

Summit Lake Paiute Tribe
Regular Council Meeting
Saturday, December 17, 2016
Primary Administrative Office, Sparks, Nevada

CALL TO ORDER: Council Chairwoman Page Linton called the meeting of Saturday, December 17, 2016 to order at 8:31 am.

ROLL CALL: Acting-Secretary/Treasurer Eugene Mace called the roll: Chairwoman Page Linton, present; Vice-Chairwoman Randi DeSoto, present; Acting-Secretary/Treasurer Eugene Mace, present; and Council Member Jerry Barr, absent.

STAFF: Linda Quinn, Finance Director, William Cowan, Department of Natural Resources Director and Contractor, Anne Macko

GUESTS: None

REPORTS

Council Reports

Council Chairwoman Page Linton reported she had two male and four female ICWA non-affiliated requests from California and Oregon, Tribal member ID card requests, one descendancy card enquiry and sent out six enrollment packets. She handled questions on the process of applying for membership for two people. She is waiting for the return of the membership application and paperwork.

The Enrollment Committee met twice during the past month. Ms. Linton emailed them the budget membership mailing list and Enrollment Ordinance. The Enrollment Committee dedicated a day to organizing the files. Ms. Linton started organizing the storage boxes brought in to avoid the predicated rain.

On December 2, 2016 the Chairwoman met with the Director of the Natural Resources Department along with other Council members.

She received one letter for the Board vacancy. The Council reviewed it and a letter of response was sent out on December 13, 2016. A request for applicants for the Council vacancy will be sent out to the membership again.

Ms. Linton continued working on the Enrollment files.

There were 16 signed applications received by Great Basin Water on the land buy-back program. They are being processed. Ms. Linton is trying to answer questions from the membership.

The Chairwoman has been discussing the infrastructure development projects of the Tribe with Technical Advisor Bill Nebulink out of South Dakota. He wants to come into

the office in February around the Council meeting.

The Navajo Settlement-Fund 30 has been received and deposited in the mail in the bank.

The newsletter went out in the beginning of December, 2016.

Council Vice-Chairwoman Randi DeSoto attended one Enrollment Committee meeting and communicated with the Chairwoman.

She has been handling the day-to-day emails, texts, and phone calls. She signed things as needed. Ms. DeSoto communicated with Jerry Barr via text and phone calls. She also referred buy-back questions to Rob Scanland. She attended meetings.

Acting-Secretary/Treasurer Eugene Mace signed payroll checks and forms requiring the signature of the Secretary/Treasurer. He talked to Ms. Quinn regarding his responsibilities. Mr. Mace attended Tuesday's meeting and he is still studying the manuals.

Council Member Jerry Barr entered the room and apologized for being late.

Council Member Jerry Barr attended meetings. He signed checks and joined Mr. Cowan, Natural Resources Department Director in interviewing candidates for open positions.

Mr. Barr received one Higher Education request. He would like to discuss it. He has question because the School lists the applicant's unmet needs as zero and they needs do it this way. It is an unusual situation and it needs to be discussed as to what to do.

Staff Reports

Linda Quinn, Finance Director

1. Charles Carslaw and Ms. Quinn have been busy this week with the calculation of the Indirect Cost Rate proposals. Ms. Quinn reviewed the Indirect Cost Rate proposals:
 - 2015 – Proposed IDC Rate 18.91%
 - 2016 – Proposed IDC Rate 25.72%
 - 2017 – Proposed IDC Rate 22.55%

Once signed the IDC proposals can be sent electronically along with the 2013 through 2015 Annual Audit Reports. The approval of the IDC proposals should take six months for a thorough review. Ms. Quinn plans to have Blue Bird to come in to the office in June for the annual audit.

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2. The current Budget Summary was passed out for review. Ms. Quinn asked if there were any questions.

Fund 101 has \$335,875 in it because this year's funds have just been received.

Marilyn would like to close out some grants started in 2010 and start them over, but they have to be spent down to zero.

Closing Grants:

- FUND 93, Indirect charged at \$9,314.00. \$13,332.32 ID used as matching contributions. There are three bills to pay for consulting fees and lab results.
- FUND 119, Indirect charged at \$6,000.81. \$19,925.00 was proposed but due to our lack of an approved negotiated Indirect Cost Rate we are unable to charge the full amount so there is \$11,000 to spend down.
- FUND 125, Extended until 3/31/2017 with \$15,000 to spend.

