

**TOWN OF PARSONSFIELD  
PLANNING BOARD WORKSHOP MINUTES  
6:00 PM  
Wednesday, November 1, 2023  
TOWN OFFICE BUILDING**

**I. Called to Order**

Sabin Beckwith called the workshop to order at 6:00 p.m.

Attendance: Sabin Beckwith, Allen Jackson, Roger Moreau, Paul Farris (Alternate)Harvey Macomber (Alternate), Recorder Desirae Lyle

Absent: Aaron Boguen, Gerard Clifford,

Guests: Jeff Wright

**II. Workshop**

**a. Continued Discussion – Ordinances, Processes, Procedure**

Since Aaron is absent the Board does not have any updates on LD 2003 or the request for an extension from the Maine Dept. of Economic and Community Development

Desirae Lyle commented that she will have 2024 meeting dates ready for the Board to review.

The next regular meeting is on Wednesday, November 15, 2023 at 6:00 p.m.

The Board asked about the status of the Planning Board Ordinances that were being worked on at the same time as the bylaws. Desirae believes that Aaron had been working on this.

Allen Jackson reminded the Board that per the bylaws the only things that can be discussed at a workshop are administration and procedure.

Harvey Macomber asked that Desirae change the font on the email. She will send out samples to see what works best.

**III. Adjournment**

Roger Moreau made a motion to adjourn at 6:12 p.m. The motion was seconded by Allen Jackson. Motion carried with all in favor.

**Respectfully Submitted,  
Sabin Beckwith, Vice Chair (Acting Chair)**

**Approved by the Board at the November 15, 2023 Meeting.**

  
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**Sabin Beckwith, Vice Chair**