

**VILLAGE OF PARDEEVILLE  
PUBLIC WORKS, PARKS, & PROPERTY COMMITTEE  
REVISED MEETING AGENDA  
Village Hall – 114 Lake Street, Pardeeville  
Tuesday, July 11, 2023, at 5:30 PM**

- I. Call to Order
- II. Roll Call
- III. Verification of the Posting of the Agenda
- IV. Agenda Approval
- V. Minutes Approval
- VI. NEW Business
  - 1. Green St. / Park St. – Garden on the Northeast Corner (VFW Donation)
  - 2. Hitching Post & Feed Bin for Horse Station - Chandler Park
  - 3. Relocation of Flag Pole, 2024 Budget Item – Smith's Funeral Home to Senior Center
  - 4. Roosevelt lot sale
  - 5. Topsoil sale
  - 6. Maple Trees on 3<sup>rd</sup> and Chestnut
  - 7. Frog Pond Fountain
- X. Adjourn

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Kayla Lindert, Clerk/Treasurer  
Posted: 06/30/2023  
Revised 07/10/2023

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The Village Hall is accessible to the handicapped. If you require additional assistance, please contact the village office no later than 48 hours prior to the meeting date. Phone 608-429-3121. If members are present from other recognized Boards, Commissions or Committees which may constitute a quorum, the meeting is presumed to be for the above-stated agenda/purpose. An updated agenda may be posted 24 hours before meeting time.

**VILLAGE OF PARDEEVILLE  
PUBLIC WORKS, PARKS, & PROPERTY COMMITTEE  
MEETING MINUTES**

**Village Hall – 114 Lake Street, Pardeeville  
Monday, June 5, 2023 at 6:30 PM**

**Call to Order** – Chair Haynes called the meeting to order at 6:31 PM

**Roll Call** - All trustees present, with Engelmann attending virtually. Also present is Salmon, DPW/Admin, Lindert, Clerk/Treasurer, Tim Kath, Dustin Hoffman, Jennifer Caravella and Mark Taylor

**Verification of the Posting of Agenda** - Lindert stated posted in all 3 public places as well as Village website

**Agenda Approval** – Motion to approve agenda Henslin/Engelmann. Motion carries unanimously

**Minutes Approval** – Motion to accept minutes from January Haynes/Engelmann. Motion carries unanimously. Motion to accept minutes from May 9 Engelmann/Henslin. Motion carries unanimously.

**NEW Business**

**Security Suggestions for Village owned properties – PerMar Quotes**

- Haynes opened up reason for agenda item. This would be phase 1 and his number one priority would be personal safety of our staff. Reviewed Columbia County Sheriff Office's suggestions. Highlighted the budget. Further discussion on deliveries and key fob system with the garage.

-Salmon highlighted estimates included in the packet and acting on the PerMar quotes immediately. Also discussed getting bids as needed over a certain amount

**- Motion to recommend to Village Board that we proceed with "Phase 1" for the Village buildings. Phase 1 would include the PerMar quotes included in the packet tonight securing the main office, and the key fob system for the garage Henslin/Haynes. Motion carries unanimously.**

**Chandler Park; Ball field light upgrade; Boys Club Presentation**

- Haynes opened up for agenda item and gave Dustin Hoffman the floor, representing the Boys Club tonight.

-Dustin Hoffman spoke to committee on the ball field light upgrade and had discussion on the ball field proposal letter that was handed out

- Engelmann brought up unknown contribution amount from the Village. Further discussion on setting aside a range and not just \$2,000

**-Motion to recommend to Village Board the \$2,000 for this specific work that has been defined in the letter received and any further requests be presented to Parks committee and then again onto Village Board Henslin/Engelmann. Motion carries unanimously.**

**Light at Westcott Park; for security**

-Haynes opened up agenda item and need. Mark Taylor explained the story and how the need came about. Henslin questioned location and if it was clear on exactly where a light is needed.

-Salmon highlighted estimate given by the Village. Further discussion on type of light.

