

**Clarion County Career Center
Joint Operating Committee
March 28, 2022 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on March 28, 2022 at 7:00 p.m. by Jill Foys, Chairperson. Members present were: Jim Beary, Mitchell Blose, Chris Boozer, Heidi Byers, Jill Foys, Todd MacBeth, Lisa Norbert, James Shaftic, Corey Sherman, Gary Sproul, Dwayne VanTassel.

Members absent: John Creese, Jameen Stump and Braxton White.

Administration present were: Traci Wildeson, Director and Joseph Carrico, Superintendent of Record. Linda Skelley, Board Secretary/ Confidential Secretary was absent.

Public Comment Period:

No public in attendance.

Committee Reports:

Traci Wildeson presented an update on the Finance committee meeting, which was held prior to the regular meeting.

Agenda:

On a motion by Jim Beary seconded by Todd MacBeth with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the March 28, 2022 meeting.

Minutes Approved:

On a motion by James Shaftic, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the February 28, 2022 regular meeting.

Financial Reports Approved:

On a motion by Jim Beary, seconded by Corey Sherman, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for March, 2022, the Activity report for March, 2022 and the Treasurer's report for February, 2022.

Executive Session:

On a motion by James Shaftic, seconded by Corey Sherman, with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel items.

Other Business:

No other business was presented.

Personnel:

On a motion by Jim Beary, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve hiring David Bradley and Blayne McGuirk as substitute Automotive Technology Instructors, at a rate of \$241.00/day, pending receipt of all required clearances.

On a motion by James Shaftic, seconded by Dwayne VanTassel, with all members voting in the affirmative, **IT WAS RESOLVED to B.** Approve advertising for a Cooperative Education/Adult Education Coordinator starting in the 2022-2023 school year.

Travel:

On a motion by Gary Sproul, seconded by Chris Boozer, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve Bridget O'Brien, Cosmetology Instructor, as a chaperone for the HOSA trip on March 29-April 1, 2022 to Valley Forge Event Center, with Kelly Flick, Allied Health Instructor and four (4) students with a cost of \$160.00.

On a motion by Jim Beary, seconded by Chris Boozer, with all members voting in the affirmative, **IT WAS RESOLVED to B.** Approve Terry Clark, Diesel Instructor, for a field trip to Hunter Truck Sales in Butler, PA with six (6) students and Frank Magagnotti on May 10, 2022, at a cost of \$100.00.

Policy

No policy presented.

Considerations:

On a motion by James Shaftic, seconded by Corey Sherman, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve the 2022-2023 Budget, as presented.

- *Prior to the vote, Traci Wildeson reviewed the proposed budget and stated that the budget as presented includes 40% of the vocational reimbursement being retained at the Career Center per the proposed Articles of Agreement.*

On a motion by Corey Sherman, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to B.** Permission to dispose of color printer that is in unusable condition; **C.** Permission to dispose of 22 6th Edition Quick & Easy Medical Terminology textbooks (ISBN 978-1-4377-0838-7); **D.** Permission to dispose of 32 green vinyl chairs; **E.** Permission to dispose of the Canon poster printer that is in unusable condition.

On a motion by Dwayne VanTassel, seconded by Corey Sherman, with members J. Beary, C. Boozer, H. Byers, T. MacBeth, L. Norbert, J. Shaftic, C. Sherman, G. Sproul, D. VanTassel and J. Foys voting in the affirmative, and member M. Blose opposed, **IT WAS RESOLVED to F.** Approve new Career Center Mission and Vision statements.

On a motion by Todd MacBeth, seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED to G.** Approve the payment of the Secure Visitor Entrance RFP in the amount of \$2,128.40 from the Derrick and \$987.87 from the Courier Express out of the Building & Grounds Fund Balance account.

On a motion by James Shaftic, seconded by Corey Sherman, with members J. Beary, C. Boozer, H. Byers, T. MacBeth, L. Norbert, J. Shaftic, C. Sherman, G. Sproul, D. VanTassel and J. Foys voting in the affirmative, and member M. Blose opposed, **IT WAS RESOLVED to H.** Approve of the RFP from Whalen Construction in the amount of \$97,373 for the construction of a secure visitor entrance.

On a motion by Todd MacBeth, seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED to I.** Approval of the Perkins Stakeholder list.

On a motion by Jim Beary, seconded by Corey Sherman, with members J. Beary, M. Blose, C. Boozer, H. Byers, T. MacBeth, L. Norbert, J. Shaftic, C. Sherman, D. VanTassel and J. Foys voting in the affirmative, and member G. Sproul opposed, **IT WAS RESOLVED to J.** Approve the 2022-2023 school calendar.

On a motion by Corey Sherman, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to K.** Approve holding a Job Fair for students on April 29, 2022 at the Career Center.

Lack of motion to **L.** adding members to the Facilities/Buildings & Grounds committee, no members were added; Lack of motion to **M.** adding members to the Finance committee.

On a motion by James Shaftic, seconded by Chris Boozer, with all members voting in the affirmative, **IT WAS RESOLVED to N.** Approve adding Mitchell Blose to the Strategic Planning committee.

Lack of motion to **O.** adding members to the Personnel committee, no members were added.

Old Business:

The Articles of Agreement update and discussion.

Traci Wildeson stated there has been no changes with six of the seven sending schools approving the new Articles of Agreement. Without all seven schools passing the new agreement, the current agreement will stay in effect. The current agreement does not contain any language about returning vocational reimbursement monies back to the sending schools and 100% of the funds would stay at the Career Center.

- Gary Sproul expressed his appreciation for Traci Wildeson coming to the Clarion-Limestone school board meeting to discuss the articles of agreement. He said the agreement not having an expiration date is the item holding back the CL board from approving the agreement.

Director of Technical Education Report – Traci Wildeson, Director

Mrs. Wildeson provided the following report to the group:

- Director's Reports have been sent to the members to keep the group informed of the school activities.
- All members are invited to attend the National Technical Honor Society Induction Ceremony, which will be held on 4/7/2022 at 6pm at Clarion Area. There are 12 new inductees and 13 current members. Jill Foys will be the guest speaker for the event. Traci expressed her thanks for Clarion Area allowing the Career Center to use their auditorium.
- All members are also invited to the Senior Recognition event being held at Keystone High School on 5/18/2022 at 6pm. Traci expressed her thanks for Keystone allowing the Career Center to use their auditorium.
- The new school vehicle was delivered on Thursday, 3/24/22. It is a 2022 Chevy Traverse, which seats 8 people. Tomorrow, 3/29/22, it will be used to transport the Allied Health students to their HOSA Leadership conference.
- The coil that went bad in Fall, 2021 came in and was repaired/fixed.
- Cooperative Education has 31 students currently placed with employers with 2 more students going out very soon. That is an increase from the 17 students in Co-op last year. Traci reinstituted juniors going out their last nine week grading period.

Superintendent of Record – Joseph Carrico

- Things are going well at the Career Center.
- Discussions we are having at the Superintendent level regarding special education shared services is progressing very well.
- WIOA job placement – looking at bringing those services to the schools and facilitate that here at the Career Center.

Announcements

- Committee: Strategic Planning, Monday, 4/25/22, 6:00pm.
- Regular JOC meeting for April, 2022: 4/25/22, 7:00pm

Dwayne VanTassel encouraged the members to attend the National Technical Honor Society Induction and the Senior Recognition event.

Gary Sproul let the group know about the Clarion-Limestone Band craft/vendor show on Saturday, 4/2/22 from 9am-3pm.

Adjournment

On a motion by Dwayne VanTassel seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 8:12 p.m.

Respectfully submitted,

Linda Skelley (from recording and notes taken by Traci Wildeson)
J.O.C. Secretary