

Community Preschool

301 Chestnut Street, Roselle Park, NJ 07204

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Dear Parents/Guardians,

We are excited to welcome you Tuesday, September 8th. This school year marks the beginning of our new “normal”. It may seem very different at first, but I have faith that we will adapt and thrive in this new environment. Please read carefully the procedures that we will be implementing to keep you, your children and our staff members safe and healthy.

- To prevent crowds and help with the flow at drop off and pick up time, students must enter through the door designated for their class as follows:
 - 2's class: in the back, door # 8-9
 - 3's class: in the back, door # 6-7
 - 4's class: main door on East Grant Ave
- Both the 2's and 3's classes will drop off/pick up by car, directly at the classroom door, valet-style.
- When dropping off and picking up, the 4's students and their parent/guardian, must stand on the ground markings to follow proper social distancing.
- Once at the door, a staff member will administer a health questionnaire to the adult present at drop off, and take the student's temperature with a non-contact infrared thermometer. This information will then be sent to the Office of Licensing.
- Adults and siblings are not permitted inside our building. Please say your goodbyes, give hugs and kisses before your child enters school.
- Children must use the hand sanitizer provided before entering.
- All staff will wear a cloth mask as mandated by the Office of Licensing, and children are encouraged to do so as well.
- Children will routinely start the day with handwashing and will continue practicing proper hand hygiene throughout the day. Please make handwashing part of your daily routine (proper way and 20 seconds) so this becomes a natural habit.
- Coats, lunch/snacks and belongings will be spaced out in alternating cubbies whenever possible.

Changes were also made in our classrooms to promote safety and health as mandated by the DCF with the guidance of the CDC.

- Automatic sensor paper towel, soap and sanitizer dispensers have been purchased and installed in strategic places. And a portable sink has been added to the 2's classroom.
- The number of students is reduced to help with social distancing.
- Furniture is arranged to allow for space and distancing.

- No more than 2 to 3 children will be at the same table.
- Students will be assigned seating with their name tag on a chair/ floor/ rug.
- The 2's and 3's circle time will be conducted while children are sitting on chairs for social distancing.
- The 4's class is more spacious and children have a better understanding of personal space. Students will sit on floor markers with ample space between each other.
- Each child will have their own set of daily supply in a clear shoe box (markers, glue, scissors, play dough, pencils, etc.) to avoid mixing.
- Each class will have their own set of playground toys and play structures will be disinfected between classes.
- The quantity of available toys will be lowered and rotated daily to allow for enough drying time between cleaning and usage.
- Stuffed animals, soft toys and clothes have been removed until further notice.
- Toys used will be placed in a pile and disinfected after each use.
- The hallway will have floor markings to remind children where to stand when lining up to the bathroom and waiting for their turn.
- Toilet seats, faucets and sinks will be disinfected after each use.
- At nap time, mats will be placed 6 feet apart and children will be placed head-to-toe to prevent the spread when coughing and stuffed animals will be sent home to be washed every day.
- For sanitary reasons, we will no longer let children use lunch boxes. Snacks and lunches will have to be sent in disposable zipper-type identified bags with an ice pack if judged necessary.
- At snack time and lunch time, tables and chairs will be disinfected before and after each use. No more than 3 children will be at the same table.
- The Chapel time and the Spanish class will be taught virtually as teachers are not permitted to go to different classrooms during their shift. A laptop will be placed in the classroom for all to see and hear.
- To avoid crowding in the hallway, students along with their teachers, will remain in their classroom, with the doors open, for our daily song and prayer.

We will continue to update this list as the DCF and the CDC require us to do so and as we try to improve these procedures for the safety and well being of all.

One thing we can guarantee will never change, is the way we care for and love your children.

Warm regards,
Sonya Leingang, Director