40
	Sanitation	payroll	\$ 615.00
	Transit	payroll	\$ 504.90
	Swimming Pool	payroll	\$ 3,524.74
	Golf Course	payroll	\$ 2,590.00
	Clubhouse	payroll	\$ 3,743.44
	Parks	payroll	\$ 750.00
	Library	payroll	\$ 505.25
	Water	payroll	\$ 1,507.44
	Sewer	payroll	\$ 1,507.43
	Overtime: D. Altfillisch \$576.61; R. Collins \$129.35; R. Flora \$47.00;		
	J. Luttrell \$118.70; T. Silkman \$62.93		
7/1/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Office	payroll	\$ 2,234.97
&	Govt Bldg	payroll	\$ 72.90
25064	Police	payroll	\$ 2,990.96
	Streets	payroll	\$ 3,534.97
	Sanitation	payroll	\$ 620.00
	Transit	payroll	\$ 353.70
	Swimming Pool	payroll	\$ 4,245.30

City Council Meeting – July 5, 2016

#	To	For	Amount
	Golf Course	payroll	\$ 2,933.50
	Clubhouse	payroll	\$ 2,608.19
	Parks	payroll	\$ 787.80
	Library	payroll	\$ 528.70
	Water	payroll	\$ 1,510.17
	Sewer	payroll	\$ 1,510.17
	Overtime: D. Altfillisch \$672.71; T. Silkman \$125.85		
1240	EFTPS	941 taxes	\$ 5,762.89

To	For	Amount
Adolph Kiefer	pool supplies	\$ 21.90
AIA Corporations	supplies	\$ 214.45
Brock Greenfield	teeners	\$ 500.00
C&P Investment	pro shop supplies	\$ 1,080.44
Chris Bokinskie	teeners	\$ 500.00
Clark Co. Courier	advertising	\$ 365.87
Clark Co. Farmers Elevator	gas	\$ 591.84
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Co. Sheriff's Office	serving papers	\$ 25.96
Clark Community Oil	supplies	\$ 2,125.68
Cook's Wastepaper	dumpsters	\$ 113.58
Dacotah Bank	service charge	\$ 34.97
Dakota Pump Inc.	repairs	\$ 1,988.91
Darin Altfillisch	subsidies	\$ 30.00
Dekker Hardware	supplies/repairs	\$ 2,713.81
Delta Dental	insurance	\$ 888.40
Duininck Incorporated	hot mix	\$ 16,831.05
Ellwein Brothers	beer bills	\$ 1,796.30
First National Bank	SRF loan payment	\$ 6,940.29
FJ McLaughlin	repairs	\$ 147.26
Full Throttle Graphics	supplies	\$ 120.00
Hawkins	pool chemicals	\$ 13,139.72
ITC	utilities	\$ 798.36
J&J Heating	repairs	\$ 129.71
Jackie Luttrell	subsidies	\$ 50.00
JB Repair	repairs	\$ 668.96
Johnson Brothers	liquor	\$ 855.66
Ken's	supplies/concessions	\$ 939.18
Larry Dreher	subsidies	\$ 30.00
Mack's Standard	gas	\$ 231.25
Matheson	supplies	\$ 208.34
Midwest Playscape	swings	\$ 296.00

City Council Meeting – July 5, 2016

To	For	Amount
Milbank Communications	repairs	\$ 117.00
Nathan Nickeson	subsidies	\$ 50.00
Neve's Uniform	uniforms	\$ 385.82
New Dimension	mowing/spraying	\$ 2,425.00
Northwestern Energy	utilities	\$ 9,294.36
Pam Ambrose	subsidies	\$ 30.00
Pepsi	concessions	\$ 248.76
Pheasant Land Industries	pool sign	\$ 138.96
Porter Distributing	liquor	\$ 714.10
Principle Financial Group	insurance	\$ 39.90
Quill	maintenance	\$ 151.00
Rae Jean Flora	subsidies	\$ 50.00
Republic National	liquor	\$ 980.93
Roger Collins	subsidies	\$ 50.00
SD Dept of Revenue	water testing	\$ 346.00
SD Golf Assoc	handicap	\$ 500.00
SD Rural Development	subsidies	\$ 787.00
SD Rural Development	subsidies	\$ 908.00
SD Rural Development	subsidies	\$ 1,307.00
Star Laundry	maintenance	\$ 275.53
Sturdevant's	parts	\$ 556.91
TSYS	credit card fees & equip	\$ 852.77
Tyler Silkman	subsidies	\$ 50.00
US Foods	concessions	\$ 2,082.15
USA Blue Book	parts	\$ 207.66
West Central Communications	maintenance	\$ 42.00
Westside Implement	repairs	\$ 492.98
Zimco	supplies	\$ 1,328.96

Condemnations

John Zachary and John Pickrel did not appear for their scheduled condemnation notice meetings. The process will continue for each property.

Motion # 108-2016

Reimbursement Policy

Motion by Kline and seconded by Larson to include cell phone subsidies in the eligible employees first paycheck of the month and to update the Operations Manual as necessary. All members voting yes. Motion carried.

Motion # 109-2016

2015 Audit

Motion by Streff and seconded by Zemlicka to approve the audit proposal from William Neale & Co to perform the 2015 audit at a rate of \$80.00/hour, not to exceed \$14,000.00. All members voting yes. Motion carried.

Annexation Study

Luttrell presented the preliminary Annexation as prepared by First District. Council was advised to take a copy to review and discuss at a separate meeting. City needs to analyze the costs for the added utilities by the city and resident, create plan on who would be annexed and prioritize the annexations.

Motion # 110-2016

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:30 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Board of Adjustment Meeting
July 5, 2016**

Call to order: The Clark City Council met as the Board of Adjustment on July 5, 2016 in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Dennis Larson, Louann Streff and Andrew Zemlicka.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Conner and Brandi Hallstrom.

Mayor Dreher called the meeting to order at 7:39 pm.

Luttrell presented a conditional use application from Brandi Hallstrom to operate a home business – daycare – at the property legally described as S 113’ of E 189’ Less S 9’ of E 181’ of Lot 2 Block 21 Subdivision of Blocks 20, 21 & 22 & OL F & G City of Clark (204 S Dakota). All conditional use requirements have been met according to Zoning Code 11.17.02.f. Brandi Hallstrom was present and she received signatures from at least 50% of the property owners within 250’ of her property.

Motion by Larson and seconded by Streff to approve the conditional use permit for Brandi Hallstrom to operate a daycare at 204 S. Dakota. All members voting yes. Motion carried.

Motion by Kline and seconded by Streff to close the Board of Adjustment meeting and re-enter the City Council meeting. All members voting yes. Motion carried.

Meeting adjourned at 7:43 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
August 1, 2016
7:00 PM

Call to order: The Clark City Council met in session on August 1, 2016 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Dennis Larson, Louann Streff and Andrew Zemlicka.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremy Wellnitz, Jerome Nesheim, Jason & Kylie Steen, Troy Grensberg, Brent Forest and Terry O'Neale.

Mayor Dreher called the meeting to order at 7:05 pm.

Motion # 111-2016

Adopt Agenda

Motion by Zemlicka and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

Public Input

Residents addressed the council regarding the impending property tax increases. More will be learned as we get closer to the levy date and next March during assessment appeals. Burn ban has been lifted. Water restrictions are still on.

Department Updates

Updates given by Altfillisch, Collins, Wellnitz and Luttrell. Altfillisch has contacted pool vendors about getting an insert in the pool but no one has responded to him. Too late now to apply for this year's Land and Water grant. Received over \$3,000 from dump recycling. Privacy fence put up around dump by the Rotary. Maintenance done on park picnic shelters. Luttrell discussed recent insurance claims, transient permit application for education books and planning for the 2017 budget. September council meeting will be on the 6th. Good revenue at golf course/clubhouse for July. Wellnitz gave police report. Fixing storm siren at pool park.

Forest reviewed the cost estimate for the sewer line extension to the Community Oil Travel plaza. Worst case scenario is approximately \$48,000.

Motion # 112-2016

Sewer Line Extension

Motion by Larson and seconded by Hanson to approve Forest Excavating to perform the sewer line extension out to Clark Community Oil Travel Plaza. All members voting yes. Motion carried.

Motion # 113-2016

Department Updates

Motion by Kline and seconded by Zemlicka to approve the department updates. All members voting yes. Motion carried.

Motion # 114-2016

Approve Minutes

Motion by Hanson and seconded by Orris to approve the council meeting and Board of Adjustment meeting minutes from July 5, 2016. All members voting yes. Motion carried.

Motion # 115-2016

Approve Financial Statements

Motion by Orris and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

Motion # 116-2016

Approve Claims

Motion by Hanson and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1238	Northwestern Energy	utilities	\$300.01
1244	City of Clark	water bills	\$3,093.50
1245	Wellmark BCBS	insurance	\$3,817.03
1246	Northwestern Energy	utilities	\$1,050.52
1247	SD Dept of Revenue	city sales tax	\$317.54
1248	SD Dept of Revenue	golf course sales tax	\$1,459.13
1249	EFTPS	941 taxes	\$5,974.66
1250	EFTPS	941 taxes	\$36.69
1251	AFLAC	insurance	\$41.14
1258	Pitney Bowes	meter rental	\$162.00
1267	Dacotah Bank	interest	\$55.45
25115	Clark Golf Course	tournament petty cash	\$6,600.00
25116	Clark Golf Course	clubhouse petty cash	\$1,000.00
25117	Oscar's Machine Shop	parts	\$238.29
25118	Midwest Alarm Company	fire alarm service	\$270.99
25119	Moritz Publishing	supplies	\$195.70
25120	VOID	VOID	VOID
25121	Electric Motors & Moore	repairs	\$154.00
25122	Cook's Wastepaper	garbage collections	\$6,641.35
25123	Watertown Wholesale	cleaning supplies	\$75.06
25124	SD Dept of Labor Unemployment	M. Johnson unemployment	\$1,809.36
25125	SD One Call	locates	\$84.00
25126	Tony's Collision	Expedition tires	\$447.80
25127	Clark Rural Water	materials	\$21,418.20
25128	Vern Eide Mngt Group	texting service	\$55.60
25129	Verizon Wireless	cell phones	\$168.70
25130	Shelby Brodersen	reissue lost check	\$32.32
25131	Clark Golf Course	city picnic	\$534.07
25132	Applied Concepts	equipment	\$2,954.40
25133	City of Clark	Patenode water deposit to bill	\$100.00
25134	Clark Golf Course	petty cash	\$500.00

City Council Meeting – August 1, 2016

#	To	For	Amount
25135	City of Clark	Hurtado water deposit to bill	\$100.00
25136	Tate Shape	payroll	\$149.67
25137	Child Support Payment Ctr	child support	\$273.24
25138	SD Retirement Systems	retirement	\$3,166.68
25139	Sharon Hulscher	Calcutta help	\$75.00
25140	Marise Caster	Calcutta help	\$75.00
25141	Forrest Grimes	fireworks display	\$2,700.00
25142	Mario Guzman	drag mower	\$100.00
25143	ECSDBA	baseball association	\$150.00
7/18/2016	Mayor	payroll	\$205.00
Payroll	Finance Office	payroll	\$2,268.88
Gross	Govt Bldg	payroll	\$97.20
	Police	payroll	\$3,140.96
	Streets	payroll	\$3,335.14
	Dump	payroll	\$570.00
	Water	payroll	\$1,547.62
	Sewer	payroll	\$1,547.62
	Transit	payroll	\$486.00
	Pool	payroll	\$2,703.67
	Golf Course	payroll	\$2,627.00
	Clubhouse	payroll	\$4,633.56
	Parks	payroll	\$779.70
	Library	payroll	\$478.38
	OT & Holiday pay included in the above: D. Altfillisch \$635.01; R. Collins \$ 96.94; J. Luttrell \$33.91		

To	Fro	Amount
A&B Business Solutions	copier maintenance	\$ 110.29
Adventures in Advertising	supplies	\$ 84.65
AFLAC	insurance	\$ 48.55
Cardmember Services	supplies	\$ 481.35
Clark County Courier	advertising	\$ 256.53
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Engineering	final plans	\$ 20,500.00
Clark-Doland Concrete	sand	\$ 456.00
Clark Golf Course	petty cash for tournament	\$ 500.00
Cole Papers	paper products	\$ 172.14
Colonial Research	pool chemicals	\$ 1,061.06
Corner Diner	concessions	\$ 88.00
Creative Rewards	t-ball shirts	\$ 210.00
Dacotah Insurance	insurance	\$ 6,710.00
Dakota Butcher	concessions	\$ 1,403.94