Travel Fund—this fund is projected costs for travel for the Membership Navajo Settlement meetings. Randi DeSoto asked for ideas for the Ramah Navajo Settlement. The Council can decide on which areas to visit.

3. Scanning Project Update: There is progress being made on the review of the content of the boxes. The scanner will be set up shortly to begin storing the records. Each scan will be verified before placing it in the file according to a KEY. The KEY will maintain consistency in placing like item by program by year, etc.
4. BIA Fiscal Year 2019 Budget Formulation Guidelines –Meeting Thursday Dec. 15th, 2016.

Budgets will be filed with a new online application process. There are two sections which consist of up to ten Preferred Programs and 8 sections for Unfunded Obligations. All require justifications. The 2019 Budget is due by December 30th, 2016. This gives us little time to prepare. A separate meeting would be necessary to complete the report as requested with Council's input a must. It is all about forward thinking and planning.

They also request success stories be reported.

Jerry Barr wants to do something now to get the Tribe ready for the next reporting year and 2020. The rest of the Council is open to having a brainstorming meeting. A 2019 Budget formulation meeting will be held Tuesday, December 20, 2016 at the Administrative Office beginning at 4:00 PM. Ms. Quinn will send out information,

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forwarding emails, to the Council and Mr. Cowan including the Green Book, published by the Federal Registrar, with a list of all the Tribes and their projects. It is approximately 750 pages. Detailed justification is the hardest part.

5. Finance Clerk Permanent Position Job Announcement Review. The position is funded from Consolidated and will help with ICWA and Higher Education correspondence. The notice of the job opening was reviewed and approved by Council and will to be sent out.
6. RESOLUTION TO AMEND THE PERSONNEL MANUAL
Ms. Quinn presented a resolution to amend the Personnel Manual and approve the move of Columbus Day Holiday to the day after Thanksgiving as Family Day starting in 2017 and future years. It is SLPT Resolution SL-19-2016.

MOTION: Council Member Jerry Barr moved to approve SL-19-2016 Amending the Tribe's Personnel Manual to reflect the Columbus Day Holiday that Monday moving to the day after Thanksgiving as Family Day, the fourth Friday in November with a waving of the reading. Vice--Chairwoman Randi DeSoto- seconded the motion. Chairwoman Page Linton called the vote. 3 FOR 0 AGAINST 0 ABSTAINED. Resolution SL-19-2016 enacted at 9:31 am.

7. HUD (Housing and Urban Development) 2017 IHP (Indian Housing Plan) submitted October 13, 2016 has been found in compliance with all requirements as of letter sent December 6th, 2016. We will be notified when 2017 funds become available.

The Financial report concluded.

William Cowan, Department of Natural Resources Director

MOTION: Council Member Jerry Barr moved for an Executive Session for 30 minutes to discuss Personnel. Acting-Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote. 3 FOR 0 AGAINST 0 ABSTAINED. Council went into Executive Session at 9:34 am.

Council returned from Executive Session at 9:51 am.

1. Fund 120 Resolution for dozer acquisition: The BIA Western Regional Office said they did not have a dozer on the original Transportation Improvement Program approval. Mr. Cowan proved that it was there. They requested a new resolution to amend the

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original resolution to add a dozer and then send it to them.

MOTION: Council Member Jerry Barr moved to approve Resolution SL-20-2016 Amendment of BIA Contract A13AB00683SLIR Road Maintenance to purchase a dozer. Acting-Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote. 3 FOR 0 AGAINST 0 ABSTAINED. Resolution enacted at 9:56 am.

2. Computer and Software Purchases:

There are new personnel and old computers. Mr. Cowan would like to close out the Food Web Study fund which is justified. One tablet just died but the data was recovered at the Tech Center. Procurement over \$1000 per item requires Council approval. Victor suggests a Windows 7 OS. The Tech Center can provide computer at \$879 per laptop. Mr. Cowan asked for affirmation from the Council. They will also need to purchase the Windows Operating System at \$500 for the professional Windows Suite. He also asked them to affirm the purchase of Adobe Acrobat Pro for \$450 for five licenses.

The consensus of the Council is to approve the Natural Resources Department's purchasing the necessary equipment and software since each item is under \$1000.00.

There is a possibility of buying a scanner later.

The Natural Resources Department report is concluded.

