

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
ZOOM MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY May 06, 2021 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners McCoy, Hirsch, Kitzmiller and Butler were present. The City Attorney and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

**Motion** by Butler, second by McCoy to approve the agenda for the Regular Meeting of the Summerset City Commission for May 06, 2021. Motion carried

**Motion** by Hirsch, second by Kitzmiller to approve the April 15, 2021 minutes as presented. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Butler, second by Hirsch to approve the claims and hand checks in the amount of \$92,394.20 from April 15, 2021 through May 05, 2021 as presented or amended. Motion carried.

A&B Business Solutions	Monthly Contract	\$290.00
Aflac Remittance Processing	Employee Insurance	\$353.27
Allen, Don	Phone Stipend	\$50.00
Ambrose, Jonathan	Phone Stipend	\$50.00
Black Hills Energy	Utilities	\$4,728.13
Buntain, Joshua	Phone Stipend	\$50.00
Butler, Dave	Phone Stipend	\$50.00
Candace Sealey	Phone Stipend	\$50.00
Dakota Pump, Inc	30hp Blower Motor	\$1,412.74
Delta Dental	Employee Dental Ins	\$626.40
Ducheneaux, Halayna	Phone Stipend	\$50.00
First Interstate Bank	Leisure Lane Payment	\$4,911.76
Ford Motor Credit Company,LLC	Police Interceptor	\$1,479.21
Greenapsis	Janitorial	\$320.00
Hawkins	Aqua Hawk	\$444.40
HDR Engineering	Task order 2021-01	\$90.00
Health Pool of SD	Employee Insurance	\$11,693.23
Hermanson Egge Engineering	7 Inspections	\$735.00
Hirsch, Clyde	Phone Stipend	\$50.00
Juso, Colton	Phone Stipend	\$50.00
Kitzmiller, Michael	Phone Stipend	\$50.00
Kayl, Anthony	Phone Stipend	\$50.00
MBFS USA LLC	Freightliner Payment	\$3,068.32

MDU	Utilities	\$753.67
Montileaux, Casey	Phone Stipend	\$50.00
Nasser, Rich	Phone Stipend	\$50.00
Palmer, Brandy	Phone Stipend	\$50.00
RC Journal	Publications	\$709.56
Rowin, Sabrina	WWTP Refund	\$100.00
SD One Call	March Notifications	\$31.50
SDRS-Supplement	Employee Supplemental Retire	\$485.00
Servall Uniform & Linen	Monthly Fees	\$137.03
Stephanie McCoy	Phone Stipend	\$50.00
Tanner Fenenga	Phone Stipend	\$50.00
Torno, Melanie	Phone Stipend	\$50.00
USA Bluebook	WWTP Supplies	\$644.67
Valandra, Morgan	Phone Stipend	\$50.00
Vast	Fax/Phone/Internet	\$1,050.38
Verizon Wireless	LE Voice	\$200.07
Wells Fargo Financial Services	Bobcat Payment	\$1,079.30
Westech	Clean Flo spiral screen	\$34,500.00
Western Communications Inc	Repair Radio	\$2,168.40
SDRS	Employee Retirement	\$7,042.62
US Treasury	Payroll Deposit April	\$12,089.54

#### **UTILITY BILLING UPDATES**

**Motion** by Butler, second by Hirsch to approve the utility billing adjustments of \$317.28 for the period of April 01, 2021 to April 30, 2021.

#### **APPOINTMENT OF COMMISSIONERS**

The following appointments were made and approved unanimously by roll call vote of the Commission:

Public Safety Commissioner – Commissioner Hirsch  
Public Works Commissioner – Commissioner Kitzmiller  
Utilities Commissioner – Commissioner Butler  
Finance and Revenue Commissioner – Commissioner McCoy

#### **ELECTION OF THE PRESIDENT OF THE SUMMERSET CITY COMMISSION**

**Motion** by Butler, second by Hirsch to elect Michael Kitzmiller President of the City Commission. Motion carried.

#### **APPOINTMENT OF CITY OFFICIALS**

**Motion** by McCoy, second by Hirsch to appoint Michael Wheeler of Demersseman, Jensen, Tellinghuisen & Hoffman as City Attorney. Motion carried.

**Motion** by Butler, second by McCoy to appoint HDR Engineering as City Engineer. Motion carried.

**Motion** by Kitzmiller, second by Hirsch to appoint Candace Sealey as City Finance Officer. Motion carried.

#### **AUTHORIZE BANK DEPOSITORY**

**Motion** by Butler, second by McCoy to name First Interstate Bank and BankWest as official depository and authorized checks signers to be Mayor, Finance Commissioner, and City Finance Officer. Motion carried.

### **DESIGNATION OF OFFICIAL PUBLICATION**

**Motion** by Hirsch, second by Butler to name the Rapid City Journal as the official publication of the City of Summerset. Motion carried.

### **APPROVAL OF NEW POLICE OFFICER**

**Motion** by Kitzmiller, second by Hirsch to approve new police officer Richard Nasser

### **APPROVAL OF WAGE SCALE FOR NEW POLICE OFFICERS**

**Motion** by Hirsch, second by Kitzmiller for approval of wages for new Police Officers at \$22.94 per hour for Officer Richard Nasser. Roll call vote, all ayes. Motion carried.

### **APPROVAL OF WAGE SCALE FOR GEORGE MANDAS**

**Motion** by McCoy, second by Kitzmiller with discussion to approve George Mandas as a Contract Employee at \$75 per hour. Roll call vote, all ayes. Motion carried.

### **MALT BEVERAGE LICENSE RENEWALS 2021-2022**

**Motion** by Hirsch, second by Butler to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License with Sunday Service, TFH Inc., dba Hagggar's Grocery, 8031 Stagestop Road, Lot 2R of Tract 1R of Siouxland Estates, NW ½ of Sec 25, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

**Motion** by Butler, second by Kitzmiller to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-2318 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks - Summerset, 8076 Stagestop Road, Lot SC4 and SC5 Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

**Motion** by Kitzmiller, second by McCoy to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-18919 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks – Summerset 2, 8074 Stagestop Road, LotSC4 and SC5, Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

**Motion** by Kitzmiller, second by Hirsch to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License with Sunday Service and eight video lottery machines, The Pit Stop LLC, 8034 Stagestop Road, OC.60.02R, Lot 2R. 23-3-6.

**Motion** by Kitzmiller, second by Butler to table the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License with Sunday Service, JR's Rhodehouse BBQ Pit, 7201 Infinity Drive, Summerset, SD 57718, OC.68.04, Infinity Business Park, Sub Lot 4.

**Motion** by Hirsch, second by Butler to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License with Sunday Service, Dolgen Midwest LLC 100 Mission Ridge, Goodlettsville TN 37072. DBA Dollar General-12000 Sturgis Road, Summerset, SD 57718, OC.55.1R.0C, Sioux Land Estates Sub Lot C of Tract 1R.

### **CITIZENS INPUT**

No citizens input.

### **ITEMS FROM CITY ATTORNEY**

**Motion** by Butler, second by Hirsch to enter Executive Session per SDCL 1-25-2 for discussing legal, economic development and personnel issues at 6:28 p.m.

**Motion** by Hirsch, Second by Butler to exit executive session at 7:13 p.m.

### **ADJOURNMENT**

**Motion** for adjournment at 7:13 p.m. by Kitzmiller, second McCoy. Motion carried.

(SEAL)  
ATTEST:

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Candace Sealey  
Finance Officer

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Melanie Torno  
Mayor

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