City Council Meeting – August 1, 2016

To	Fro	Amount
Dakota Pump	maintenance	\$ 3,019.00
Dekker Hardware	supplies/repairs	\$ 1,628.79
Delta Dental	insurance	\$ 888.40
Dollar General	supplies	\$ 83.84
Duininck Inc	hot mix	\$ 12,468.40
Ecolab	rodent control	\$ 88.46
Elite Drain & Sewer	repairs	\$ 408.10
Ellwein Brothers	beer bills	\$ 1,622.10
Fjelland Law Office	legal fees	\$ 560.00
F J McLaughlin Co.	cold mix	\$ 898.22
Gary's Septic Service	maintenance	\$ 200.00
Hamlin Building Ctr	supplies	\$ 57.45
Hawkins	pool chemicals	\$ 6,898.42
ITC	utilities	\$ 730.39
Johnson Brothers	liquor	\$ 705.99
Mack's Standard	supplies	\$ 201.45
Matheson Tri-Gas	tank air	\$ 38.58
Midwest Turf & Irrigation	repair	\$ 438.65
Milbank Winwater	meters	\$ 487.24
My Turn Playsystems, Inc.	swings	\$ 222.00
New Dimension	mowing	\$ 2,000.00
Northwestern Energy	utilities	\$ 7,085.61
Northwestern Energy	utilities	\$ 215.36
Northwestern Energy	utilities	\$ 80.14
Office Peeps	supplies	\$ 917.80
Pepsi Co	concessions	\$ 373.96
Pitney Bowes	maintenance	\$ 493.08
Pitney Bowes	printer cartridge	\$ 65.44
Porter Distributing	liquor	\$ 791.90
Principle Financial Group	life insurance	\$ 39.90
Pullman Well Drilling	well repairs	\$ 2,954.07
Quill	supplies	\$ 296.65
Recreonics	pool filter	\$ 113.97
Republic National	liquor	\$ 856.07
Roy's Sport Shop	baseball supplies	\$ 25.96
SD Dept of Revenue	water testing	\$ 353.00
SD Rural Development	sewer revenue bond #1	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond #2	\$ 1,307.00
Share Corporation	supplies	\$ 307.14
Star Laundry	maintenance	\$ 198.03
The Tree Farm	trees / plants	\$ 474.60

City Council Meeting – August 1, 2016

To	Fro	Amount
Team Lab Chemical Corp	street paint	\$ 198.00
Tony's Collision	repairs/maintenance	\$ 291.58
US Foods	concessions	\$ 1,463.92
Watertown Wholesale	supplies	\$ 93.22
WW Tire	repairs	\$ 181.02
EFTPS	payroll taxes	\$ 5,815.97
8/1/16 Gross Payroll		
Mayor	payroll	\$ 205.00
Finance Office	payroll	\$ 2,328.24
Govt Bldg	payroll	\$ 67.50
Police	payroll	\$ 2,990.96
Streets	payroll	\$ 3,566.42
Sanitation	payroll	\$ 590.00
Water	payroll	\$ 1,427.28
Sewer	payroll	\$ 1,427.29
Med Van	payroll	\$ 442.80
Pool	payroll	\$ 4,111.79
Golf	payroll	\$ 2,948.50
Clubhouse	payroll	\$ 3,355.57
Parks	payroll	\$ 35.10
Library	payroll	\$ 494.50
Overtime included in the above: D. Altfillisch \$488.52; J. Luttrell \$93.27; T. Silkman \$157.31		
Petty Cash	misc supplies	\$ 119.84

Retention Pond Update

DENR has approved the plans so ready to put out for bid. Need to close on SRF loan before awarding any bids. Set pre bid meeting for August 17 and bid opening September 1. All contingent on loan closing. Completion date August 2017.

Motion # 117-2016

Authorize Bid

Motion by Kline and seconded by Zemlicka to authorize advertisement for bids on the Retention Pond project. All members voting yes. Motion carried.

Motion # 118-2016

Resolution #825 Surcharge Resolution

Motion by Hanson and seconded by Orris to approve Resolution # 825 A surcharge resolution for retention pond project. All members voting yes. Motion carried.

**RESOLUTION NO. 825
CITY OF CLARK**

A RESOLUTION PROVIDING FOR A SURCHARGE FOR IMPROVEMENTS TO WASTEWATER SYSTEM, FOR PAYMENT OF REVENUE BOND AND YEARLY REVIEW OF RATE

1. Surcharge for Bond Issue. There shall be charged a monthly surcharge for the services provided by the improvement financed by the Revenue Bond Series 2016. The surcharge shall be segregated from other revenues of the utility and shall be used for the payment of the revenue bonds. Provided that such surcharge shall create net income, remaining from time to time after first paying all reasonable and current expenses of maintenance, repairs, replacements and operation, sufficient to fund interest, reserve and debt service fund annual requirements.
2. Rates and collection. The City does hereby establish the special charge or surcharge payable by each customer of its System who receives or benefits from the services of the Project. Such charge or surcharge shall be set at a level which will produce income at the times and in amounts sufficient to pay when due the principal of and interest on the Revenue Bond Series 2016 and all other payments as may be required under the loan agreement and Revenue Bond Series 2016.
3. Revenue Bond Series 2016 Surcharge. The following wastewater debt service surcharge shall be applicable to all customers served whether in or out of the city or whether retail or sales or resale:

Revenue Bond Series 2016 Surcharge: \$17.85 per user, per month.

This surcharge shall become effective August 1, 2017. The surcharge will be implemented in two step increases. The first step increase of \$10.00 per user, per month shall become effective September 1, 2016. The second step increase of \$7.85 per user, per month shall become effective August 1, 2017.

This surcharge shall remain in effect until such time as the revenue bonds are discharged. The initial surcharge shall be collected at the same time as other charges of the wastewater system. The surcharge is found to be equitable for the services provided by the improvement.

4. Segregation. The debt service surcharge shall be segregated from other income of the Wastewater System in a separate account and is pledged to the South Dakota Board of Water and Natural Resources for the payment of the loan payments on the Revenue Bond Series 2016.
5. Yearly review. The amount of the surcharge shall be reviewed from year to year and may be modified in order to provide such funds as are set forth herein. The charges shall be reviewed yearly by city personal and administratively adjusted, upwards or downwards, pursuant to SDCL § 9-40-15 to such amounts as may be necessary to pay principal, interest, and other charges as may become due and owing under the Revenue Bond Series 2016.
6. Billing and Accounting. The surcharge shall be included in the monthly user wastewater bill. Nothing contained herein requires the surcharge be indicated on the billing, however, the surcharge segregation shall be indicated on the books of the City.
7. Surcharge not to create constitutional indebtedness. The charges provided herein are for the purpose of paying the Revenue Bond, Series 2016 of the City which do not

constitute indebtedness within the meaning of Article XIII, Section 4 of the South Dakota Constitution.

8. Severability. If any one or more of the provisions of the shall be held invalid, illegal, or unenforceable in any respect, by final decree of any court of lawful jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other provision hereof.

Adopted at City of Clark, South Dakota, this 1st day of August 2016.

APPROVED:

Larry Dreher, Mayor
City of Clark

(Seal)

Attest: _____
Jackie Luttrell, Finance Officer
City of Clark

Adopted: August 1, 2016
Approved: August 1, 2016
Published: August 3, 2016

Motion # 119-2016 **Relocation, Displacement & Acquisition Plan**
Motion by Streff and seconded by Larson to approve the Relocation, Displacement and Acquisition Plan on the Retention Pond project. All members voting yes. Motion carried.

Motion # 120-2016 **Release Lien**
Motion by Streff and seconded by Larson to release a lien for a mowing assessment on property tax deed located at E 45' of OL 20 of the City of Clark, Clark County, SD for \$73.60. If the county is unable to sell the property, the City will assume ownership. All members voting yes. Motion carried.

Cook's Wastepaper is asking for a 2% increase to offset the cost of recycling. This increase is equivalent to \$0.25/household. Luttrell spoke with Mick Cook and he explained recycling has gone from them making money on it to now costing them \$25/ton.

Motion # 121-2016 **Recycling Fee**
Motion by Hanson and seconded by Orris to approve raising the garbage fee by \$0.25 per household to support recycling efforts. All members voting yes. Motion carried.

Motion # 122-2016 **Dollar General Operating Agreement**
Motion by Orris and seconded by Larson to approve an operating agreement with Dollar General for 3% of all invoices on malt beverage and wine for their On/Off Malt Beverage and Wine License. All members voting yes. Motion carried.

Motion # 123-2016

Fire Dept Work Comp Statement

Volunteers for the Clark Fire Department for 2016 were recognized and it is the intent of the City Council to cover these volunteers for work comp purposes. The list is on file at the finance office. Motion by Streff and seconded by Kline to update the Operations Manual with this intent for perpetual work comp purposes. All members voting yes. Motion carried.

Motion # 124-2016

Resolution # 824 Fines

Motion by Streff and seconded by Kline to approve Resolution #824 for Fines. All members voting yes. Motion carried.

RESOLUTION #824

A RESOLUTION SETTING FORTH A SCHEDULE OF FINES FOR CERTAIN VIOLATIONS OF THE CLARK MUNICIPAL CODE.

BE IT RESOLVED that the following schedule of fines shall be effective as of the date of this Resolution for certain violations of the Clark Municipal Code.

SCHEDULE OF FINES FOR MUNICIPAL CODE VIOLATIONS

<u>Chapter Section</u>	<u>Health and Sanitation Offenses</u>	<u>Fine</u>	<u>Court Costs</u>	<u>Totals</u>
3.04	Restricted Use, Acceptable Wastes, Rubble Sites	104.00	66.00	170.00
3.06	Residential Solid Waste Collection and Disposal	104.00	66.00	170.00
3.10	Trees on Private Property	104.00	66.00	170.00
3.14	Dutch Elm Disease	104.00	66.00	170.00
	International Property Maintenance Code: (a) first offence, minimum (b) council discretion for each additional offence	50.00	66.00	116.00

<u>Chapter Section</u>	<u>Animal Offenses</u>	<u>Fine</u>	<u>Court Costs</u>	<u>Totals</u>
4.04	Allowing domestic animal to run at large	54.00	66.00	120.00

City Council Meeting – August 1, 2016

4.06	Permitting domestic animal on school ground when school is in session or public recreation area without leash	54.00	66.00	120.00
4.08	Failure to immunize domestic animal for rabies	104.00	66.00	170.00
4.10	Failure of owner to place animal for observation	104.00	66.00	170.00
4.12	Failure to control vicious animal – <i>Fine per day:</i>	104.00	66.00	170.00
4.13	Exceeding the number of animals within the residence	54.00	66.00	120.00
4.14	Disturbance of peace by animal:			
	(a) 1 st Offense:	29.00	66.00	95.00
	(b) 2 nd Offense	54.00	66.00	120.00
	(c) 3 rd and Subsequent Offenses	104.00	66.00	170.00
4.16	Maintaining a dog kennel—animal disturbing public	54.00	66.00	120.00
4.18	Cruelty to animals	104.00	66.00	170.00
4.20	Harboring or keeping stray animals within City	54.00	66.00	120.00
4.22	Unlawfully keeping livestock within City	104.00	66.00	170.00
4.24	Violation of this Chapter Re: Keeping animals other than dogs within the City	104.00	66.00	170.00
4.26	Animal defecation on public or other person’s private property	104.00	66.00	170.00
4.30	Failure to license domestic animals	54.00	66.00	120.00
<hr/>				
<u>Chapter</u>			<u>Court</u>	
<u>Section</u>	<u>Public Safety Offenses</u>	<u>Fine</u>	<u>Costs</u>	<u>Totals</u>
5.02.18	Attempt by underage person to purchase alcoholic beverage	54.00	66.00	120.00

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5.02.20	Misstatement as to age for purpose of purchasing any alcoholic beverage	54.00	66.00	120.00
5.02.22	Open container (alcoholic beverage)	54.00	66.00	120.00
5.04.02	Discharging fireworks outside of permitted dates and times	104.00	66.00	170.00
5.06	Failure to abide by curfew	29.00	66.00	95.00
5.10	Discharging firearm, slingshots, air guns, bows and arrows in City limits and carrying concealed weapon	104.00	66.00	170.00
5.14.02	Resisting an officer	104.00	66.00	170.00
5.14.06	Refusing to obey the command of an officer	104.00	66.00	170.00
5.18.02	Malicious Mischief	104.00	66.00	170.00
5.18.12	Injury or removal of public or private property	104.00	66.00	170.00
5.18.14	Tampering in general	104.00	66.00	170.00

