



mirfield  
town council

## **Minutes of Mirfield Town Council Meeting**

**Held on:** Tuesday 18<sup>th</sup> June 2019 at 8.15pm

**Held at:** St Mary's Community Centre, Church Lane, Mirfield

### **Councillors Present:**

M Bolt (Chairman), P Tolson, M Burton, J Hirst, J Nottingham, S Benson, S Guy, V Lees-Hamilton, K Taylor, S Naisbett, K Taylor, J Hinchliffe, M Brown, J Roberts

### **In Attendance:**

Clerk: Lisa Staggs

Public: Member Mirfield Arts Festival, Member Mirfield & District Round Table

Press: None

### **MTC31/2019 Chairman's Welcome and Remarks:**

The Chairman Cllr Bolt welcomed Cllrs & members of the public. Cllr Bolt reported he had attended the Great Green Get Together and thanked Cllr Connell for his involvement. He reported the planning application for the entrance to Memorial Park had been paid and submitted and former Cllr A Burton had sourced a Civic Flag Pole. Cllr Bolt reported that Cllr M Burton had taken his Declaration of Office in front of the Clerk/Proper Officer prior to the meeting.

### **MTC32/2019 Public Question Time:**

None

### **MTC33/2019 Apologies For Absence**

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

**Cllrs:** M Ibberson, M Connell

**Absences were accepted**

**Cllr Bolt resolved to bring forward MTC39(3)**

### **MTC34/2019 Declaration of Interest**

Councillors to declare an interest, if applicable to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests.

Cllrs Bolt declared an other interest MTC41(3ii) property close by but not an adjoining property

Cllr K Taylor declared a pecuniary interest Heavy Woollen Planning & Kirklees Licensing

Cllr Naisbett declared a pecuniary interest MTC41(3iv) property within close proximity of proposed development

Cllr Benson declared a pecuniary interest MTC41(3ii) employed by the developer

Cllr Tolson declared an other interest MTC37(5) member of Mirfield Team Parish

## MTC35/2019

### Confirmation of Minutes

To approve minutes of the ordinary meeting of 4<sup>th</sup> June 2019 as a true and correct record including payments of **Nil**. Cllr Benson stated he did not agree the minutes of the 14<sup>th</sup> May and the amendments made. Clerk informed Cllr Benson that the minutes of 14<sup>th</sup> May had been approved at the previous meeting and signed and were no longer for discussion as they were a legal document. Cllr Lees-Hamilton **Proposed** the minutes of 4<sup>th</sup> June were a true & correct record Cllr Bolt **Seconded Vote: 8 in favour Cllrs Naisbett, Burton, Guy, Hirst & K Taylor Abstained as they were absent from the meeting Cllr Benson voted against** Cllrs thank Cllr Kath Taylor for recording the minutes in the Clerk's absence. Cllr Lees-Hamilton gave a quick update on the Mirfield Skatepark.

## MTC36/2019

### Matters Arising From The Minutes:

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update from Cllr Ibberson on Ambassadors Board and agree any action or costs necessary – Defer as Cllr Ibberson absent.
2. To receive an update from Cllr Guy on Defibrillator Plaques & agree any action or costs – Cllr Guy reported he had sent an email reminder.
3. To receive an update from Cllr Bolt on Mirfield Water Safety Initiative & agree any action or costs necessary – Cllr Bolt reports a new officer has been appointed by the Fire Service to deal with this but Canal & River Trust still in favour of initiative.
4. To receive an update from Cllr Bolt on Community Warden & agree any action or costs necessary – Cllr Bolt reports that Kirklees HR are looking how to facilitate the post and that Poynton Town Council are sending information regarding a similar initiative they have.
5. To receive an update on Community Right to Bid & agree any action or costs necessary – No update.

**8.45pm Cllr Benson left the meeting and did not return.**

## MTC37/2019

### Finance:

To approve the following accounts for payment:

<b>JUNE</b>		
<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Clerk L Staggs	June salary	£ 764.22
HMRC	June PAYE	£ 262.72
Clerk L Staggs	Home Working Allowance	£ 18.00
Clerk L Staggs	Nest Pension	£ 71.79
St Mary's	June Room Hire	£ 42.00
Just Gardens	June Maintenance	£ 80.00
YLCA	Cllr Training Session	£ 115.00
Yorkshire Internal Audit	Final audit 2018/2019	£ 320.00

<b>TOTAL</b>	<b>£ 1673.73</b>
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Cllr Bolt **Proposed** items 1-8 payment en block Cllr Guy **Seconded Vote: All in favour**

9. To receive a bank reconciliation to 31/05/19 – **Noted**

10. To receive a spend/income comparison with the adopted budget – **Noted**

## MTC38/2019

### **Grant Application:**

1. To consider grant applications submitted: **Mirfield Arts Festival** – Updated documentation was circulated prior to the meeting and this was taken as read. The grant had been presented at a previous meeting so Cllrs were aware of the application. Cllr Bolt **Proposed** MTC approve the grant for the amount of £2943 Cllr Lees-Hamilton **Seconded Vote: All in favour**

