

Lowell Community Library  
Library Trustee Meeting  
February 26, 2025

Trustees/Librarian Present: Nancy Allen, Katherine Pion, Faye Starr, Brandie Cochran (via phone), Jenn Higgins

Absent:

1. Call to order: 5:55
2. Any additions/deletions/changes to today's agenda? Final plans for Town Meeting, Begin planning for summer, Planning for craft nights
3. Review of Minutes from previous meeting: Approved
4. Treasurer's Report: Our budget request for 2025 is \$1000 more than last year, which will cover Librarian's salary as long as hours aren't increased significantly. We will use money from our surplus and fundraising to meet all other needs (books, office expense, utilities, snacks for summer, etc.).
5. Librarian's Report: Nancy reminded us that we will need to advertise and hire a new librarian in the near future. Nancy would like to have some overlap-time, so Nancy can train the new person on the job. Developing an ad will be on our agenda for next time. Nancy spent time today with the Librarian from Hitchcock Library who shared info about the Libib software which is available online and currently costs \$99/year. It creates a database of all our books and patrons and will help us automate lending/holding and tracking books or other media we can lend out. Setting up the program will be time-consuming and will require a dedicated computer and scanner.
6. Committee Reports: NA
7. Old Business: NA
8. New Business: Town Meeting - Brandie's trustee position is up this year, she is willing to serve again, Jenn will nominate her at the meeting. Other trustees' terms are:  
Katherine 2027  
Faye, Debbie, Jenn 2026  
Town meeting begins at 10, we will not have a bake sale this year but will offer a raffle for a Pizza as a reward for signing up for a library card or taking a free book! We will all be present for at least part of the meeting except Katherine who has to work. Nancy will answer any questions while the town considers our budget request.  
Craft nights - McKenna Blay will offer earring-making on 4/9 at 6:00pm. Other ideas include "bring your own hobby/craft," garden info, Amish traditions, and Lowell history. Summer program will be free for participants, Jenn has applied for the \$350 Grant from the state to help support the summer program, the Theme is "Color our World" and Nancy wants to highlight India as a country to learn about!
9. Meeting Adjourned at: 6:45    Next meetings are 3/11/25 and 4/15/25.

Minutes respectfully submitted by Jenn Higgins