

Edinburg Township Trustees Meeting

Town Hall

July 31th

2025

CALL MEETING TO ORDER BY: Diehl 7:36 p.m. Pledge of Allegiance

Roll Call

Chris Diehl: Chair, present, Vice chair: Tim Pfile present Trustee Jeffrey Bixler: present, Bill McCluskey, Fiscal officer, present, Jesse Baughman, fire chief, present. Rhonda Lippy, zoning, present. Emily Dumas zoning, present.

Guests : none

I. MOTION TO APPROVE AGENDA FOR 7/31/25

Moved By: Pfile Second: Diehl

Mr. Pfile: Yes Mr. Diehl: yes Mr. Bixler:

II. MOTION TO APPROVE MINUTES:

A. FOR 7/10/2025 trustee meeting

Moved By: Pfile Second: Diehl

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

III. Correspondence: Chris shared safety information regarding 811. Tim mentioned email regarding. Some discussion meeting with historical society member, prior to official state time. shared by Tim.

Resolution 2025-019 Proclamation: Trustees recognize Evelyn Schull, long time resident of Edinburg Township, on her 100th birthday Sunday August 1st. Seconded by Jeffrey.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Jeffrey shared information letter from BWC regarding old workers comp claimant.

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IV. Old BUSINESS. none

V. Trustee Report: Tim discussed grant for the Edinburg cemetery. Apparently Beverly from Historical society came before the meeting to have trustees sign over ability to apply for a cemetery grant. Bill said she had met with him earlier this week for about 2 hours, and he gave her the information needed to complete the grant, as it was clarified that the road department had not completed any work on it this year. Bill said he reviewed grant and it does not appear the historical society can apply as grantor, as they do not own the cemetery, Bill prepared a letter allowing the Historical to complete the grant representing the Township, and fill in their project information. He had already emailed the letter to Beverly, So he is not sure what is needed, as he told her he would see her at this meeting.

Trustees said to give The Historical Society the letter allowing them to complete the grant work for the township, using their ownership information. Tim will give to her after the meeting.

Bill asked while on the subject, if any trustees approved giving her the remaining Edinburg township bicentennial books, Trustee said they do not recall. Bill said the issue is that these items are on the townships public documents, and will require formal paperwork regarding disposal (donation) to a different organization, He has a call into the Ohio historical society regarding this question, However, the publication is listed as a permanent record, and highlighted by the Ohio historical society as a document requiring their approval. He said he is not sure that the remainder will sell, but will maintain one copy for sure for the township. Chris then purchased a book, He said he thinks there are about 6 left. Some discussion about how it was created and about bicentennial and those that assisted,

Bill said he does not know what her intention is with them, Chris said one copy should be fine for them, not all.

Jeffrey highlighted discussions regarding the last work session on the fire district. He said it seems Deerfield and Palmyra, seem very interested in continuing participation, He will continue the meetings, and Bill asked to post the schedule on the website,

VI. Department Reports.

- A. Roads:** Kevin discussed property lines at town hall area, Goal is to create one lot rather than separate lots. Part of the problem is playing with all the property lines, when trying to develop the area and zoning rules. Some discussion. Rhonda did discuss this as well. Also discussing architects' processes. Will need a surveyor before proceeding with creating one plat. More discussions regarding how continued blocks to the building continue, from what was simply a storage building. Tim agreed to move ahead with finding surveyor.

Bill said the property that the Salt shed is on, was considered a "new Construction" and property tax is being paid, Also Bill mentioned some of the issue is also that the cell tower, is considered commercial, therefore that plat is not tax exempt. Bill said when previous trustees, took a lease buyout, but did not include property tax payment as part of the contract. Bill said he has submitted paperwork to the Auditor three times and no exemption was granted. Jeffrey said we will merge all joined properties. Bill said he would not work on this project as he is over it, but went to office and shared all the files he had worked, as well as work from Tom Repick as well.

Rhonda suggested if unable to remove Cell tower, to keep small separate plot.

More discussion regarding history of this. More discussion regarding mixed messages from County zoning regs and building use between Keven and Rhonda and Randy.

MOTION: Final decision: surveyor to be found and also include the fire department properties as well, all at once or separate.

