

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
January 20, 2026

1. **Call to Order:** Supervisor Maike called the regular Board meeting to order at 1:04 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Trustee Chaffee, & Treasurer Fleming. Trustee Long arrived late. Also in attendance: Keith & Brenda Tellkamp, & Wayne Berndt.
3. **Pledge of Allegiance**
4. **Approve Agenda** – C. Chaffee moved to approve the agenda as presented, second by B. Fleming. All ayes, agenda approved.
5. **Approve 12/1625 Minutes** – Motion to approve the minutes as presented made by C. Chaffee with support by B. Fleming. Ayes all, so moved.
6. **Public Comment** – Our visitors introduced themselves and were welcomed.
7. **Bills & Financials:**
 - A. **Treasurer's Report** – Reconciled Bank Balances as of 12/31/25; General Checking \$1,259,415.32, Tax Account \$571,723.80.
 - B. **Bank Reconciliation** - General Checking 12/31/25– Bank \$1,259,415.32. Book Balance \$1,259,358.50 plus outstanding check of \$56.82 = \$1,59,415.32. Motion to accept both Bank Reconciliations made by C. Chaffee with support B. Fleming. Ayes all, so moved.
 - C. **Township Bills-** Amount: \$30,297.69 (cks 13283 – 13302 & E906 – E913). A motion by C. Chaffee supported by B. Fleming to approve the payments. Ayes all. So moved.
 - D. Budget Review – January is 84% of FY 25/26.
8. **Unfinished Business: none**
9. **New Business:**
 - A. **Brine Bid** – One received.
 - B. **MTA Conference for Supervisor** – Supervisor Maike requested approval for \$450 to attend the MTA conference noting that the Par Plan will cover her room and mileage as she sits on that board also. Motion by C. Chaffee with support from P. Chaffee to approve the requested \$450. Ayes all, so moved.
 - C. **NCTOA** – Supervisor Maike asked that the hall be reserved for the March 4th NCTOA meeting to be held at 7 pm. Clerk P. Chaffee will set up and clean for our guests. Supervisor Maike will make the information known to NCTOA members. (update meeting scheduled for April 1)
10. **Officer's Reports**
 - a. **Zoning Official/Planning Co/ZBA** – Reports given.
 - b. **County Commissioner** – absent.
 - c. **Transfer Station** – C. Chaffee offered to help with getting dimensions for a new fence.
 - d. **Supervisor** – see above.
 - e. **Clerk** – May Election.
 - f. **Treasurer** – nothing newsy.
 - g. **Trustees** – We should finalize road projects – the clerk will seek estimates.
11. **Public Comment** – none
12. **Adjournment** –. The meeting was adjourned at 1:50 pm. Respectfully submitted by P. Chaffee