**Mirfield Round Table Beer Festival** – Grant application and supporting documents were circulated prior to the meeting and taken as read. A member of the Round Table is present. He reports that the Beer Festival is in its 7<sup>th</sup> year and will be held at St Paul's. Any money raised goes to local charities and £1000 grant is for the stage. He reports that the reserves in the bank account are for the provision of the 2019 Beer Festival & Bonfire. Cllr Bolt **Proposed** MTC approve the grant of £1000 for the stage Cllr Guy **Seconded Vote: All in favour**

2. To receive updates from previously approved grants: **None**

## MTC39/2019

### **Internal Matters**

To receive information on the following items and decide any action where necessary.

1. To agree & approve Chairman's 2019 Allowance of £1000 – Cllr Lees-Hamilton **Proposed** MTC approve £1000 Allowance Cllr Hinchliffe **Seconded Vote: All in favour** MTC to monitor if this needs increasing due to increases in travel costs.
2. To consider arrangements for the annual Christmas Lights switch on and appoint a lead member to take responsibility – Cllrs discuss the role of a lead member, working party and/or committee. Cllr Naisbett offered to take the lead role liaising with previous lead Cllr Ibberson. Cllr Bolt **Proposed** Cllr Naisbett be appointed as lead member Cllr Lees-Hamilton **Seconded Vote: All in favour**
3. To agree a policy for recording of meetings – Draft policy is circulated to Cllrs to read. Cllr Bolt confirms that this has been checked by the Clerk and Kirklees Monitoring Officer. Cllrs read the draft and discuss. Cllr Lees-Hamilton **Proposed** to accept the draft with the following additions: If a Councillor has declared a DPI and he or she must leave the meeting, the recording device must be turned off during this discussion and not left unattended. An area in the corner by the bookcase to be designated for recording Cllr Naisbett **Seconded Vote: 13 in favour Cllr Benson against**

## MTC40/2019

### **Correspondence**

To receive the following new items of correspondence and decide any action where necessary.

1. NALC Chief Exec Bulletin – **Noted**
2. NALC Newsletter – **Noted**
3. Mirfield Library – **Noted** Clerk to invite Kirklees & Friends of Mirfield Library to a future meeting for an update. Cllr Guy declared an other interest as his wife is employed by Kirklees Library Services.
4. YLCA South Pennine Branch Meeting – Cllr Bolt reported that he was voted Deputy Chair of the South Pennine Branch. He reports that Mirfield will host the meeting 9<sup>th</sup> October. YLCA bear the cost of the room hire but it

is customary for the council hosting the meeting to provide light refreshments. Cllr Bolt **Proposed** to delegate the catering arrangements for this to the Clerk Cllr Guy **Seconded Vote: All in favour**

**MTC41/2019**

**Planning**

1. To consider planning applications received from Kirklees Council.  
2019/91529 - **Noted**
2. To consider planning decision notifications from Kirklees Council:  
**No Comments/Noted**
3. To consider potential controversial applications:
  - i. **2017/94124** Outline application for erection up to 60 dwellings Land at Dunbottle Lane – No update
  - ii. **2019/90756** Land at Slipper Lane – Cllr Bolt reports that the Industrial area has been designated as an Enterprise Zone with a rate free period of 3 years. He reports he requested information from Kirklees to the financial loss resulting from this.
  - iii. Dewsbury Riverside Development – No update
  - iv. **2019/91467** Land south of Granny Lane Erection of 67 dwellings with associated access & parking – Cllr Naisbett having declared a DPI leaves the meeting. Cllrs discuss a task & finish committee to enable them to call meetings in line with MTC standing orders. They will encourage or co-opt representatives from constituted community groups like Save Mirfield. A Chairman & Deputy to be appointed with a quorum of 4. The focus to be tasked with the planning application up until it goes to planning committee. Cllr Lees-Hamilton **Proposed** to set up a planning committee that holds separate meetings with Terms of Reference with the power to co-opt members, subject to members having designated roles Cllr Tolson **Seconded Vote: All in favour**. Cllr Bolt **Proposed** Cllr Lees-Hamilton as Chair & Cllr Tolson as Deputy to the committee with a quorum of 4 Cllr Guy **Seconded Vote: All in favour** Cllr Lees-Hamilton **Proposed** MTC engage the services of Enzygo having previously acted on behalf of MTC on other highways issues Cllr Tolson **Seconded Vote: All in favour**

**MTC42/2019**

**Matters for Report and Information**

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

1. To note the minutes of the Neighbourhood Plan Meeting – **Noted**
2. To note the minutes of the Armistice Committee – **Noted**

**No further reports.**

**MTC43/2019**

**The Date Of The Next Town Council Meeting:**

Date of next meeting **Tuesday 2<sup>nd</sup> July 2019**

Time Meeting Closed.....**9.13pm**.....