

Hellertown Area Library Board Minutes October 24, 2023

I Call to Order President Mr. Ken Solt

II Pledge

III Roll Call

Members present: Ken Solt, Beth Bloss, Emily Ciesiak

Members Zoom: Jasdeep Ahluwalia, Bill Rowe, Matt Marcincin, Pam Hahn

Guests present: Bob Pasternak, Ken Bloss, Jane Styer, Claire Koehler, Rich Koehler

Guests Zoom: Larry O'Donnell

IV Approval of previous Minutes from July, August, and September

Motion to accept: Beth Bloss

Seconded: Pam Hahn

Carried: unanimous

V Approval of Agenda

Motion to accept: Pam Hahn

Seconded: Jasdeep Ahluwalia

Carried: unanimous

VI Library Reports

A Friends of HAL: Mr. Ken Solt, Ms Jessica King

1. Reports:

- a. Expectation of profits fell short probably because of competition of free hot dogs offered by Hellertown Borough
- b. Great advertisement for outreach
- c. Selling leftover treats at Library profit of \$100
- d. Friends group looking for more members and new president

2. Upcoming Events:

- a. December 6- Story Time with Mrs. Claus at Braveheart
- b. Portion of monies brought in will be donated to Friends

3. Nature of HAL-FOTHAL relationship: questions to accountant regarding merger of Friends and Library for taxation purposes

B Treasurer: Ms Jen Ligo

1. Review of monthly Balance Sheet
2. Budget to Actual
3. P&L

Noted Net income is still positive

Motion to accept: Pam Hahn

Seconded: Bill Rowe

Carried: unanimous

C Library Director: Ms. Emily Ciesiak

1. Funding

- a. Director Ciesiak had questions about Borough monies being paid to HAL
- b. State has returned State aid application because they had more questions. State aid application now November 30. Reaching out to Alice for help

2. Technology

- a. Integra meeting November 3 or November 15 to update service agreement
- b. Director Ciesiak would like to use iCloud for server backup
- c. Director Ciesiak will ask Andrew Hughes for input
- d. Larry O'Donnell suggested Google or Microsoft for costs to nonprofits for data based storage
- e. Larry O'Donnell using Google Meet in place of Zoom

3. Personnel/Volunteers: 2 new hires as library aides:

Geeta Sajnani and Bernadette Enriques

4. Meetings/Events

- a. October 28 3-8 PM Haunted Library
- b. October 30 7:00 PM second presentation of HAL history presented by Bob Pasternak and Janie Hecker at Carriage House behind Heintzleman's Funeral Home
ADVERTISEMENT through email blast from Hellertown Borough's email, coverage through Saucon Shenanigans and Saucon Source.

c. October 31 Trick or Treat at Library, still accepting wrapped candy

5. Purchases/Budgets

- a. Budget for 2024 and state aide needs to be completed by November 30
- b. Ibasco gave presentation of streaming services such as magazine and newspaper subscriptions
- c. Mammoth's estimate received deemed to costly. Will reach out to Sean Carey instead for basement renovations from flood damage

6. Buildings and Grounds

- a. Water Main needs to be replaced. Need permits, reach out to Sean Carey and Hellertown Borough for replacement and water shut off
 - 1) Friends will provide monies toward replacement of water main instead of matching ADA lighting funds
 - 2) Contact Frank Brooks from Northampton County to see if ADA grant money can be extended
 - 3) Contact ALA to see if grant money available for ADA lighting
- b. Shed
 - 1) Reinhard Brasko has mapped out shed placement site,
 - 2) Hellertown Borough has granted the permit
 - 3) Goal date to complete is November 30
 - 4) Light on flag pole needs replacement
 - 5) Symbolic Shovel needs to be hung
 - 6) Spiders and ants need to be exterminated from building

D. Teen Trustee no report

VII. Standing Committees

A. Buildings and Grounds: Ken Solt, Bill Rowe, Matt Marcincin

- 1. see above in library reports
- 2. Bob Pasternak asked for help to take bush trimmings to Hellertown Compost Center

B. Development: Ms. Beth Bloss

Nothing to report

C. Finance: Jen Ligo, Jasdeep Ahluwalia

1. Meeting held October 27

2. Making budget adjustments for November meeting

a. Percentage of money needed for collection

b. \$50,000 Less money coming from state and Lower Saucon because of Lower Saucon withdrawal

c. Remedy working with Friends of HAL and endowment to cover shortfall

D. Operations and Procedures: Pam Hahn

Nothing to report

E. Personnel: Pam Hahn, Ken Solt

See report under Library Reports

VIII. Old Business

None

IX. New Business

A. October 31: Participation in Trunk or treat in Dimmick Park 5-7 PM

Discussion regarding bringing over Bingo Baskets as fund raiser

B. Megan Peoro's uncle reached out to have his band perform as fund raiser in next Spring or Summer

X. Courtesy of the Floor to Visitors

Bob Pasternak asked if water main replacement will be completed before Light-Up Night

XI. Adjournment: 8:15 PM

Motion to accept: Beth Bloss

Seconded: Pam Hahn

Carried: unanimous

Next Meeting: November 28, 2023

Respectfully submitted,

Pam Hahn, secretary