<u>Chapter Section</u>	<u>Street and Public Way Offenses</u>	<u>Fine</u>	<u>Court Costs</u>	<u>Totals</u>
6.02.02	Parking of vehicles prohibited where posted	54.00	66.00	120.00
6.04	Sidewalks, curbs and gutters, merchandise, rubbish, snow and ice	54.00	66.00	120.00
6.08.06	Duty of property owners re: trees	54.00	66.00	120.00
6.08.12	Injury to public trees	54.00	66.00	120.00

<u>Chapter Section</u>	<u>Traffic Offenses</u>	<u>Fine</u>	<u>Court Costs</u>	<u>Totals</u>
7.06.08	Illegally making a “U” turn	54.00	66.00	120.00

City Council Meeting – August 1, 2016

7.06.10	Failure to yield right-of-way	54.00	66.00	120.00
7.06.32	(a) Careless Driving (b) Careless Driving with drinking involved (c) Exhibition Driving	54.00	66.00	120.00
7.08	Parking—Violation of any part of this Chapter	54.00	66.00	120.00
7.10.02	Speeding:			
	<i>1-5 MPH Over Speed Limit</i>	24.00	66.00	95.00
	<i>6-10 MPH Over Speed Limit</i>	39.00	66.00	105.00
	<i>11-15 MPH Over Speed Limit</i>	59.00	66.00	125.00
	<i>16+ MPH Over Speed Limit</i>	79.00	66.00	145.00
7.10.04	School Zone Violation	104.00	66.00	170.00
7.32	Snowmobiles—Violation of any provision of this Chapter	79.00	66.00	145.00
7.34	Three wheel or all terrain vehicles— Violation of any provision of this Chapter	104.00	66.00	170.00
7.35	Parking on City Streets During Snow Removal	54.00	66.00	\$120.00

<u>Chapter Section</u>	<u>License Offenses</u>	<u>Fine</u>	<u>Court Costs</u>	<u>Totals</u>
8.06	Transient merchants/peddlers failure to have approved license	104.00	66.00	170.00

This Resolution in no way shall preclude the City of Clark from seeking greater punishment or additional punishment for the above listed offenses where the Clark Municipal Code or South Dakota Codified Law allows.

As provided by SDCL 9-19-13, this Resolution shall be effective upon publication of the Notice of Adoption.

Passed and Adopted this first day of August, 2016.

Larry Dreher, Mayor
City of Clark, South Dakota

ATTEST:

Jackie Luttrell
City Finance Officer
(S E A L)

Published: August 10, 2016
Adopted: August 30, 2016

Ordinance #537 Amend Traffic Code – 1st reading was had to repeal Section 7.24.06

Motion # 125-2016 **Special Meeting**
Motion by Larson and seconded by Zemlicka to schedule a special meeting for August 10, 2016 at 6:30 pm to discuss the annexation process with Todd Kayes from First District. All members voting yes. Motion carried.

Motion # 126-2016 **Executive Session**
Motion by Zemlicka and seconded by Streff to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 8:16 pm and ended at 8:34 pm.

Motion # 127-2016 **Adjourn**
Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:35 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
August 10, 2016
6:30 PM**

Call to order: The Clark City Council met in special session on August 10, 2016 at 6:30 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Dennis Larson, Louann Streff and Andrew Zemlicka. Absent Kerry Kline and Vicki Orris

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, Bill Krikac, Chris Bartelt and Todd Kays.

Mayor Dreher called the meeting to order at 6:32 pm.

Motion # 128-2016 **Adopt Agenda**
Motion by Zemlicka and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

Motion # 129-2016 **Approve Minutes**
Motion by Hanson and seconded by Larson to approve the council meeting minutes from August 1, 2016. All members voting yes. Motion carried.

Motion # 130-2016 **Approve Claims**
Motion by Streff and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1268	TSYS Merchant Solutions	credit card fees	\$ 176.41
1269	City of Clark	utilities	\$ 2,808.75
1270	Dacotah Bank	credit card fees	\$ 76.24
1271	Northwestern Energy	utilities	\$ 923.33
1272	Vision Service Plan	insurance	\$ 302.80
1273	Northwestern Energy	utilities	\$ 694.57
25193	Cook's Wastepaper	dumpsters	\$ 113.58
25194	Westside Implement	parts	\$ 45.58
25195	Midwest Turf & Irrigation	parts	\$ 65.22
25196	Oscar's Machine Shop	parts	\$ 648.64
25197	VOID		
25198	Clark Mosquito Control	mosquito spray	\$ 1,791.83
25199	Sturdevant's	repairs	\$ 522.59
25200	Office Peeps	supplies	\$ 305.93
25201	Moritz Publishing	supplies	\$ 74.70
25202	Ken's Fairway	concessions	\$ 1,028.78

City Council Meeting – August 10, 2016

25203	Clark Co. Farmers Elevator	gas	\$ 510.00
	Clark Community Oil	supplies	\$ 1,885.50
	Clark Rural Water	materials	\$ 16,478.00
	Cook's Wastepaper	garbage collections	\$ 6,674.66
	Dakota Electronics	radio repairs/FD	\$ 545.00
	Hawkins	pool chemicals	\$ 3,164.55
	HD Supply Waterworks	supplies	\$ 223.20
	Heiman	fire dept repairs & equipment	\$ 15,633.07
	Mueller Co.	software maintenance	\$ 742.50
	Quill	supplies	\$ 102.86
	SD Dept of Revenue	city sales tax	\$ 236.15
	SD Dept of Revenue	golf course sales tax	\$ 1,994.25
	Tony's Collision	police car hail damage	\$ 12,796.50
	US Foods	concessions	\$ 444.68
	Verizon	cell phone	\$ 168.72

Midwest Ag Vet Service

Chris Bartelt was introduced as new owner of Midwest Ag Vet, previously Clark Vet. Chris is requesting annexation and sewer hookup. He is questioning timeframe of hookup to proceed with the remodeling of their buildings.

Motion # 131-2016

Authorize Sewer Hookup

Motion by Larson and seconded by Zemlicka to authorize sewer hookup for Midwest Ag Vet Service with out of city limits sewer with the anticipation of annexation in the near future. All members voting yes. Motion carried.

Motion # 132-2016

Ordinance # 537 Traffic Code

Motion by Streff and seconded by Hanson to approve Ordinance #537 Traffic Code as follows. All members voting yes. Motion carried.

ORDINANCE # 537

AN ORDINANCE AMENDING THE CLARK MUNICIPAL CODE BOOK, TITLE 7 – TRAFFIC CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, the following section be amended as follows:

“Chapter 7.24: Motorcycles

Repeal Section 7.24.06 Height of Handlebars”

All ordinances and resolutions or parts of ordinances or resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinances or resolution

previously adopted.

CITY OF CLARK

Larry, Dreher, Mayor

ATTEST:

Jackie Luttrell, Finance Officer
(SEAL)

First Reading: August 1, 2016
Second Reading: August 10, 2016
Adopted: August 10, 2016
Published: August 17, 2016
Effective: September 3, 2016

Motion # 133-2016

Trees Along Dump Fence

Motion by Larson and seconded by Belinda to approve the tree project along the dump fence as proposed by Dreher and Luttrell at an approximate cost of \$3,100. All members voting yes. Motion carried.

Annexation Study

Council meeting moved to Community Room to view the Annexation Study presentation with Todd Kays from First District. He discussed the different zones he identified for annexation and the process.

Motion # 134-2016

Adjourn

Motion by Larson and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:32 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
September 6, 2016
7:00 PM**

Call to order: The Clark City Council met in session on September 6, 2016 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Dennis Larson, Louann Streff (arriving at 7:52 pm) and Andrew Zemlicka.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, Chad Fjelland, Darin Altfillisch, Roger Collins and Jeremy Wellnitz.

Mayor Dreher called the meeting to order at 7:00 pm.

Motion # 135-2016 **Adopt Agenda**
Motion by Hanson and seconded by Kline to adopt the agenda. All members voting yes.
Motion carried.

No Public Input

Motion # 136-2016 **Approve Minutes**
Motion by Hanson and seconded by Orris to approve the council meeting minutes from August 8, 2016. All members voting yes. Motion carried.

Motion # 137-2016 **Approve Financial Statements**
Motion by Kline and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

Motion # 138-2016 **Approve Claims**
Motion by Larson and seconded by Hanson to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1276	Wellmark BCBS	insurance	\$ 3,817.03
1277	EFTPS	941 taxes	\$ 5,745.34
1281	EFTPS	941 taxes	\$ 5,163.42
1283	Pepsi	concessions	\$ 446.33
1284	Dacotah Bank	stop pay fee	\$ 30.00
1298	Dacotah Bank	account interest	\$ 53.71
1299	Dacotah Bank	credit card machine	\$ 319.50
25216	Clark Golf Course	tournament cash	\$ 800.00
25218	VOIDED		
25219	City of Clark	deposit applied to bill	\$ 100.00
25220	A&B Business Solutions	copier	\$ 85.04

City Council Meeting – September 6, 2016

#	To	For	Amount
25221	City of Clark	deposit applied to bill	\$ 53.06
25222	Lisa McGowan	deposit refund	\$ 46.94
25224	SD Retirement Systems	retirement	\$ 4,810.22
25225	Child Support Payment Ctr	child support	\$ 409.86
25226	VOIDED		
25227	My Turn Playsystems	reissued check	\$ 222.00
8/15/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Office	payroll	\$ 2,430.01
Gross	Govt Bldg	payroll	\$ 121.50
& #			
25217	Police	payroll	\$ 3,125.96
	Streets	payroll	\$ 4,372.77
	Sanitation	payroll	\$ 610.00
	Transit	payroll	\$ 432.00
	Pool	payroll	\$ 2,954.49
	Golf Course	payroll	\$ 1,932.00
	Clubhouse	payroll	\$ 3,676.95
	Parks	payroll	\$ 51.30
	Library	payroll	\$ 603.95
	Water	payroll	\$ 1,452.52
	Sewer	payroll	\$ 1,452.52
	Overtime included in the above: D. Altfillisch \$544.58; R. Collins \$565.92; J. Luttrell \$178.05; T. Silkman \$440.48		
8/29/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Office	payroll	\$ 2,349.65
Gross	Govt Bldg	payroll	\$ 116.10
& # 25223	Police	payroll	\$ 2,990.96
	Streets	payroll	\$ 3,490.70
	Sanitation	payroll	\$ 620.00
	Transit	payroll	\$ 515.70
	Pool	payroll	\$ 1,585.33
	Golf Course	payroll	\$ 2,962.50
	Clubhouse	payroll	\$ 2,850.38
	Parks	payroll	\$ 18.90
	Library	payroll	\$ 494.50
	Water	payroll	\$ 1,318.20
	Sewer	payroll	\$ 1,318.18
	Overtime included in the above: D. Altfillisch \$256.27; R. Collins \$291.05; J. Luttrell \$33.92; T. Silkman \$81.80		

To	For	Amount
Aflac	insurance	\$ 48.55

City Council Meeting – September 6, 2016

To	For	Amount
Banyon Data Systems	maintenance	\$ 795.00
Beld Tree Service	supplies	\$ 200.00
Benders	sewer line cleaning	\$ 3,979.75
Cardmember Services	supplies	\$ 983.51
Clark Chamber of Commerce	subsidies	\$ 500.00
Clark Community Oil	supplies	\$ 2,382.61
Clark County Courier	advertising	\$ 526.87
Clark County Farmers Elevator	gas	\$ 488.00
Clark County Historical Society	subsidies	\$ 560.00
Clark Engineering	professional fees	\$ 7,200.00
Cook's Wastepaper	dumpsters	\$ 113.58
Dekker Hardware	supplies	\$ 926.07
Delta Dental	insurance	\$ 807.50
Diesel Machinery, Inc.	rental	\$ 5,400.00
Dollar General	supplies	\$ 25.03
Duininck Incorporated	hot mix	\$ 19,600.51
EFTPS	941 taxes	\$ 12.52
Elite Drain & Sewer Cleaning	sewer line fix	\$ 646.20
Ellwein Brothers	beer bills	\$ 1,751.00
First District	annexation study	\$ 2,700.00
Hawkins Inc.	pool chemicals	\$ 2,090.37
HD Supply Waterworks	parts	\$ 135.66
Heiman , Inc.	FD supplies	\$ 661.20
ITC	utilities	\$ 739.24
JB Repair	repairs	\$ 409.75
Johnson Brothers	liquor	\$ 613.83
Ken's	supplies/concessions	\$ 552.54
Loren Nolte	cart rental	\$ 90.00
Mack's Standard	supplies	\$ 818.95
Menard's	supplies	\$ 7.98
Michael Todd & Co	sweeper broom	\$ 790.17
Midwest Turf & Irrigation	parts	\$ 566.71
Milbank Winwater	meters	\$ 447.50
Mobile Electronic Service	equipment	\$ 2,266.49
Moritz Publishing	supplies	\$ 131.40
New Dimension	mowing, spraying, stump removal	\$ 2,740.00
Northwestern Energy	utilities	\$ 8,248.56
Office Peeps	supplies	\$ 228.43
Oscar's	parts	\$ 18.05
Pepsi	concessions	\$ 602.04
Performance Towing	service call	\$ 86.00
PheasantLand Industries	supplies	\$ 111.72

