

1 **Rockford Town Council Regular Meeting**  
2 **May 4, 2022, 7pm**  
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
7

8 Mayor Pro-tem Tim Fricke called the regular meeting to order at 7:00pm with the Pledge of Allegiance.  
9

10 Roll call took place. Those in attendance were Councilmembers Tim Fricke, Micki Harnois, and Clint  
11 Stevenson. Deputy Clerk Jennie Hagen and Public Works Director Dave Thompson were also in  
12 attendance.

13 Mayor Carrie Roecks and Councilmembers Mark Lonam and Brian Laude were absent.  
14

15 **Ms. Harnois made a motion to excuse Councilmember Lonam. Mr. Fricke seconded the motion.**  
16 **Motion was carried.**  
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18 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**  
19 **Motion was carried.**  
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21 **Mr. Stevenson made a motion to approve the minutes from the 04/20/2022 regular meeting. Ms.**  
22 **Harnois seconded the motion. Discussion: Mr. Stevenson suggested line 17 be updated as he was**  
23 **not at the meeting to make a motion. Motion was carried with inclusion of the suggested edit.**  
24

25 ANNOUNCEMENTS

- 26 - The updated Six Year Transportation Improvement Program needs to be reviewed at a Public  
27 Hearing.  
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29 **Ms. Harnois made a motion to set a Public Hearing for the Six Year Transportation Improvement**  
30 **Program at 7:00pm on 05/18/2022. Mr. Stevenson seconded the motion. Motion was carried.**  
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- 32 - Ms. Harnois will be attending a Small Cities Connector meeting on May 11<sup>th</sup> in Newport, WA.  
33

34 COUNCIL REPORTS – None  
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36 COMMISSION REPORTS

37 Planning Commission – Mayor Roecks and Ms. Harnois attended the 05/03/2022 Planning Commission  
38 meeting. They had a good discussion with the new group and got to know the members.  
39

40 Asset Committee – Ms. Hagen reported that the Asset Committee has not met recently due to priorities  
41 making progress on Organizing the File Room (Records Management) and working through the final steps  
42 for the codification of the Town's Ordinances. Public Works has a good start on the service truck inventory,  
43 but it is not completed yet.  
44

45 Tree City – Ms. Harnois said the new 10-Year signs look good. Ms. Harnois also mentioned an update is  
46 probably needed for the town's Tree City ordinance and that there is information to help with that effort on  
47 the Tree City website.  
48

49 COMMITTEE REPORTS - None  
50  
51  
52

53 PUBLIC COMMENT

- 54 - Mr. Willmschen asked if the proposed lot size change from the Planning Commission was moving  
55 forward. This is still being considered.  
56  
57 - Mr. Willmschen asked if there was progress or a status on the appeal of the court decision regarding  
58 the vacation ruling for Mr. Messersmith. Ms. Hagen reported work is being done to formulate the  
59 team effort and coordinate with other associations/municipalities that may be impacted by the  
60 decision as it stands.  
61

62 ORDINANCES/RESOLUTIONS

63 Ordinance 22-05 Enacting A New Code for the Town of Rockford. Ms. Hagen explained this is a step the  
64 Council takes to officially adopt the new code and make it “active.”  
65

66 **Mr. Stevenson made a motion to approve Ordinance 22-05. Ms. Harnois seconded the motion.**  
67 **Motion was carried.**  
68

69 OLD BUSINESS – None  
70

71 NEW BUSINESS

- 72 - Variance Request – Corey Collins – E Seminary Ave  
73 Mr. Thompson explained the lot location, variance details, and why a variance is requested.  
74

75 **Ms. Harnois made a motion to set a Public Hearing for the Corey Collins variance request on**  
76 **05/18/2022 immediately following the 7:00pm Public Hearing for the STIP. Mr. Stevenson seconded**  
77 **the motion. Motion was carried.**  
78

- 79 - Electric Car Charging Station – Mr. Thompson said Avista is pursuing the possibility of installing a  
80 station in town. Mr. Fricke asked if this could be interpreted as gifting public funds. Ms. Harnois  
81 suggested that somebody contact Rosalia to see how they are working it there.  
82  
83 - Team Up to Clean Up – Ms. Hagen said Fairfield has proposed partnering with Rockford to clean up  
84 the 6 miles between the two towns. Council consensus was to get with a contact at Fairfield and get  
85 a better definition what this would like.  
86

87 STAFF REPORTS

88 Public Works

- 89 - Mr. Thompson reported sidewalks were taken out on River and Weaver streets that were in  
90 disrepair. The broken pieces were used to build up the new section of 2<sup>nd</sup> Street that is currently  
91 under construction. Ms. Harnois asked if they would be replaced. Mr. Thompson explained not at  
92 this time as the ADA requirements require wider sidewalks than the previous sidewalk, for which  
93 there is no room.  
94 - Manholes and sewer pipes have been received for the new sewer line in the alley west of First  
95 Street between B and C Streets.  
96 - Mr. Thompson reported the Town may be receiving grindings from the Highway 27 project that is  
97 starting up.  
98

99 Clerk/Treasurer

- 100 - Past Due Report – Council reviewed the report, no discussion except that it’s smaller than it has  
101 been.  
102

- 103 - April Utility Bill Adjustment Report

104 **Mr. Stevenson made a motion to approve April Utility Bill Adjustments. Ms. Harnois seconded the**  
105 **motion. Motion was carried.**

106 - April Treasurer's Report – Ms. Hagen reported the balance for all accounts at the end of April was  
107 \$730,812.56.  
108

109 PUBLIC COMMENT

- 110 - Mr. Willmschen asked if the recently pulled sidewalks on the west side town were planned to be  
111 replaced. Mr. Thompson said not at this time.  
112 - Mr. Willmschen asked how we track bulk water usage at the Ball Park. Mr. Thompson explained we  
113 have a meter there and bill each user accordingly.  
114

115 APPROVE CHECKS

116 **Mr. Stevenson made a motion to approve checks 17499-17519, with checks 17510 and 17511 voided,**  
117 **and 3 EFT, for a total of \$24,122.03. Mr. Fricke seconded the motion. Motion was carried.**  
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119 **Mr. Stevenson made a motion to adjourn the meeting. Ms. Harnois seconded the motion. Motion was**  
120 **carried.**  
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122 The meeting adjourned at 7:40pm.  
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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor