

Minutes of the Monthly Meeting of the
Board of Commissioners of the
Dania Beach Housing Authority
Held in the Meeting Room
4101 Ravenswood Road, Ste 320
Fort Lauderdale, FL 33312
Monday, May 13th, 2019 5:00 p.m.

The monthly meeting of the Board of Commissioners the Dania Beach Housing Authority met at 5:00 p.m. on the 13th day of May 2019.

PRESENT

Bob Adams, Chairperson
William C. Winkelholz, Vice Chairperson
Gloria Black
Tamora Brown
Ivie Cure
Rosalind Curry
Ruth White

ABSENT

Non-Voting

Executive Director and Secretary Anne Castro
DBQHS Vice President Derrick Hankerson

The meeting was called to order at 5 p.m. by Chair Adams.

Commissioner Cure gave the invocation and led the Pledge of Allegiance. A motion was made by Vice Chair Winkelholz and seconded by Commissioner Black to approve the April meeting minutes. The motion carried unanimously.

Reports

The board reviewed the monthly reports including financial statements, payables report, occupancy and termination reports. There were no other questions about the monthly reports. The Executive Director explained that utilization is down because HUD does not have the funding for the vouchers. Also, we have notified HUD that we will be using 44 of the vouchers for project-based vouchers for the senior building one-bedroom units. The senior age per HUD regulations is 62 years old. During the discussion of terminations, board members were advised if they receive a call from a DBHA client who indicates they have legal representation, they should refer the client to our general counsel David Tolces.

Old Business:

The Executive Director provided the update of Saratoga Crossings. She advised that they have published the phone number for potential tenants to call in and leave a voice message to be called about the application process. Over 800 calls have already come in on the recorded message line for the 172 units in the development. Two letters were sent to each client, one certified receipt return and one regular U.S. mail. To date, five public housing families have indicated they would like to return to the new Saratoga Crossings and their information has been passed on to APC, which is the property manager for the new development. Seniors may move into other units in the development with or without an HCV Section 8 voucher. Also, families may use HCV Section 8 vouchers in units if they have them. The project is under budget and ahead of schedule. A & P Communities is improving amenities and services with the unused funds. There will be a grand opening event in October or November have many families have moved in.

Commissioner Brown, Cure and Curry provided an update of the Nelrod Conference. They found the conference to be informative. Commission Curry brought a handbook back and it will be distributed to the board at the next meeting. They provided information about separation of duties. Also, the Florida Open Meeting or Sunshine law was discussed.

New Business: (Recording Stopped Working)

Resolution 535: Utility Allowance resolution was passed unanimously and will be effective June 1st, 2019 after motion by Commissioner Winkelholz, seconded by Commissioner White.

Resolution 536: Annual Plan Submission resolution was passed unanimously and will be effective upon HUD approval after motion by Commissioner Winkelholz, seconded by Commissioner White.

Resolution 537: Adopt Travel Policy - Resolution was tabled until next meeting.

July Meeting/Schedule: Chair Adams requested unanimous support to cancel July meeting. If pressing business arises, then Chair Adams will call the meeting and members will be notified. There was unanimous consent to cancel the July meeting unless need to call a meeting for time sensitive business.

Residents/Citizens Comments: None

Executive Director Comments: The ED provided an update on digital files, file audits and RFP's in progress.

Board Comments: Next meeting will be June 10th, 2019.

Meeting adjourned at 6:06 p.m.