



How do we safely engage leaders and volunteers during the COVID-19 pandemic

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1. No-Contact Meetings
 - Go-To-Meetings
 - Zoom
 - Conference Call
 - E-mail
 - Private Face-book page
 - Other
2. Lions Emergency Amenities Delivery Service
3. On-line Meeting etiquette
4. Keeping our club members engaged
5. Partner with other volunteer organizations to provide needed services



Online Meeting Etiquette

RICHARD STEVENSON · WEDNESDAY, MARCH 25, 2020 ·

A set of guidelines to make your online meeting productive

One person is the Moderator and controls the conversation

Have an agenda, and stick to it

Be on time

Have your device plugged into a power source, video takes a lot of power

Place your device on a hard surface to avoid camera movement, and focus your attention on the camera

Everyone should be in a comfortable location, face lit, with limited distractions, and remember, you will be visible, wear your vest or appropriate Lions attire

Remain muted until you are asked to speak, raise your hand to ask permission to speak

No cross talk, discussion should be for all participants

If audio only, identify yourself before speaking



LEADS



LIONS EMERGENCY AMENITIES DELIVERY SERVICE RECOMMENDED PROGRAM PROTOCOLS

LEADS is being introduced during this worldwide, Covid-19 outbreak in order to offer 5M9 Lions helpful, safe and timely protocols for activities such as food drives, collections and making deliveries to our homebound, infirm, elderly or quarantined neighbors. Of utmost importance is that we, and those we are extending this service to, are not harmed by our actions. Avoid contact and strictly observe social distancing recommendations.

Intent: While this document has been prepared with a delivery service in mind, LEADS Lions may be asked to serve in other ways, for example, at a food drive. All the same principles will apply: NEVER serving if you are in the higher risk group, or sick at all. Maintain social distancing, utilize gloves or hand cleansing and observe respiratory etiquette such as sneezing into your elbow.

Recommendations: To reduce risk, Lions performing this service should be in excellent health with no cold or flu symptoms, should not be from the age group that is the most susceptible (65+) to the flu and/or Covid-19, should not have knowingly been exposed to Covid-19 or the flu in preceding 14-days, shall not be a diabetic or have respiratory disease, or any other underlying health condition that you know is a risk factor, and will conform with NO EXCEPTIONS, to *Social Distancing & Drop-Off Protocols*.

Social Distancing:

- LEADS Lions will deliver the pre-paid amenities, step at least six feet back from the door, and wait for occupant to get the package, then move on. No hand-to-hand exchanges or payments, in either direction, will be allowed.
- If the occupant does not come out to get it, Lion will call.
- Take precautions to avoid conveying Covid-19, the flu or a cold from to our delivery recipients, or vice versa, through coughing, vaporized air particles, exchanging items or other direct contact.
- Again...maintain at least six feet of distance from each other.

Drop-Off: Contactless collections and/or drop-offs are the rule, NO EXCEPTIONS.

- Ring the bell and step back at least six feet until product is taken inside. Deliveries will be left at the door or a designated, predetermined place outside. NO EXCEPTIONS.
- No entering into the neighbor's home. Hang items on door handle, place on a table/shelf or set near door. Intent is to keep items off the ground.
- And again...Keep at least six feet of distance from each other. NO EXCEPTIONS.
- Conform to the CDC's latest recommendations for best hygiene and appropriate precautions.

Miscellaneous:

- Assess yourself for Covid-19, cold or flu symptoms regularly...Any indications, call your MD.
- Go right home if ill or if knowingly exposed to Covid-19. Contact your physician.
- Practice careful and frequent hand hygiene. No touching your face with unwashed hands.
- Use the provided protective gloves (if available) or wash hands with sanitizer EVERY time you touch foodstuffs or money. Follow *Link* to directions in this video: The Globus Guide to putting on and using non-sterile disposable gloves.
https://www.youtube.com/watch?v=3I_kKVNrEMo
 - LEADS Lions will use respiratory etiquette such as sneezing/coughing into your elbow.

GAT Leadership Team

3-26-2020 Rev.

“Success always comes when preparation meets opportunity.”