**-Motion to recommend to the Village Board the light at Westcott Park for security Haynes/Engelmann. Motion carries unanimously.**

**4<sup>TH</sup> of July parking**

- Haynes opened up reason for agenda item and 3 items that need to be discussed under this agenda item. First item was road closure, second was utilizing the small ball diamond for parking

and the third item was the double fence ordinance rule with the beer garden in the park

-Tim Kath discussed all needs with the committee

**-Motion to recommend to the Village Board to close the road for the 4<sup>th</sup> of July celebration at 10 AM on July 2 Engelmann/Henslin. Motion carries unanimously.**

**- Motion to recommend to the Village Board with communication between 4<sup>th</sup> of July committee and the Village and the decision to be made 48 hours prior, by that Friday, June 30<sup>th</sup> to allow parking on the small ball diamond Haynes/Engelmann. Motion carries unanimously**

**- Motion to move forward the double fence question for discussion to the Village Board to possibly waive for this one event and possible action of revisiting this ordinance at a later date Haynes/Engelmann. Motion carries unanimously.**

**Adjourn – Haynes adjourned meeting at 7:26 PM**

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Kayla Lindert, Clerk/Treasurer

Approved:

## Erin Salmon

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**From:** amanda payne <tuwx607@gmail.com>  
**Sent:** Friday, June 23, 2023 10:28 AM  
**To:** Erin Salmon  
**Subject:** Re: FW:

Hi Erin,  
I haven't found any information regarding the plaque at the park. We have no remaining members from that time period to ask either.  
If anyone has any questions, please have them contact me.  
Thanks,  
Amanda

On Thu, Jun 22, 2023, 5:52 PM Erin Salmon <[dpw@villageofpardeeville.net](mailto:dpw@villageofpardeeville.net)> wrote:

Hi Amanda,

Thanks for dropping off the key to Village Hall. Let me know if you find out info. on the VFW donation to the small garden. I'm looking to make it smaller and was wondering if the VFW had an input.

Thanks much!

*Erin M. Salmon, P.W.M.*

Village Administrator & Director of Public Works

Village of Pardeeville/Pardeeville Public Utilities

114 Lake St.

Pardeeville, WI

P: 608-429-3121

F: 608-429-3714

*"A mistake which makes you humble, is much better than an achievement that makes you arrogant."*

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**From:** amanda payne <[tuwx607@gmail.com](mailto:tuwx607@gmail.com)>  
**Sent:** Tuesday, June 13, 2023 10:11 AM  
**To:** Erin Salmon <[dpw@villageofpardeeville.net](mailto:dpw@villageofpardeeville.net)>  
**Subject:** Re: FW:

Hi Erin,

I don't have an answer for you yet. Still looking in to it! I'll let you know what I find out.

Amanda

On Mon, Jun 12, 2023, 8:27 AM Erin Salmon <[dpw@villageofpardeeville.net](mailto:dpw@villageofpardeeville.net)> wrote:

Hi Amanda,

Can you help me with something? I'm trying to find out about the VFW plaque, shown in this picture. It's says Donated by VFW Post 10268. Do you know what was donated? The entire little garden/ The shrubs? It's located on the corner of Green St. / Park St. – near the fence of the softball field. The Garden Club is wanting to re-do the area for easier maintenance.

Thanks much!

*Erin M. Salmon, P.W.M.*

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DONATED BY  
J. P. W.  
JULY 1963  
1978



**Erin Salmon**

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**Subject:** FW: Dirt Pile Info

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**From:** Nick Manke <nmanke@msa-ps.com>  
**Sent:** Wednesday, July 5, 2023 4:49 PM  
**To:** Erin Salmon <dpw@villageofpardeeville.net>  
**Subject:** RE: Dirt Pile Info

Erin,

The 7,000-9,000 CY is an estimate based on my original CADD earthwork volumes. At a 1:1 shrink/swell, I had an extra approximately 7,000-8,000 CY of excess material after grading. That was my fluff volume for poor material, extra topsoil, etc. During grading when we discovered that we had much more topsoil than anticipated, we altered some of the lot grading slightly to reduce the amount of sand needed and increased the topsoil thickness for restoration to re-balance things. This is all estimated. We won't know exact quantities until Gerke is finished with their work, and Ames flies the pile with their drone. Topsoil thicknesses varied so much throughout the site, it's difficult to pin down with certainty at this point without actually surveying the stockpile.

We'll have to quantify that better as Gerke closes in on restoration though, we survey the stockpile, or have Ames fly the stockpile.

\$5/CY is a fair price. It's not screened, and they're loading it and hauling it out. If you assume a dump truck hauls about 15 CY/load, that's around \$75/load. The contractor then has costs loading it, trucking it, and placing it. Often, you won't get offers of much more than \$1-\$2/CY if they have to haul it and it isn't screened or pulverized. In this case, you have a contractor close by that needs it...kind of a take it or leave it situation.

The stockpile will need to be moved before further development, so if the offers are turned down, the tables will shift where the Village is the one needing to get rid of it. At that point, you run the risk of having to pay to move it, or accept a lower price because you have one interested party no longer interested.

-Nick