City Council Meeting – September 6, 2016

To	For	Amount
Pipe Masters	sewer line repair	\$ 1,141.00
Pitney Bowes	postage	\$ 1,020.99
Plant Diagnostic Clinic	soil testing	\$ 35.00
Porter Distributing	beer bills	\$ 612.30
Principle Life Insurance	insurance	\$ 39.90
Quill	supplies	\$ 142.08
Republic National	liquor	\$ 726.90
Sanford Laboratories	drug screening	\$ 41.18
Sanitation Products	parts	\$ 732.29
SD Dept of Revenue	water testing	\$ 353.00
SD Municipal League	registration	\$ 200.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
Southern Wine & Spirits	liquor	\$ 222.83
Star Laundry	maintenance	\$ 261.99
Sturdevant's	parts	\$ 380.98
Texas Refinery Corp	maintenance	\$ 343.00
The Road Guy Construction	seal coat labor	\$ 19,445.40
The Tree Farm	trees	\$ 3,365.64
TSYS Merchant Services	professional fees	\$ 59.20
Tyler Silkman	supplemental payroll	\$ 70.63
US Foods	concessions	\$ 1,052.21
USA Blue Book	parts	\$ 533.86
VanDiest Supply Co.	mosquito spray	\$ 2,445.50
Vern Eide Mngt Group	text service	\$ 87.08
Vision Service Plan	insurance	\$ 302.80
Watertown Park, Rec & Forestry	mower repair	\$ 382.50
Watertown Wholesale	maintenance	\$ 53.76
Westside Implement	rental	\$ 557.57
WW Tire	repairs	\$ 198.47
Zimco Supply Co.	fungicide, algaecide	\$ 1,402.91

Department Updates

Updates given by Altfillisch, Collins, Jeremy and Luttrell - More sewer lines were cleaned; Bathhouse and softball field bathrooms winterized; Spraying for mosquitos; Chip sealing done, now sweeping up pea rock; Police report reviewed; Work on 2017 budget; Auditor work continues; Annexation and zoning work; Retention pond update; FEMA meeting on flood maps; Golf course winding down for season; Advised Altfillisch to get quote on Water High Head Pump to be paid by Restricted by Deprecation fund; Discussed Street Equipment replacement fund uses.

Motion # 139-2016

Siren Repairs

Motion by Orris and seconded by Zemlicka to authorize Wellnitz to order a new receiver for the swimming pool siren at the cost of \$2,540.50. All members voting yes. Motion carried.

Motion # 140-2016

Resignation of Bastian

Motion by Hanson and seconded by Zemlicka to accept Emily Bastian resignation as co-manager of the golf course, effective September 30, 2016. All members voting yes. Motion carried.

Luttrell went over the preliminary 2017 Appropriations Budget and had the first reading of Ordinance # 538 – 2017 Appropriations Budget.

Motion # 141-2016

Department Updates

Motion by Orris and seconded by Larson to approve the department updates. All members voting yes. Motion carried.

Motion # 142-2016

Special Meeting

Motion by Larson and seconded by Zemlicka to schedule a special meeting on September 21, 2016 at 7:00 pm. All members voting yes. Motion carried.

Councilwoman Streff arrived at 7:52 pm.

Abatements

Discussed ongoing abatements and our ability to enforce clean up.

Motion # 143-2016

Planning & Zoning Meeting

Motion by Kline and seconded by Orris to enter the Planning & Zoning meeting to hear a request for annexation. All members voting yes. Motion carried.

First Reading was had on Ordinance # 539 – An Ordinance to Amend Ordinance 400, an Ordinance to Establish Zoning Regulations and Establish the Official Zoning Map. The second reading will be held at the special meeting scheduled for September 21, 2016.

Joint meeting started at 8:03 pm and ended at 8:05 pm.

Motion # 144-2016

Amend Operations Manual

Motion by Orris and seconded by Zemlicka to amend the Operations Manual with the Administration of Grant Funds as presented by Luttrell. All members voting yes. Motion carried.

Retention Pond Bid Opening

Luttrell presented the bid tabulation from the bid opening for the 2016 Wastewater Treatment Facility (Retention Pond) project that was held on September 1, 2016. Mayor Dreher reviewed the recommendation from Clark Engineering.

Motion # 145-2016

Bid Acceptance

Motion by Larson and seconded by Zemlicka to accept the low bid from Foothill Contracting out of Webster, SD for \$3,087,610.50 and award a contract contingent on both DENR approval of the bid and the closing of the SRF loan. All members voting yes. Motion carried.

Motion # 146-2016

Golf Board

Motion by Hanson and seconded by Orris to accept Ashley Kaufman’s resignation from the Golf Board and approve the Board’s recommendation to appoint Jeff Seefeldt to the remainder of the term. All members voting yes. Motion carried.

Motion # 147-2016

Annexation Study

Motion by Streff and seconded by Kline to approve the Annexation Study as prepared by First District. All members voting yes. Motion carried.

Motion # 148-2016

Executive Session

Motion by Kline and seconded by Orris to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 8:14 pm and ended at 9:12 pm.

Motion # 149-2016

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:15 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Joint City Council & Planning & Zoning Meeting
September 6, 2016**

Call to order: The Clark City Council met as the Planning & Zoning committee on September 6, 2016 in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Dennis Larson, Louann Streff and Andrew Zemlicka.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell and City Attorney Chad Fjelland.

Mayor Dreher called the meeting to order at 8:03 pm.

Motion by Kline and seconded by Orris to adopt the agenda. All members voting yes. Motion carried.

Luttrell presented the Annexation request by Forest City Enterprises, LLC to be voluntarily annexed into city limits. She explained the process and that this public hearing notice was published and adjacent landowners were notified of the request. No one was in attendance to comment on the request.

Motion by Kline and seconded by Zemlicka to approve Resolution 2016-01 to recommend annexation as stated below. All members voting yes. Motion carried.

Resolution # 2016-01

**A Resolution Recommending Annexation Real Property
into the City of Clark, Clark County, South Dakota**

Be it resolved that the Planning and Zoning Commission of the City of Clark recommends the adoption of Ordinance No. 539 Amending the Official Zoning Map of the City of Clark by assigning a zoning designation of HC – Highway Commercial to the following legally described property:

W 250' of N 232' in N ½ NW ¼ NE ¼ 7-116-57 and E 272' of W 522' of N 232' Less Lot H-3 in NW ¼ NE ¼ 7-116-57

Dated this 6th day of September, 2016.

Larry Dreher

Mayor & Clark Planning & Zoning Commission

Motion by Kline and seconded by Louann to close the joint meeting and re-enter into city council. All members voting yes. Motion carried.

Mayor Dreher declared joint meeting ended at 8:05 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
September 21, 2016
7:00 PM**

Call to order: The Clark City Council met in special session on September 21, 2016 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Dennis Larson, and Andrew Zemlicka. Absent Louann Streff.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, Bill Krikac, Randy and Karen Gruenwald.

Mayor Dreher called the meeting to order at 7:02 pm.

Motion # 150-2016 **Adopt Agenda**
Motion by Larson and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

Motion # 151-2016 **Approve Minutes**
Motion by Orris and seconded by Kline to approve the city council meeting minutes and planning & zoning meeting minutes from September 6, 2016. All members voting yes. Motion carried.

Motion # 152-2016 **Approve Claims**
Motion by Hanson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

Additional September Claims

Date	To	For	Amount
	Payroll Clubhouse	payroll	\$ 1,698.88
9/12/2016	Finance Office	payroll	\$ 3,152.68
	Golf Course	payroll	\$ 1,854.00
	Govt Bldg	payroll	\$ 72.90
	Library	payroll	\$ 478.38
	Mayor	payroll	\$ 235.00
	Police	payroll	\$ 3,190.96
	Pool	payroll	\$ 105.00
	Sanitation	payroll	\$ 570.00
	Sewer Dept	payroll	\$ 1,382.24
	Streets	payroll	\$ 3,402.58
	Transit	payroll	\$ 534.90
	Water Dept	payroll	\$ 1,382.26
	Overtime & Holiday pay included in the above: D. Altfillisch \$69.41;		

City Council Meeting – September 21, 2016

Date	To	For	Amount
		R. Collins \$97.02; J. Luttrell \$850.70; T. Silkman \$138.44	
1300	EFTPS	941 taxes	\$ 4,452.84
1301	TSYS Merchant Services	credit card fees	\$ 402.20
1302	City of Clark	utilities	\$ 2,025.65
1303	Northwestern Energy	utilities	\$ 897.47
1304	Wellmark BCBS	insurance	\$ 3,817.03
1305	Pitney Bowes	meter rental	\$ 162.00
1306	Northwestern Energy	utilities	\$ 847.99
25290	Jackie Luttrell	mileage September garbage	\$ 67.20
25291	Cook's Wastepaper	collection	\$ 6,791.09
25292	Clark Rural Water	materials	\$ 15,764.00
	A&B Business Solutions	copier maintenance	\$ 57.85
	Avera Occupational Medicine	drug screening	\$ 75.67
	C&B Operations	repairs	\$ 1,279.67
	Dacotah Bank	notary insurance	\$ 50.00
	Duininck Incorp.	hot mix	\$ 6,841.80
	Edward R Hamilton Booksellers	books	\$ 111.70
	Flint Hills Resources	chip sealing oil	\$ 26,473.85
	Gary's Septic	pump septic tank	\$ 100.00
	Hamlin Building Center	supplies	\$ 491.25
	JB's Auto Repair	fire truck repairs	\$ 692.50
	Liquid Engineering	maintenance	\$ 3,099.15
	Office Peeps	supplies	\$ 24.72
	Quill	supplies	\$ 250.31
	Rivard's Turf & Forage	tee box mix	\$ 134.99
	SD Dept of Revenue	golf course sales tax	\$ 1,568.38
	SD Dept of Revenue	city sales tax	\$ 148.58
	SD Dept of Revenue	water testing	\$ 417.00
	SD Dept of Transportation	clinic billboards	\$ 32.00
	Star Laundry	rags	\$ 26.78
	State of SD	notary renewal	\$ 30.00
	Verizon Wireless	cell phone	\$ 168.70

Motion # 153-2016

Ordinance # 539 Annexation Ordinance

Motion by Hanson and seconded by Orris to approve Ordinance # 539 An Amendment to the Zoning Map as follows. All members voting yes. Motion carried.

Ordinance #539

AN ORDINANCE ENTITLED, AN ORDINANCE TO AMEND ORDINANCE 485, AN ORDINANCE TO AMEND ORDINANCE 400, AN ORDINANCE ESTABLISHING ZONING REGULATIONS FOR THE CITY OF CLARK, SOUTH DAKOTA, AND PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENT THEREOF, IN ACCORDANCE WITH THE PROVISIONS OF CHAPTERS 11-4 AND 11-6, 1967 SDCL, AND AMENDMENTS THEREOF, AND FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH.

Be it ordained by the City Council of the City of Clark, South Dakota:

That Section 11.03 **The Official Zoning Map** of Ordinance No. 485, adopted November 2, 2009, an ordinance amending Ordinance 400, of the Zoning Ordinance of the City of Clark be amended to classify the following legally described property with the following zoning designations:

1. W 250' of N 232' in N ½ NW ¼ NE ¼ 7-116-57 to be zoned "HC" Highway Commercial District
2. E 272' of W 522' of N 232' Less Lot H-3 in NW ¼ NE ¼ 7-116-57 to be zoned "HC" Highway Commercial District

Passed and adopted this 21st day of September, 2016.

