

**DIABLO COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
TELECONFERENCE VIA THE APPLICATION ZOOM  
JUNE 8, 2021 7:30 p.m.**

**CALL TO ORDER:** President Kathy Urbelis called the meeting to order at 7:30 p.m.  
**ROLL CALL:** Secretary Jeff Eorio called the roll as follows:

**Directors present:** Urbelis, Becker\*, Eorio, Isom, Cox  
**Directors absent:** None

President Urbelis welcomed Directors and the general public and explained the rules for public comment.

**PUBLIC COMMENTS:**

Nicola Place updated the Board on her efforts, along with other Scenic neighbors, to engage the CHP, local officials and the Mt Diablo State Park officials to make Mt. Diablo Scenic a safer road for Diablo residents who live on it and for visitors heading to the Park. Nicola requested that the DCSD Board support these efforts to encourage CA State Parks and Recreation to take action.

Ray Brant expressed concern that an outside group is attempting to influence the results of the litigation between Winston Cervantes and Jeff Mini et al regarding the Alameda Diablo-Mt Diablo Scenic cut through. Ray feels that this interference could potentially result in a 25-foot-wide cut through which would encourage bicyclist use, clog our streets, and increase pedestrian/bicycle/vehicle accidents, all of which would be extremely negative for the community.

**BOARD/STAFF COMMUNICATION AND ACTIONS:**

**ADMINISTRATIVE:**

General Manager Torru reported that one change was made to the FY2021-2022 Draft Budget reviewed by the Board at the May 11<sup>th</sup> Meeting. The change was the addition of an \$10,000 administrative expense in Q3 to hire a third-party contractor to organize and digitalize the District's records.

On motion by Director Eorio, second by Director Isom, the Board adopted Resolution No. 2021-04 (Exhibit A), approval of the fiscal year 2021-2022 Budget.

Ayes:	Urbelis, Eorio, Isom, Cox
Noes:	None
Abstentions:	None
Absent:	Becker

**ROADS:**

Director Cox reported that the roads seal coat project will occur on Tuesday August 3<sup>rd</sup> and Wednesday August 4<sup>th</sup>. The work will be performed by Dryco Construction Inc and impact the following roads: Alameda Diablo, Avenida Nueva, Caballo Ranchero Ct., Caballo Ranchero Dr., Calle Arroyo, Calle Los Callados, Casa Nuestra, Club House Rd., El Nido and La Cadena.

A public outreach campaign will take place in July to notify residents of the road work and the traffic impact.

**SECURITY:**

Deputy Buergi reported that there was an identity theft or a resident in May and warned residents not to click on any links they aren't familiar with.

Director Isom expressed concern about the number of cars parked on the side of upper Alameda Diablo and Diablo Lakes by non-residents accessing Mt Diablo State Park and the safety and security issues it creates.

**General Counsel:**

General Counsel Christie Crowl reported that the relaxed Brown Act standards authorized under the Governor's Executive Order N-29-20 issued in March 2020, which allowed for teleconferenced Board meetings, will most likely be amended once the State opens up on June 15, 2021. No guidance has been received from the Governor's office as of yet.

**CONSENT CALENDAR:**

May Minutes

Director Eorio requested that the May 11, 2021 DCSD Minutes be amended to reflect the reason for his No vote on the maintenance contract with Dryco Construction Inc. Director Eorio voted No because he believes that the inclusion of Calle Arroyo, a road ruled private by the courts, in the District's seal coat (road maintenance) project violates the LAFCO subject to public right of way clause and the State Constitution.

On motion of Director Eorio, second by Director Urbelis, the minutes of the May 11, 2021 meeting, as amended, were approved.

Ayes:	Urbelis, Eorio, Isom
Noes:	None
Abstentions:	Becker, Cox

**REPORTS:**

**CONTRA COSTA COUNTY:** None

**DIABLO PROPERTY OWNERS REPORT:** None

**DIABLO COUNTRY CLUB:** None

**CALL OF NEXT MEETING/ADJOURNMENT:**

The President called the next meeting for August 10, 2021. The meeting will be conducted via Zoom. There being no further business, the President adjourned the meeting at 8:10 p.m.

Diablo Community Services District by  
Kathy Torru, General Manager

\*Director Becker entered the meeting during the presentation of the Security Report.

EXHIBIT A  
Diablo Community Services District  
FY 2022 Budget

FY-June thru July	Actual		2022 Budget					Forecast			
	2019-20	2020-21	Q1	Q2	Q3	Q4	YTD	2023	2024	2025	2026
<b>Beginning Cash</b>	343,468	947,010	634,343	358,860	695,306	562,315	634,343	811,696	672,905	818,458	877,865
<b>Revenue</b>											
Ad valorem & Special tax	781,494	796,615	-	450,148	-	368,303	818,450	840,453	863,052	886,263	910,104
Other	4,212	217	1,500	500	-	500	2,500	-	-	-	-
<b>Total Income</b>	<b>785,706</b>	<b>796,832</b>	<b>1,500</b>	<b>450,648</b>	<b>-</b>	<b>368,803</b>	<b>820,950</b>	<b>840,453</b>	<b>863,052</b>	<b>886,263</b>	<b>910,104</b>
<b>Expenses</b>											
Security	295,085	307,667	91,271	84,671	84,671	89,071	349,685	367,169	385,528	404,804	425,044
Roads/bridges/culverts	67,961	710,160	125,000	5,500	9,500	10,000	150,000	475,000	195,000	275,000	275,000
Professional	(205,444)	80,335	19,575	21,280	28,370	18,740	87,965	89,788	89,685	99,165	98,905
Insurance	18,269	48,961	41,087	-	-	-	41,087	41,087	41,087	41,087	41,087
Administrative*	4,152	2,000	50	2,750	10,450	1,610	14,860	6,200	6,200	6,800	6,800
<b>Total Expenses</b>	<b>180,023</b>	<b>1,149,123</b>	<b>276,983</b>	<b>114,201</b>	<b>132,991</b>	<b>119,421</b>	<b>643,597</b>	<b>979,244</b>	<b>717,499</b>	<b>826,856</b>	<b>846,836</b>
Net Income*	605,683	(352,291)	(275,483)	336,446	(132,991)	249,381	177,353	(138,791)	145,553	59,407	63,268
Incr/(decr) in AP/Prepays	(2,141)	39,624									
<b>Ending Cash</b>	<b>947,010</b>	<b>634,343</b>	<b>358,860</b>	<b>695,306</b>	<b>562,315</b>	<b>811,696</b>	<b>811,696</b>	<b>672,905</b>	<b>818,458</b>	<b>877,865</b>	<b>941,133</b>
<b>Other Financial Data</b>											
Reserves (bridge/culvert) (Unfunded)		574,272					667,600	757,600	859,600	961,600	1,063,600

\* excludes depreciation