Jeffrey made the Motion, Seconded by Chris. Mr. Pfile: yes
yes Mr. Bixler: yes

Mr. Diehl:

Kevin discussed adding chip and seal projects to cemetery and front town hall. The project costs are about \$23,000. Road to supply stone. Bill asked what are we waiting to pay for the chip and seal project for the roads. Tim asked Kevin if he has turned in all the receipts for asphalt. Kevin said no. The projection was about \$60,000. For the roads, Tim Said there is another \$10,000 coming for the asphalt.

Bill reviewed the po's for the road chip and seal, stating there is only \$27,879.00 to finish chip and seal, No other money is encumbered, but we have \$32,550 that is appropriated but not encumbered. He said that is all that is left. Tim discussed cost of the project can come out of General fund and not use road money. Tim said the same could be done for the cemetery. Jeffrey asked if all the road funding will be used. Bill said that is all that is not encumbered in the road department, There will be gasoline tax money coming in , and the road inside millage will not arrive until next year. Tim asserted it is a general fund project, not a road project. Bill suggested could be either as it is specifically for public auto traffic.

Bill reviewed that he expressed what was left in roads, and based on past experience, he felt that would not be enough as it is, as they will likely continue to order even more asphalt and will need to go into the general fund as is. Tim said that there is only \$10,00 remaining, (Invoices were submitted at this meeting). (Road department does not present for a po prior to ordering, as they are working off a blanket certificate). He said the road department is also requesting a new garage door and still working on the storage building, Bill said there is only \$45,000 unencumbered in the general fund at this time, with them moving in this direction, we will not likely have any carryover for our 3 mile per year road chip and seal, which is being paid already from the general fund mostly.

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Kevin said could hold off on the garage doors panels, Jeffrey asked new panel rather than totally new door. Tim said to repair just the panel. Chip and seal just the townhall parking lot. Bill said his concern is that more asphalt purchases will overkill the funds, Tim assured there is no much more coming. Bill asked for approval of money moving from contingency in the general fund, for this project, Will require their approval. Kevin then added they would also need to buy more slag, which was not mentioned prior. Discussed waiting til road is done, and Time said temperature is an issue waiting too long. Jeffrey said to complete the apron, even if not saving \$1200.00 and hold off on cemetery. Also Tim said again will need to buy more stone.

Motion : Jeffrey Made a motion to do the double chip and seal on the apron on the town hall for \$6800.00, seconded by Tim
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Park: New basket ball hoops were purchased after vandals in park hug on them and bent them. Caught on camera.
Cemetery: We have been mowing. Weed eating.

B. Fire Report

Jesse discussed project to present (16 kits) of Narcan at fire stations, available to residents. Program through UH. Awarded EMS grant for quote O2 Cascade system, replacement,
1518 was completed, Dump shoot was not completed yet, New company for hose testing. Jesse did not have the amount. Jeffrey said need to approve amount before the work is done, Jesse did not have the price quote.

West Branch. Porter road being taken over north of calvin. Close off road and put in parking lot, More to follow. Pot holes discussed.

Duty crewes working with kid watch programs.

C. Zoning: Rhonda mentioned repeated calls regarding property purchase on 14, and putting in a housing development. Was going over information with requirements for a housing development and also need for septic and well at each site. And long process required to pursue all these items. Also need to work with County as well. Rhonda said no date from hearing on violations, Tom not responding.

VII. Fiscal Officer:

- 1. Reports shared, Financials reports, invoices, payments, warrants, ACH eft payments.
- 2. Approval requested for payment to Mr. Montz, reimbursing for Band and prize awards 200 and 120 memorial day.

Tim made motion,, seconded by Chris.
Mr. Pfile: Yes Mr. Diehl: yes Mr. Bixler: Yes

- 3.Waiting on schedule from Soccer concession, Did do training with him, awaiting schedule for the Health department.

VIII. Tim made a motion to pay the bills, eft and warrants shared; 43952-43973 motion seconded Jeffrey,

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

IX. Mr. Pfile made a **motion** to Adjourn the meeting 8:37 pm seconded by Jeffrey.

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Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Chris Diehl, Chairman

Tim Pfile, Vice Chairman

Jeffrey Bixler, Trustee

William McCluskey, Fiscal Officer