City of Clark

Larry Dreher, Mayor

Attest

Jackie Luttrell, Finance Officer

First Reading: September 6, 2016
Second Reading, September 21, 2016
Adopted: September 21, 2016
Published: September 28, 2016
Effective: October 18, 2016

Motion # 154-2016

Resolution # 826 Annexation & Zoning

Motion by Kline and seconded by Zemlicka to approve Resolution #826 for Annexation and Zoning of Real Property. All members voting yes. Motion carried.

RESOLUTION NO. #826

**A Resolution Annexing Certain Real Property into the City of Clark,
Clark County, South Dakota**

WHEREAS, Forest City Enterprises, LLC owner of real property in Clark County, South Dakota, currently outside city limits and described as:

W 250' of N 232' in N ½ NW ¼ NE ¼ 7-116-57 and E 272' of W 522' of N 232' Less Lot H-3 in NW ¼ NE ¼ 7-116-57

did petition the Mayor and the City Council of the City of Clark, Clark County, South Dakota, to include the said property within the limits of the City, pursuant to §9-4-1 SDCL 1967 and acts amendatory thereof; and,

WHEREAS, the City Planning and Zoning Commission of the City of Clark, in its Resolution No. 2016-01 has recommended that the above described property be annexed into the city limits with no zoning designation, and that an appropriate zoning designation be assigned to said property upon recommendation of the Planning and Zoning Commission and following a public hearing of the City Council; and

WHEREAS, there are no legal voters residing on the said property, and the property petitioned for annexation is contiguous to the City of Clark and should be annexed thereto.

BE IT FURTHER RESOLVED that the portion of US Highway 212 right-of-way adjacent to the above described property to the centerline of said right-of-way be annexed with no zoning designation.

NOW, THEREFORE, BE IT RESOLVED by the City Council, City of Clark, Clark County, South Dakota, that the petition of Forest City Enterprises, LLC, is hereby approved and the above described property is hereby declared to be annexed to the City of Clark, South Dakota with no zoning designation.

Dated at Clark, South Dakota this 21st day of September, 2016.

City of Clark

Attest:

Finance Officer

Mayor

Notice of Hearing: August 24, 2016
Date of Hearing: September 6, 2016
Date Adopted: September 21, 2016
Date Published: September 28, 2016
Date Effective: October 18, 2016

Motion # 155-2016

Budget Supplements

Motion by Larson and seconded by Orris to approve the following budget supplements from compensation for losses from insurance: Police (42110) \$12,696.50 for police car repairs from hail damage and Parks (45200) \$5,739.00 for lightening striking the

Dickinson Park scoreboard. All members voting yes. Motion carried. A new scoreboard will be ordered through Daktronics and installed in the spring.

Luttrell stated the health insurance renewal is showing a large increase for the current plan. Luttrell showed other options and how they would work with or without the deductible and out of pocket reimbursement.

Motion # 156-2016

Insurance Renewals

Motion by Kline and seconded by Larson to renew the Wellmark Blue Cross Blue Shield insurance to a higher deductible plan. All members voting yes. Motion carried.

Ordinance #538 2017 Budget Appropriations

Luttrell reviewed some changes made to the 2017 budget Ordinance #538. A second first reading was had.

Motion # 157-2016

Executive Session

Motion by Hanson and seconded by Larson to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 7:20 pm and ended at 8:43 pm.

First reading was had on Ordinance #540 Alcohol Beverage Chapter 5.02.

Motion # 158-2016

Adjourn

Motion by Zemlicka and seconded by Kline to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:44 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
October 3, 2016
7:00 PM

Call to order: The Clark City Council met in session on October 3, 2016 at 7:00 pm in the City Hall Council Room.

Council Members Present: Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka. Absent Belinda Hanson and Vicki Orris.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins and Jeremy Wellnitz.

Mayor Dreher called the meeting to order at 7:10 pm.

Motion # 159-2016

Adopt Agenda

Motion by Streff and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

No Public Input

Mayor's Input

Mayor Dreher voiced his support to the City Council and Finance Officer with the recent audit recommendations to audit the liquor accounts and for doing their jobs fairly without prejudice.

Department Updates

Updated given by Altfillisch, Wellnitz, Collins and Luttrell. Water hydrants were flushed and wells cleaned at water plant. Wellnitz reviewed the police report. Collins reviewed ongoing street projects, shed removal request and used sweeper quote. Luttrell shared that the retention pond preconstruction meeting will be October 11th, continue audit work and budget preparations.

Motion # 160-2016

Department Updates

Motion by Larson and seconded by Zemlicka to approve the department updates. All members voting yes. Motion carried.

Motion # 161-2016

Approve Minutes

Motion by Larson and seconded by Zemlicka to approve the September 21, 2016 council meeting minutes. All members voting yes. Motion carried.

Motion # 162-2016

Approve Financial Statements

Motion by Streff and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

Motion # 163-2016

Approve Claims

Motion by Larson and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

September Claims			
	To	For	Amount
9/26/2016	Mayor	payroll	\$ 205.00
Payroll	Finance Office	payroll	\$ 2,293.84
	Govt Bldg	payroll	\$ 89.10
	Police	payroll	\$ 3,035.96
	Streets	payroll	\$ 3,067.12
	Sanitation	payroll	\$ 620.00
	Water	payroll	\$ 1,325.61
	Sewer	payroll	\$ 1,325.65
	Transit	payroll	\$ 680.40
	Golf Course	payroll	\$ 1,852.00
	Clubhouse	payroll	\$ 1,055.25
	Library	payroll	\$ 528.70
1311	Vision Service Plan	insurance	\$ 302.80
1312	EFTPS	941 taxes	\$ 3,920.35
1313	EFTPS	941 taxes	\$ 40.12
25312	Child Support Payment Ctr	child support	\$ 273.24
25313	SD Retirement System	retirement	\$ 3,138.86
	Petty Cash	misc supplies	\$ 154.42
	Dacotah Bank	Sept interest	\$ 43.23
	AFLAC	insurance	\$ 48.55
	Banyon Data Systems	professional fees	\$ 485.00
	Cardmember Services	supplies	\$ 239.04
	Clark County Courier	advertising	\$ 295.16
	Clark Co. Historical Society	subsidies	\$ 560.00
	Clark Engineering	engineering fees	\$ 800.00
	Dakota Butcher	concessions/beer	\$ 648.94
	Dekker Hardware	supplies	\$ 719.33
	Delta Dental	insurance	\$ 847.95
	Diesel Machinery	roller rental	\$ 2,700.00
	Dollar General	supplies	\$ 12.78
	Ellwein Brothers	malt beverage	\$ 643.80
	First National Bank	SRF loan	\$ 6,940.29
	Forest Excavating	sewer extension	\$ 28,315.20
	ITC	utilities	\$ 705.91
	Johnson Brothers	liquor	\$ 533.69
	Ken's	supplies	\$ 72.02
	Mack's Standard	gas & maintenance	\$ 292.80

City Council Meeting – October 3, 2016

To	For	Amount
Menards	supplies	\$ 39.79
New Dimension	mowing	\$ 2,035.00
Northwestern Energy	utilities	\$ 7,660.05
Porter Distributing	malt beverage	\$ 208.30
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 102.44
Republic	liquor	\$ 559.06
SD Golf Association	handicap card	\$ 20.00
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Stan Houston Equipment	fabric	\$ 1,200.00
Star Laundry	maintenance	\$ 135.13
True North Steel	supplies	\$ 1,495.20
TSYS Merchant Services	professional fees	\$ 105.48
US Foods	concessions	\$ 580.58
Vern Eide Mngt Group	professional fees	\$ 71.88
Westside Implement	parts	\$ 477.49
WW Tire	repairs	\$ 428.00
Zimco	maintenance	\$ 605.95

Motion # 164-2016 **Special Event License**
 Motion by Kline and seconded by Zemlicka to approve a special event liquor license for the Clark Legion to host the Lion’s Gun Raffle on October 8, 2016 from 5 pm to midnight. All members voting yes. Motion carried.

Motion # 165-2016 **Assessment List**
 Motion by Kline and seconded by Zemlicka to approve the assessment list as filed with the county auditor: Anthony Woodland (Lot 1 Except S 18’ of Lot 2 Block 5 Hoskins Addn) for tree removal \$163.00; Richard Peckham (Lot 3 Walker-Peckham-Palmer Addn) for junk removal \$50.00; Shannon Ashley (E ½ of Lots 9 & all of Lots 10-12 Block 11 Brown & Wares Addn) for junk removal \$103.93 and Richard Butcher (E 45’ of OL 20) for mowing and cleaning \$103.90. All members voting yes. Motion carried.

Motion # 166-2016 **Authorize Mayor to Sign**
 Motion by Kline and seconded by Streff to authorize the Mayor to sign the Notice to Proceed and Agreement for Foothills Contracting, Inc. for the Retention Pond project. All members voting yes. Motion carried.

Motion # 167-2016 **Ordinance # 538 2017 Appropriations**
 Motion by Larson and seconded by Zemlicka to approve Ordinance #538 2017 Appropriations. All members voting yes. Motion carried.

**Ordinance # 538
2017 Appropriations Ordinance**

Part One: EXPENDITURES

Be it ordained by the City of Clark that the following sums are appropriated to meet the obligations of the municipality.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Project</u>
	<u>General Fund</u>	<u>Library Fund</u>	<u>TIF District No. 1</u>	<u>Event Center Clubhouse</u>
410 General Government				
411 Council	\$ 21,972			
411.5 Contingency	\$ 66,085			
412 Mayor	\$ 9,098			
413 Elections	\$ 575			
414.1 Legal Services	\$ 2,500			
414.2 Finance Office	\$ 111,857			
419 Government Bldgs	\$ 14,320			
Total General Government	\$ 226,407			
420 Public Safety				
421 Police	\$ 148,868			
422 Fire Department	\$ 26,950			
Total Public Safety	\$ 175,818			
430 Public Works				
431 Highway & Streets	\$ 321,208			
431.6 Street Lighting	\$ 29,725			
432.1 Sanitation	\$ 92,917			
439 Transit	\$ 60,740			
Total Public Works	\$ 504,590			
441 Health and Welfare				
441 Health - Medical Building	\$ 11,702			
441.3 West Nile	\$ 2,425			
Total Health & Welfare	\$ 14,127			
450 Culture & Recreation				
451.1 Teener's	\$ 2,380			
451.2 Swimming Pool	\$ 89,990			
451.25 Golf Course	\$ 83,310			
451.30 Clubhouse	\$ 99,204			
452 Parks	\$ 52,635			
455 Library	\$ 21,604	\$ 500		
Total Culture & Recreation	\$ 349,123	\$ 500		
465 Economic Development				
465.3 Promoting the City	\$ 6,250			
470 Debt Services			\$ 8,546	
499 Liquor	\$ 650			

City Council Meeting – October 3, 2016

**511 Operating Transfer Out
Sewer**

\$ 45,000

Unappropriated Funds

\$ 5,045

Total Appropriations

\$ 1,321,965

\$ 500

\$ 8,546

\$ 5,045

Part Two: REVENUES

The following designates the fund or funds that money derived from the following sources is applied to.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Project</u>
Revenue	<u>General Fund</u>	<u>Library Fund</u>	<u>TIF District No. 1</u>	<u>Event Center Clubhouse</u>
310 Taxes	\$ 874,380		\$ 8,534	
320 Licenses & Permits	\$ 1,400			
330 Intergovernmental Revenue	\$ 90,690			
340 Charges for Goods & Srvs	\$ 194,520	\$ 350		
350 Fines & Forfeits	\$ 250	\$ 150		
360 Miscellaneous Revenue	\$ 45,590		\$ 12	
370 Operating Revenue	\$ 10,460			
380 Liquor	\$ 104,675			
Reserves & Capital Outlays	\$ -			\$ 5,045
Total Means of Finance	<u>\$ 1,321,965</u>	<u>\$ 500</u>	<u>\$ 8,546</u>	<u>\$ 5,045</u>

PROPRIETARY FUNDS

	<u>Water Fund</u>	<u>Sewer Fund</u>
Estimated Beginning Retained Earnings	\$ 115,000	\$ 156,300
Estimated Revenue	\$ 267,800	\$ 2,791,040
Operating Transfer In	-	\$ 45,000
Total Available	<u>\$ 382,800</u>	<u>\$ 2,992,340</u>
Less Appropriations	<u>\$ (267,800)</u>	<u>\$ (2,836,040)</u>
Estimated Surplus	<u>\$ 115,000</u>	<u>\$ 156,300</u>

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor: General Fund \$440,802 & TIF District #1 \$8,534.

