



DIRECTOR OF CLINICAL AND SOCIAL SERVICES

About Jewish Family Services of Silicon Valley (JFS SV)

Our Mission and Our Values

Jewish Family Services of Silicon Valley (JFS SV) empowers individuals and families facing life's challenges by providing quality human services inspired by Jewish values. Since our inception in 1977, we have remained committed to our vision that children, adults, and families in our community have access to affordable and meaningful professional services that help give them a better life. The agency's programs are available without regard to race, religion, ethnicity, sexual orientation, or ability to pay.

JFS SV is committed to the core values of:

Jewish traditions of social responsibility, compassion, and respect
Social work ethics of responsive, caring, and skilled professional service; and
responsiveness to the changing needs of the people we serve.

Position Summary: We are seeking a strong leader who embodies the values of social work with a strategic lens for managing the day-to-day operations of the clinical and social services team to ensure high quality, appropriate systems and services are implemented. Responsible for clinical supervision, training, and evaluation of the team. Provides oversight, direction, and strategic planning. Under the supervision of the Associate Executive Director.

PRIMARY JOB DUTIES AND RESPONSIBILITIES:

Supervision and Staff Development

- Provides clinical supervision for social workers, behavioral health counselors, pastoral counselor, occupational therapist, care managers and administrative staff
- Ensures high quality, timely care, and service delivery.
- Organizes and conducts regular care planning meetings and supervision.
- Facilitates the orientation and training of new staff, including home visits, supervisory meetings, and documentation review.
- Develops and coordinates training that assures a high level of skill and competency in counseling, social work, person centered/trauma informed care, care management, community resources, family systems and gerontology, culture, and other relevant issues.

Administrative Systems and Oversight

- Implements and monitors systems including reporting, clinical documentation, etc.
- Establishes and implements quality assurance mechanisms to measure and maintain high standards of care and programming, including regular chart reviews.

- Participates in establishing annual goals and objectives relevant to program needs; and in planning, developing, and evaluating policies and procedures.
- Participates in grant development, grant reporting and delivery of positive outcomes.
- Lead strategic planning and evaluation efforts of social services programs.

Compliance

- Develops systems, policies, and procedures for all aspects of clinical and social services, including outreach, intake, service planning, development, and resource linkages.
- Ensures smooth operation of the program, both administratively and clinically and that policies and procedures are instituted and maintained.

Community Relations

- Develops and maintains collaborative working relationships with community individuals, groups, and organizations.
- Educates the public regarding JFS SV services.
- Remains current in County community resources and clinical best practices.
- Works with local universities to secure and to supervise social work interns.

Other

- Accepts and performs other related duties and responsibilities as required.
- Actively participates in and encourages an agency culture that promotes and practices diversity, equity, inclusion and belonging.

SKILLS AND QUALIFICATIONS:

- LCSW preferred; other licenses considered.
- 5+ years of post-graduate work (including supervision of staff and direct counseling/case management with clients) and progressively responsible experience in leadership role in non-profit settings
- Strong analytical and problem-solving skills
- Knowledge of management concepts and community resources in developing and implementing comprehensive services
- Understanding of social work behavioral health services, psychosocial needs and interventions for adult and older adult populations
- Ability to work well with funders, volunteers, and partner agencies
- Prior training of staff as it relates to the populations served by JFS SV.

Résumé and cover letter to: jobs@jfssv.org

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Jewish Family Services of Silicon Valley is an Equal Opportunity Employer
and prohibits discrimination and harassment of any kind.
We are committed to the principle of equal employment opportunity for all employees
and to providing employees with a work environment
free of discrimination and harassment.