Chairwoman Page Linton excused Mr. William Cowan as Director of the Natural Resources Department so that he can attend the meeting as a Tribal member and member of the Enrollment Committee.

MOTION: Council Member Jerry Barr moved for an Agenda Change to move the Minutes before the Enrollment Committee Report. Acting-Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote. 3 FOR 0 AGAINST 0 ABSTAINED. Motion carried at 9:59 am.

Chairwoman Page Linton called for a ten minute break at 10:10 am. Council returned at 10:20 am

MINUTES

MOTION: Council Member Jerry Barr moved to approve the Saturday, October 15, 2016 minutes with a waiving of the reading. Acting-Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote: 3 For 0 Against 0 Abstained. Motion carried at 10:26 am.

MOTION: Council Member Jerry Barr moved to approve the minutes of the Special Training Session of October 16, 2016 with a waiving of the reading. Acting-Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote: 3 For 0 Against 0 Abstained. Motion carried at 10:27 am.

MOTION: Council Member Jerry Barr moved to approve the minutes of the Regular Council Meeting of November 19, 2016 with a waiving of the reading. Acting-Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote: 3 For 0 Against 0 Abstained. Motion carried at 10:28 am.

EXECUTIVE SESSION

MOTION: Council Member Jerry Barr moved for an Executive Session for 20 minutes to discuss Personnel. Acting-Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote. 3 FOR 0 AGAINST 0 ABSTAINED. Council went into Executive Session at 10:28 am.

The Council returned from Executive Session at 10:48 am.

Chairwoman Page Linton called for a five minute break at 10:49 am to return at 10:54 am.

Tribal Members Christine Harjo and William Cowan entered the room.

ENROLLMENT COMMITTEE REPORT

Ms. Harjo reported that the committee finished their year-end report. It was emailed to the Chairwoman and dropped off at the office. Ms. Harjo asked for any questions.

Ms. Harjo went over some of the main points. The committee found the resolution which enacted the formation of the committee and they found several membership resolutions with no date of birth or with other issues.

Ms. Harjo asked what happens to the descendants cards with relinquished memberships. Ms. Linton replied that she sent letters for the return of the cards. Ms. Harjo asked to be informed of these actions. It appears that someone was into the files. No one has mentioned being in there.

Ms. DeSoto felt that there were other file cabinets in the room where the documents of descendants that are not actually members could be stored. There needs to be

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organization. There needs to be a resolution pertaining to descendency cards.

In going through the storage boxes, Ms. Linton found Enrollment and Allotment files. She is not done going through them.

Ms. Harjo said that other than the 1940 Census, 1968 and 1970 certified rolls which were provided to the Council before, in 1989 there was an Enrollment officer, when the ordinance was enacted. They found Resolution SL-20-1989, the last resolution forwarded to the BIA. The ordinance states that there should be an annual certified roll every year in December. They should work towards accomplishing that. Ms. Harjo recommended sending a letter to the BIA that the Tribe is currently going through the Enrollment files to compile a certified membership list. She asked what the status is of the committee's request for a copy of the certified rolls. Ms. Linton says there has been nothing yet.

Ms. Harjo said that membership resolutions with blacked out birth dates can be posted on the website as NOT being confidential.

The Chairwoman worked on a new/revised membership mailing list. Ms. Linton informed the committee that she will be working on the file boxes and will inform the committee of her progress.

Chairwoman Linton will ask for the certified roll again. She will also inform the BIA that the Tribe is working on Enrollment.

Ms. Harjo suggested that the Council study the ordinance and work to act according to its rules. She also stated that the files need organizing.

The Enrollment Committee budget was discussed. They estimated 16 meetings for 2017.

Ms. Linton informed the Committee that six member applications were requested.

A mail box envelope has been set-up for the Enrollment Committee.

Mr. Cowan feels the report is a good summary, but feels as if there is no action.

Ms. DeSoto said there is a need to find the missing information detailed in the report. This would be an action for the committee.

Ms. Harjo restated the action requested by the Council that the date of birth should be added to the resolutions missing them and to change the file names to the correct current names. She requested that the Council let the Committee know when the Council puts

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something into the file or takes something out.

This concludes the Enrollment Committee report. Council Member Barr thanked the committee for their hard work.

Ms. Harjo asked for any other questions and announced that the Committee will set up a meeting for some time in January.

Ms. Harjo and Mr. Cowan left the meeting.