CITY OF CLARK

Larry Dreher, Mayor

Attest:

Jackie Luttrell, Finance Officer

(seal)

First Reading: 6-Sept-16 & 21-Sept-16

Second Reading: 3-Oct-16

Adopted: 3-Oct-16

Published: 12-Oct-16
Effective Date: 1-Nov-16

Motion # 168-2016

Executive Session

Motion by Kline and seconded by Zemlicka to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 7:32 pm and ended at 7:56 pm.

Liquor Operator Discussion

All operators were invited to discuss future operating agreements. Present were Gayle Wookey and Angie Benson on behalf of the Look Out, Kim Nelson & Kay Adolph on behalf of Ken’s and Mike O’Neill on behalf of the Sportsman’s. Effective January 1, 2017, the City plans on renewing the operating agreements with a flat fee instead of a percentage of invoices. Council listened to the operators concerns and suggestions. All asked to review their paperwork and revisit this at the November 7th meeting.

Motion # 169-2016

Ordinance # 540 Alcohol Beverages

Motion by Kline and seconded by Larson to approve Ordinance #540 Chapter 5.02 Alcohol Beverages as printed below. All members voting yes. Motion carried.

Ordinance # 540

AN ORDINANCE AMENDING THE CLARK MUNICIPAL CODE, TITLE 5 PUBLIC SAFETY, CHAPTER 5.02 ALCOHOLIC BEVERAGES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, the following section be replaced as follows:

“Chapter 5.02: Alcoholic Beverages

Section	
5.02.02	License Required
5.02.04	Application and License Fees
5.02.06	License Restrictions
5.02.08	Location of Business
5.02.10	Hours of Business
5.02.12	Number of Licenses
5.02.14	Revocation or Suspension of License
5.02.16	Sale, Serving or Allowing Consumption, Prohibited
5.02.22	Open Containers
5.02.99	Violations and Punishments

5.02.02 License Required

No person shall sell, offer for sale, keep for sale, exchange, distill, manufacture, produce, bottle, blend, or otherwise concoct, within the City any alcoholic beverage as defined by statute, without entering into an agreement with the City to operate under a City License. (SDCL 9-29-7)

5.02.04 Application and License Fees

In any instance in which an applicant may qualify, applications to operate under a City license for the sale of alcoholic beverages in the City shall be submitted as prescribed by South Dakota Codified Laws, as amended. (SDCL 35-4-2)

5.02.06 License Restrictions

Applications to operate under a City license for on-sale liquor, off-sale liquor, on-sale malt beverage, off-sale malt beverage, or on/off-sale beverage establishments shall have the necessary fees attached upon being submitted to the City Council as required by the South Dakota Codified Laws, as amended, and the granting and retention of such operating agreements under City licenses shall be as provided by South Dakota Codified Laws, as amended and local regulations. (SDCL 35-2-2)

5.02.08 Location of Business

The City Council shall not enter into an operating agreement with any person, business or group where the location of such a business or group where the location of such business would not be considered desirable in accordance with South Dakota Codified Laws, local ordinances and regulations. (SDCL 35-2-6.2)

5.02.10 Hours of Business

No operator under City license shall sell, serve or allow to be consumed on a licensed premises any alcoholic beverage at any time or on any day not permitted by SDCL Chapter 35. Sale, service and allowed consumption of alcoholic beverages on Sundays and Memorial Day are authorized to full extent allowed by SDCL Chapter 35 for any respective licensee. Further, no operator of an on-sale liquor establishment shall allow to remain on the licensed premises any person who is not an essential employee engaged in either the cleaning of the establishment or doing daily required business tasks when the operator is not permitted by SDCL Chapter 35 to sell, serve or allow to be consumed on the premises any alcoholic beverage. Further, no operator of an on-sale liquor establishment shall allow alcoholic beverages of any kind to be sold later than one-half hour prior to the time that the operator is no longer permitted by SDCL Chapter 35 to sell, serve or allow to be consumed on the premises any alcoholic beverage.

5.02.12 Number of Licenses

- (a) The number of operators for all liquor and/or malt beverage licenses are subject to limitation set forth in SDCL Chapter 35.
 - (b) This ordinance shall not be construed as limiting the authority of said City to issue any temporary license for special events of civic, charitable, educational or fraternal organizations, pursuant to SDCL Chapter 35; or as limiting the authority of said City to give prior authorization for person to consume or blend alcoholic beverages, but not to engage in the sale thereof, in or upon property which is publicly own, or owned by a non-profit corporation, pursuant to SDCL 35-1-5.3 or acts amendatory thereof.
-

5.02.14 Revocation or Suspension of Operating Agreement and License

The City Council may revoke or suspend any operating agreement issued under any provision of this chapter upon proof that the operator has violated any provision hereof, or any provision of Chapter 35 of the South Dakota Codified Laws or upon proof that such operator is unfit to perform the service authorized by such operating agreement and City license. Whenever information comes to said City Council which is believed by said Council to justify revocation of such operating agreement, notice shall be mailed to such operator at the address set out in the application made by such operator for an operating agreement and license hereunder stating the intention of such City Council to suspend or revoke said operating agreement and license, and informing said operator that he may have a public hearing before said City Council upon such question if he makes demand for such a hearing within three (3) days after mailing of such notice. The City Council, in its discretion, after hearing, may suspend or revoke if the evidence justifies such action.

5.02.16 Sale, Serving or Allowing Consumption, Prohibited

No person shall sell or serve to any person, or allow any intoxicating liquor or malt beverage to be consumed by any person under the age set by SDCL Chapter 35 nor shall any person become intoxicated on said premises. Further, no person under the age of 21 years shall be allowed to sell on or off-sale malt beverages.

5.02.22 Open Containers

It shall be unlawful to drink any alcoholic beverage or to possess any glass, can or other container containing an alcoholic beverage on which the seal has been broken in any public place, vacant building, automobile, street, alley, sidewalk or place of amusement

or business establishment not authorized to sell such alcoholic beverage, unless approved by the City Council. (SDCL 35-1-5.3, SDCL 35-1-9.3)

5.02.99 Violations and Punishment

Any person, firm or licensee in violation of any of the provisions of this Chapter shall be deemed guilty of a misdemeanor. For failure to correct any offense when applicable, after conviction, each day of failure to do so shall constitute an additional separate offense. Whenever any person shall, as clerk, servant, agent or employee of any other establishment, violate any of the provisions of this Chapter he shall also be deemed as guilty as a principal. Failure to comply with all existing requirement including the provision of this Chapter, shall provide cause for revocation of any licenses granted under the provisions of the South Dakota codified Laws, as amended. (SDCL 35-2-10)”

All ordinances and resolutions or parts of ordinances or resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinances or resolution previously adopted.

CITY OF CLARK

Larry Dreher, Mayor

ATTEST:

Jackie Luttrell, Finance Officer

(SEAL)

First Reading: September 21, 2016

Second Reading: October 3, 2016

Adopted: October 3, 2016

Published: October 12, 2016

Effective: November 1, 2016

Ordinance # 541 2017 Salaries

A first reading was had on Ordinance #541 2017 Salaries.

Motion # 170-2016

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:42 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
November 7, 2016
7:00 PM**

Call to order: The Clark City Council met in session on November 7, 2016 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson (arriving at 7:32 pm), Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka. Absent Vicki Orris.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremy Wellnitz and liquor operators.

Mayor Dreher called the meeting to order at 7:04 pm.

Motion # 171-2016

Adopt Agenda

Motion by Kline and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

Public Input

Travis Werdel was on the agenda for a water connection at his shop outside of city limits; however, he was not in attendance. City Council discussed general guidelines that any future water connections are to be within city limits making annexation necessary.

Motion # 172-2016

Werdel Water Connection

Motion by Larson and seconded by Zemlicka to approve a water connection for Travis Werdel's shop outside city limits with the understanding that he would need to agree to annexation for the connection to happen. All members voting yes. Motion carried.

Department Updates

Police Chief Wellnitz went over the police report and made a few requests of Council. Collins, Altfillisch and Luttrell gave respective updates on their department's responsibilities. The Retention Pond construction is well underway. Discussed changing the date for the January 2017 council meeting to January 4th due to holiday.

Motion # 173-2016

Police Policies

Motion by Larson and seconded by Zemlicka to add Christmas Eve as a paid holiday for police officers and to pay \$50/day for the extra 10 days Wellnitz will cover during Officer Nickeson's guard training and to create a policy for future trainings. These polices will be added to the Operations Manual. All members voting yes. Motion carried.

Motion # 174-2016

Approve Updates

Motion by Kline and seconded by Streff to approve the department updates. All members voting yes. Motion carried.

Council woman Hanson arrived at 7: 32 pm.

Motion # 175-2016

Approve Minutes

Motion by Larson and seconded by Streff to approve the council meeting minutes from October 3, 2016. All members voting yes. Motion carried.

Motion # 176-2016

Approve Financial Statements

Motion by Larson and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

Motion # 177-2016

Approve Claims

Motion by Streff and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
10/11/2016	Water Dept	payroll	\$ 1,299.36
	Gross Sewer Dept	payroll	\$ 1,299.38
	Payroll Mayor	payroll	\$ 235.00
	& Phone Govt Bldg	payroll	\$ 70.20
	Subsidy Med Van	payroll	\$ 696.90
		Finance Office payroll	\$ 2,412.20
		Streets payroll	\$ 3,167.12
		Police payroll	\$ 3,040.96
		Sanitation payroll	\$ 550.00
		Golf Course payroll	\$ 1,758.00
		Clubhouse payroll	\$ 477.75
		Library payroll	\$ 562.90
	Overtime included in the above: J. Luttrell \$110.22		
10/24/2016	Mayor	payroll	\$ 205.00
	Gross Finance Office	payroll	\$ 2,308.45
	Payroll Govt Bldg	payroll	\$ 67.50
		Police payroll	\$ 2,990.96
		Streets payroll	\$ 3,067.12
		Sanitation payroll	\$ 570.00
		Water Dept payroll	\$ 1,303.56
		Sewer Dept payroll	\$ 1,303.56
		Transit payroll	\$ 545.40
		Golf Course payroll	\$ 1,790.00
		Clubhouse payroll	\$ 641.25
		Library payroll	\$ 709.23
	Overtime & Holiday included in the above: D. Altfillisch \$21.36; J. Luttrell \$ 73.48		
1321	SD Dept of Revenue	City sales tax	\$ 114.10
1322	SD Dept of Revenue	golf sales tax	\$ 649.41
1323	EFTPS	941 taxes	\$ 3,715.73

City Council Meeting – November 7, 2016

#	To	For	Amount
1325	Wellmark BCBS	insurance	\$ 3,817.03
1326	TSYS Merchant Services	returned cc machine	\$ (599.00)
1327	City of Clark	utilities	\$ 701.80
1328	Northwestern Energy	utilities	\$ 849.66
1335	EFTPS	941 taxes	\$ 3,744.01
25348	Dakota Butcher Shoppe	supplies	\$ 75.00
25349	Reissue check #25265		
25350	Clark Community Oil	supplies	\$ 1,193.81
25351	Clark County Farmers Elevator	supplies	\$ 856.58
25352	Clark Rural Water System	materials	\$ 11,327.00
25353	VOID		
25354	Dennis Larson	meals	\$ 75.00
25355	Elite Concrete	repairs	\$ 2,448.00
25356	Heiman, Inc.	maintenance	\$ 413.50
25357	Jeremy Wellnitz	meals	\$ 90.00
25358	Midwest Alarm Co.	professional fees	\$ 270.99
25359	Moritz Publishing	supplies	\$ 65.70
25360	Northwestern Energy	utilities	\$ 653.53
25361	Oscar's Machine Shop	repairs	\$ 27.75
25362	Pipe Masters	sewer cleaning	\$ 1,250.00
25363	Rae Jean Flora	meals	\$ 75.00
25364	Sturdevant's Auto Parts	parts	\$ 545.95
25365	The Golf Place	pro shop supplies	\$ 1,830.92
25366	Verizon Wireless	cell phone	\$ 168.64
25367	Cook's Wastepaper	garbage collections	\$ 6,784.44
25368	Cook's Wastepaper	dumpsters	\$ 88.99
25369	A&B Business Solutions	copier	\$ 57.71
25370	Child Support Payment Ctr	child support	\$ 273.24
25371	SD Retirement System	retirement	\$ 2,979.50
	Petty Cash	supplies	\$ 33.19