Chairwoman Linton called for a lunch break at 11:49 am to return at 1:00 pm.

CALL TO ORDER: Council Chairwoman Page Linton called the meeting of Saturday, December 17, 2016 back to order at 1:11 pm

ROLL CALL: Acting-Secretary/Treasurer Eugene Mace called the roll: Chairwoman Page Linton, present; Vice-Chairwoman Randi DeSoto, present; Acting-Secretary/Treasurer Eugene Mace, present; and Council Member Jerry Barr, present.

STAFF: Contractor, Anne Macko

GUESTS: Jennifer Rovenpera, Devon Schneider, Craig Drake and Evard Baker for the BLM Applegate Office.

BLM: APPLGATE FIELD OFFICE

Jennifer Rovenpera had the new people with her introduce themselves. There was Craig Drake the new Field Manager; Devon Schneider, archeologist; and Evard Baker, NEPA Coordinator.

Mr. Barr invited them to attend the May and October meetings at the Reservation.

Ms. Rovenpera stated that the Applegate office was working on filling positions.

1. Wildlife: The NorCal Riparian Restoration Program EA was just signed. This is on-going.

2. Range and Wild Horse and Burro: The Denio, North Cowhead, and Bitner grazing permits have been renewed and the Wild Horse Gather and Renewal EA and DNA are in the formative stage. The on-going Horse Lake Grazing Permit renewal needs to incorporate the sage grouse data.

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3. Fuels/Forestry: Nothing has changed.

4. Fire: The Dodge Fire ESR plan is on-going repairing fences and working on the plan for sage brush planting.

5. Restoration/Habitat Improvement: There is a new Weeds Management EA regarding noxious plants and using three new bio-herbicides for aerial spraying.

6. Cultural:

New things are a revised Tribal Relations Handbook and manual which has a statement regarding the authorization to pay tribe for doing things beyond consultations, Bitner Ranch Burn Piles, the State of Jefferson Historical Group Conference on February 24 and 25, 2017 in Redding with Ms. Rovenpera presenting, and the American Rock Art Research Association Conference June 3-5, 2017.

Mr. Barr asked what the term "consultation" means to the BLM. It was explained that it is meeting with the tribe(s) quarterly getting input early on so the Tribe can let the Field Office know their ideas. Coordination and conversation is not just a check list. They will take feedback at any time.

On-going programs are the Bitner Ranch stabilization and preservation, and Public Archeology Day on October 1st weekend at the Susanville Hobo Camp,

Ms. Rovenpera asked for any questions.

Mr. Barr asked about holding places for horses during a gather. It was explained that the local holding places are short term holding. The long term ones are in the Midwest. Sometimes they have to release the horses back after the gather.

It was asked how the big horn sheep were doing. Ms. Rovenpera reported that the sheep on the Hays Range are doing well, but mountain lions are getting to the sheep at Masacre.

The Masacre fieldtrip was discussed and they will try again in May.

Ms. Rovenpera asked how the Summit Lake fish were doing. Mr. Barr answered that the water level was down and the delta was being cleaned out.

The next meeting they will attend was scheduled for May 20, 2017 at the reservation. It was noted that any topics should be things 70 to 80 miles around the reservation.

The report was concluded and the guests left the meeting.

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Chairwoman Linton learned of a networking conference in Fallon, Nevada which is free. She might attend.

Mr. Barr said that the Council should investigate some training.

They check into using a constitution instead of Articles of Association.

The next meeting will be January 21, 2017 at the office starting at 8 am.

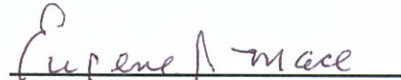
**MOTION: Council Member Jerry Barr moved to adjourn the meeting.
Acting-Secretary/Treasurer Eugene Mace seconded the motion.
Chairwoman Page Linton called the vote: 3 For 0 Against 0 Abstained.
The meeting was adjourned at 2:23 pm.**

CERTIFICATION

I, **Eugene Mace, Sr.**, Acting- Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the December 17, 2016, Council Meeting were approved by the Council during a duly held meeting January 21, 2017 at which there was a quorum present, and the Council voted:

3 - FOR 0 - AGAINST 0 -ABSTAINING, Chairwoman Page Linton did not vote because there was not a tie vote.

1-24/2017
Date


Eugene Mace, Sr.
Acting-Secretary/Treasurer
Summit Lake Tribal Council