To	For	Amount
AFLAC	insurance	\$ 48.55
Banyon Data Systems	software	\$ 1,340.00
Cardmember Services	supplies, travel, conference	\$ 1,268.67
City of Clark	water deposit applied to bill	\$ 89.96
City of Clark	utilities	\$ 359.05
Clark Co. Courier	advertising	\$ 570.16
Clark Co. Farmers Elevator	gas	\$ 190.50
Clark Co. Highway Dept	supplies	\$ 8,683.12
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Co. Weed Board	spraying	\$ 2,322.04

City Council Meeting – November 7, 2016

To	For	Amount
Clark Community Oil	supplies	\$ 1,272.81
Clark Engineering	engineering fees	\$ 8,748.20
Clark Rural Water System	materials	\$ 10,463.40
Clausen Construction	supplies	\$ 4,373.33
Cook's Wastepaper	dumpsters	\$ 88.99
Dakota Pump	repairs	\$ 639.91
Daktronics	scoreboard	\$ 7,279.00
David Ferguson	water deposit refund	\$ 10.04
Dekker Hardware	supplies	\$ 631.18
Delta Dental	insurance	\$ 847.95
Detco	supplies	\$ 179.79
Duininck	hot mix	\$ 618.80
Eco Lab	maintenance	\$ 88.46
Foot Hills Contracting Inc.	pay request 200070	\$ 200,070.00
Greener Links	maintenance	\$ 875.00
ITC	utilities	\$ 710.95
JB Auto Repair	maintenance	\$ 571.50
Ken's Fairway	supplies	\$ 51.86
Loren Nolte Sales	tires	\$ 80.00
Mack's Standard	gas	\$ 197.02
Meierhenry Sargent LLP	bond counsel	\$ 24,850.00
Moeller Sheet Metal	maintenance	\$ 119.90
Moritz Publishing	supplies	\$ 65.70
New Dimension	mowing	\$ 287.50
Northwestern Energy	utilities	\$ 5,564.08
Northwestern Energy	utilities	\$ 81.08
Oscar's Machine Shop	repairs	\$ 656.48
Principle Life Insurance	insurance	\$ 39.90
Quill	supplies	\$ 197.73
SD DENR	consolidated loan	\$ 1,253.67
SD Dept of Revenue	food service license	\$ 170.00
SD Dept of Revenue	water testing	\$ 206.00
SD Dept of Revenue	city sales tax	\$ 50.54
SD Dept of Revenue	golf course sales tax	\$ 200.78
SD Federal Property Surplus	tools	\$ 16.00
SD One Calls	locates	\$ 55.65
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
ServiceMaster	floor cleaning	\$ 358.00
Star Laundry	rags	\$ 108.48
Sturdevant's	repairs	\$ 765.39

City Council Meeting – November 7, 2016

To	For	Amount	
Tony's Collision Center	repairs	\$ 57.42	
TSYS Merchant Services	credit card fees	\$ 145.04	
Vern Eide Mngt Group	professional fees	\$ 100.00	
Vision Service Plan	insurance	\$ 302.80	
West Central Communications	siren repairs	\$ 2,423.00	
Westside Implement	repairs	\$ 160.70	
WW Tire	maintenance	\$ 122.95	
Zimco Supply Co.	course maintenance	\$ 805.58	
11/7/2016	EFTPS	941 taxes	\$ 3,323.25
	Gross	Mayor	\$ 235.00
	Payroll	Finance Office	\$ 2,301.99
	& phone	Govt Building	\$ 94.50
	subsidies	Police	\$ 3,040.96
		Streets	\$ 3,167.12
		Sanitation	\$ 290.00
		Water	\$ 1,324.37
		Sewer	\$ 1,324.37
		Med Van	\$ 578.10
		Golf Course	\$ 1,066.00
		Clubhouse	\$ 310.94
		Library	\$ 494.50

Motion # 178-2016 **Agreement for Administrative Assistance**
 Motion by Zemlicka and seconded by Streff to authorize Mayor Dreher to sign the Agreement for Administrative Assistance with First District to perform grant and loan paperwork for the retention project at a fee of \$19,000. All members voting yes. Motion carried. This fees is eligible for CDBG grant reimbursement.

Motion # 179-2016 **Foothills Contracting Pay Request #1**
 Motion by Zemlicka and seconded by Larson to approve Pay Request # 1 from Foothills Contracting for \$200,070 with funds drawn from the CDBG grant. All members voting yes. Motion carried.

Motion # 180-2016 **Meierhenry Sargent LLP pay request**
 Motion by Kline and seconded by Larson to approve pay request from Meierhenry Sargent LLP, bond counsel for retention pond project, for \$24,850 with funds drawn from SRF loan. All members voting yes. Motion carried.

Motion # 181-2016 **Clark Engineering**
 Motion by Streff and seconded by Hanson to approve the Clark Engineering bill for \$8,748.20 for retention pond project with funds from the DENR Consolidated grant. All members voting yes. Motion carried.

Motion # 182-2016

2017 Med Van

Motion by Kline and seconded by Zemlicka to authorize ordering a 2017 med van now to be paid from the 2017 budget at an approximate cost of \$37,023.00. All members voting yes. Motion carried.

Motion # 183-2016

Contingency Transfers

Motion by Larson and seconded by Streff to authorize the following contingency transfers to the 2016 budget: Council (41110) \$4,500; Mayor (41210) \$200; Fire Department (42200) \$15,250; Street Lights (43160) \$4,300; West Nile Control (44130) \$1,618 and Golf Course (45125) \$10,250. Balance to be applied at December meeting. All members voting yes. Motion carried.

Motion # 184-2016

Ordinance# 541 2017 Salaries

Motion by Larson and seconded by Kline to approve Ordinance #541 2017 Salaries as follows. All members voting yes. Motion carried.

Ordinance # 541

An Ordinance Fixing the Salaries and Compensation of the Appointed, Other Municipal Officials, and Regular Employees for the City of Clark, South Dakota.

Section # 1: That the salaries and compensation of the appointed officers, other municipal officials, and regular employees of the City of Clark, South Dakota from and after **January 1, 2017** shall be as follows:

Mayor	\$	5,430.00	salary
City Council Members	\$	80.00	meeting
Finance Officer - Jackie Luttrell	\$	49,000.00	salary
Deputy Finance Officer - Rae Jean Flora	\$	34,000.00	salary
Finance Office Assistant	\$	9.50 – 10.00	hour
Police Chief – Jeremy Wellnitz	\$	48,160.00	salary
Deputy – Nate Nickeson	\$	37,390.00	salary
Part time help	\$	16.00	hour
Street Superintendent - Roger Collins	\$	46,190.00	salary
Water & Sewer Superintendent - Darin Altfillisch	\$	45,760.00	salary
City Maintenance Worker – Tyler Silkman	\$	35,950.00	salary
Golf Course:			
Clubhouse Managers	\$	\$10 – 20	hour
Clubhouse Workers	\$	8.75 – 9.75	hour
Golf Course Greens Keeper (Open)	\$	\$12.00	hour
Greens Keepers Assistance	\$	8.75 – 10.00	hour
Librarian – Katherine Taylor	\$	10.75	hour
Librarian Assistant (sub only)	\$	8.75	hour
Landfill Attendant, primary	\$	10.50	hour
Landfill Attendant, assistant	\$	8.75	hour
Water & Sewer PT Attendant - John Howardson	\$	50.00	weekend

WHEREAS, Jon Woodland desires to sell the above-described real estate to the City of Clark;

WHEREAS, the City of Clark desires to purchase the real estate from Jon Woodland for the purposes of access to city drainage areas, community clean-up and beautification, and potential community development;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, forthwith enter a contract for the purchase of the above-referenced real estate for the sum of \$23,000.00 along with all customary costs of closing;

AND BE IT FURTHER RESOLVED, that Larry Dreher, Mayor of the City of Clark, is hereby authorized and directed to execute all documents and take whatever other action he may deem necessary to consummate the purchase of above described real estate for the consideration set for in this Resolution.

Larry Dreher, Mayor
City of Clark, South Dakota

ATTEST:

Jackie Luttrell, City Finance Officer

Ordinance # 542 2016 Budget Supplement

Luttrell presented the 2016 Budget Supplements. First reading was had.

Motion # 186-2016

Renew Liquor Licenses

Motion by Kline and seconded by Hanson to renew liquor licenses by Dakota Butcher, Clark Golf Course, Look Out, Sportsman and Clark Lanes effective January 1, 2017. All members voting yes. Motion carried.

Motion # 187-2016

Renew On/Off Sale Wine Licenses

Motion by Hanson and seconded by Streff to renew on/off sale wine license for Dollar General, Heather’s Bistro and Ken’s effective January 1, 2017. All members voting yes. Motion carried.

Liquor Operating Agreements

Operators for Look Out, Sportsman, Dakota Butcher, Ken’s and Clark Lanes were on hand to discuss fees for operating agreements effective January 1, 2017. Discussed having a flat fee for the type of license. Final decisions will be made at the December meeting. Tentative fees and operators as follows:

PL Off-Sale Package Liquor	\$8,500	Dakota Butcher
RL One-Sale Liquor	\$4,500	Look Out and Sportsman, Clark Lanes
PB Off Sale Malt Beverage	\$1,500	Ken’s, Dollar General
RW On/Off Sale Wine	\$250	Ken’s, Dollar General, Heather’s

RB On/Off Sale Malt Beverage \$1,500 Heather's

No executive session was held.

Motion # 188-2016

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:03 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
December 5, 2016
7:00 PM**

Call to order: The Clark City Council met in session on December 5, 2017 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Louann Streff and Andrew Zemlicka. Dennis Larson via the telephone.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Police Chief Jeremy Wellnitz, Mike Woodland and Troy Grensberg.

Mayor Dreher called the meeting to order at 7:03 pm.

Motion # 189-2016

Adopt Agenda

Motion by Hanson and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

Mayor's Input

Mayor Dreher reiterated that the land purchase along East Highway 212, Woodland property, is not for Casey's expansion in to Clark.

Public Input

Clinton Brooks addressed council on his abatement for wood and rubbish at his property on South Cloud. He uses wood to heat his house and garage and the concern is the amount of wood piled throughout his property. Council agreed to hold off on fines so he can clean up property and possibly put up a fence in the spring.

Department Updates

Updates given by Altfillisch, Wellnitz, Collins and Luttrell. New water pump to be installed at plant. Received complaints on the Pickrel property on North Commercial. Travis Werdel is passing on water connection at this time. Tammy Rusher and Pam Ambrose will share skating rink attendant duties once rink is ready.

Motion # 190-2016

Police Server

Motion by Orris and seconded by Zemlicka to authorize Mayor Dreher to sign the Police Server contract with the city of Watertown with a fee of \$500.00 payable in 2017. All members voting yes. Motion carried.

Motion # 191-2016

Approve 2015 Audit

Motion by Kline and seconded by Larson to approve the 2015 audit. All members voting yes. Motion carried.

Motion # 192-2016 **Approve Department Updates**
 Motion by Streff and seconded by Zemlicka to approve the department updates. All members voting yes. Motion carried.

Motion # 193-2016 **Approve Minutes**
 Motion by Kline and seconded by Orris to approve the council meeting minutes from November 7, 2016. All members voting yes. Motion carried.

Motion # 194-2016 **Approve Financial Statements**
 Motion by Hanson and seconded by Streff to approve the financial statements. All members voting yes. Motion carried.

Motion # 195-2016 **Approve Claims**
 Motion by Orris and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

Paid Claims			
#	To	For	Amount
1345	Wellmark BCBS	insurance	\$ 4,252.40
1346	Northwestern Energy	utilities	\$ 542.62
1349	EFTPS	payroll taxes	\$ 3,257.61
1358	Dacotah Bank	service charge	\$ 41.66
25416	Cook's Wastepaper	garbage	\$ 6,804.55
25417	Northwestern Energy	utilities	\$ 525.62
25418	Verizon Wireless	cell phones	\$ 168.64
25419	JB Repair	sander repairs	\$ 145.80
25420	Black Hills Ammunition	ammo	\$ 1,228.50
25421	Child Support	child support	\$ 273.24
25422	SD Retirement Systems	retirement	\$ 3,060.68
25423	FedEx	mailing	\$ 11.81
25424	Adrien Bjerke	water deposit refund	\$ 100.00
11/21/2016	Mayor	payroll	\$ 205.00
Gross	Finance Office	payroll	\$ 2,234.98
Payroll	Govt Bldg	payroll	\$ 97.20
	Police	payroll	\$ 3,490.96
	Streets	payroll	\$ 3,276.45
	Sewer	payroll	\$ 1,328.53
	Water	payroll	\$ 1,328.57
	Transit	payroll	\$ 529.20
	Golf Course	payroll	\$ 36.00
	Clubhouse	payroll	\$ 75.00
	Library	payroll	\$ 496.45
Overtime and holiday pay included in the above: D. Altfillisch \$21.36; R. Collins \$177.86; T. Silkman \$31.46			

City Council Meeting – December 5, 2016

#	To	For	Amount
12/5/16	Mayor	payroll	\$ 235.00
Gross	Finance Office	payroll	\$ 2,301.98
Payroll	Govt Bldg	payroll	\$ 91.80
	Police	payroll	\$ 3,190.96
	Streets	payroll	\$ 3,442.90
	Water	payroll	\$ 1,356.40
	Sewer	payroll	\$ 1,356.41
	Transit	payroll	\$ 313.50
	Clubhouse	payroll	\$ 230.00
	Library	payroll	\$ 446.13
	Overtime and holiday pay included in the above: D. Altfillisch \$64.07; R. Collins \$269.49; T. Silkman \$6.29		
1361	EFTPS	payroll taxes	\$ 3,088.03

New Claims

To	For	Amount
A&B Business Solutions	copier maintenance	\$ 56.27
AFLAC	insurance	\$ 48.55
Alejandro Chavez	refund water deposit	\$ 100.00
Bob Berens	refund water deposit	\$ 100.00
Cardmember Services	misc. supplies	\$ 56.43
Charles Hopp	refund water deposit	\$ 100.00
City of Clark	TIF #1 interfund loan	\$ 340.62
Clark Co. Extension	spray	\$ 140.16
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Engineering	professional fees	\$ 18,339.61
Connie Norvell	refund water deposit	\$ 100.00
Cook's Wastepaper	utilities	\$ 91.05
Council Payroll	payroll	\$ 2,700.00
Curt Howell	refund water deposit	\$ 100.00
Dacotah Bank	TIF #1 loan payment	\$ 8,546.00
Dan Whalen	refund water deposit	\$ 100.00
Dave Kuecker	refund water deposit	\$ 100.00
Dekker Hardware	supplies	\$ 437.31
Delta Dental	insurance	\$ 847.95
DEMCO	supplies	\$ 58.04
Dennis Robinson	refund water deposit	\$ 100.00
Denver Kvistad	refund water deposit	\$ 100.00
Edward Hamilton Bookseller	books	\$ 234.95
EFTPS	council 941 taxes	\$ 413.12
Ellwein Brothers	beer bills	\$ 322.00
Erin Snaza	refund water deposit	\$ 100.00
First District Assoc of Local Govt	professional fees	\$ 16,500.00

City Council Meeting – December 5, 2016

To	For	Amount
Fjelland Law Trust Acct	land purchase	\$ 23,231.30
Foothills Contracting	retention pond	\$ 489,744.90
Forest Excavating	parts	\$ 130.56
Greater Clark Area Community Foundation	water bill donations	\$ 810.99
Gruenwald Electric	repairs	\$ 114.62
ITC	utilities	\$ 673.83
J&J Heating	repairs	\$ 212.64
JB Repair	maintenance	\$ 86.80
Joe Herr	refund water deposit	\$ 100.00
John Marquardt Jr	refund water deposit	\$ 100.00
Joyce Wenholtz	refund water deposit	\$ 100.00
Juhl Energy Services	refund water deposit	\$ 100.00
Kayla Miller	refund water deposit	\$ 100.00
LEP Properties	refund water deposit	\$ 100.00
Mack's Landscaping	maintenance	\$ 452.63
Mack's Standard	gas/maintenance	\$ 177.15
Marv's Greenskeeping	maintenance	\$ 1,970.40
Mary Linneman	refund water deposit	\$ 100.00
Megan Marx	refund water deposit	\$ 100.00
Mel or Linda Schortzman	refund water deposit	\$ 100.00
Michael Sanchez	refund water deposit	\$ 100.00
Mobile Electronic Service	police car repairs	\$ 335.80
Mountain Press Publication	books	\$ 85.20
Nichole DesLauriers	refund water deposit	\$ 100.00
Norma Wahl	refund water deposit	\$ 100.00
Northwestern Energy	utilities	\$ 5,482.39
Oscar's Machine Shop	repairs	\$ 118.74
Pam Dekker	refund water deposit	\$ 100.00
Peggy Whalen	refund water deposit	\$ 100.00
Pheasantland Industries	supplies	\$ 57.04
Pitney Bowes	postage	\$ 1,020.99
Principle Life Insurance	insurance	\$ 39.90
Quill	supplies	\$ 63.67
Rock River Arms Inc	rifle	\$ 1,108.00
Roger Nordhus	refund water deposit	\$ 100.00
Ronnie Heathershaw	refund water deposit	\$ 100.00
SD Dept of Revenue	water testing	\$ 294.00
SD DENR	wastewater fee	\$ 1,500.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
Share Corp	supplies	\$ 227.54

City Council Meeting – December 5, 2016

To	For	Amount
Star Laundry	maintenance	\$ 88.09
Sturdevant's	maintenance	\$ 290.15
Temple Display LTD	supplies	\$ 1,486.40
Terry Stohr	refund water deposit	\$ 100.00
Tony's Collision Center	repairs	\$ 35.00
USA BlueBook	supplies	\$ 183.95
VSP	insurance	\$ 302.80
William Neale & Co.	audit	\$ 14,000.00
Clark Fire Dept	professional fees	\$ 5,890.00
Wireless Ventures	batteries	\$ 117.48
Moritz Publishing	supplies	\$ 65.70
Westside Implement	supplies	\$ 20.35
Clark Co. Courier	advertising	\$ 229.67
SD Dept of Revenue	city sales tax	\$ 56.62
SD Dept of Revenue	golf sales tax	\$ 26.18

Motion # 196-2016 **Pay Request # 2 Foothills Contracting**
 Motion by Kline and seconded by Zemlicka to approve Pay Request # 2 from Foothills Contracting for \$489,744.90 using funds from CDBG grant \$170,732.12 and SRF loan \$319,012.78. All members voting yes. Motion carried.

Motion # 197-2016 **Change Order #1**
 Motion by Streff and seconded by Kline to approve change order #1 on the retention pond project with a decrease of \$2,023.00. All members voting yes. Motion carried.

Motion # 198-2016 **First District Admin Assistance**
 Motion by Larson and seconded by Orris to approve to pay First District for their administrative assistance on the retention pond project with CDBG funds of \$12,500.00 and SRF loan of \$4,000.00. All members voting yes. Motion carried.

Motion # 199-2016 **Clark Engineering**
 Motion by Streff and seconded by Zemlicka to pay the Clark Engineering bill of \$18,339.61 using CWFCP grant funds. All members voting yes. Motion carried.

Motion # 200-2016 **Liquor Operating Agreements**
 Motion by Kline and seconded by Zemlicka to authorize liquor operating agreements for 2017 at a flat fee rate based on type of license: Off-sale package liquor \$8,500 for 1 license; \$4,500 for year round operations of On sale liquor; \$1,800 for on-sale license seasonal (Clark Lanes); \$1,500 + \$100 state fee for off sale malt beverage; \$250 for on/off sale wine; and \$1,500 + \$150 state fee for on/off sale malt beverage. Payments are to be made one time at beginning of the year or via ACH on a prorated monthly basis. All members voting yes. Motion carried.

Motion # 201-2016

Contingency Transfers

Motion by Hanson and seconded by Orris to approve the final contingency transfers for 2016: \$1,691.00 to Parks (45200) and \$700.00 to Fire Department (42200) . All members voting yes. Motion carried.

Motion # 202-2016

Ordinance # 542 2016 Budget Supplements

Motion by Streff and seconded by Kline to approve Ordinance #542 2016 Budget Supplements as follows. All members voting yes. Motion carried.

Ordinance # 542

“An Ordinance Supplementing Appropriations for the City of Clark, Clark County, South Dakota.

Be it ordained that the following sums be appropriated to supplement the City of Clark 2016 Budget:

101 – General Fund		
41920	Govt Bldgs	\$22,000
42110	Police.....	\$5,000
43110	Highway Streets	\$65,000
43210	Sanitary	\$13,000
45120	Swimming Pool.....	\$26,500

Means of Finance will be Fund Balance and Cash on Hand.

That this ordinance is necessary for the immediate support of the public, peace, health and safety of the Municipal Government of the City of Clark, and its existing institutions.

That all Ordinances or parts of the Ordinances in conflict with this Ordinance are hereby repealed.”

By: _____
Mayor Larry Dreher

Attest: _____
Finance Officer Jackie Luttrell

(SEAL)

1st Reading: November 7, 2016
2nd Reading: December 5, 2016
Published: December 7, 2016
Effective: December 27, 2016

Ordinance #543 Water Rates

The City received notice from Clark Rural Water System that our rates will increase \$0.20/1,000 gallons on the January 2017 billing. This increase will be passed on to

customers. First reading was had to raise water rates from \$4.50/1,000 to \$4.70/1,000 gallons effective on the February billing for January usage.

Annexation Public Hearing

A public hearing was held at 7:45 pm for the annexation of the Big C Travel Plaza owned by Clark Community Oil. Troy Grensberg was present for discussion. Luttrell reviewed the process and timeframe. Grensberg asked about getting packaged liquor license.

Motion # 203-2016

Motion by Larson and seconded by Kline to approve Resolution #828 as follows. Members voting in favor: Kline, Zemlicka, Streff, Larson and Orris. Hanson abstained. Motion carried.

Resolution # 828 Intent to Annex

RESOLUTION # 828

RESOLUTION OF INTENT TO ANNEX LAND TO THE CITY OF CLARK, SOUTH DAKOTA

WHEREAS, SDCL 9-4 authorizes municipalities the ability to annex contiguous land, and

WHEREAS, under SDCL 9-4-4.1 the City of Clark, has conducted an Annexation Study to determine the need for the contiguous territory and to identify the resources necessary to extend the municipal boundaries; and

WHEREAS, as prescribed in SDCL 9-4-4.2 the Annexation Study has determined that:

- Ample and suitable resources exist to accommodate the orderly growth or development of the contiguous territory;
- Municipal utilities and a major street network are currently in place within the proposed boundary extension;
- Municipal utilities have already been constructed within the proposed boundary extension in preparation of this improvement and annexation;
- The estimated difference in tax assessment rate for the residents in the contiguous territory to be annexed is 13.248 to 13.720 mils. 2015 tax assessment rate outside of Clark City Limits 4.641 to 17.889 mils, inside Clark City Limits 18.361 to 31.609 mils;
- Exclusions and irregularities in boundary lines are not the result of arbitrariness;
- There is reasonable present or demonstrable future need for annexing the contiguous territory; and
- Population and census data indicate that the municipality has or may experience growth or development beyond its present boundaries.

WHEREAS, said annexation would be in the best interest of the City of Clark and the inhabitants of the area to be annexed, and

WHEREAS, copies of the resolution of intent with a notice of time and place of the public hearing were forwarded by certified mail to the affected landowners and the county auditor as provided SDCL 9-4-4.3;

WHEREAS, The City of Clark City Council held a public hearing on December 5, 2016;

City Council Meeting – December 5, 2016

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, ITS INTENTION TO ANNEX: Pursuant to SDCL 9-4, the City Council hereby expresses its intent to annex land contiguous to the City of Clark described as follows: E 393' OF THE W 915' OF THE N 417.5' IN THE N ½ OF THE NW ¼ OF THE NE ¼ 7-116-57 LESS LOTS H3, H4 & H5 CLARK COUNTY.

Dated this 5th day of December, 2016.

City of Clark

Larry Dreher, Mayor

Attest:

Notice of Hearing: 11/23/16
Date of Hearing: 12/5/16
Date Adopted: 12/5/16
Date Published: 12/7/16
Date Effective: 12/27/16

Jackie Luttrell, Finance Officer

Motion # 204-2016

Executive Session

Motion by Orris and seconded by Zemlicka to enter into executive session for contractual issues, SDCL 1-25-2-4. All members voting yes. Motion carried.

Executive session began at 7:49 pm and ended at 8:02 pm.

Motion # 205-2016

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:03 pm.

This institution is an equal opportunity provider and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.